

**REVISED**

**WORKFORCE CONNECTIONS**

**BOARD  
AGENDA**

**Tuesday, October 28, 2014  
10:00 a.m.**

*Bronze Conference Room  
Workforce Connections  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, Nevada 89146*

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV  
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water St., Henderson, NV  
Boulder City (City Hall) 401 California Ave., Boulder City, NV  
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County Courthouse, 181 Main St., Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org)

**COMMENTARY BY THE GENERAL PUBLIC**

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or [spotter@snvwc.org](mailto:spotter@snvwc.org). Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

**Board Members:** Maggie Arias-Petrel, Councilman Bob Beers, Commissioner Butch Borasky, Hannah Brown (Vice-Chair), William Bruninga, Matt Cecil, Mark Edgel, Willie J. Fields, Jr., Dan Gouker, Sonja Holloway, Commissioner Adam Katschke, Commissioner Ralph Keyes, Liberty Leavitt, Councilwoman Peggy Leavitt, Dr. David Lee, Vida Chan Lin, John “Jack” Martin, Jerrie Merritt, Valerie Murzl (Chair), Lynda Parven, Bart Patterson, Charles Perry, Mujahid Ramadan, Bill Regenhardt, Dan Rose, Tommy Rowe, Councilwoman Gerri Schroder, Commissioner Lawrence Weekly, Councilwoman Anita Wood

*All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

- 1. Call to order, confirmation of posting, roll call, and Pledge of Allegiance
- 2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items ..... 2
- 3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes ..... 5
- 4. **DISCUSSION AND POSSIBLE ACTION:** Approve the Board minutes of September 23, 2014 ..... 6
- 5. **INFORMATION:** The LEO Consortium approved the following new Board members: ..... 11
  - a. Jerrie Merritt, Bank of Nevada (Category: Business / 3-year term)
  - b. Cecilia Maldonado, University of Nevada Las Vegas (Category: Education / 2-year term) (*Effective January 1, 2015*)
- 6. **PRESENTATION:** Conference Room Dedication Honoring the Late Rosalie “Rosie” H. Boulware, employee of the Workforce Connections/Southern Nevada Workforce Investment Board for over 20 years. Rosie served the residents of Southern Nevada, youth as well as adults with zest, zeal and a whole lot of passion. .... 12

*BUSINESS ENGAGEMENT UPDATE ~ Kenadie Cobbin-Richardson, Director, Business Engagement & Communications*

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- 7. **INFORMATION:** Workforce Connections’ Compact ..... 13
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*ADULT & DISLOCATED WORKER COMMITTEE UPDATE ~ Hannah Brown, Chair*

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- 9. **INFORMATION:** Adult & Dislocated Worker Committee Minutes of October 8, 2014 (*draft*)..... 30
- 10. **DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee’s updates to goal #3 of Workforce Connections’ Two Year Strategic Plan ..... 36
- 11. **DISCUSSION AND POSSIBLE ACTION:** Review Latin Chamber of Commerce Community Foundation’s financial irregularities associated with inappropriate use of WIA funds ..... 40

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*EXECUTIVE DIRECTOR’S UPDATE ~ Ardell Galbreth, Executive Director*

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**26. DISCUSSION AND POSSIBLE ACTION:** Accept and approve Executive Director’s Report..... 116

**27. DISCUSSION AND POSSIBLE ACTION:** Upcoming National Association of Workforce Boards (NAWB) Forum in Washington DC – Funds allocated for up to four board members..... 118

**28. INFORMATION:** Board, LEO Consortium, Youth Council, ADW and Budget Committee meetings canceled in November and December ..... 121

**29. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes..... 122

**30. INFORMATION:** Board Member Comments ..... 123

**31. ACTION:** Adjournment

**Agenda Item 3.**

**FIRST PUBLIC COMMENT:**

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**Agenda Item 4. DISCUSSION AND POSSIBLE ACTION:**

Approve the Board minutes of September 23, 2014

## WORKFORCE CONNECTIONS

### BOARD MEETING MINUTES

September 23, 2014  
10:00 a.m.

Workforce Connections  
Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

#### Members Present

Bart Patterson	Bill Regenhardt	Commissioner Adam Katschke
Charles Perry	Commissioner Lawrence Weekly	Councilman Bob Beers
Councilwoman Anita Wood	Councilwoman Gerri Schroder	Dan Gouker
Dan Rose	Dr. David Lee	Hannah Brown
Jack Martin	Liberty Leavitt	Lynda Parven
Maggie Arias-Petrel	Mark Edgel	Mujahid Ramadan
Sonja Holloway	Tommy Rowe	Valerie Murzl, Chair
Vida Chan Lin	William Bruninga	

#### Members Absent

Commissioner Butch Borasky	Commissioner Ralph Keyes	Councilwoman Peggy Leavitt
Matt Cecil	Rudee Bagsby	Willie J. Fields

#### Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Ricardo Villalobos	Debra Collins
Jeannie Kuennen	Jake McClelland	Faith Canella
Brett Miller	LeRoy Bilal	Kenadie Cobbin-Richardson
Celia Rouse	Shawna Rice	Byron Goynes
Carol Turner	Jan Pieri	Chris Shaw

#### Others Present

Jack Degree, Marquis Aurbach Coffing/Legal Counsel	Sylvia Davis, The Salvation Army
Janice M. Rael, Nevada Partners, Inc.	Jeramey Pickett, Nevada Partners, Inc.
Sherman Rutledge, Jr., St. Jude's Ranch	Sharon Morales, LCCCF
F. Dante Dalan, Home Care by M&D, LLC	Jim Clinton, Goodwill of Southern Nevada
Kelli Mosley, Olive Crest	Tenesha McCulloch, Goodwill of Southern Nevada
M. Monica Manig	Marty Reza, The Salvation Army
Jack Eslinger, ESQ., City of Las Vegas	Nield Montgomery, The Learning Center
Anthony Manor, District D	Lorraine Marshall, Las Vegas Paving
Patty Lesure, Decton Southwest, Inc.	Alisa Ochoa, Decton Southwest, Inc.
E. Lavonne Lewis, The Salvation Army	Melissa Bailey, Digiphoto
Janet Blumen, Foundation for an Independent Tomorrow	Dr. Tiffany Tyler, Nevada Partners, Inc.

(It should be noted that not all attendees may be listed above)

#### **1. Call to order, confirmation of posting, roll call, and pledge of allegiance**

The meeting was called to order by Chair Valerie Murzl at 10:05 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

*A motion was made to approve the agenda as presented by Hannah Brown and seconded by Bill Regenhardt. Motion carried.*

3. **FIRST PUBLIC COMMENT SESSION**

Monica Manig, Community Services Officer, City of Henderson solicited employers and community service agencies to provide free services at the Convoy of Hope community event on November 22<sup>nd</sup> at The Champion Center of Las Vegas, 3900 E. Bonanza Rd., Las Vegas, NV 89110. Chair Murzl requested staff to follow up with Ms. Manig.

4. **PRESENTATION: Community Partnership Recognition Presentation to: U.S. District Judge of Nevada – Judge Richard F. Boulware**

Judge Richard F. Boulware received an award of recognition for his support as a community leader in Southern Nevada. Judge Boulware recognized his mother and long-time employee at Workforce Connections Rosie Boulware for her dedication and support to the Board, expressed his gratitude for having the opportunity to testify on behalf of the Board that work is being done in the community, and thanked Mr. Galbreth for his leadership.

5. **DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of August 26, 2014**

Chair Murzl presented the Board minutes of August 26, 2014 provided on page 8-14 of the agenda packet.

*A motion was made to approve the Board meeting minutes of August 26, 2014 by Hannah Brown and seconded by Charles Perry. Motion carried.*

6. **INFORMATION: Welcome New Board members: Liberty Leavitt, Graduation Initiative Coordinator, Clark County School District and Jack Martin, Director, Clark County Department of Juvenile Justice Services**

Chair Murzl welcomed new Board members.

7. **INFORMATION: Workforce Connections' Compact**

Kenadie Cobbin-Richardson introduced five new employers, who recently signed the Workforce Connections' Compact, including: Digiphoto, Vonage, Anderson Security, Home Care by M&D, and Decton Southwest. Employer representatives shared briefly about their organizations.

8. **INFORMATION: Business Engagement Update**

Ms. Cobbin-Richardson shared a video highlighting the One-Stop Career Center One-Year Anniversary and IT Expo events, and presented Red 7 Communications' Media Monitoring Report for the One-Stop Career Center on page 31-41 of the agenda packet. Ms. Cobbin-Richardson announced the 2<sup>nd</sup> Annual Nevada Super Hiring Event on October 29, 10am to 3pm (p. 42); College of Southern Nevada Apprenticeship Preparation Training program led by Dan Gouker (p. 43) and Adult Math Prep series led by Assemblywoman Dina Neal at Cheyenne High School. Chair Murzl thanked Ms. Kenadie for her added value to the One-Stop, Workforce Connections, and the Business Engagement partnerships, and Dan Gouker for leading the CSN - Workforce Connections partnership to provide the Apprenticeship preparation training program.



**9. INFORMATION: Adult & Dislocated Worker Committee minutes of August 13, 2014 (draft)**

Hannah Brown, Chair, Adult & Dislocated Worker Committee presented the minutes of August 13, 2014 provided on page 47-49 of the agenda packet.

**10. INFORMATION: Employment and Training Reports – Adult/Dislocated Worker/Youth ~ Brett Miller**

Brett Miller summarized the employment and training reports for July 2014 on page 51-54 of the agenda packet and highlighted the following outcomes: 47 individuals were trained, 136 individuals entered employment at an average wage of \$13.45, and 196 individuals were enrolled in the program.

**11. INFORMATION: Youth Council minutes of August 13, 2014 and September 10, 2014 (draft)**

Sonja Holloway, Chair, Youth Council presented the minutes of August 13, 2014 (p. 56-60) and September 10, 2014 on page 61-64 of the agenda packet.

**12. INFORMATION: Youth Performance Report ~ Brett Miller**

Mr. Miller summarized the Youth Performance reports as of July 31, 2014 on page 66-67 of the agenda packet and highlighted the following outcomes for first and second quarter of PY2014: 1180 youth enrolled, 714 youth attained a degree and/or certificate (increased by 222 since June), 548 youth entered employment (increased by 101 since June), and an additional 12 youth increased in literacy/numeracy gains.

**13. INFORMATION: The Executive Committee approved Youth Council's recommendation to amend Latin Chamber of Commerce Community Foundation's PY2013 Youth contract for an additional year in an amount not to exceed \$300,000 and extend the contract date to September 30, 2015 in order to serve a minimum of 100 new youth**

Ricardo Villalobos, Director, Workforce Programs provided background. This item went to the Executive Committee because staff did not anticipate a Board meeting in September. Mr. Galbreth stated that according to the Board By-Laws, the Executive Committee has the authority to approve agenda items such as this. Latin Chamber of Commerce Community Foundation's program summary is provided on page 69 of the agenda packet.

**14. INFORMATION: Budget & Finance Committee minutes of August 13, 2014 (draft)**

Jim Kostecki, Manager, Financial Services presented the minutes of August 13, 2014 on page 71-75 of the agenda packet.

**15. INFORMATION: Strategic Initiatives Update ~ Jaime Cruz, Chief Strategy Officer**

Heather DeSart, Deputy Executive Director presented the Strategic Initiatives report provided on page 77 of the agenda packet.

**16. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Workforce Connections' Two-Year Strategic Plan regarding the associated committees' updates and direct staff accordingly**

Mr. Galbreth presented the revised Strategic Plan (p. 79-85) and reported that the next update will have a focus on the new Workforce Innovations and Opportunities Act. This revision includes changes to Goal 4 – Attract, Grow and Retain Businesses (p. 84) approved by the Executive Committee.

*A motion was made to approve Workforce Connections' Two-Year Strategic Plan regarding the associated committee's updates by Charles Perry and seconded by Tommy Rowe. Motion carried.*

**17. INFORMATION: Executive Committee minutes of September 11, 2014 (draft)**

The Executive Committee minutes of September 11, 2014 are provided on page 87-92 of the agenda packet.

**18. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report**

Mr. Galbreth presented the Executive Director's report (p. 94) and updated the Board regarding a recent scam that occurred during a hiring event at the One-Stop Career Center whereby 12 WIA clients were contacted by an illegitimate employer and asked to pay money upfront for OSHA 10 training that was not provided. The individuals incurred a loss of \$71.00 each. The proper authorities were contacted as well as the Nevada Attorney General, Federal Trade Commission, NevadaWorks, Department of Labor, DETR and its local JobConnect locations, and the matter is under investigation. Ms. Cobbin-Richardson reported that the individuals will receive a refund from the Green Dot Credit Card company within ten days of filing a report with the proper authorities. Mr. Galbreth stated that Workforce Connections mistakenly shared client information and staff will be receiving training on the Freedom of Information Act as well as putting policies and procedures in place to prevent similar occurrences from happening in the future. Discussion ensued. Dan Gouker committed to provide these twelve individuals at low- or no- cost the OSHA 10 training class. Discussion ensued regarding training for Tesla jobs and how to ensure the jobs stay local. Bart Patterson agreed to provide information to the Board regarding the scope and level of training Tesla is looking for, within 30 days or so.

*A motion was made to accept Executive Director's report by Charles Perry and seconded by Vida Chan Lin. Motion carried.*

**19. SECOND PUBLIC COMMENT SESSION:**

None

**20. INFORMATION: Board Member Comments**

Councilwoman Schroder reported that Nevada Mining and Milling is still looking for applicants to work at a new mine in Searchlight, NV and the company will pay for new employees' certification process.

Dan Gouker reported that CSN will be providing training classes based on the Unilever Company's World Class Management process for the manufacturing industry that will directly translate into training individuals for the assembly line jobs at Tesla. Based on a meeting he had with a large solar company in Nevada, where all the upper management positions were transplants from other States, Gouker brought up two concerns regarding Tesla: 1) they will hire "transplants" instead of locals and 2) employees will be paid on a per unit basis (piecework) that is a non-livable wage, with no guaranteed minimum and no benefits. Discussion ensued.

**21. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 11:15 a.m. by Charles Perry and seconded by Bill Regenhardt. Motion carried.*

**Agenda Item 5. INFORMATION:**

The LEO Consortium approved the following new Board members:

a. **Jerrie Merritt, *Bank of Nevada***

Category: Business

Term: 3 years

Effective: October 14, 2014

b. **Cecilia Maldonado, *University of Nevada Las Vegas***

Category: Education

Term: 2 years

Effective: January 1, 2015

**Agenda Item 6.      PRESENTATION:**

Conference Room Dedication Honoring the Late Rosalie “Rosie” H. Boulware, employee of the Workforce Connections/Southern Nevada Workforce Investment Board for over 20 years. Rosie served the residents of Southern Nevada, youth as well as adults with zest, zeal and a whole lot of passion.

**Rosalie Boulware**

**Board Room Dedication**

**October 2014**

Welcome ..... Byron Goynes, Workforce Connections  
Remarks ..... Valerie Murzl, Chair, Workforce Connections  
Remarks ..... Commissioner Lawrence Weekly, Chair, LEO Consortium  
Dedication ..... Ardell Galbreth, Executive Director  
Closing Remarks ..... Rosie’s Sons

**Agenda Item 7. INFORMATION:**

Workforce Connections' Compact



## CONNECTING EMPLOYERS TO A READY WORKFORCE

### THE COMPACT

The Southern Nevada Workforce Investment Board's mission is to connect employers to a ready workforce. This Compact defines the partnership and mutual commitments made between Southern Nevada employers and Workforce Connections.

Employers commit to:

- Tapping the recruitment services and training resources of Workforce Connections to access the talent available through the One-Stop Career Center and System.
- Recommending Workforce Connections' recruitment and training resources to other businesses and employers.
- Maintaining communication with and providing honest feedback to Workforce Connections for the continuous improvement of service delivery.
- Joining with the Southern Nevada Workforce Investment Board in developing strategies to improve the talent pipeline, build the skills of Southern Nevadans, and enhance industry sector growth for a vibrant economy.

Workforce Connections commits to:

- Offering workforce intelligence to assist the employer in developing recruitment and training strategies.
- Customizing the available recruitment and training services to the specifications of the employer.
- Delivering quality recruitment and training services while maintaining contact with the employer throughout the process to ensure what was promised is delivered.
- Striving for the employer's satisfaction with the services provided.
- Seeking advice on how to improve the skills and job readiness of the talent pool so quality connections may be made.

These employers and Workforce Connections form this partnership and make these commitments to benefit Southern Nevada, its residents, its businesses, and its economy.

Date: 10/03/2014

**Commissioner Lawrence Weekly**  
*Chair, Local Elected Official*  
Southern Nevada Workforce  
Investment Area

**Valerie Murzi,**  
*Board Chair*  
Workforce Connections

**Namalda Shadrach**  
*Operations Manager*  
Network Learning, Inc.  
dba CCBOOTCAMP



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Date: 10-7-14

**Commissioner Lawrence Weekly**  
Chair, Local Elected Official  
Southern Nevada Workforce  
Investment Area

**Valerie Murzi,**  
Board Chair  
Workforce Connections

**Tammy Warr**  
Talent Recruiting Manager  
Apollo Retail Specialist



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Date: 10/15/2014


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**Commissioner Lawrence Weekly**  
*Chair, Local Elected Official*  
Southern Nevada Workforce  
Investment Area

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**Valerie Murzi,**  
*Board Chair*  
Workforce Connections

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**Tim Wells**  
*Human Resources Manager*  
G4S Secure Solutions (USA),  
Inc.



## CONNECTING EMPLOYERS TO A READY WORKFORCE

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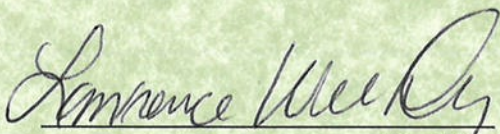
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Date: \_\_\_\_\_



**Commissioner Lawrence Weekly**  
*Chair, Local Elected Official*  
Southern Nevada Workforce  
Investment Area

**Valerie Murzi,**  
*Board Chair*  
Workforce Connections



**John Genet**  
*Recruiter*  
Starpoint Resorts



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These employers and Workforce Connections form this partnership and make these commitments to benefit Southern Nevada, its residents, its businesses, and its economy.

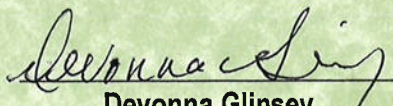
Date: \_\_\_\_\_

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**Commissioner Lawrence Weekly**  
*Chair, Local Elected Official*  
Southern Nevada Workforce  
Investment Area

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**Valerie Murzi,**  
*Board Chair*  
Workforce Connections




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**Devonna Glinsey**  
*Recruiter*  
Tix4Tonight

**Agenda Item 8. INFORMATION:**

Business Engagement Update



## List of job positions for Nevada Day Super Hiring Event 2014

### **Allied Barton**

Opening: **Security Officer-Unarmed**  
Pay rate: **\$9.75-\$13/hr**  
Number of positions open: **1**

Opening: **Security Officer-Armed**  
Pay rate: **\$14.75-\$17/hr**  
Number of positions open: **1**

### **AGR Group**

Opening: **Manager in Training**  
Pay rate: **\$8.25-\$11.35/hr**  
Number of positions open: **1**

### **Capital One**

Opening: **Customer Service Coordinator**  
Pay rate: **\$12.12/hr**  
Number of positions open: **1**

### **CINTAS**

Opening: **Route Service Sales Rep**  
Pay rate: **\$35,000/yearly + commissions**  
Number of positions open: **2-3**

Opening: **Production Supervisor**  
Pay rate: **\$35,000/yearly + commissions**  
Number of positions open: **1**

### **Diamond Resorts**

Opening: **Accounting Clerk**  
Pay rate: **\$DOE**  
Number of positions open: **9**

Opening: **Assistant Front Office Manager**  
Pay rate: **\$DOE**  
Number of positions open: **14**

Opening: **Bi-Lingual Club Agent I**  
**(French or Portuguese)**  
Pay rate: **\$DOE**  
Number of positions open: **9**

Opening: **Contract Specialist**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **In House Legal Counsel**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Kitchen Utility**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Lead Customer Care Specialist**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Mail Room Clerk**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Maintenance Tech II**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Payroll Manager**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **PBX Operator**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Recruiter**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **System Administrator**  
Pay rate: **\$DOE**  
Number of positions open: **1**

Opening: **Title & Recording Manager**  
Pay rate: **\$DOE**  
Number of positions open: **1**



## List of job positions for Nevada Day Super Hiring Event 2014

### **Digiphoto**

Opening: **Bird Handler**  
Pay rate: **\$11/hr**  
Number of positions open: **3**

Opening: **District Manager**  
Pay rate: **\$DOE/hr**  
Number of positions open: **1**

Opening: **Photographers**  
Pay rate: **\$DOE/hr**  
Number of positions open: **40**

Opening: **Site Lead**  
Pay rate: **\$10.88/hr**  
Number of positions open: **15**

Opening: **Site Manager**  
Pay rate: **\$DOE/hr**  
Number of positions open: **1**

Opening: **Site Supervisor**  
Pay rate: **\$DOE/hr**  
Number of positions open: **1**

### **GMT Care**

Opening: **Dispatch**  
Pay rate: **\$10/hr**  
Number of positions open: **2**

Opening: **Driver**  
Pay rate: **\$10/hr**  
Number of positions open: **5**

### **Homecare by M&D LLC**

Opening: **Personal Care Attendant**  
Pay rate: **\$9-11/hr**  
Number of positions open: **7**

### **Insurance Monkey**

Opening: **Enrollment Specialist**  
Pay rate: **\$12/hr**  
Number of positions open: **35**

Opening: **Licensed Health & Life Agents**  
Pay rate: **\$2,000 + commission**  
Number of positions open: **15**

### **Ken's Foods**

Opening: **Mechanic A**  
Pay rate: **\$22-\$26/hr**  
Number of positions open: **2**

Opening: **Sanitor**  
Pay rate: **\$13/hr**  
Number of positions open: **1**

Opening: **Utility Mechanic**  
Pay rate: **\$15-\$19/hr**  
Number of positions open: **1**

Opening: **Warehouse Forklift Operator**  
Pay rate: **\$12/hr**  
Number of positions open: **1**

### **Lennar**

Opening: **Customer Service Representative**  
Pay rate: **\$10/hr**  
Number of positions open: **2**

### **Link Technologies**

Opening: **C++ Developer**  
Pay rate: **\$DOE/hr**  
Number of positions open: **4**

Opening: **Desktop Support**  
Pay rate: **\$10-\$40/hr**  
Number of positions open: **25**



## List of job positions for Nevada Day Super Hiring Event 2014

Opening: **Java Developer**  
Pay rate: **\$DOE/hr**  
Number of positions open: 4

Opening: **IT Auditor**  
Pay rate: **\$DOE/hr**  
Number of positions open: 1

Opening: **Project Manager**  
Pay rate: **\$80-\$110/hr**  
Number of positions open: 1

Opening: **Recruiter Coordinator**  
Pay rate: **\$DOE/hr**  
Number of positions open: 1

Opening: **System Admin**  
Pay rate: **\$DOE/hr**  
Number of positions open: 1

Opening: **Technical Recruiter**  
Pay rate: **\$41-\$80/hr**  
Number of positions open: 2

Opening: **Technical Writer**  
Pay rate: **\$DOE/hr**  
Number of positions open: 9

### **Mass Mutual**

Opening: **Financial Services Professional**  
Pay rate: **\$DOE/hr**  
Number of positions open: 5

### **MV Transportation**

Opening: **Coach Operator**  
Pay rate: **\$11.30-\$21.00/hr**  
Number of positions open: 35

Opening: **Maintenance Tech B**  
Pay rate: **\$20.60-\$31.42/hr DOE**  
Number of positions open: 2

Opening: **Maintenance Tech C**  
Pay rate: **20.60-\$31.42/hr DOE**  
Number of positions open: 2

### **Priority Staffing USA**

Opening: **Computer Aided Design (CAD) Specialist**  
Pay rate: **\$15-\$21/hr**  
Number of positions open: 3

Opening: **Professional Engineer (PE)-Geotechnical**  
Pay rate: **\$DOE/hr**  
Number of positions open: 1

Opening: **Recruiter-Admin**  
Pay rate: **\$DOE/hr**  
Number of positions open: 1

Opening: **Telemarketing Representative**  
Pay rate: **\$12/hr**  
Number of positions open: 20

### **Retail Done Right**

Opening: **Retail Sales Representative**  
Pay rate: **\$9/hr**  
Number of positions open: 30

### **Station Casinos**

Opening: **Cook**  
Pay rate: **\$DOE/yearly**  
Number of positions open: 1

Opening: **Executive Chef**  
Pay rate: **\$100,000/yearly**  
Number of positions open: 1

Opening: **Hostperson/Cashier**  
Pay rate: **\$10.55/hourly**  
Number of positions open: 1

Opening: **Resort Guest Relations Agent/Front Desk**  
Pay rate: **\$13/hr**  
Number of positions open: 1

Opening: **Room Chef**  
Pay rate: **\$45,000/yearly**  
Number of positions open: 1



## List of job positions for Nevada Day Super Hiring Event 2014

### **Solar City**

Opening: **Customer Care Specialist**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Customer Relations Specialist**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Documentation Generation Specialist**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Documentation Imaging Specialist**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Documentation Verification Coordinator**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Incentives Coordinator**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Interconnection Coordinator**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Project Specialist**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

Opening: **Site Survey Scheduler**  
Pay rate: **\$25,000/yearly**  
Number of positions open: 3

### **Titan Roofing**

Opening: **Journeyman Roofer**  
Pay rate: **\$15-\$20/hr**  
Number of positions open: 20

### **Tix4Tonight**

Opening: **Assistant Shift Manager**  
Pay rate: **\$14/hr**  
Number of positions open: 2

Opening: **Cashier-Non Exempt**  
Pay rate: **\$11/hr**  
Number of positions open: 20

Opening: **Customer Service Manager**  
Pay rate: **\$50,000/yearly**  
Number of positions open: 2

Opening: **Jr. Customer Service Manager**  
Pay rate: **\$39,000/yearly**  
Number of positions open: 2

Opening: **Shift Manager**  
Pay rate: **\$16/hr**  
Number of positions open: 2

### **Tungland**

Opening: **Direct Support Staff**  
Pay rate: **\$8.25/hr**  
Number of positions open: 1

### **US Bank**

Opening: **Mortgage Loan Originator**  
Pay rate: **\$DOE**  
Number of positions open: 25

### **UPS**

Opening: **Driver Helper**  
Pay rate: **\$10/hr**  
Number of positions open: 200



## **List of job positions for Nevada Day Super Hiring Event 2014**

Opening: **Package Handlers-Part-Time**

Pay rate: **\$10-\$11/hr**

Number of positions open: **30**

### **Wyndham Vacation Ownership**

Opening: **Accountant III**

Pay rate: **\$DOE/hr**

Number of positions open: **1**

Opening: **Analyst, Quality Assurance**

Pay rate: **\$DOE/hr**

Number of positions open: **1**

Opening: **Outbound Collector I**

Pay rate: **\$DOE/hr**

Number of positions open: **1**

Opening: **WorldMark Upgrades Consultant**

Pay rate: **\$DOE/hr**

Number of positions open: **6**



## 2<sup>nd</sup> Annual Nevada Day Super Hiring Event 2014

### Featured Employers

AGR Group	InsureMonkey	Solar City
AlliedBarton Security	Ken's Foods, Inc.	Starpoint Resorts
Ameriprise Financial	Las Vegas Metropolitan Police Department	Station Casinos
Capital One	Lennar	TEKsystems
Cintas	Link Technologies	The Learning Center
Cox Communications	MassMutual Financial Group	The Tugland Corporation
Diamond Resorts International	MV Transportation	Titan Roofing, LLC
Digiphoto Entertainment Imaging	Priority Staffing USA	Tix4tonight
Dungarvin NV	Retail Business Development	Towbin Automotive
GMTCARE,LLC	Robert Half Technologies-Info. Tech.	UPS
Guess Inc.	Robert Half Technologies--Office Team	US Bank Home Mortgage
HomeCare by M&D, LLC	Securitas Security USA	Wells Fargo
		Wyndham Vacation Ownership

### Featured Training Vendors

AARP Foundation SCSEP

College of Southern Nevada-Division of Workforce and Economic Development

Cosmetology Insitute of Las Vegas

Cultural Diversity Foundation

DeVry University

LV-Professional Institute of Technology

Moving Forward Centers

Nevada School of Professional Studies

New Horizons Computer Learning Centers of Nevada

Quality Technical Training Center

Robert Half

Southwest Truck Driver Training Inc.

The Learning Center

US Army Recruiting

Woman to Woman Enrichment Center



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## **Wanted: Job Seekers who have been Unemployed for Six Months & Veterans** *Paid On-the-Job Training Opportunities Available*

Las Vegas, NV - October 16, 2014 - With the scheduled release of Nevada's unemployment statistics tomorrow for August 2014, Workforce Connections' One-Stop Career Center wants the long-term unemployed to know about available paid on-the-job training opportunities that can lead to permanent employment.

Workforce Connections recently received a National Emergency Grant from the U.S. Department of Labor that provides funding for on-the-job training opportunities for job seekers who have been unemployed for at least six months and have exhausted their unemployment benefits, and/or recently discharged veterans.

On-the-job training allows an individual to learn the necessary skills for a new career while earning a paycheck. That's because the grant can pay up to 90% of the individual's salary for up to six months depending on the size of the employer.

"On-the-job training has proven to be extremely effective when it comes to helping long-term unemployed individuals find gainful and lasting employment," said Ardell Galbreth, Workforce Connections Executive Director.

Interested job seekers should contact the One-Stop Career Center or attend the second annual **Nevada Day Super Hiring Event on Wednesday, October 29, 2014 from 10 a.m. to 3 p.m.** at the One-Stop Career Center located at 6330 W. Charleston Blvd., Suite 190 (Charleston & Torrey Pines).

More than two dozen employers with hundreds of open positions will be interviewing potential hires on-site during the Nevada Day Super Hiring Event. **All applicants will be pre-screened prior to seeing an employer.**

Walk-ins are welcome the day of the event. However, to expedite the pre-screening process and minimize wait time, job seekers are strongly encouraged to apply for open job positions starting TODAY at [www.nvcareercenter.org](http://www.nvcareercenter.org).

Job seekers who meet the minimum qualifications will be invited to attend one of the **pre-screening interview sessions held at 9 a.m. today, October 16 and Thursday, October 23.**

Qualified candidates will then be scheduled for an in-person interview on October 29, 2014. Job seekers who have been unemployed for six months or longer and have exhausted their unemployment insurance may be eligible for additional paid on-the-job training opportunities.

**About One-Stop Career Center:** One-Stop Career Center is a one-of-a-kind collaboration in Nevada of government, education, and nonprofit partners conveniently located under one roof to effectively distribute and maximize federal funds earmarked for in-demand job training, education and employment initiatives. By creating a true one-stop environment to enhance availability and access to resources, One-Stop turns jobseekers into skilled employees who can contribute to the local economy while providing employers in Southern Nevada the necessary tools retain and grow their workforce.

The One-Stop Career Center is open to the public Monday through Friday, 8 a.m. to 5 p.m. Phone: (702) 822-4200.

**About Workforce Connections:** Authorized by the Workforce Investment Act of 1998 (WIA), Workforce Connections is part of a national network of local boards tasked with creating workforce talent that keeps the nation competitive. Workforce Connections serves Clark, Lincoln, Nye and Esmeralda counties, coordinating job development and career pathway building to maximize the potential of the Southern Nevada Workforce. Workforce Connections distributes funds earmarked for training, apprenticeships and other viable approaches designed to produce qualified employees who fulfill current needs and supply future capacity in emerging fields. We work with relevant agencies and organizations to connect those looking for a job with the best resources available so that they can make a difference in their own lives.

###

For more information:  
Kathy Topp  
Red 7 Communications  
Kathy@Red7Communications  
(702) 271-8305 - cell



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## **One-Stop Announces 2nd Annual Nevada Day Super Hiring Event on October 29, 2014** *Qualified Candidates to be Interviewed On-Site for Hundreds of Available Jobs*

Las Vegas, NV - October 1, 2014 - Workforce Connections' One-Stop Career Center will hold its second annual **Nevada Day Super Hiring Event on Wednesday, October 29, 2014 from 10 a.m. to 3 p.m.** at the One-Stop Career Center located at 6330 W. Charleston Blvd., Suite 190 (Charleston & Torrey Pines).

More than two dozen employers with hundreds of open positions will be interviewing potential hires on-site during the event. Like all job placement and training services offered at the One-Stop Career Center, there is no cost to the job seeker or employer.

“Our mission is to provide Southern Nevadans the resources they need to become gainfully employed and connect them to a ready workforce,” said Ardell Galbreth, Workforce Connections Executive Director. “We believe Nevada is a great place to live and work.”

Based on last year's attendance, more than 750 job seekers are expected to attend the Nevada Day Super Hiring Event and are encouraged to bring several resumes and dress professionally.

Due to the popularity of the hiring event and to ensure employers are face-to-face with qualified candidates, **all applicants will be pre-screened prior to seeing an employer.**

Walk-ins are welcome the day of the event. However, to expedite the pre-screening process and minimize wait time, job seekers are strongly encouraged to apply for open job positions starting TODAY at [www.nvcareercenter.org](http://www.nvcareercenter.org).

Job seekers who meet the minimum qualifications will be invited to attend one of the **pre-screening interview sessions held at 9 a.m. every Thursday in October leading up to the event - October 2, October 9, October 16 and October 23.**

Qualified candidates will then be scheduled for an in-person interview on October 29, 2014. Job seekers who have been unemployed for six months or longer and have exhausted their unemployment benefits may be eligible for additional paid on-the-job training opportunities.

**About One-Stop Career Center:** One-Stop Career Center is a one-of-a-kind collaboration in Nevada of government, education, and nonprofit partners conveniently located under one roof to effectively distribute and maximize federal funds earmarked for in-demand job training, education and employment initiatives. By creating a true one-stop environment to enhance availability and access to resources, One-Stop turns jobseekers into skilled employees who can contribute to the local economy while providing employers in Southern Nevada the necessary tools retain and grow their workforce.

The One-Stop Career Center is open to the public Monday through Friday, 8 a.m. to 5 p.m. Phone: (702) 822-4200.

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###

For more information:  
Kathy Topp  
Red 7 Communications  
Kathy@Red7Communications  
(702) 271-8305 - cell

**Agenda Item 9. INFORMATION:**

Adult & Dislocated Worker Committee Minutes of October 8, 2014  
(draft)

**WORKFORCE CONNECTIONS  
ADULT & DISLOCATED WORKER COMMITTEE MINUTES**

October 8, 2014 - 9:00 a.m. -- Bronze Conference Room  
6330 W. Charleston Blvd., Ste. 150  
Las Vegas, NV 89146

**Members Present**

Maggie Arias-Petrel (via telephone)  
Hannah Brown, Chair  
Lynda Parven  
Charles Perry

Chelle Bize'  
Matt Cecil  
Dr. David Lee  
Bill Regenhardt

**Members Absent**

Mark Edgel  
Valerie Murzl  
Dan Rose, Vice-Chair

Candace Young-Richey  
Bart Patterson

**Staff Present**

Ardell Galbreth  
Heather DeSart  
Jim Kostecki  
Brett Miller  
Carol Turner

Kelly Ford  
Debra Collins  
Jeannie Kuennen  
Jake McClelland

**Others Present**

Nield Montgomery, TLC  
Stacey Bostwick, SNRHA  
Shawnae Mack, FIT  
Stacy Smith, NYE Communities Coalition  
Helicia Thomas, GNJ Family Life Center  
Jodi Gilliland, UNLV-Continuing Education  
Margaret (Peg) Rees, UNLV  
Tenesha McClulloch, Goodwill of Southern Nevada

Janet Blumen, FIT  
Jennifer Casey, FIT  
Maria Flores, BCA  
Susan Ullrich  
Dr. Tiffany Tyler, Nevada Partners, Inc.  
Janice Rael, NPI  
Al Ballista, NHA  
David Robeck, CEO, Bridge Counseling Associates

(It should be noted that not all attendees may be listed above)

**Agenda Item 1 – Call to Order, confirmation of posting, roll call:**

The Chair called the meeting to order at 9:04 a.m. Staff confirmed the meeting was properly posted in accordance with the Nevada Open Meeting Law. Roll call taken and the quorum confirmed.

**Agenda Item 2 - Action:** Approval of the agenda with the inclusions of any emergency items, and deletion of any items.

*A motion to approve the agenda as presented, was made by Charles Perry and seconded by Chelle Bize. The motion carried.*

**Agenda Item 3 - First Public Comment Session:** Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

*Hearing no comments, Hannah Brown, Chair, closed the Public Comment session.*

**Agenda Item 4 - Discussion and Possible Action:** Approve the meeting minutes of August 13, 2014.

*A motion to approve the minutes of August 13, 2014, as presented, was made by Bill Regenhardt and seconded by Matt Cecil. The motion carried.*

**Agenda Item 5 - Discussion and Possible Action:** Review, Discuss, and Approve staff's recommendation to update goal #3 of Workforce Connections' Two-Year Strategic Plan.

Jaime Cruz, Chief Strategy Officer, Workforce Development, presented the recommended update to the strategic initiative to reflect, "Promote Quality Employment and Training Services for Adult and Dislocated Workers." Currently, goal #3 states, "Establish a One-Stop Delivery System and a Comprehensive One-Stop Career Center," and this goal has been accomplished. Mr. Cruz stated if approved, staff will update the strategies, measures, and timelines in the Strategic Plan Matrix.

*A motion to approve staff's recommendation to update goal #3 of Workforce Connections' Two-Year Strategic Plan as presented was made by Bill Regenhardt and seconded by Charles Perry. The motion carried.*

**Agenda Item 6 - Information:** Training and Employment Reports

Brett Miller, Manager, Strategic Planning & Analysis, presented the Training and Employment Reports on pages 8 and 9 of the agenda packet reflecting the first two months of the program year. WC has completed 365 trainings with 310 participants that have entered employment across a variety of sectors. Mr. Miller disclosed the report (page 11 of the agenda packet) presented to the Board on employment reflected an understatement of the participants that entered employment due to a technical issue in updating the worksheet that has since been corrected. The importance of this disclosure is relevant in that it reflects there is on-going improvement in data integrity throughout the system.

**Agenda Item 7 – Discussion and Possible Action:** Review, and Accept the Adult and Dislocated Worker Fiscal Reports.

Jim Kostecki, Manager, Financial Services, presented the Adult and Dislocated Worker Fiscal reports on page 12 and 13 of the agenda packet, which reflects invoicing through August. Mr. Kostecki stated each of the service providers has a Home Office contract (adult and a dislocated worker) and a One-Stop contract (adult and a dislocated worker) for reporting purposes. Mr. Kostecki stated there is a correction to the report - - the start dates on all of the contracts should reflect July 1, 2014.

Mr. Kostecki focused on the WIA PY14 NEG grant where \$1,585 of approximately \$1.2 million expended. WC is diligently working on creative and innovative ways to expend funds. Heather DeSart, Deputy Executive Director, added that the NEG funds are for individuals on unemployment over 27-weeks or longer, the challenge is the individual must have exhausted their unemployment benefits to become eligible. Ms. DeSart stated the outreach efforts are what the agency provides through the Local Elected Officials, internal initiatives, blanketing flyers across the community at resource centers, welfare offices, DMV, and libraries. DETR does have information in their system regarding individuals receiving unemployment benefits, and can identify long-term unemployed; however, due to confidentiality DETR is unable to relinquish this



information. DETR was able to send out on WC's behalf, approximately 4800 flyers to individuals in the community identified as long-term unemployed. This effort did not net WC a large response, but could be the result of individuals no longer living at the address on record, insufficient mailing address information, or a number of other reasons.

Ardell Galbreth, Executive Director stated that the NEG grant ends June of 2015. If the funds are not expended at that time, approximately \$1.2 million must be returned to the State.

Matt Cecil queried if there was a means of spending a portion of the money on billboards perhaps saying, "If you were out of work this long, maybe we can help!" Ms. DeSart stated it is prohibited for WC to use the funds in any type of advertising or marketing.

Ricardo Villalobos stated the Super Hiring Event slated for the end of October is placing an emphasis on long-term unemployed. Ms. DeSart added WC is reaching out to legislators to promote Town Hall meetings where they can ask constituents within their community to attend and relay the information.

Charles Perry queried if there is public service media (radio stations, televisions, etc.) accessible for outreach purposes. Ms. DeSart responded that the Business Engagement Team is working on two media events in the next sixty days that are print or broadcast. Mr. Galbreth reiterated that WC could not use NEG funds for the purpose of advertising or marketing.

Maggie Arias-Petrel concurred with the comments from the Committee regarding the Board of Directors assisting in the NEG outreach effort, and offered her assistance in reaching out to the community.

Hannah Brown stated Commissioner Lawrence Weekly has a radio show suggesting it might be appropriate to contact him for airtime. Ms. DeSart responded that Kenadie Cobbin-Richardson, Director of Business Engagement and Communications, broadcasts at Commissioner Weekly's radio station, and she has been out in the community. Mr. Perry extended a sincere thank you to Kenadie Cobbin-Richardson for her extensive visibility in and around the community.

Mr. Perry suggested reaching out to the various Chambers of Commerce. Mr. Villalobos responded the beneficial opportunities the Chambers could create would be providing OJT opportunities for the long-term unemployed.

Mr. Cecil extended his sincere appreciation to staff for the hard work they do with oversight, clean audits, document preparation, reports that are comprehensive yet easy to read and understand, transparency, tracking the funds, and keeping the Committee apprised at all times.

Carol Turner presented the Adult and Dislocated Worker Funding Plan PY2014 Projections on page 14 of the agenda packet. Ms. Turner referenced the new initiative in the pending contracts PY2014 Higher Education Nursing Collaboration Training (UNLV).

Ms. DeSart provided additional information that the program is a compliment to the Nevada Hospital Association 20/20 program addressing the educational needs and skill gaps of the RN or LPN in the academic environment, and the bridge prior to entering the clinical environment. It is highly effective in helping the new graduate nurses get into employment, retention of employment in the hospitals and the healthcare organization. Additionally, Ms. DeSart stated letters of support from Nevada State College, College of Southern Nevada, and promising letters from employers to collaborate in work experience, internship, and employment.

Ms. Turner continued with a brief update on the pending contracts:

- PY2014 Core Services RFP
- PY2014 Adults with Disabilities RFP
- PY2014 New Rural Contracts (Laughlin/Mesquite)

*A motion to accept the Adult and Dislocated Worker Fiscal Reports presented, was made by Matt Cecil and seconded by Charles Perry. The motion carried.*

**Agenda Item 8 - Information:** Sector Council Snapshot Update

Mr. Miller presented the Sector Council Snapshot Update on page 15 of the agenda packet. Mr. Miller highlighted the activities of the Local Employer Advisory Panel (LEAP) committee. There are thirteen members (all business leaders in the community) that represent the individual sectors with hiring and decision-making capabilities within their companies. WC uses the intelligence from the businesses that provide feedback on our system on an on-going basis. July 30, 2014, was the last meeting. WC displayed STEM workshops and collateral items used within the Business Engagement Team with positive feedback.

**Agenda Item 9 - Information:** Timely Data Entry Report

Mr. Villalobos presented the Timely Data Entry Report on page 16 of the agenda packet. The expectation is 100% with the report color coded as to where a service provider stands with regard to timely data entry from the moment of providing a service to an Adult or Youth client. The service provider has eight days to enter the data into the management information system (NVTrac).

Chelle Bize queried what was the biggest excuse (e.g. lack of staff, do not understand NVTrac, etc.) for not entering the data timely? Discussion ensued regarding potential reasons and quantity of clients serviced versus quality in data entry from both the Home Office and One-Stop Career Center. Ms. DeSart added clarification to the report. It is a new report, an internal report that staff plans to use as a tool to bring to the committee whenever they would like to see it. This tool is a result of the Department of Labor and WISS coming out, conducting data validation, and finding a serious problem with our data entry both timely and accurately.

**Agenda Item 10 - Information:** One-Stop Career Center Consortium report

Janet Frasier Blumen, Consortium Chair, presented the One-Stop Career Center Consortium report on page 17-19 of the agenda packet. Ms. Blumen presented brief information on the following operations as outlined in the report for the following areas:

- Formation of a Customer Flow Committee
- Formation of three standing committees: Executive Committee, Customer/Client Service Committee, and Compliance and Performance Committee
- Customer Satisfaction Surveys (measuring satisfaction: Seated staff satisfaction survey, customer satisfaction survey, and an employer business satisfaction survey)

Ms. Bize queried a concern regarding privacy and/or confidentiality within the cubicles at the One-Stop Career Center, and how to address this issue, knowing not every client needs privacy. Ms. Blumen concurred. Hannah Brown queried if there was a vacant office to utilize for that purpose of sensitive issues and privacy. Dr. Tyler stated there will be an inquiry and observations conducted to identify privacy/confidentiality space availability.

Discussion ensued regarding the results of the Seated Partner Satisfaction Survey. Ms. DeSart extended a thank you to the committee on behalf of WC for conducting the survey, because there is nothing more important than facing your own demons when it comes to trying to create improvement and the One-Stop

Career Center is going to get better as a result. Ms. Brown concurred on the improvements made since the inception of the One-Stop Career Center.

**Agenda Item 11 – Discussion and Possible Action:** Update on WC’s monitoring of the funded partners

Mr. Villalobos presented the Program Year 2013 Monitoring – summary of Findings on page 20 of the agenda packet. He indicated the majority of the findings have been closed, and those that remain open relate to data entry.

**Agenda Item 12 – Information:** ADW Committee Member Comments

*Hearing no comments, Hannah Brown, Chair, closed the ADW Committee Member Comments session.*

**Agenda Item 13 – Second Public Comment Session:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.

David Robeck, Chief Executive Officer, Bridge Counseling Associates introduced himself. He stated his position is a change for Bridge Counseling Associates from the traditional licensed therapist as an Executive Director.

**Agenda Item 14 - Adjournment:** The meeting adjourned at 10:05 a.m.

**Agenda Item 10. DISCUSSION AND POSSIBLE ACTION:**

Approve Adult & Dislocated Worker Committee's updates to goal #3 of Workforce Connections' Two Year Strategic Plan

**Workforce Connections**  
**Southern Nevada Workforce Investment Area Strategic Plan Matrix**  
**Mission, Goals, Objectives and Strategies**  
**2 – Year Strategic Plan (April 30, 2013 – June 30, 2015): June 30, 2014**

<b>Goal 3</b>				
<b>Establish a One-Stop Delivery System and a Comprehensive One-Stop Career Center - ADW Committee / Board</b>				
Objective	Strategy/Action	Timeline	Measurement	Status
3.1. Solicit partnership agreements from both mandatory and non- required partners to participate in Southern Nevada Workforce Investment Area One-Stop Delivery System.	1. Establish agreements with required and potential One-Stop Delivery System partners.	Ongoing and throughout program year.	Executed MOUs.	MOUs are being renewed as of June 30, 2014
	2. Review and discuss Local Workforce Investment One-Stop Delivery System requirements and setup training schedules for system partners.	August 2012 and at least quarterly.	Published meetings minutes and training schedules.	Quarterly trainings have been completed with the following consultants: <ul style="list-style-type: none"> <li>• Macey Prince</li> <li>• Greg Newton</li> </ul>
	3. Secure/procure One-Stop Delivery System professional expert as a consultant to assist in laying/ establishing the framework for Southern Nevada Workforce Investment Area One-Stop Delivery System.	August 2012	Executed contracts.	Completed
	4. Arrange for One-Stop Delivery System training for all system partners, conducted by a professional WIA subject matter expert.	August 2012 and ongoing	Published training outline or syllabus along with training attendance records.	Quarterly trainings have been completed with the following consultants: <ul style="list-style-type: none"> <li>• Macey Prince</li> <li>• Greg Newton</li> </ul>
	5. Conduct ongoing One- Stop Delivery System partnership meetings for the purpose of updating system partners and revealing new/ revised system changes or upcoming modifications.	Quarterly	Published meetings minutes and training schedules.	WC participates in / or coordinates the following meetings: <ul style="list-style-type: none"> <li>• One-Stop Career Center Consortium</li> <li>• Executive Director meetings</li> <li>• Program Manager meetings</li> </ul>
3.2. Establish a One-Stop Career Center Consortium to serve as One-Stop Career Center Operator for Workforce Connections' One-Stop Career Center	1. Solicit at least three required One-Stop Career Center partners to participate in a One-Stop Career Center Consortium with responsibility to operate a Comprehensive One-Stop Career Center.	October 2012	Required Southern Nevada Workforce Investment Board and Local Elected Officials certification and approval.	Approved October 23, 2012

**Workforce Connections**  
**Southern Nevada Workforce Investment Area Strategic Plan Matrix**  
**Mission, Goals, Objectives and Strategies**  
**2 – Year Strategic Plan (April 30, 2013 – June 30, 2015): June 30, 2014**

Goal 3 (continued)				
Establish a One-Stop Delivery System and a Comprehensive One-Stop Career Center - ADW Committee / Board				
Objective	Strategy/Action	Timeline	Measurement	Status
3.2. Establish a One-Stop Career Center Consortium to serve as One-Stop Career Center Operator for Workforce Connections' One-Stop Career Center (continued)	2. Execute MOUs among One-Stop Career Center Consortium partners, i.e., outlining each partner's role.	October 2012	Executed MOUs with at least three required partners.	<ul style="list-style-type: none"> <li>• Completed— October 2012</li> <li>• Operating Agreement is being renewed for PY14</li> </ul>
	3. Identify and assign One- Stop Career Center consortium staff.	February 2013	Receipt of named individuals to be staffed in One-Stop Career Center and corresponding business cards printed.	Completed
	4. Conduct ongoing meetings and training opportunities for consortium partners.	Ongoing	Published meeting/training outline or syllabus along with attendance records.	Completed and ongoing.
	5. Secure One-Stop Career Center facility along with associated equipment and supplies.	May 2013	Executed facility lease agreement along with improvements (build-out) and construction contracts, and Purchase Orders (POs) for necessary furniture and equipment.	Completed
	6. Conduct at least five One- Stop Career Center service delivery mocked work flows in facility prior to grand opening.	May 2013	Staff written reported progress.	Completed
	7. Send formal invites to distinguished guests to attend grand opening.	May 2013 (Rev.)	Documented guests' list with verified invite mailings and RSVPs.	Workforce Connections administrative staff— Completed
	8. Planned grand opening event agenda.	May 2013 (Rev.)	Grand opening event presentation to Workforce Connections Board of Directors.	Workforce Connections Board of Directors— Completed

**Workforce Connections**  
**Southern Nevada Workforce Investment Area Strategic Plan Matrix**  
**Mission, Goals, Objectives and Strategies**  
**2 – Year Strategic Plan (April 30, 2013 – June 30, 2015): June 30, 2014**

Goal 3 (continued)				
Establish a One-Stop Delivery System and a Comprehensive One-Stop Career Center - ADW Committee / Board				
Objective	Strategy/Action	Timeline	Measurement	Status
3.3. Streamline access to employment and training service delivery	1. Review policies and associated directives addressing WIA service delivery.	October 2013	Detailed staff status report.	Monthly
	2. Solicit inputs from contracted service providers to streamline service delivery process.	October 2013	Receipt of feedback / inputs contracted service providers.	November 2013
	3. Review and assess merit value with regard to enhancing clients' services processes.	October 2013	Detailed staff reports.	Monthly
	4. Revise, modify and / or develop Workforce Connections' policies and associated contracts to provide incentives for clients' rapid / prompt access to quality service delivery.	December 2013	Published policy with effective implementation date.	January 2014

Agenda Item 11. DISCUSSION AND POSSIBLE ACTION:

Review Latin Chamber of Commerce Community Foundation's financial irregularities associated with inappropriate use of WIA funds

Emergency Agenda Item #11.1

**DISCUSSION AND POSSIBLE ACTION:** In order to mitigate the loss of critically needed employment and training services to an underserved population of approximately 600 clients, authorize staff to negotiate and enter into a contract agreement with an agency/company to delivery sorely needed adult, dislocated worker, and youth services to the clients currently being served by the Latin Chamber of Commerce Community Foundation (LCCCF), an agency recently placed on High Risk status. Additionally, to authorize staff to recapture the remaining funds currently allocated to the LCCCF, and to reallocate those funds to the designated/selected provider.



October 21, 2014

Irene Bustamante Adams, Co-Chair  
Eloiza Martinez, Co-Chair  
Latin Chamber of Commerce Community Foundation  
2900 E. Stewart Ave.  
Las Vegas, NV 89101

**RE:** Latin Chamber of Commerce Community Foundation High Risk Designation

Dear Ms. Bustamante Adams and Ms. Martinez:

Please be advised that effective immediately Latin Chamber of Commerce Community Foundation's (LCCCF) WIA Adult/Dislocated Worker (DW) and Youth programs are officially placed on **High Risk - Level 2** status according to Workforce Connections (WC) Policy Admin-010-02, Sanctions and Resolutions for Non-Compliance.

This determination was made because:

- LCCCF has not paid WIA accounts payable in a timely manner despite having already been reimbursed by WC for those expenses.
- LCCCF failed to fully liquidate \$66,270.64 in contract accruals through June 30, 2014. Checks were cut for these expenses, but the payments were never made. These accruals have already been reimbursed by WC. The accruals for the PY11 Adult/DW Home Office and One Stop contracts were required to be fully liquidated during the closeout period which ended on August 30, 2014.
- LCCCF has submitted understated accounts payable aging reports to WC which do not reflect the checks that were processed but never tendered for negotiation. While the cash shortfall and related issues were disclosed by LCCCF to WC staff, had the accounts payable aging reports not been understated, this issue would have been investigated and discovered by WC staff sooner.
- The following items contributed to the LCCCF's irregularities:
  - From 2009 - 2014, LCCCF has written off approximately \$60,000 of bad debts, with the majority of the bad debt from the Latin Chamber of Commerce (LCC). WIA funds are not authorized to cover bad debts.
  - From 2011 - 2014, LCCCF has made approximately \$55,000 in charitable contributions to LCC. WIA funds are not authorized for charitable contributions.

- LCCCF has a line of credit in its name linked to their bank account, but the only person who has access to draw funds on the account is at LCC. Thus, this line of credit has been paying LCC expenditures, but LCCCF is responsible for making the payments.
- From 2013 – 2014 LCCCF has made approximately \$8,000 in unbillable interest and service payments on the line of credit.
- LCCCF renegotiated payment terms on the line of credit to include mandatory principle and interest payments of \$1,032.52 that are automatically withdrawn monthly from LCCCF's bank account beginning in July 2014. These payments are for expenses that LCC incurred, yet LCCCF does not have sufficient unrestricted revenue to cover these payments. LCC has not provided any funds for these charges to date. As a result, the LCCCF is effectively using WIA advanced funds for this purpose.

According to 29 CFR 97.12, WC also reserves the right to institute special conditions or restrictions on high-risk grantees including:

- Payment on a reimbursement basis;
- Withholding authority to proceed to the next phase until receipt of evidence of acceptable performance within a given funding period; or
- Requiring additional, more detailed financial reports.

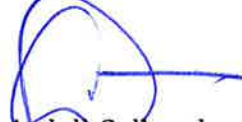
The following corrective actions **must be** taken in order for LCCCF's WIA programs to be removed from this high risk designation:

- LCCCF must fully liquidate all accruals for the WIA Adult/DW Home Office and One Stop programs that ended on June 30, 2014 and the Youth Out of School program that ended on September 30, 2014.
- LCCCF must ensure that the line of credit is closed or transferred to LCC.
- LCCCF must receive at least \$100,000 in unrestricted cash (non-federal funds) to offset the shortfall created by the forgiveness of debt and charitable contributions. This cash may not be used to pay off the line of credit.

LCCCF may appeal this determination by filing a request to WC within ten working days following the receipt of this letter. The appeal must be in writing, as specific as possible, and directed to my attention. The appeal may include a request for extension of time and a decision will be issued in writing within 15 working days of the receipt of the appeal.

WC is hopeful that these issues can be successfully resolved so that LCCCF's WIA programs can continue to provide valuable employment and training services to southern Nevada. If you have any questions regarding this notification, please don't hesitate to contact us at (702) 638-8750.

Sincerely,



Ardell Galbreth  
Executive Director

cc: Commissioner Lawrence Weekly – Chair, Southern Nevada Workforce Investment Area  
Valerie Murzl – Chair, Workforce Connections Board of Directors  
Dan Gouker – Chair, Workforce Connections Budget/Finance Committee  
Heather DeSart – Deputy Executive Director, Workforce Connections  
Ricardo Villalobos – Director, Workforce Development Programs, Workforce Connections  
Jim Kostecki – Manager, Financial Services, Workforce Connections  
Jeannie Kuennen – Program Manager-Adult/Dislocated Worker, Workforce Connections  
Shawonda Nance – Program Specialist II-Youth Programs, Workforce Connections  
Faith Cannella – Sr. Financial Analyst II, Workforce Connections  
MaryAnn Avendano – Sr. Financial/Procurement Analyst II, Workforce Connections

## Nonprofit works to repair credibility

By JOHN L. SMITH LAS VEGAS REVIEW-JOURNAL

October 18, 2014 - 11:05pm

When a couple hundred thousand dollars goes missing in most agencies, it's a cause for concern. Alarm bells ring. A scent of scandal rises in the air.

But Workforce Connections isn't like most agencies. Each year it shepherds millions in federal dollars to local job training and related service providers, then has the task of holding those recipients to account for the funding.

While a majority of grant recipients keep professional books these days, that hasn't always been the case. Audits showed the accounting for millions in grants was so mangled and unprofessional that it was impossible to tell whether the money went to job-training programs or out the back door. Nonprofits weren't doing their jobs, and Workforce Connections wasn't minding the store.

Compared to many millions, the mismanagement of only a couple hundred Gs is almost a cause for celebration.

Problems last year at Bridge Counseling and the Latin Chamber of Commerce Community Foundation provide reminders that Workforce Connections Executive Director Ardell Galbraith and his staff have their work cut out for them if they're to continue to repair the agency's fragile credibility. The grant recipients didn't properly account for more than \$200,000 in federal funding.

Bridge managed to raise funds and repay the unaccounted-for cash. The Latin Chamber foundation, which received \$106,000, has had more trouble covering its bill. Now Workforce Connections board sources say the group might be forced to take out a line of credit on the Latin Chamber building to cure the debt.

"Someone with the two organizations, instead of paying the bills with the money we gave them, diverted the funds to some other use, and the money's now gone," said Bob Beers, a board member of Workforce Connections and a Las Vegas city councilman.

Such predicaments are nothing new.

Back in 2006, an audit of Workforce Connections by Las Vegas and Clark County government revealed unprofessional accounting practices and the potential mismanagement of millions. Nonprofits that annually received funds to train the unemployed and underprivileged simply failed to keep records. No one really knows where all the money went.

Calling the practices "deplorable," auditors concluded there was no legitimate reason for the lack of effort, "other than a complete disregard for government accounting standards and financial principles, ignorance or disdain for the taxpayer."

That led to an upheaval and some changes inside the organization, but it didn't exactly fix the problem. By 2012, a state audit determined Workforce Connections was spending 26 percent of its budget on administration and program monitoring but still found inefficiencies that were reducing its effectiveness by approximately \$1.9 million in 2011. The audit failed to explain how the agency's financial records could be off as much as \$2 million from 2009 to 2011 and concluded the obvious, "Reconciling expenditures would ensure accurate reporting and improved financial reliability."

More changes followed, and Gov. Brian Sandoval's Workforce Investment Board moved to consolidate the northern and southern branches of the agency — a move some familiar with the program viewed as political and potentially detrimental to Clark County nonprofits.

These days, it's essential for the fragile credibility of Workforce Connections to do all it can to compel grant recipients to account for the federal dollars they receive. Failing that, the local governments that take part in the U.S. Department of Labor program are on the hook to pay back the money.

Southern Nevadans steamrolled by the recession can use all the help they can get. Workforce Connections is in position to assist with training, education and even bus passes and clothing stipends. An outgrowth of the federal Workforce Investment Act of 1998, its mission is admirable.

The board administers grants for job training and related programs throughout the community and as far north as Esmeralda County. Its board members are as diverse as the constituents and interests they serve.

When things go right, the funding helps train an unemployed person for a new job and then assists them in the search. Many hundreds have benefited from the wide variety of services Workforce Connections funds.

When current CEO Galbraith says, "There have been some challenges," he's substantially understating matters. In the same breath he adds that the agency's oversight role these days is being performed to the highest standards.

The fact the Bridge and Latin Chamber foundation examples occurred more than a year ago, he asserts, is a positive sign. Despite costly missteps, the level of training and bookkeeping has improved — and those in need are served.

"We've certainly come through some changes to get to our current status," Galbraith says. "Our oversight is second to none. That has not always been the case."

Given its history, that \$200,000 is starting to look downright reasonable.

John L. Smith's column appears Sunday, Tuesday, Wednesday, Friday and Saturday. Email him at [Smith@reviewjournal.com](mailto:Smith@reviewjournal.com) or call 702-383-0295. Follow him on Twitter [@jlnevadasmith](https://twitter.com/jlnevadasmith).

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BRIAN SANDOVAL  
GOVERNOR



DON SODERBERG  
DIRECTOR

OFFICE OF THE DIRECTOR

October 21, 2014

The Chair of the Local Elected Officials Consortium

*and*

Valerie Murzl, Chair  
*workforce*CONNECTIONS Board of Directors  
6330 West Charleston Blvd., Suite 150  
Las Vegas, NV 89146

Dear Commissioner Weekly and Ms. Murzl:

The Department of Employment, Training and Rehabilitation has no objections to and supports a sole source procurement of a vendor contract that would serve the Latin Chamber clients per the request of *workforce*CONNECTIONS.

Should you have any questions, comments or concerns, please do not hesitate in contacting me.

Sincerely,

Dennis A. Perea  
Deputy Director

cc: Don Soderberg, Director, Department of Employment, Training and Rehabilitation (DETR)  
Ardell Galbreth, Executive Director, *workforce*CONNECTIONS  
Commissioner Lawrence Weekly

*workforce* **CONNECTIONS**  
*LCCCF*  
*Active Partipants*

<b>Row Labels</b>	<b>Active</b>	<b>4Q</b>	<b>3Q</b>	<b>2Q</b>	<b>1Q</b>	<b>Grand Total</b>
ADW	151	44	186	92	45	518
Youth	79	2			1	82
<b>Grand Total</b>	<b>230</b>	<b>46</b>	<b>186</b>	<b>92</b>	<b>46</b>	<b>600</b>

	Actual Expenses through September	Estimated October Expenses	Total Contract	Total Remaining
PY13 Youth	133,310.59	10,000.00	250,000.00	106,689.41
PY14 Youth		25,000.00	300,000.00	275,000.00
PY14 NEG	786.04	6,000.00	220,000.00	213,213.96
PY14 HO Adult	27,348.22	20,000.00	200,000.00	152,651.78
PY14 HO DW	20,124.14	15,000.00	195,000.00	159,875.86
PY14 OS Adult	21,264.65	40,000.00	200,000.00	138,735.35
PY14 OS DW	41,519.29	30,000.00	250,000.00	178,480.71
Total	244,352.93	146,000.00	1,615,000.00	1,224,647.07

Have not received a September invoice Estimated September and October



**Agenda Item 12. INFORMATION:**

One-Stop Consortium Report

**One-Stop Career Center Consortium**  
**Report for**  
**Adult & Dislocated Worker Program Committee**  
**Wednesday October 8, 2014**

I. Organization/Formation Matters

Since the Consortium was formed, its primary tasks have been to lay the groundwork for operation of the Consortium itself. This entailed devoting a great amount of time to articulating policies and procedures and conceptualization of the management framework for the Consortium itself. Most of this effort will be non-recurring: once we have the Operations Manual written, while it might be revised from time to time, it certainly won't have to be re-written from the ground up.

- A. An initial Customer Flow Committee was formed by the Consortium. This committee, chaired by Elizabeth McDaniels of Goodwill, articulated a protocol for agency rotation of incoming individuals. They also created a customer flow chart to accurately reflect operations. The next task undertaken by the committee was development of a seated staff satisfaction survey. Elizabeth and her committee articulated a survey. This was brought to the Consortium for input and then discussed with Ricardo Villalobos of Workforce Connections and Jake McClelland, the One Stop Center Manager. The survey was revised slightly and disseminated to One Stop Career Center employees via a link on Survey Monkey.
- B. At this point a pivotal organizational issue was resolved with the formation of three standing committees. The concept is that while Consortium meetings will be used to update all members as to any matters, much of the true work of the Consortium will be performed in committee meetings. The three standing committees established include the Executive Committee, chaired by the undersigned, the Customer/Client Service Committee chaired by Nishon Burton, and the Compliance and Performance Committee chaired by Janice Rael.
- C. Another important challenge that faced the Consortium was the issue of customer satisfaction surveys. Using customer service as an indicator of performance is mandatory as set forth in the Workforce Investment Act at 29 USC 2871 (b)(2)(B). One of the ways that satisfaction may be measured is through surveys.
- D. In total there were three surveys identified as necessary to measure satisfaction: a seated staff satisfaction survey, a customer satisfaction survey and an employer Business Satisfaction survey.

1. The seated partner satisfaction survey is discussed more fully in III, below.
2. The second survey, the customer/client satisfaction survey had been tackled by a committee chaired by Dr. Tiffany Tyler and co-chaired by Jake McClelland. The results were brought to the Consortium. The tentative survey was determined to be much too long and much too complicated. The responses it elicited were extremely limited. After discussion, the Consortium recommended that the survey be shortened and simplified. Since the Customer Flow Committee had been dissolved into the Customer/Client Service Committee, the survey was referred to that committee for further refinement.
3. A draft of the business satisfaction survey was considered and approved at the meeting of the Consortium held on July 20, 2014. The draft was adopted at the Consortium meeting on September 12, 2014.

E. The next issue to be tackled by the Customer/Client Service Committee concerned outside referrals. The committee is endeavoring to identify a protocol/procedure by which seated partners can refer clients who need the services of agencies located outside the One Stop Center. At the Consortium meeting on September 12, 2014, it was determined that there were too many variables for outside referrals to be captured in one form. Instead, referrals will be handled case by case.

F. The Compliance and Performance Committee held its first meeting on August 12, 2014. The issues they are working on include: revising the customer/client satisfaction survey and researching other One Stop facilities to determine the best practices for hitting benchmarks and meeting compliance requirements.

## II. Workforce Connections' Compliance Assurance Monitoring Review

The Workforce Investment Act requires the local workforce investment boards to provide oversight and monitoring of WIA funded programs. In compliance, Workforce Connections' Quality Assurance Division conducted an onsite compliance assurance review of the One Stop Center July 21, 2014. There were no findings of non-compliance during the monitoring review. No costs were questioned or disallowed.

Several observations were discussed during the exit conference including updating the center partner chart and revision of available information to customers who were

veterans. The exit conference also discussed the need for continuous improvement including customer satisfaction measurement.

III. The Seated Partner Satisfaction Survey

The Staff Survey results were calculated and presented on September 19, 2014. We are concerned about the number of negatives that are demonstrated in the satisfaction survey chart and many of the comments that accompanied those surveys.

IV. Conclusion

We will continue to strive, through Committee participation, to continue to improve the functionings of the One Stop Career Center. We will pay particular attention to the issues brought forth in the Seated Partner survey and give some thought as to how these issues can be resolved.

Respectfully submitted,

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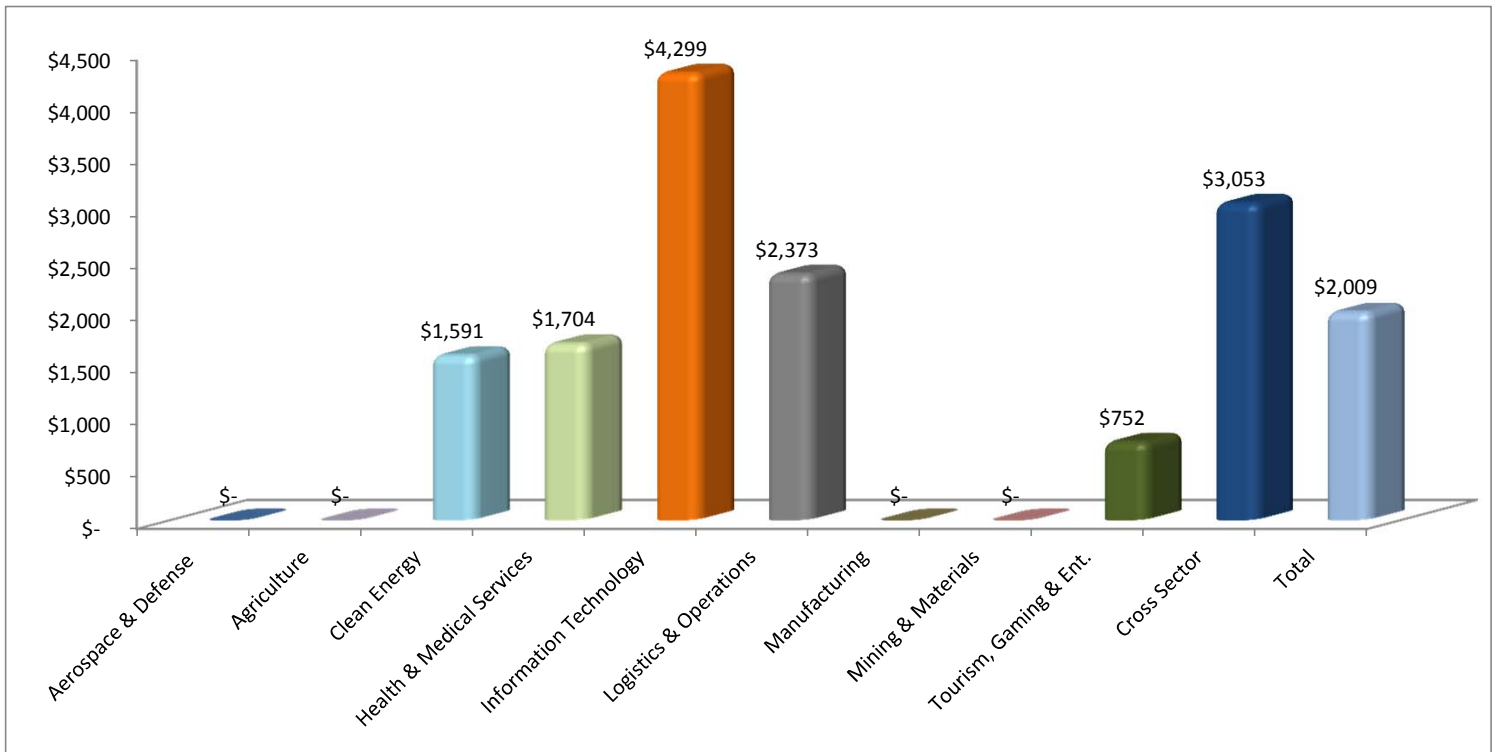
Janet Frasier Blumen  
Consortium Chair

**Agenda Item 13. INFORMATION:**

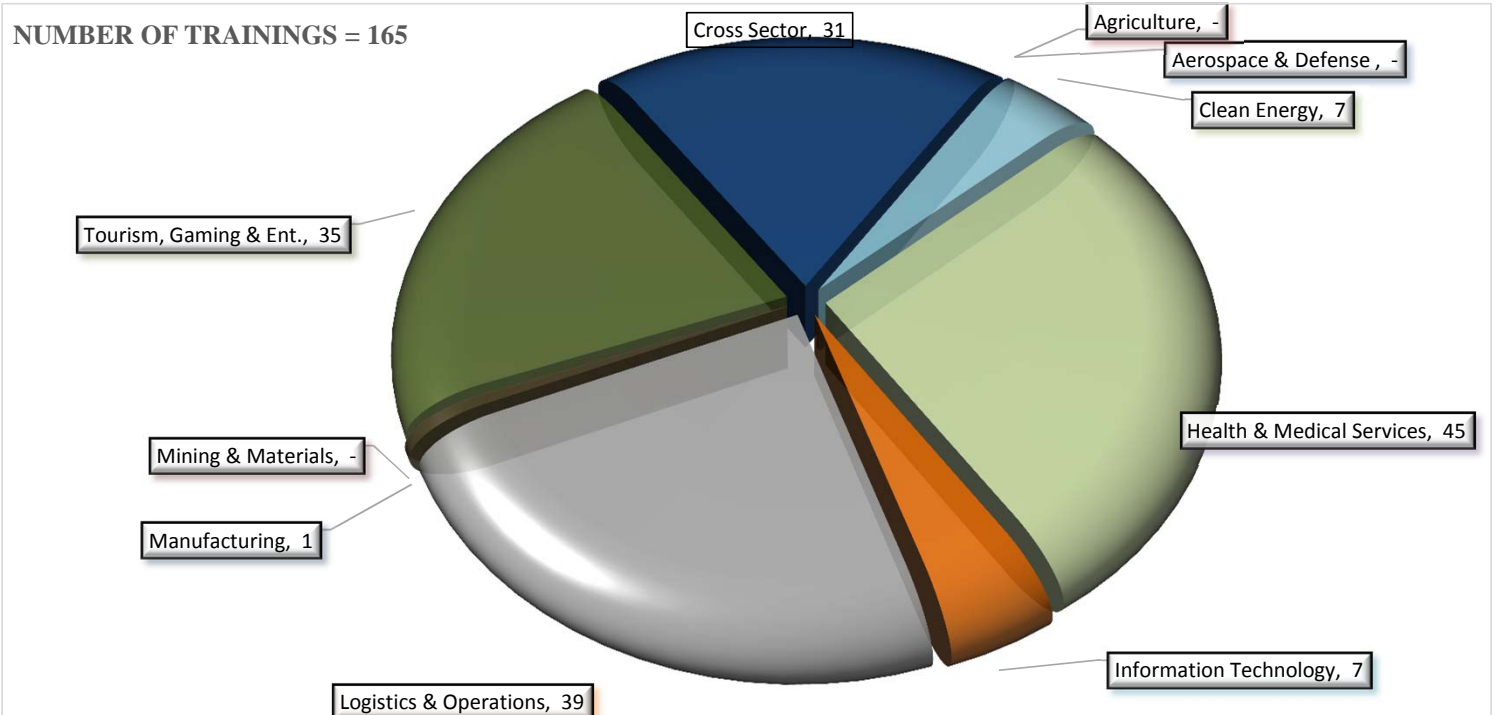
Employment and Training Reports – Adult/Dislocated Worker ~ Brett  
Miller

## Adult and Dislocated Workers Trained by Industry Sector July 1, 2014 through August 31, 2014

### Average Training Cost by Sector

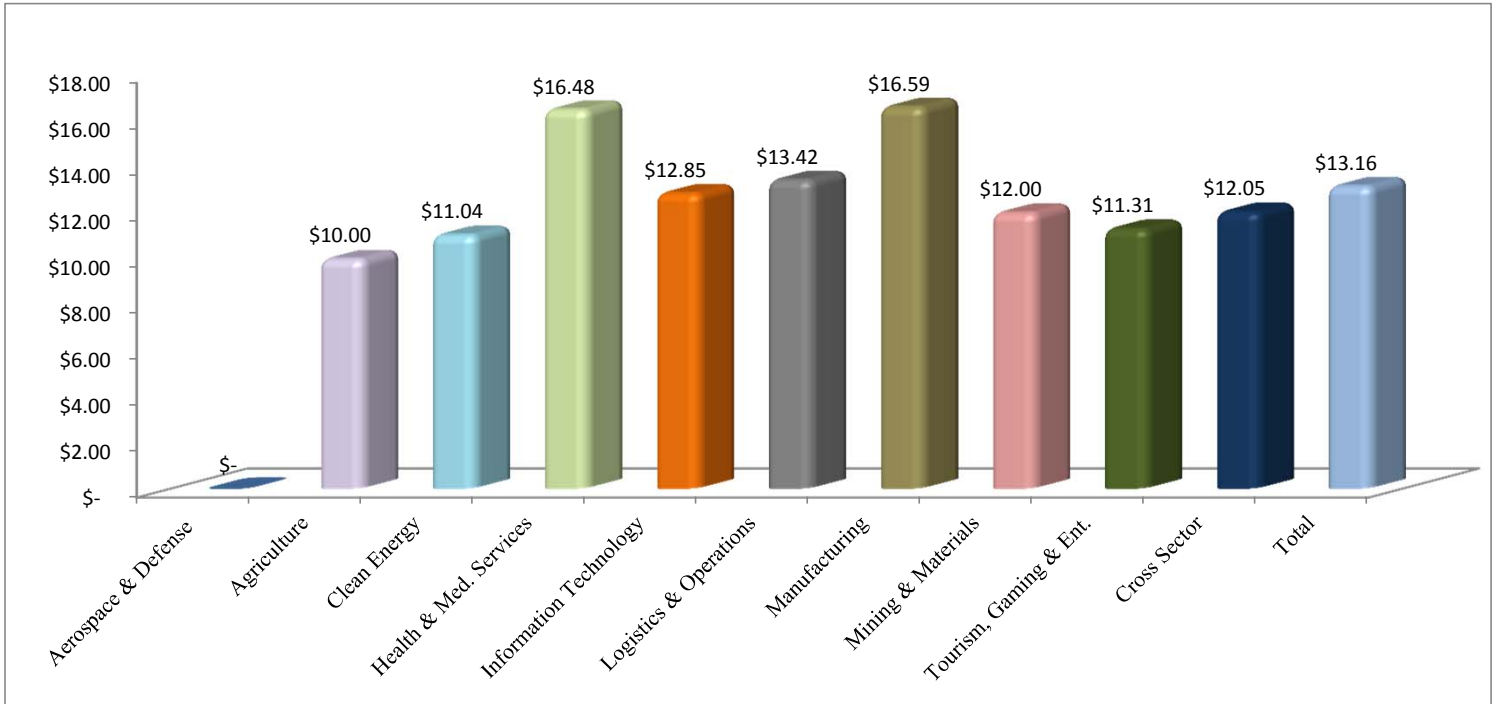


### Number of Trainings by Sector

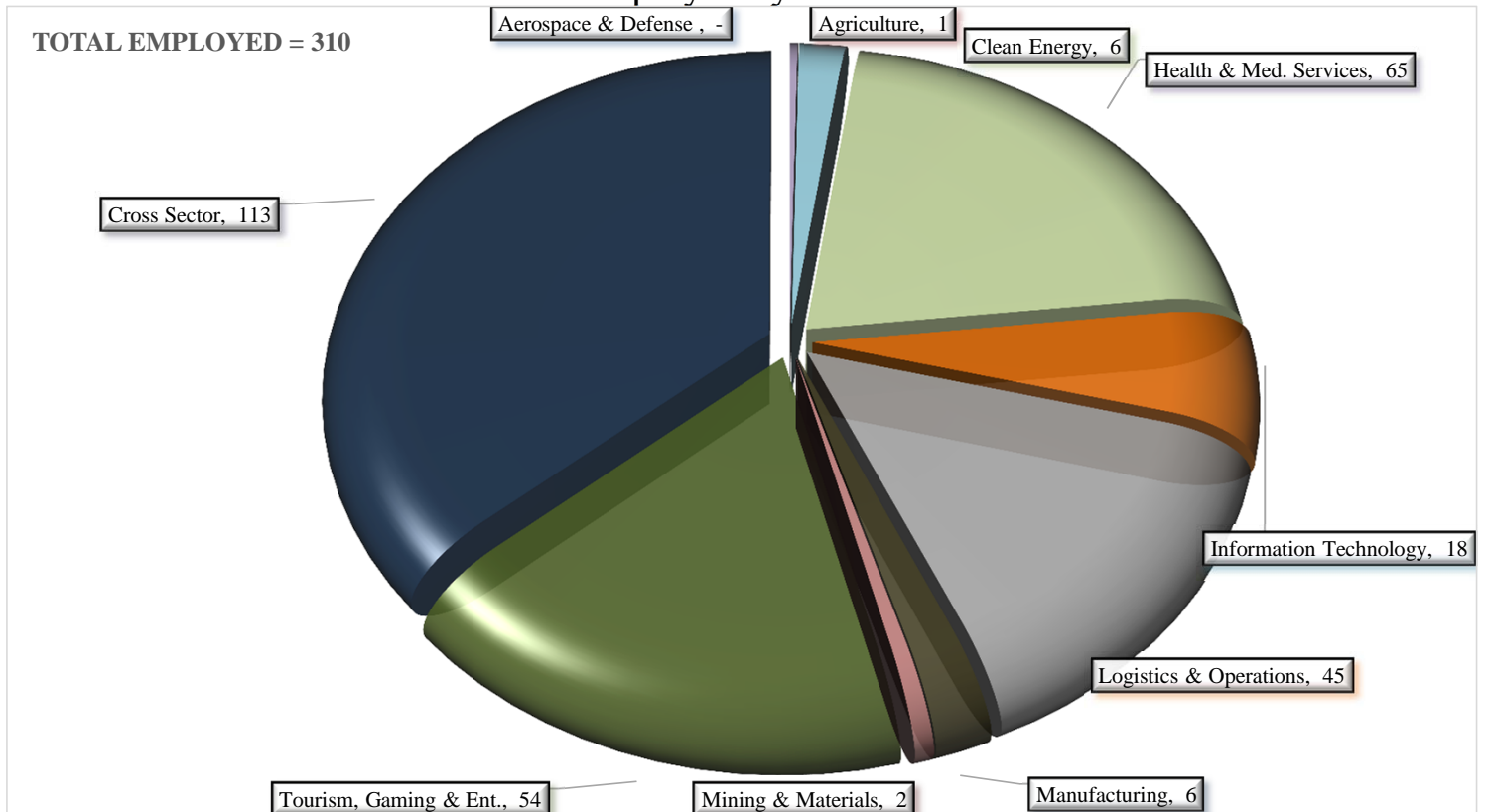


## Adult and Dislocated Workers Employed by Industry Sector July 1, 2014 through August 31, 2014

### Wage by Sector



### Employed by Sector



**workforce CONNECTIONS**  
**ADW Training Snapshot by Provider**  
**July 1, 2014 through August 31, 2014**

Provider	Occupational Skills Training			OJT			Total Training		
	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training
<b><u>Main Office</u></b>									
Bridge Counseling Associates	10	\$18,500	\$1,850	0	\$0	\$0	10	\$18,500	\$1,850
Easter Seals of Southern Nevada	6	\$37,980	\$6,330	0	\$0	\$0	6	\$37,980	\$6,330
FIT	2	\$5,715	\$2,858	1	\$0	\$0	3	\$5,715	\$1,905
FIT Re-Entry	18	\$37,567	\$2,087	1	\$2,800	\$2,800	19	\$40,367	\$2,125
GNJ Family Life Center	4	\$8,310	\$2,078	0	\$0	\$0	4	\$8,310	\$2,078
Goodwill of Southern Nevada	4	\$17,690	\$4,422	1	\$0	\$0	5	\$17,690	\$3,538
Latin Chamber of Commerce Community Foundation	1	\$1,498	\$1,498	5	\$12,615	\$2,523	6	\$14,113	\$2,352
Lincoln County Adult	1	\$1,995	\$1,995	0	\$0	\$0	1	\$1,995	\$1,995
Nevada Hospital Association South	1	\$1,000	\$1,000	10	\$14,678	\$1,468	11	\$15,678	\$1,425
Nevada Partners Inc	4	\$1,679	\$420	0	\$0	\$0	4	\$1,679	\$420
Nye Communities Coalition	14	\$28,674	\$2,048	0	\$0	\$0	14	\$28,674	\$2,048
Southern Nevada Regional Housing Authority	6	\$10,600	\$1,767	0	\$0	\$0	6	\$10,600	\$1,767
<b>Main Office Total</b>	<b>71</b>	<b>\$171,208</b>	<b>\$2,411</b>	<b>18</b>	<b>\$30,093</b>	<b>\$1,672</b>	<b>89</b>	<b>\$201,301</b>	<b>\$2,262</b>
<b><u>One-Stop Career Center</u></b>									
Bridge One Stop	1	\$3,450	\$3,450	0	\$0	\$0	1	\$3,450	\$3,450
FIT One Stop	3	\$6,274	\$2,091	1	\$1,243	\$1,243	4	\$7,517	\$1,879
GNJ One Stop	8	\$14,176	\$1,772	1	\$4,000	\$4,000	9	\$18,176	\$2,020
Goodwill One Stop	5	\$11,334	\$2,267	4	\$9,956	\$2,489	9	\$21,290	\$2,366
Latin Chamber One Stop	22	\$28,525	\$1,297	1	\$2,790	\$2,790	23	\$31,315	\$1,362
LV Urban League One Stop <sup>(1)</sup>	6	\$9,200	\$1,533	0	\$0	\$0	6	\$9,200	\$1,533
Nevada Partners One Stop	15	\$18,393	\$1,226	1	\$1,820	\$1,820	16	\$20,213	\$1,263
SNRHA One Stop	8	\$18,975	\$2,372	0	\$0	\$0	8	\$18,975	\$2,372
<b>One-Stop Career Center Total</b>	<b>68</b>	<b>\$110,327</b>	<b>\$1,622</b>	<b>8</b>	<b>\$19,809</b>	<b>\$2,476</b>	<b>76</b>	<b>\$130,136</b>	<b>\$1,712</b>
<b>One-Stop Delivery System</b>	<b>139</b>	<b>\$281,535</b>	<b>\$2,025</b>	<b>26</b>	<b>\$49,902</b>	<b>\$1,919</b>	<b>165</b>	<b>\$331,436</b>	<b>\$2,009</b>

1) The Urban League Veteran's contract commenced on February 1, 2014.



**workforce CONNECTIONS**  
**ADW Employment Snapshot by Provider**  
**Participants Active During Current Contract Year**  
**July 1, 2014 through August 31, 2014**

Provider	Performance Metric				
	Enrollments	Active Participants	Placed	% Placed	Avg Wage
<b><u>Main Office</u></b>					
Bridge Counseling Associates	16	70	8	11%	\$13.83
Easter Seals of Southern Nevada	9	108	2	2%	\$9.58
FIT	21	84	30	36%	\$12.99
FIT Re-Entry	29	82	31	38%	\$10.28
GNJ Family Life Center	22	29	8	28%	\$10.60
Goodwill of Southern Nevada	25	69	12	17%	\$13.98
Latin Chamber of Commerce Community Foundation	29	68	16	24%	\$10.61
Lincoln County Adult	3	18		0%	
Nevada Hospital Association South	26	30	11	37%	\$31.06
Nevada Partners Inc	17	158	15	9%	\$14.93
Nye Communities Coalition	26	95	45	47%	\$9.33
Southern Nevada Regional Housing Authority	24	120	17	14%	\$10.56
The Salvation Army	14	14		0%	
<b>Main Office Totals</b>	<b>261</b>	<b>945</b>	<b>195</b>	<b>21%</b>	<b>\$12.51</b>
<b><u>One-Stop Career Center</u></b>					
Bridge One Stop	1	57	24	42%	\$15.53
FIT One Stop	47	77	29	38%	\$10.95
GNJ One Stop	33	41	13	32%	\$11.12
Goodwill One Stop	22	80	13	16%	\$13.11
Latin Chamber One Stop	45	72	19	26%	\$11.04
LV Urban League One Stop <sup>(1)</sup>	32	64	15	23%	\$19.64
Nevada Partners One Stop	42	242	47	19%	\$12.79
NHA One Stop	0	43	15	35%	\$12.61
SNRHA One Stop	21	80	14	18%	\$10.98
<b>One-Stop Career Center Total</b>	<b>243</b>	<b>756</b>	<b>189</b>	<b>25%</b>	<b>\$13.13</b>
<b>One-Stop Delivery System Total</b>	<b>504</b>	<b>1,701</b>	<b>384</b>	<b>23%</b>	<b>\$12.81</b>

1) The Urban League Veteran's contract commenced on February 1, 2014.

**Agenda Item 14. INFORMATION:**

Sector Council Snapshot

## SECTOR COUNCILS SNAPSHOT

### AEROSPACE & DEFENSE

- Update on the Jumpstart Nevada After-School STEM Pilot Program.
- GOED update.
- Update Consultant Training Program for UAV Maintenance Technicians.

### AGRICULTURE

- Two PILOT programs pending contract approval at the State.
- Presentation from US Foods and one of their produce specialists.
- The strategic plan has been finalized but voting was tabled due to not having a quorum.

### CLEAN ENERGY

- Industry presentation by Sellen Sustainability.
- GOED presentation on pipeline opportunities/occupations.
- DETR presentation on in-demand jobs.

### HEALTHCARE & MEDICAL SERVICES

- Update from Interim Director DETR.
- Local Workforce Investment Boards Training for In-Demand Occupations.
- Efforts to identify Nevada's Mental and Behavioral Health professional pipeline.
- Community Health Worker, Pilot project. GOED and DHHS have identified 250 jobs.

### INFORMATION TECHNOLOGY

- No quorum.
- Discussion on why high schools rejected IT academy.
- WC presented the IT Career Fair and Hiring Event.

### LOGISTICS & OPERATIONS

- Discussed the option of voting for a Vice-Chair, there were no volunteers.
- Pilot program in progress for CDL training. Nine individuals are in the process of completing training.
- Updates were given on the strategic plan and work groups.

### MANUFACTURING

- Manufacturing in Nevada Conference/Tradeshow/Career Day on October 1-3, 2014.
- Senate Bill No. 301.
- DETR is in the process of negotiating the 3rd year contract with WorkKeys.

### MINING & MATERIALS

- Instrumentation Instructor Pilot Program approved.
- Secured Dept. of Education Grant to Elko High School for mechanical program.
- Presentation of Flyer that describes CTE/Career Pathways for Secondary Students.

### TOURISM, GAMING & ENTERTAINMENT

- Overview and discussions of survey results for the GWIB TGE in-demand occupations.
- Continued review of 2014 Strategic Plan.
- Pilot programs being launched for Food Services & Social Media.

**Agenda Item 15. INFORMATION:**

Timely Data Entry Report

## *workforce* CONNECTIONS

*Timely Data Entry - Days between Case Note / Activity and Data Input*

*Data Entered September 1 through September 24, 2014*

Row Labels	On-Time	Late	Grand Total	% On-Time	% Late
<b>Adult</b>	<b>4,550</b>	<b>182</b>	<b>4,732</b>	<b>96.2%</b>	<b>3.8%</b>
Bridge	371	21	392	94.6%	5.4%
Easter Seals of Southern Nevada	147	55	202	72.8%	27.2%
FIT	684	19	703	97.3%	2.7%
GNJ Family Life Center	471	1	472	99.8%	0.2%
Goodwill of Southern Nevada	463	12	475	97.5%	2.5%
Latin Chamber of Commerce Community Foundation	628	10	638	98.4%	1.6%
Lincoln County	15		15	100.0%	0.0%
LV Urban League One Stop	113	23	136	83.1%	16.9%
Nevada Partners Inc	700	4	704	99.4%	0.6%
NHA	288	3	291	99.0%	1.0%
NYE	211		211	100.0%	0.0%
SNRHA	452	11	463	97.6%	2.4%
Salvation Army	7	23	30	23.3%	76.7%
<b>Youth</b>	<b>3,519</b>	<b>236</b>	<b>3,755</b>	<b>93.7%</b>	<b>6.3%</b>
GNJ Family Life Center	475	4	479	99.2%	0.8%
Goodwill of Southern Nevada	341	1	342	99.7%	0.3%
Help of Southern Nevada	1,310	85	1,395	93.9%	6.1%
Latin Chamber of Commerce Community Foundation	145	15	160	90.6%	9.4%
Lincoln County	13		13	100.0%	0.0%
Nevada Partners Inc	485	89	574	84.5%	15.5%
NYE	62		62	100.0%	0.0%
Olive Crest	239	3	242	98.8%	1.2%
SNRHA	307	23	330	93.0%	7.0%
Youth Advocate Programs	142	16	158	89.9%	10.1%
<b>Grand Total</b>	<b>8,069</b>	<b>418</b>	<b>8,487</b>	<b>95.1%</b>	<b>4.9%</b>

**Agenda Item 16. INFORMATION:**

PY2013 Summary of Monitoring Findings

Program Year 2013 Monitoring - Summary of Findings  
 (Agencies are listed in alphabetical order)

	Findings			TOTAL	Status	
	ADW	Youth	Fiscal		Open	Closed
BCA	3	N/A	1	<b>4</b>	1	3
Easter Seals	3	N/A	1	<b>4</b>	0	4
FIT	6	N/A	1	<b>7</b>	1	6
GNJ	7	5	14	<b>26</b>	8	18
Goodwill	7	4	6	<b>17</b>	2	15
HELP	N/A	3	1	<b>4</b>	1	3
LCCCF	2	N/A	3	<b>5</b>	1	4
Lincoln County	4	6	7	<b>17</b>	0	17
NHA	4	N/A	3	<b>7</b>	2	5
NPI	5	5	9	<b>19</b>	3	16
Nye CC	4	5	7	<b>16</b>	6	10
Olive Crest	N/A	5	4	<b>9</b>	1	8
SNRHA	4	5	2	<b>11</b>	1	10
YAP	N/A	4	2	<b>6</b>	1	5

Updated 09/23/2014

**Agenda Item 17. INFORMATION:**

Youth Council Minutes of October 8, 2014 (draft)



**WORKFORCE CONNECTIONS  
YOUTH COUNCIL  
MINUTES**

**October 8, 2014  
11:00 a.m.**

*Workforce Connections  
6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room  
Las Vegas, NV 89146*

**Members Present**

Sonja Holloway, Chair	Tommy Row	Vida Chan Lin	Liberty Leavitt
Stavan Corbett	Willie J. Fields (phone)	Mujahid Ramadan	

**Members Absent**

Dan Rose	Jack Martin	Lt. Jack Owen	
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**Staff Present**

Ardell Galbreth	Suzanne Potter	Heather DeSart	Ricardo Villalobos
Shawonda Nance	Clentine January	Brett Miller	Jim Kostecki
Carol Turner			

**Others Present**

Helicia Thomas, GNJ Family Life Center	Dr. Tiffany Tyler, Nevada Partners, Inc.
Nancy Herrod, Odyssey Charter Schools	Kristi Siegmund, Goodwill of Southern Nevada
Hilary Nelson, Goodwill of Southern Nevada	Malcolm Rowland, Goodwill of Southern Nevada
Loyd Platson, Nye Communities Coalition	Stacy Smith, Nye Communities Coalition
Laurie Howard, Odyssey Charter Schools	Tenesha McCulloch, Goodwill of Southern Nevada
Ron Hilke, DETR	Susan Vaile, GNJ Family Life Center
Nyeri Richards, Youth Advocate Program	Neosha Smith, Youth Advocate Program
Will Reed, HELP of Southern Nevada	Jeramey Pickett, Nevada Partners, Inc.

It should be noted that all attendees may not be listed above.

**1. Call to order, confirmation of posting and roll call**

Chair Sonja Holloway called the meeting to order at 11:04 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

*A motion was made to approve the agenda by Tommy Rowe and seconded by Stavan Corbett. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION:**

None

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council minutes of September 10, 2014**

Chair Holloway presented the minutes on page 5-8 of the agenda packet.

*A motion was made to approve the Youth Council minutes of September 10, 2014 by Stavan Corbett and seconded by Mujahid Ramadan. Motion carried.*

**5. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Nye Community Coalition's PY2014 contract to award an additional amount not to exceed \$20,000.00 with an end date of September 30, 2015**

Ricardo Villalobos, Director, Workforce Development Programs presented Nye Communities Coalition's (NyECC) program summary provided on page 10 of the agenda packet and reported that the additional \$20,000 will provide NyECC the opportunity to expend its STEM services throughout Nye and Esmeralda Counties. Discussion ensued. Stacy Smith, NyECC spoke briefly regarding STEM related employers in Nye County.

*A motion was made to approve staff's recommendation to amend Nye Community Coalition's PY2014 contract to award an additional amount not to exceed \$20,000.00 with an end date of September 30, 2015 by Tommy Rowe and seconded by Mujahid Ramadan. Motion carried.*

**6. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Youth Advocate Program's PY2013 contract to award an additional amount not to exceed \$100,000.00 with an end date of September 30, 2015**

Mr. Villalobos presented Youth Advocate Program's (YAP) program summary (p. 12) and provided background. Nyeri Richards, YAP spoke briefly about tutoring services and incentives and reported Caliente Youth Center and Juvenile Parole and Probation as their main source for referrals, with the possibility of Spring Mountain Youth Camp, whom they have reached out to. Discussion ensued regarding extending services to the gang community.

*A motion was made to approve staff's recommendation to amend Youth Advocate Program's PY2013 contract to award an additional amount not to exceed \$100,000.00 with an end date of September 30, 2015 by Stavan Corbett and seconded by Mujahid Ramadan. Motion carried.*

**7. INFORMATION: Awards & Expenditures Report – Monthly Update**

Jim Kostecki, Finance Manager provided an overview of the Youth Awards & Expenditures Report provided on page 14 of the agenda packet.

**8. INFORMATION: Funding Plan - Monthly Update**

Brett Miller, staff provided an overview of the Youth Funding Plan on page 16 of the agenda packet. The report reflects a remaining balance of \$1,017,498 (1.43 months).

**9. INFORMATION: Performance Measures Report – Youth & Re-entry Youth**

Mr. Miller provided summarized the performance reports provided on page 18-21 of the agenda packet. Discussion ensued regarding challenges and barriers associated with serving the re-entry population and initiatives for serving re-entry and individuals involved with gangs.

**10. INFORMATION: Timely Data Entry Report**

Mr. Villalobos presented the Timely Data Entry report on page 23 of the agenda packet.

**11. INFORMATION: PY2013 Summary of Monitoring Findings**

Mr. Villalobos presented the PY2013 Summary of Monitoring Findings on page 25 of the agenda packet.

**12. INFORMATION: Goodwill of Southern Nevada ELITE Program Presentation**

Goodwill of Southern Nevada presented a video regarding the ELITE Youth Program. The video is available at <https://www.youtube.com/watch?v=VaVOKP7bNs0&feature=youtu.be>. Following the video, three participants shared about their experience and success with the program. Goodwill ELITE program summary is provided on page 27 of the agenda packet.

**13. INFORMATION: Director's Report ~ Ricardo Villalobos, Workforce Development Programs**

Ricardo Villalobos reported on the following items:

- WC launched the Workforce Development Academy launched and completed its fifth course

- Youth staff is researching and compiling WIA Youth program data for surrounding WIBs, including performance measures and outcomes, cost per amounts, and number of youth served, employed, trained, and more. The average cost per is \$4,400 compared to Southern Nevada's \$2,000 - \$3,000 cost per. Idaho (\$3,000) is the lowest and Washington (\$7,000) the highest. Data will be presented at the January 2015 Youth Council meeting.
- Youth Department is assessing target population and areas to serve based on new WIOA requirements for allocating Youth funds (75% Out-of-School Youth and 25% In-School Youth)

**14. SECOND PUBLIC COMMENT SESSION**

Jeramey Pickett, Nevada Partners, Inc. thanked the Youth Council for the opportunity to serve youth and reported 163 youth enrolled at the GAI high schools.

**15. INFORMATION: Youth Council Member Comments**

Tommy Rowe encouraged all to become a youth mentor.

Mujahid Ramadan commented that he would like to see WC hold a special meeting with the Youth Council, board staff and law enforcement representatives regarding gang initiative and public safety.

**16. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 12:25 p.m. by Mujahid Ramadan and seconded by Tommy Rowe. Motion carried.*

**Agenda Item 18. INFORMATION:**

Youth Performance Reports ~ Brett Miller

**workforce CONNECTIONS**  
**Common Measures Snapshot - Re-entry Youth**  
**PY13 Preliminary & Future Quarter Progress**  
**As of August 31, 2014**

Provider	Enrollments & Total Participants					
	Enrollments			Total Participants		
	ISY	OSY	Total	ISY	OSY	Total
GNJ	2	6	8	2	9	11
Goodwill	0	3	3	0	5	5
Help	2	6	8	3	17	20
LCCCF	0	3	3	0	3	3
Lincoln			0			0
NPI	9	0	9	45	0	45
Nye	4	1	5	9	2	11
Olive Crest	0	2	2	8	8	16
SNRHA	18	10	28	22	15	37
YAP	11	26	37	24	40	64
<b>Grand Total</b>	<b>46</b>	<b>57</b>	<b>103</b>	<b>113</b>	<b>99</b>	<b>212</b>

Provider	Attainment of Degree or Certificate					
	PY13			1Q14	2Q14	Later Quarters
	Members	Attained	% Attained	Attained	Attained	Attained
GNJ	3	2	66.7%	0	0	0
Goodwill	0	0	N/A	0	0	0
Help	10	5	50.0%	1	0	1
LCCCF						
Lincoln	1	0	0.0%	0	0	0
NPI	40	7	17.5%	3	1	1
Nye	4	2	50.0%	0	0	4
Olive Crest	0	0	N/A	0	0	3
SNRHA	1	0	0.0%	0	0	8
YAP	5	2	40.0%	0	1	6
<b>Grand Total</b>	<b>64</b>	<b>18</b>	<b>28.1%</b>	<b>4</b>	<b>2</b>	<b>23</b>

*Participants who have not achieved in attainment still have 1 quarter remaining to do so.*

*Participants who have not achieved in attainment still have 2 quarters remaining to do so.*

*Active participants and participants who still have 3 quarters to achieve attainment.*

**workforce CONNECTIONS**  
**Common Measures Snapshot - Re-entry Youth**  
**PY13 Preliminary & Future Quarter Progress**  
**As of August 31, 2014**

Provider	Placement in Employment or Education					
	PY13			1Q14	2Q14	Later Quarters
	Members	Placed	% Placed	Placed	Placed	Placed
GNJ	19	6	31.6%	0	0	3
Goodwill	0	0	N/A	0	0	1
Help	42	19	45.2%	5	0	2
LCCCF	0	0	N/A	0	0	1
Lincoln	2	0	0.0%	0	0	0
NPI	41	9	22.0%	8	0	0
Nye	8	2	25.0%	0	0	2
Olive Crest	1	1	100.0%	1	0	0
SNRHA	1	0	0.0%	0	0	4
YAP	57	26	45.6%	3	0	10
<b>Grand Total</b>	<b>171</b>	<b>63</b>	<b>36.8%</b>	<b>17</b>	<b>0</b>	<b>23</b>

*Preliminary - some UI confirmations may be pending.*

*UI confirmation pending.*

*Active participants and participants who still have 1 quarter to achieve placement.*

Provider	Literacy / Numeracy Gains					
	PY13			1Q14	2Q14	Later Quarters
	Members	Gained	% Gain	Gained	Gained	Gained
GNJ	12	1	8.3%	0	2	1
Goodwill	0	0	N/A	0	0	0
Help	36	18	50.0%	0	3	0
LCCCF	0	0	N/A	0	0	0
Lincoln	1	0	0.0%	0	0	0
NPI						
Nye	4	0	0.0%	0	0	0
Olive Crest	1	0	0.0%	0	0	0
SNRHA	4	2	50.0%	0	0	1
YAP	45	10	22.2%	0	0	0
<b>Grand Total</b>	<b>103</b>	<b>31</b>	<b>30.1%</b>	<b>0</b>	<b>5</b>	<b>2</b>

*Participants who have not achieved in Lit/Num still have 1 quarter remaining to do so.*

*Participants who have not achieved in Lit/Num still have 2 quarters remaining to do so.*

*Participants who have at least 3 quarters remaining to achieve Lit/Num increase.*

**workforce CONNECTIONS**  
*Common Measures Snapshot*  
**PY13 Preliminary & Future Quarter Progress**  
*As of August 31, 2014*

Provider	Enrollments & Total Participants					
	Enrollments			Total Participants		
	ISY	OSY	Total	ISY	OSY	Total
GNJ	12	125	137	17	172	189
Goodwill	1	21	22	49	139	188
Help	372	46	418	521	198	719
LCCCF	1	69	70	2	69	71
Lincoln	15	8	23	17	8	25
NPI	430	4	434	577	7	584
Nye	19	15	34	39	32	71
Olive Crest	13	8	21	97	73	170
SNRHA	33	53	86	115	126	241
YAP	12	28	40	28	49	77
<b>Grand Total</b>	<b>908</b>	<b>377</b>	<b>1,285</b>	<b>1,462</b>	<b>873</b>	<b>2,335</b>

Provider	Attainment of Degree or Certificate					
	PY13			1Q14	2Q14	Later Quarters
	Members	Attained	% Attained	Attained	Attained	Attained
GNJ	57	27	47.4%	0	0	2
Goodwill	3	0	0.0%	1	1	9
Help	564	411	72.9%	24	14	301
LCCCF	1	1	100.0%	0	0	0
Lincoln	21	11	52.4%	0	0	4
NPI	643	475	73.9%	11	19	242
Nye	30	17	56.7%	4	1	10
Olive Crest	0	0	N/A	3	1	30
Other	37	8	21.6%	0	0	0
SNRHA	13	9	69.2%	4	4	55
YAP	6	3	50.0%	0	1	6
<b>Grand Total</b>	<b>1,375</b>	<b>962</b>	<b>70.0%</b>	<b>47</b>	<b>41</b>	<b>659</b>

*Participants who have not achieved in attainment still have 1 quarter remaining to do so.*

*Participants who have not achieved in attainment still have 2 quarters remaining to do so.*

*Active participants and participants who still have 3 quarters to achieve attainment.*

**workforce CONNECTIONS**  
**Common Measures Snapshot**  
**PY13 Preliminary & Future Quarter Progress**  
**As of August 31, 2014**

Provider	Placement in Employment or Education					
	PY13			1Q14	2Q14	Later Quarters
	Members	Placed	% Placed	Placed	Placed	Placed
GNJ	284	135	47.5%	7	1	41
Goodwill	5	0	0.0%	19	3	53
Help	708	429	60.6%	84	2	121
LCCCF	2	1	50.0%	0	0	3
Lincoln	22	7	31.8%	1	0	3
NPI	637	415	65.1%	40	2	78
Nye	57	31	54.4%	12	0	12
Olive Crest	3	1	33.3%	8	2	14
Other	45	16	35.6%	1	0	0
SNRHA	25	19	76.0%	11	0	54
YAP	69	31	44.9%	4	0	13
<b>Grand Total</b>	<b>1,853</b>	<b>1,084</b>	<b>58.5%</b>	<b>187</b>	<b>10</b>	<b>392</b>

*Preliminary - some UI confirmations may be pending.*

*UI confirmation pending.*

*Active participants and participants who still have 1 quarter to achieve placement.*

Provider	Literacy / Numeracy Gains					
	PY13			1Q14	2Q14	Later Quarters
	Members	Gained	% Gain	Gained	Gained	Gained
GNJ	277	113	40.8%	0	34	31
Goodwill	28	0	0.0%	7	6	5
Help	290	143	49.3%	2	16	1
LCCCF	0	0	N/A	0	0	10
Lincoln	4	0	0.0%	0	0	0
NPI	12	5	41.7%	0	0	0
Nye	23	8	34.8%	3	1	2
Olive Crest	9	0	0.0%	5	4	2
Other	8	0	0.0%	0	0	0
SNRHA	63	26	41.3%	7	4	7
YAP	54	11	20.4%	0	1	0
<b>Grand Total</b>	<b>768</b>	<b>306</b>	<b>39.8%</b>	<b>24</b>	<b>66</b>	<b>58</b>

*Participants who have not achieved in Lit/Num still have 1 quarter remaining to do so.*

*Participants who have not achieved in Lit/Num still have 2 quarters remaining to do so.*

*Participants who have at least 3 quarters remaining to achieve Lit/Num increase.*



**Agenda Item 19. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend Nye Communities Coalition's PY2014 contract to award an additional amount not to exceed \$20,000 with an end date of September 30, 2015.

**Youth Council Meeting  
October 8, 2014  
NyE Communities Coalition**

<b>Program Year:</b>	PY2014
<b>Program/Agency Name:</b>	NyE Communities Coalition –Youth WERKS
<b>Location:</b>	1020 East Wilson Road Pahrump, NV 89048
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Youth
<b>Program Dates:</b>	10/1/14 – 9/30/15
<b>Former Amount Awarded:</b>	\$310,000.00
<b>Additional Amount Recommended:</b>	\$20,000.00
<b>Total Amount:</b>	\$330,000.00
<b>Description:</b>	<p>The additional funding will provide NyECC the opportunity to expand STEM services throughout Nye &amp; Esmeralda Counties. STEM education is the pipeline to 21<sup>st</sup> Century careers. Nevada alone will demand a total of 49,460 STEM jobs by 2018. Youth that live in Nye &amp; Esmeralda Counties have sparse resources and limited exposure to STEM education and activities.</p> <p>NyECC will expand their scope to provide following activities:</p> <ul style="list-style-type: none"> <li>• Renewable &amp; alternative energy</li> <li>• Robotics (Lego Mind Storms)</li> <li>• Little Bits</li> <li>• Industry recognized software LabVIEW</li> <li>• Expansion of “What’s It Mean To Be Green?”</li> </ul> <p>Youth participants will also learn about STEM career pathways and post-secondary &amp; training opportunities that will lead to STEM careers.</p>
<b>Contact Person &amp; Info.:</b>	Stacy Smith Phone: (775) 727-9970 Email: stacy@nyecc.org

**Agenda Item 20. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend Youth Advocate Program's PY2013 Youth contract to award an additional amount not to exceed \$100,000 with an end date of September 30, 2015.

**Youth Council Meeting  
October 8, 2014  
Youth Advocate Program**

<b>Program Year:</b>	PY2014
<b>Program/Agency Name:</b>	Youth Advocate Program (YAP)
<b>Location:</b>	2535 W. Cheyenne Ave. Ste 102, Las Vegas, NV 89032
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth
<b>Program Dates:</b>	October 1, 2014 to September 30, 2015
<b>Former Amount Awarded:</b>	\$300,000
<b>Additional Amount Recommended:</b>	\$100,000
<b>Total Amount:</b>	\$400,000
<b>Description:</b>	<p>The YAP Re-Entry program focuses on youth incarcerated at Caliente Youth Center, Spring Mountain Youth Camp and those involved in the Juvenile Justice system. The additional funding will allow YAP to deliver Integrated Services that address Lit/Num Gains, Entered Employment Rate, and GED attainment.</p> <p>The following are the steps used to meet these common measures:</p> <ul style="list-style-type: none"> <li>• <b>Increasing Lit/Num Gains:</b> Tutoring that focuses on elementary, basic mathematics and reading for participants who are testing at the 5<sup>th</sup> grade level and below. <ul style="list-style-type: none"> <li>○ Youth will be tutored twice a week for 1 hour sessions</li> <li>○ Pre-test upon entry into the program and post-test monthly</li> <li>○ Quarterly reports will be provided on the progress of the youth</li> </ul> </li> <li>• <b>Entered Employment Rate</b> will increase based on Job Development and developing employment opportunities with employers who will hire youth with backgrounds in the justice system. <ul style="list-style-type: none"> <li>○ Career Fairs will be held once a month with employers who are prepared to hire re-entry youth;</li> <li>○ Youth will attend 2 workshops weekly, and</li> <li>○ Attend Work Readiness to help them maintain employment by developing their employability skills.</li> </ul> </li> <li>• <b>Attainment of Degree/Certificate:</b> Youth will receive tutoring to assist with credits required to meet graduation standards</li> <li>• <b>Benefits to the youth include:</b> <ul style="list-style-type: none"> <li>○ Long-term Employment</li> <li>○ Increased Reading and Math Skills</li> <li>○ Attainment of High School Diploma or GED</li> </ul> </li> </ul>
<b>Contact Person &amp; Info.:</b>	Nyeri Richards Program Director-WIA (702) 631-9275 or (702) 883-8797

**Agenda Item 21. INFORMATION:**

Goodwill of Southern Nevada ELITE Program Video

**EDUCATION • LEADERSHIP • INDEPENDENCE • TRAINING • EMPLOYMENT**



**Great results were achieved in our first year**

Of the 170 youth enrolled in our ELITE program for the 2013-2014 Program Year:

- 59 have gained successful employment
  - Average wage \$9.18/hour
- 14 enrolled at CSN or UNLV
- 49 have successfully completed occupational skills training and received certificates
- 10 have successfully obtained their HS Diploma or GED
- 45% of our out-of-school youth increased their literacy/numeracy scores
- 24 have completed 8 week Work Experiences in various fields
  - 8 were offered jobs when their work experience was complete!
  - 6 youth obtained jobs shortly after completing their WEX!
- 1 completed an OJT and has already been promoted!

**Exciting things happening for the 2014-2015 grant year**

- In November, we are taking 26 youth on a 4-day College Tour, funded through a private grant. This tour will include visits to College of Southern Nevada, University Nevada Las Vegas, University of California San Diego, Cal State San Marcos, and University of California Los Angeles! During the trip, the youth will tour each of the campuses and disability centers, participate in different STEM activities, and hear from students about their experiences with college life.
- Due to our successes and positive word of mouth, this program year we already have double the employers and mentors willing to assist the youth in our ELITE program.

**Agenda Item 22. INFORMATION:**

Budget & Finance Committee minutes of October 8, 2014 (draft)

**WORKFORCE CONNECTIONS  
MINUTES**

of the meeting of the

**BUDGET & FINANCE COMMITTEE**

The Budget & Finance Committee held a public meeting on Wednesday, October 8, 2014 beginning at 2:08 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room,  
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Members present: Dan Gouker, Chair; Hannah Brown, Vice-Chair; William Kirby (via telephone); Vida Chan Lin; Councilman Bob Beers (via telephone); Councilwoman Gerri Schroder (via telephone); and, Bill Bruninga (via telephone).

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

***A motion to approve the agenda presented by staff, made by Hannah Brown and seconded by Councilwoman Gerri Schroder. Motion carried***

3. Public Comment (1<sup>st</sup> period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

***Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.***

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on August 13, 2014.

***Vida Chan Lin moved to approve the minutes of the August 13, 2014. Bill Kirby seconded the motion. Motion carried.***

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015



Jim Kostecki reported on the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 on page 6 of the agenda packet. Mr. Kostecki stated in the past, WC initiated an inter-title transfer between Adult and Dislocated Workers funding streams through a waiver up to 50%. When WC received the budget for PY14 funds, WC transferred 25% from Dislocated Workers funding stream to the Adult funding stream. In September, it was approved to transfer back \$750,000 from the PY13 Adult funds to the Dislocated Workers funds.

***Councilman Bob Beers moved to accept and approve the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 report and Vida Chan Lin seconded the motion. Motion carried.***

**B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)**

Mr. Kostecki reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2014 through June 30, 2015 (Formula WIA) on page 14 of the agenda packet. Mr. Kostecki addressed line item 7100 – Insurance at 35.87% above average due to a pre-paid classification.

***Councilman Bob Beers moved to accept and approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) report, and seconded by Vida Chan Lin. Motion carried.***

**C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)**

Mr. Kostecki reported on the Awards & Expenditures – Monthly Update on page 15 and 16 of the agenda packet that reflects invoicing through August. Mr. Kostecki stated there is a correction to the report - - the start dates on all of the contracts should reflect July 1, 2014.

- Reported each of the service providers has a separate Home Office contract for adult and dislocated workers and a separate One-Stop contract for adult and dislocated workers for reporting purposes.
- Brief discussion on the WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans) contracts on page 16 of the agenda packet noting Easter Seals Nevada – Disabilities received a no-cost extension to 3-31-2015 with funds set aside for a potential RFP, and Las Vegas Clark County Urban League – Veterans was a carry forward from last year (17 month contract).
- WIA PY14 NEG funds for individuals on unemployment over 27-weeks or more. \$1,585 of approximately \$1.2 million expended to date. WC is diligently working on creative and innovative ways to expend funds.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2014 One-Stop Adult	230,761		9.95%	2,089,239
WIA PY2014 One-Stop DW		100,802	5.66%	1,679,198
WIA PY2014 Home Office Adult	219,563		10.58%	1,855,437
WIA PY2014 Home Office DW		129,578	8.47%	1,400,422
WIA PY11/PY12/PY13 Other (Disabilities, Re-Entry, Rural Veterans)	625,590	256,774	28.46%	2,217,636
WIA PY2014 NEG		1,585	0.13%	1,223,415
<b>Total PY11/PY12 Adult &amp; Dislocated Worker</b>	<b>1,075,914</b>	<b>488,739</b>	<b>13.01%</b>	<b>10,465,347</b>

Heather DeSart added other initiatives that are in discussion is outreach to Nellis Air Force Base, as long-term separated veterans six months or longer without employment are considered NEG eligible. The Nevada Day Super Hiring Event (end of October) focuses on long-term unemployed veterans and NEG eligible individuals, and subsequent to that, staff will attempt monthly pre-screenings located here at the One-Stop Career Center to have a continuation of people who might qualify. Staff has two media events planned around the NEG funds, and Kenadie Cobbin-Richardson, Director of Business Engagement and Communications is on a radio show every morning. Ardell Galbreth was on a radio program just recently with Mujahid Ramadan (Board member) speaking to the long-term unemployed. Additionally, she stated staff will reach out to the Local Elected Officials and other legislators (after the elections) in an effort for them to reach out to their jurisdictions to let the long-term unemployed know the funds are available. Other outreach by way of blanketing flyers across the community at resource centers, welfare offices, DMV, and libraries is being considered.

Mr. Kostecki reported on the Awards & Expenditures for Program Year 2011/2012/2013 Youth Programs on page 18 of the agenda packet, and Direct Grants (YouthBuild) on page 19 of the agenda packet.

	In-School	Out-of-School		
WIA PY2012 Youth General	3,539,247	166,631	87.99%	505,618
WIA PY12-13 Youth Re-Entry	87,830	441,737	88.26%	70,433
WIA PY2013 Youth Out-of-School	0	962,618	59.06%	667,382
WIA PY2013 Youth Rural and Tri-County	83,734	96,446	90.09%	19,820
WIA PY2014 Youth General	67,063	52,400	9.56%	1,130,537
WIA PY2014 Youth Rural and Tri-County	16,951	11,231	6.41%	411,817
<b>Total Youth</b>	<b>3,794,826</b>	<b>1,731,064</b>	<b>66.33%</b>	<b>2,805,607</b>

- Noted Nevada Partners, Inc. was approved last month for a new summer component
- Added to the report is a new contract for St. Jude's Ranch for Children.
- Significant dollars of recapture coming from ending Out-of-School contracts are factored into the new contracts to cover both In School and Out-of-School.
- Staff is finalizing the AmeriCorps component provided every year with the YouthBuild grant
- Staff must reflect on the AARP Grant for \$50,000 for 50+ counseling illustrated on the next reporting cycle.

Ms. Brown queried if the AARP Grant is moving forward. Jaime Cruz responded 15 participants have enrolled in the first co-hort. The 15 participants are a small component of those that have attended informational sessions, and would then need to meet certain eligibility and criteria -- financial counseling, one-on-one coaching, STEM exposure all of the activities of the grant. Across the nation, four LWIB's were selected for this grant with Workforce Connections included in the selection. All experienced a delay due to the AARP Foundation schedule, but once started, WC is exceeding projections. Mr. Cruz further stated it is a \$50,000 grant for 2-years (\$100,000 total).

***Vida Chan Lin moved to accept and approve the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) report, and seconded by Councilman Bob Beers. Motion carried.***

**D. Funding Plans Adult/Dislocated Worker and Youth**

Carol Turner reported on the Adult and Dislocated Worker Funding Plans on page 19 of the agenda packet updated through the end of September. Ms. Turner reviewed the pending contracts.

<b>Pending Projects or Contracts - ADW</b>	<b>Current Year PY2014 Budget</b>	<b>Available Funds</b>
PY2014 New Rural Contracts (Laughlin/Mesquite)	100,000	
PY2014 Core Services RFP	100,000	
PY2014 Adults with Disabilities RFP	700,000	
PY2014 Higher Education Nursing Collaboration Training (UNLV)	100,000	
<b>Next Year Projections - First Quarter Obligations</b>		<b>17,610,201</b>

Ms. Turner reported the PY2014 Adult and Dislocated Worker Contracts (Pre-Release Corrections) approved last May/June for a start date on October 1, 2014. The Nevada Department of Corrections is going through a slow process with the Board of Examiners and does not have the approval from the State to spend the funds. (Ms. Turner is reflecting a January 2015 start in this report).

Dan Gouker queried the PY2014 New Adult and DW Contracts Pre-Release Corrections, has it been released to RFP? Contract administered through the Nevada Department of Corrections, and was that the intent? Ms. Turner responded the contract was a State entity and did not require the official RFP competitive bid process. The same form of agreement WC has with Higher Education, and the contract awarded by the Board in May/June, will need the Nevada Department of Corrections to accept the \$800,000 on the State side to actually appropriate the funds and begin the program.

Heather DeSart clarified that the contract is a Sole-Source contract, and “the only game in town with incarcerated individuals”. WC is working with the Florence McClure Women’s Facility with an outside agency that captures the individuals as they exit the prison, because once they exit, they cannot return, making it difficult for follow-up services. Foundation for an Independent Tomorrow (FIT) is the recipient of the 3-year contract for post-release services. Both entities have been working together with FIT staff working inside the facility to have a transition as soon as it goes to the Board of Examiners for the Nevada Department of Corrections. After the sunset of the FIT contract, there will be an RFP for Post-Release Reentry Services beginning July 1, 2015.

Brett Miller reported on the Youth Funding Plan on page 20 of the agenda packet updated through August invoices. Mr. Miller stated that the carry forward has been updated to reflect \$3,700,000 based on the recapture of funds. Mr. Miller reviewed the pending contracts noting the Youth Council approved the \$20,000 for STEM Equipment for NYE, and \$100,000 of the \$750,000 for the Additional Youth Contracts (Youth Advocate Program) approved by the Youth Council to be forwarded to the Board for final approval.

<b>Pending Contracts - Youth</b>	<b>Current Year PY2014 Budget</b>	<b>Available Funds</b>	<b>Projections Based on Monthly Invoices Remaining</b>
STEM Equipment for NYE	20,000		
Additional Youth Contracts	750,000		
PY2014 New Rural Contracts (Mesquite)	100,000		
<b>Total</b>		<b>9,882,195</b>	<b>1,017,498</b>

***Councilman Bob Beers moved to accept and approve the Funding Plans Adult/Dislocated Worker, and Youth report, and seconded by Vida Chan Lin. Motion carried.***

E. 2015 Budget & Finance Committee Meeting Calendar

Mr. Galbreth noted the November meeting date to be a Holiday. He further stated, typically There is no need for meetings in November and December, recommending the last two dates be deleted from the schedule. Staff will make arrangements on an as needed basis.

Mr. Kostecki informed the Committee that the meetings for November and December of this year are cancelled pending Committee's approval, but there will be no Board meetings or LEO meetings for the balance of the year.

***William Kirby moved to approve the Budget & Finance Committee Meeting 2015 Calendar with the exception of Wednesday, November 11, 2014 and Wednesday December 9, 2015, and seconded by Hannah Brown. Motion carried.***

6. Discussion and Possible Action: Review, Discuss, Accept, and Approve the recommendation from staff to update the purpose of Goal #1 Workforce Connections' Two-Year Strategic Plan

Jaime Cruz presented the Strategic Initiatives Update for the Budget & Finance Committee Goal #1 for the Workforce Connections' Two-Year Strategic Plan on pages 22 and 23 of the agenda packet. Mr. Cruz stated staff recommends an update to Goal #1 that currently reads, "Implement Effective Management and Oversight – Budget Committee" to read, "Implement Effective Policies for Management and Oversight of the One-Stop Delivery System." If approved, staff will update the strategies, measurements, and timelines in the Strategic Plan Matrix to support Goal #1.

***Councilwoman Gerri Schroder moved to approve the change to Goal #1 from "Implement Effective Management and Oversight – Budget Committee" to "Implement Effective Policies for Management and Oversight of the One-Stop Delivery System, and seconded by William Kirby. Motion carried.***

7. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

***Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.***

8. Committee Comments

Vida Chan Lin wished the Committee and WC Staff Happy Holidays and would see everyone in January.

Bill Bruninga thanked staff for all of the good work during the year, and the Committee members concurred.

9. Adjournment unanimously approved at 2:40 p.m.

Respectfully submitted,  
Dianne Tracy

**Agenda Item 23. DISCUSSION AND POSSIBLE ACTION:**

Approve Budget & Finance Committee's updates to goal #1 of Workforce Connections' Two Year Strategic Plan

**Workforce Connections**  
**Southern Nevada Workforce Investment Area Strategic Plan Matrix**  
**Mission, Goals, Objectives and Strategies**  
**2 – Year Strategic Plan (April 30, 2013 – June 30, 2015): June 30, 2014**

**MISSION: to establish dynamic partnerships with employers and the community  
to connect employment opportunities, education and job training.**

Goal 1				
Implement Effective Management and Oversight - Budget Committee				
Objective	Strategy/Action	Timeline	Measurement	Status
1.1. Maximize return on investment and manage funds responsibly with the highest standards.	1. Hire well qualified staff talent and encourage ongoing management and oversight training.	Present programmatic and fiscal updates during every committee/council and board meeting.	Clear, concise programmatic and fiscal reports documenting quantitative and qualitative results.	Due Monthly
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	Unqualified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor.	Due Monthly
1.2. Correct all noted auditing and monitoring findings.	1. Develop and document sound corrective action measures with permanent fixes to prevent non-compliance recurrence.	Corrective action with responses due per published auditing and monitoring reports and associated directives.	Corrective action validated along with findings closure notice from auditing/ monitoring agency.	Status update due monthly
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award.	Published training and technical assistance reports.	Completed July 2013 & ongoing

**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

Review, Discuss, Accept and Approve Reports

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)
- c. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)
- d. Funding Plans – Adult/Dislocated Worker/Youth
- e. Workforce Connections' Professional Services Contracts

**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015



**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
July 1, 2014 - June 30, 2015  
(Budget Revision - October 1, 2014)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	4,280,000	3,530,000	(750,000)	455,000	455,000	2,620,000	3,530,000
PY2013 Dislocated Worker	1,020,000	1,770,000	750,000	75,000	75,000	1,620,000	1,770,000
PY2013 Youth	4,000,000	4,000,000	-	350,000	350,000	3,300,000	4,000,000
PY2014 Adult	7,763,005	7,763,005	-	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	5,706,078	5,706,078	-	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
<b>Total Revenue by Funding Stream</b>	<b>\$ 28,756,168</b>	<b>\$ 28,756,168</b>	<b>\$ -</b>	<b>\$ 2,819,615</b>	<b>\$ 2,819,640</b>	<b>\$ 23,116,913</b>	<b>\$ 28,756,168</b>
			0.0%	Subtotal Board Operations	\$ 5,639,255		

## Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	9,430,403	8,830,403	(600,000)	484,485	1,161,327	7,184,591	8,830,403
Dislocated Worker Services	5,644,862	6,244,862	600,000	207,636	497,712	5,539,514	6,244,862
Youth Services	8,041,648	8,041,648	-		70,000	7,971,648	8,041,648
<b>Subtotal Community Resource Allocations</b>	<b>\$ 23,116,913</b>	<b>\$ 23,116,913</b>	<b>\$ -</b>	<b>\$ 692,121</b>	<b>\$ 1,729,039</b>	<b>\$ 20,695,753</b>	<b>\$ 23,116,913</b>

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,639,255	5,639,255	-	1,541,438	4,097,817	5,639,255
<b>Total Expenditures</b>	<b>\$ 28,756,168</b>	<b>\$ 28,756,168</b>		<b>\$ 1,541,438</b>	<b>\$ 4,097,817</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,278,177</b>	<b>\$ (1,278,177)</b>	<b>\$ -</b>

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)  
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
July 1, 2014 - June 30, 2015  
(Budget Revision - October 1, 2014)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	29.20	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			24,000	24,000	-	6,000	18,000	24,000
7045 Systems Communications			80,000	80,000	-	20,000	60,000	80,000
7050 Training, and Seminars - Staff			40,000	40,000	-	10,000	30,000	40,000
7055 Travel and Mileage - Staff			42,000	42,000	-	10,500	31,500	42,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			40,000	40,000	-	10,000	30,000	40,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	105,000	-	-	105,000	105,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	25,000	-	6,250	18,750	25,000
8500 Capital - Equipment and Furniture			72,500	72,500	-	18,125	54,375	72,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			81,941	81,941	-	20,485	61,456	81,941
8900 Strategic Initiative - 1st Qtr 2015			400,000	400,000	-	100,000	300,000	400,000
<b>Subtotal Board Operations</b>			<b>5,639,255</b>	<b>5,639,255</b>	<b>-</b>	<b>1,541,438</b>	<b>4,097,817</b>	<b>5,639,255</b>

**Workforce Connections  
Program Year 2014  
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

**Revenues:**

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes estimated operating carry forward funds from PY2013 WIA allocation of \$9,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$28,756,168.

**Expenditures – Community Resource Allocation:**

In August 2014, the Board approved an additional \$100,000 in WIA Adult and Dislocated Worker funding for Nye Community Coalition to serve an additional 25 new participants. The Board also approved extensions of WIA Youth funded contracts for Southern Nevada Regional Housing Authority (In and Out of School) in the amount of \$400,000, Youth Advocate Program (Youth Re-Entry) in the amount of \$300,000, GNJ Family Life Center (Out of School) in the amount of \$720,000 and HELP of Southern Nevada (Out of School) in the amount of \$660,000. In September 2014, the Executive Committee approved an extension of Latin Chamber of Commerce Community Foundation's WIA Youth Out of School contract in the amount of \$300,000.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers

- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

**6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.

**7000 - Accounting and Auditing: \$273,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 28,000
Accounting Services	\$165,000

**7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

**7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

**7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

**7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

**7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

**7035 Printing and Reproduction: \$11,000** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

**7040 Office Supplies: \$24,000** – Allocated costs for various office supplies needed for daily operations.

**7045 Systems Communications: \$80,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

**7050 Training and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

**7055 Travel and Mileage (Staff): \$42,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences.

Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$40,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$105,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
  - Bank Fees \$6,000
  - Payroll Services \$5,000

- 7200 Equipment – Operating Leases: \$25,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$92,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$481,941** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS  
 PY2014 WIA Formula Budget  
 One Stop Center - Charleston  
 (Budget Revision - October 1, 2014)**

<b>One-StopCenter</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2014</b>	<b>Proposed Budget PY2014</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
<b>Subtotal One-Stop Center</b>			<b>692,121</b>	<b>692,121</b>	<b>-</b>	<b>27,071</b>	<b>665,050</b>	<b>692,121</b>

Per Partner Seat Cost                      36    \$ 19,225.58

<b>Program Income</b>	<b>Seats</b>	<b>Total</b>
DETR - Voc Rehab and Wagner-Peyser	6	115,354
Training Partners	0	-
AARP, Division of Aging Services - Volunteer	0	-
Service Providers (WIA - ADW)	19	365,286
One-Stop Career Center Staff (WIA - ADW)	3	57,677
One-Stop Career System Staff (WIA - ADW)	3	57,677
Business Engagement Staff (WIA - DW)	5	96,128
Unassigned		-
	<u>36</u>	<u>692,121</u>

**WORKFORCE CONNECTIONS**  
**PY2014 WIA Formula Budget**  
**One Stop System**  
**(Budget Revision - October 1, 2014)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			88,400	88,400	-		88,400	88,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-	500	-	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	10,000	-		10,000	10,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2015			240,000	240,000	-		240,000	240,000
<b>Subtotal One-Stop System</b>			<b>1,729,039</b>	<b>1,729,039</b>	<b>-</b>	<b>81,556</b>	<b>1,647,483</b>	<b>1,729,039</b>



**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

JULY YTD 2014

**workforce CONNECTIONS**

PY2014 WIA Formula Expenses

JULY 2014 YTD

For the Period : July 1, 2014 through June 30, 2015

Administrative and Program Operating Budget

Line Item Number	Budget			ACTUAL EXPENSES			Budget Authority Remaining			% OF PROGRAM YEAR COMPLETED			
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
											8.33%		
6500	Salaries	807,760	1,884,773	2,692,533	23,947	92,702	116,649	783,813	1,792,071	2,575,884	2.96%	4.92%	4.33%
7000	Accounting and Auditing	273,000	0	273,000	14,122	0	14,122	258,878	0	258,878	5.17%	0.00%	5.17%
7005	Legal Fees	70,000	0	70,000	175	0	175	69,825	0	69,825	0.25%	0.00%	0.25%
7010	Legal Publication Advertising	6,480	11,520	18,000	0	0	0	6,480	11,520	18,000	0.00%	0.00%	0.00%
7020	Licenses and Permits	1,080	1,920	3,000	0	0	0	1,080	1,920	3,000	0.00%	0.00%	0.00%
7025	Dues and Subscriptions	5,400	9,600	15,000	194	1,775	1,969	5,206	7,825	13,031	3.59%	18.49%	13.13%
7030	Postage & Delivery	2,160	3,840	6,000	4	15	19	2,156	3,825	5,981	0.19%	0.39%	0.32%
7035	Printing and Reproduction	3,960	7,040	11,000	0	0	0	3,960	7,040	11,000	0.00%	0.00%	0.00%
7040	Office Supplies	8,640	15,360	24,000	417	1,775	2,192	8,223	13,585	21,808	4.83%	11.55%	9.13%
7045	System Communications	28,800	51,200	80,000	857	3,430	4,287	27,943	47,770	75,713	2.97%	6.70%	5.36%
7050	Training and Seminars	14,400	25,600	40,000	558	3,036	3,594	13,842	22,564	36,406	3.88%	11.86%	8.99%
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	571	3,852	4,423	14,549	23,028	37,577	3.78%	14.33%	10.53%
7060	Utilities	10,800	19,200	30,000	502	2,009	2,510	10,298	17,191	27,490	4.65%	10.46%	8.37%
7065	Telephone	10,800	19,200	30,000	143	977	1,120	10,657	18,223	28,880	1.32%	5.09%	3.73%
7070	Rent	68,189	121,225	189,414	2,998	12,004	15,002	65,191	109,221	174,412	4.40%	9.90%	7.92%
7075	Facilities Maintenance	14,400	25,600	40,000	649	2,597	3,246	13,751	23,003	36,754	4.50%	10.15%	8.11%
7080/7085	Support Contracts	112,000	315,000	427,000	21,220	39,604	60,824	90,780	275,396	366,176	18.95%	12.57%	14.24%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	186	743	929	15,294	26,777	42,071	1.20%	2.70%	2.16%
7095	Board Meetings and Travel	0	18,000	18,000	0	310	310	0	17,690	17,690	0.00%	1.72%	1.72%
7100	Insurance	18,000	32,000	50,000	3,584	14,351	17,936	14,416	17,649	32,064	19.91%	44.85%	35.87%
7120	Employee Fringe Benefits	253,842	592,298	846,140	10,514	42,096	52,611	243,328	550,202	793,529	4.14%	7.11%	6.22%
7125	Employer Payroll Taxes	24,233	56,544	80,777	445	1,739	2,183	23,788	54,805	78,594	1.83%	3.08%	2.70%
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	152	0	152	10,848	0	10,848	1.38%	0.00%	1.38%
7200	Equipment - Operating Leases	9,000	16,000	25,000	585	2,341	2,926	8,415	13,659	22,074	6.50%	14.63%	11.70%
8500	Equipment and Furniture	33,282	59,168	92,450	1,678	6,760	8,439	31,604	52,408	84,011	5.04%	11.43%	9.13%
8900	Strategic Initiative (Operations)	173,499	308,442	481,941	0	0	0	173,499	308,442	481,941	0.00%	0.00%	0.00%
	<b>Total</b>	<b>1,991,325</b>	<b>3,647,930</b>	<b>5,639,255</b>	<b>83,501</b>	<b>232,117</b>	<b>315,618</b>	<b>1,907,824</b>	<b>3,415,813</b>	<b>5,323,637</b>	<b>4.19%</b>	<b>6.36%</b>	<b>5.60%</b>

Legend	
Correct Now	
Watch	
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**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

- c. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

**Workforce Connections  
Awards and Expenditures  
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs  
September 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY14 One-Stop Adult**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 480,000	\$ 24,006		\$ 24,006	5.00%	\$ 455,994
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 8,569		\$ 8,569	4.28%	\$ 191,431
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 480,000	\$ 23,430		\$ 23,430	4.88%	\$ 456,570
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 21,265		\$ 21,265	10.63%	\$ 178,735
Nevada Partners, Inc	7/1/14-6/30/15	\$ 480,000	\$ 124,789		\$ 124,789	26.00%	\$ 355,211
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 480,000	\$ 28,702		\$ 28,702	5.98%	\$ 451,298
<b>Total</b>		<b>\$ 2,320,000</b>	<b>\$ 230,761</b>	<b>\$ -</b>	<b>\$ 230,761</b>	<b>9.95%</b>	<b>\$ 2,089,239</b>

**WIA PY14 One-Stop DW**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 320,000		\$ 22,191	\$ 22,191	6.93%	\$ 297,809
GNJ Family Life Center	7/1/14-6/30/15	\$ 250,000		\$ 8,471	\$ 8,471	3.39%	\$ 241,529
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 320,000		\$ 9,719	\$ 9,719	3.04%	\$ 310,281
Latin Chamber Foundation	7/1/14-6/30/15	\$ 250,000		\$ 16,010	\$ 16,010	6.40%	\$ 233,990
Nevada Partners, Inc	7/1/14-6/30/15	\$ 320,000		\$ 32,625	\$ 32,625	10.20%	\$ 287,375
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 320,000		\$ 11,785	\$ 11,785	3.68%	\$ 308,215
<b>Total</b>		<b>\$ 1,780,000</b>	<b>\$ -</b>	<b>\$ 100,802</b>	<b>\$ 100,802</b>	<b>5.66%</b>	<b>\$ 1,679,198</b>

**WIA PY14 Home Office Adult**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/14-6/30/15	\$ 200,000	\$ 44,469		\$ 44,469	22.23%	\$ 155,531
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 200,000	\$ 25,491		\$ 25,491	12.75%	\$ 174,509
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 16,033		\$ 16,033	8.02%	\$ 183,967
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 275,000	\$ 23,835		\$ 23,835	8.67%	\$ 251,165
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 14,668		\$ 14,668	7.33%	\$ 185,332
Nevada Hospital Association	7/1/14-6/30/15	\$ 200,000	\$ 27,136		\$ 27,136	13.57%	\$ 172,864
Nevada Partners, Inc	7/1/14-6/30/15	\$ 275,000	\$ 44,619		\$ 44,619	16.22%	\$ 230,381
Salvation Army *	7/1/14-6/30/15	\$ 250,000	\$ -		\$ -	0.00%	\$ 250,000
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 275,000	\$ 23,311		\$ 23,311	8.48%	\$ 251,689
<b>Total</b>		<b>\$ 2,075,000</b>	<b>\$ 219,563</b>	<b>\$ -</b>	<b>\$ 219,563</b>	<b>10.58%</b>	<b>\$ 1,855,437</b>

**WIA PY14 Home Office DW**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/14-6/30/15	\$ 195,000		\$ 12,470	\$ 12,470	6.39%	\$ 182,530
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 195,000		\$ 16,618	\$ 16,618	8.52%	\$ 178,382
GNJ Family Life Center	7/1/14-6/30/15	\$ 195,000		\$ 13,935	\$ 13,935	7.15%	\$ 181,065
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 185,000		\$ 23,228	\$ 23,228	12.56%	\$ 161,772
Latin Chamber Foundation	7/1/14-6/30/15	\$ 195,000		\$ 10,938	\$ 10,938	5.61%	\$ 184,062
Nevada Hospital Association	7/1/14-6/30/15	\$ 195,000		\$ 12,679	\$ 12,679	6.50%	\$ 182,321
Nevada Partners, Inc	7/1/14-6/30/15	\$ 185,000		\$ 28,899	\$ 28,899	15.62%	\$ 156,101
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 185,000		\$ 10,810	\$ 10,810	5.84%	\$ 174,190
<b>Total</b>		<b>\$ 1,530,000</b>	<b>\$ -</b>	<b>\$ 129,578</b>	<b>\$ 129,578</b>	<b>8.47%</b>	<b>\$ 1,400,422</b>

**WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 81,097		\$ 81,097	11.59%	\$ 618,903
Easter Seals Nevada - Disabilities	4/1/13-3/31/15	\$ 800,000	\$ 422,338	\$ 87,552	\$ 509,889	63.74%	\$ 290,111
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 47,089	\$ 143,721	\$ 190,809	23.85%	\$ 609,191
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 10,048	\$ 2,136	\$ 12,183	12.18%	\$ 87,817
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 65,020	\$ 23,366	\$ 88,386	12.63%	\$ 611,614
<b>Total</b>		<b>\$ 3,100,000</b>	<b>\$ 625,590</b>	<b>\$ 256,774</b>	<b>\$ 882,364</b>	<b>28.46%</b>	<b>\$ 2,217,636</b>

**WIA PY14 NEG**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000			\$ -	0.00%	\$ 120,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ -	\$ -	0.00%	\$ 170,000
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000			\$ -	0.00%	\$ 220,000
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
Latin Chamber Foundation	7/1/14-6/30/15	\$ 220,000		\$ 291	\$ 291	0.13%	\$ 219,710
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 1,294	\$ 1,294	1.08%	\$ 118,706
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
<b>Total</b>		<b>\$ 1,225,000</b>	<b>\$ -</b>	<b>\$ 1,585</b>	<b>\$ 1,585</b>	<b>0.13%</b>	<b>\$ 1,223,415</b>

<b>Total PY11-PY12 Adult/DW</b>		<b>\$ 12,030,000</b>	<b>\$ 1,075,914</b>	<b>\$ 488,739</b>	<b>\$ 1,564,653</b>	<b>13.01%</b>	<b>\$ 10,465,347</b>
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69%                      31%

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Youth Programs  
September 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY12 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,590,379	\$ -	\$ -	\$ 1,590,379	87.34%	\$ 230,524	
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,727,166	\$ -	\$ -	\$ 1,727,166	89.00%	\$ 213,428	
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 450,000	\$ 221,702	\$ -	\$ 166,631	\$ 388,334	86.30%	\$ 61,666	
<b>Total</b>		<b>\$ 4,211,497</b>	<b>\$ 3,539,247</b>	<b>\$ -</b>	<b>\$ 166,631</b>	<b>\$ 3,705,879</b>	<b>87.99%</b>	<b>\$ 505,618</b>	
			96%		4%				

**WIA PY12-13 Youth Re-Entry**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 87,830	\$ -	\$ 441,737	\$ 529,567	88.26%	\$ 70,433	
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 87,830</b>	<b>\$ -</b>	<b>\$ 441,737</b>	<b>\$ 529,567</b>	<b>88.26%</b>	<b>\$ 70,433</b>	
			17%		83%				

**WIA PY13 Youth Out-of-School**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ -	\$ 448,585	\$ 448,585	62.30%	\$ 271,415	
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ -	\$ 411,499	\$ 411,499	62.35%	\$ 248,501	
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ -	\$ 102,533	\$ 102,533	41.01%	\$ 147,467	
<b>Total</b>		<b>\$ 1,630,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 962,618</b>	<b>\$ 962,618</b>	<b>59.06%</b>	<b>\$ 667,382</b>	
			0%		100%				

**WIA PY13 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 83,734	\$ -	\$ 96,446	\$ 180,180	90.09%	\$ 19,820	
<b>Total</b>		<b>\$ 200,000</b>	<b>\$ 83,734</b>	<b>\$ -</b>	<b>\$ 96,446</b>	<b>\$ 180,180</b>	<b>90.09%</b>	<b>\$ 19,820</b>	
			46%		54%				

**WIA PY14 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 3,100	\$ -	\$ 25,833	\$ 28,933	5.79%	\$ 471,067	
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 50,916	\$ -	\$ 26,567	\$ 77,483	15.50%	\$ 422,517	
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 13,047	\$ -	\$ -	\$ 13,047	5.22%	\$ 236,953	
<b>Total</b>		<b>\$ 1,250,000</b>	<b>\$ 67,063</b>	<b>\$ -</b>	<b>\$ 52,400</b>	<b>\$ 119,463</b>	<b>9.56%</b>	<b>\$ 1,130,537</b>	
			56%		44%				

**WIA PY14 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School		Youth Out-Of-School		Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures	Expenditures	Expenditures			
Lincoln County	7/1/14-9/30/14	\$ 40,000	\$ 12,166	\$ -	\$ 6,910	\$ 19,076	47.69%	\$ 20,924	
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 4,786	\$ -	\$ 4,321	\$ 9,106	2.28%	\$ 390,894	
<b>Total</b>		<b>\$ 440,000</b>	<b>\$ 16,951</b>	<b>\$ -</b>	<b>\$ 11,231</b>	<b>\$ 28,183</b>	<b>6.41%</b>	<b>\$ 411,817</b>	
			60%		40%				

<b>Total Youth</b>		<b>\$ 8,331,497</b>	<b>\$ 3,794,826</b>	<b>\$ 1,731,064</b>	<b>\$ 5,525,890</b>	<b>66.33%</b>	<b>\$ 2,805,607</b>
			69%		31%		

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Direct Programs  
September 30, 2014**

Amounts for Internal Programs reflect expenditures as of September 30, 2014.

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 364,853	38.80%	575,553
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 62,073	39.14%	96,511
<b>Total</b>	<b>3.28</b>		<b>1,098,990</b>	<b>426,926</b>	<b>38.85%</b>	<b>672,064</b>

**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

- d. Funding Plans – Adult/Dislocated Worker/Youth



**Workforce Connections  
Adult and Dislocated Worker Funding Plan  
PY 2014 Projections**

	Prior Year PY2013 Budget	Current Year PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices							Projected PY2014 TOTAL	Remaining
				Jul-Sep 2014 1 Month	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year				
<b>REVENUES (September 24, 2014)</b>												
PY2013 Incentive Funding for Performance		Unknown										
PY2012 Adult and DW Funding	6,670,071											
PY2013 Adult and DW Funding	14,806,576	5,300,000	3,643,412	736,994	2,906,418					3,643,412	-	
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,236,671	1,217,086	10,000	400,972	400,972	405,143			1,217,086	-	
PY2014 Adult and DW Funding		13,469,083	13,469,083		831,576	3,927,994	4,072,993	4,576,741		13,409,304	59,779	
PY2014 Program Income (One-Stop Billing) and Interest		60,025	60,025	15,006	15,006	15,006	15,007			60,025	-	
<b>TOTAL REVENUES</b>	<b>22,876,647</b>	<b>20,065,779</b>	<b>19,389,606</b>	<b>762,000</b>	<b>4,153,972</b>	<b>4,343,972</b>	<b>4,493,143</b>	<b>4,576,741</b>		<b>18,329,827</b>	<b>59,779</b>	
		-12.3%										
<b>EXPENDITURES</b>											<b>0.04</b>	
<b>Community Resources</b>											<b>Months</b>	
Home Office ADW Contracts *	5,833,950	3,605,000	3,205,000	200,000	895,000	895,000	895,000			2,885,000		
One-Stop Consortium ADW Contracts **	5,045,000	4,100,000	3,500,000	300,000	955,000	955,000	955,000			3,165,000		
NEG Contracts ***	1,330,000	1,225,000	1,205,415	10,000	398,472	398,472	398,472			1,205,415		
Rural ADW Contracts (NyE, Lincoln Co.)	678,446	800,000	699,440	50,000	195,000	195,000	195,000			635,000		
PY2014 New Adult and DW Contracts (Corrections)		800,000	800,000	-	-	100,000	100,000	600,000		800,000		
Adults with Disabilities Home Office (Easter Seals - 3/2015)	729,448	337,470	290,110	25,000	75,000	75,000				175,000		
Reentry / Post-Release Home Office (FIT)	782,573	700,000	618,903	40,000	165,000	165,000	165,000			535,000		
Veterans One-Stop Partner (Urban League)	800,000	667,289	609,190	30,000	135,000	135,000	135,000			435,000		
CSN Apprenticeship Preparation		204,000	204,000		68,000	68,000	68,000			204,000		
One-Stop System Operations	1,675,012	1,729,039	1,463,326	22,000	300,000	300,000	300,000	300,000		1,222,000		
One-Stop Center Operations (Charleston)	665,216	692,121	586,405	10,000	120,000	120,000	120,000	120,000		490,000		
<b>Operations</b>												
Administration and Programs	4,617,394	4,065,818	3,316,741	75,000	825,000	825,000	825,000	766,741		3,316,741		
PY2013/2014 Administration and Programs (NEG)	70,000	11,671	11,671		2,500	2,500	6,671			11,671		
<b>Pending Contracts</b>												
PY2014 UNLV Higher Education Nursing GAP Training (October 2014)		200,000	200,000		20,000	60,000	60,000	60,000		200,000		
PY2014 Core Services (RFP ~ Jan 2015)		100,000	100,000			50,000	50,000			100,000		
PY2014 Adults with Disabilities (RFP ~April 2015)		700,000	700,000				200,000	500,000		700,000		
PY2014 New Rural Contracts (Laughlin/Mesquite)		100,000	100,000				20,000	80,000		100,000		
<b>Next Year Projection - First Quarter Obligations</b>	<b>2,003,865</b>							2,150,000		2,150,000		
<b>TOTAL</b>	<b>24,230,904</b>	<b>20,037,408</b>	<b>17,610,201</b>	<b>762,000</b>	<b>4,153,972</b>	<b>4,343,972</b>	<b>4,493,143</b>	<b>4,576,741</b>		<b>18,329,827</b>		

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

\* Home Office - Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, Salvation Army, and So. NV Regional Housing

\*\* One-Stop - FIT, GNJ, Goodwill, Latin Chamber, Nevada Partners, and So. NV Regional Housing

\*\*\* NEG - Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, and So NV Regional Housing

<b>Workforce Connections Youth Funding Plan PY 2014 Projections</b>											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 1 Month	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
<b>REVENUES (Estimated September 30, 2014)</b>											
PY2012 Youth Funding	3,695,991			-							-
PY2013 Youth Funding	6,564,523	3,700,000		2,673,404	783,763	1,889,641					2,673,404
PY2014 Youth Funding			5,924,695	5,927,060	-	111,042	2,138,183	2,138,183	1,539,652		5,927,060
PY2015 Youth Funding (Estimate)				1,475,000	-	-	-	-	457,502		457,502
<b>TOTAL REVENUES</b>	<b>10,260,514</b>	<b>3,700,000</b>	<b>5,924,695</b>	<b>10,075,464</b> -1.80%	<b>783,763</b>	<b>2,000,683</b>	<b>2,138,183</b>	<b>2,138,183</b>	<b>1,997,154</b>		<b>9,057,966</b>
<b>EXPENDITURES</b>											<b>1.43</b>
<b>Community Resource Contracts</b>											<b>Months</b>
PY2014 Youth with Disabilities (Goodwill)	465,558	-	500,000	471,067	41,667	143,133	143,133	143,133			471,067
PY2014 Former Foster Care (Olive Crest)	445,093	-	500,000	440,419	41,667	132,917	132,917	132,917			440,419
PY2014 Foster Care/Rural Contract (St. Judes)	-		400,000	368,000	33,333	111,556	111,556	111,556			368,000
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	300,000	370,433	35,100	75,000	75,000	75,000	75,000		335,100
PY2014 Youth In-School Contracts (NPI, Help)	2,540,866	872,577	1,750,000	2,185,199	328,034	437,500	437,500	437,500	437,500		2,078,034
PY2014 Youth Summer Component (NPI)			250,000	243,476	50,000	50,000	50,000	50,000			200,000
PY2014 Out-of-School Youth (GNJ, Help, LCCCF)	2,406,870	872,020	1,680,000	2,348,887	152,350	420,000	420,000	420,000	420,000		1,832,350
PY2012 Youth Year Round Extension (SNRHA)	450,000	110,780	400,000	466,913	32,900	100,000	100,000	100,000	100,000		432,900
PY2014 Youth Rural Contracts (Nye, Lincoln)	463,563	95,029	450,000	490,744	40,714	112,500	112,500	112,500	112,500		490,714
<b>Operations</b>											
PY2014 Administration and Programs	2,296,141	733,000	1,184,940	1,557,057	20,000	327,577	327,577	327,577	466,654		1,469,383
PY2014 Workforce Development Academy			70,000	70,000	8,000	15,500	15,500	15,500	15,500		70,000
<b>Pending Contracts</b>											
STEM equipment for Nye			20,000	20,000	-	20,000	-	-	-		20,000
Additional Youth Contracts			750,000	750,000	-	30,000	187,500	187,500	345,000		750,000
PY2014 New Rural Contracts (Mesquite)			100,000	100,000		25,000	25,000	25,000	25,000		100,000
<b>TOTAL</b>	<b>9,470,188</b>	<b>2,800,638</b>	<b>8,354,940</b>	<b>9,882,195</b>	<b>783,763</b>	<b>2,000,683</b>	<b>2,138,183</b>	<b>2,138,183</b>	<b>1,997,154</b>		<b>9,057,966</b>

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

**Agenda Item 24. DISCUSSION AND POSSIBLE ACTION:**

- e. Workforce Connections' Professional Services Contracts

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER  
PROFESSIONAL SERVICES CONTRACTS  
As of 10/15/2014**

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p align="center"><b>ALLIED BARTON SECURITY SERVICES</b> <b>One-Stop Center &amp; WC Administrative Offices Security Services</b></p> <p align="center"><b>Amendment #1 Contract Renewal</b></p>	<p align="center">\$80,000.00</p> <p align="center">\$80,000.00</p>	Competitive [State Procurement Process]	Recently renewed	7/1/2013 to 6/30/2015
<p align="center"><b>JOHN CHAMBERLIN</b> <b>WIOA Training &amp; Technical Assistance &amp; Board Strategic Planning</b></p>	\$24,500.00	Competitive	Recently Awarded	9/1/2014 to 8/31/2015
<p align="center"><b>COVERALL HEALTH BASED CLEANING SYSTEM SERVICES &amp; SUPPLIES</b> <b>Cleaning &amp; Maintenance of Administrative Offices &amp; One-Stop Center</b></p>	\$38,412.00	Competitive	Renewal in Process	12/13/2013 to 12/13/2014
<p align="center"><b>CST PROJECT CONSULTING</b> <b>Development of Responses to Clear PY2010 A-133 Audit findings</b></p> <p align="center"><b>Amendment #1 Development and Establishment of an Effective Cash Management System</b></p> <p align="center"><b>Amendment #2 Fiscal Technical Assistance for WC Cash Management System</b></p> <p align="center"><b>Amendment #3 Fiscal Technical Assistance</b></p>	<p align="center">\$74,990.00</p> <p align="center">\$163,184.00</p> <p align="center">\$163,440.00</p> <p align="center">\$163,440.00</p>	Sole Source	Procurement in Process	9/15/2011 to 1/1/2015

<b>Contractor/Consultant</b> <b>Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p><b>GREG NEWTON ASSOCIATES</b>  <b>One-Stop System Planning Training</b></p> <p><b>Amendment # 1</b>  <b>Partners One-Stop System Training</b></p> <p><b>Amendment #2</b>  <b>One-Stop Training for New Partners</b></p> <p><b>Amendment #3</b>  <b>Business Engagement Procedures</b></p> <p><b>Amendment #4</b>  <b>Contract Renewal</b></p> <p><b>Amendment #5</b>  <b>Business Engagement Curriculum for WDA</b></p>	<p><b>\$25,200.00</b></p> <p><b>\$8,400.00</b></p> <p><b>\$10,000.00</b></p> <p><b>\$15,000.00</b></p> <p><b>No Cost Amendment</b></p> <p><b>\$8,400.00</b></p>	<p><b>Competitive</b></p>	<p><b>Recently renewed</b></p>	<p><b>8/1/2012 to 6/30/2015</b></p>
<p><b>James Chapman</b>  <b>Youth Motivational Speaker</b></p>	<p><b>\$8,000.00</b></p>	<p><b>Competitive</b></p>	<p><b>Recently Awarded</b></p>	<p><b>8/22/2014 to 8/22/2014</b></p>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p><b>JANTEC</b>  <b>Temporary Employment Services  for Workforce Connections  Temporary Employees</b></p> <p><b>Amendment# 1</b>  <b>Youth WEX Special discount</b></p> <p><b>Amendment# 2</b>  <b>Contract Renewal</b></p> <p><b>Amendment# 3</b>  <b>Contract Renewal</b></p> <p><b>Amendment# 4</b>  <b>Contract Renewal</b></p>	32.4% overhead cost	Competitive	RFP for services necessary	2/12/2011 to 2/12/2015
<p><b>JOY HUNTSMAN</b>  <b>Back to Work 50+</b></p>	\$25,000.00	AARP	Recently Awarded	8/7/2013 to 6/30/2015
<p><b>TAKA KAJIYAMA</b>  <b>Software Development</b></p> <p><b>Amendment #1</b>  <b>Software Development</b></p>	\$62,400.00  \$60,000.00	Competitive	Recently renewed	8/7/2013 to 6/30/2015
<p><b>MARQUIS AURBACH COFFING</b>  <b>Board Legal Counsel</b></p>	\$100,000.00	Competitive	Recently renewed	1/31/2014 to 1/30/2015

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p><b>MACEY PRINCE CONSULTANTS</b></p> <p><b>Fiscal &amp; Procurement Technical Assistance</b></p> <p><b>Amendment #1</b></p> <p><b>Funded Partners &amp; DETR Fiscal Training</b></p> <p><b>Amendment #2</b></p> <p><b>Modification to hourly rate</b></p> <p><b>Amendment #3,4,5</b></p> <p><b>Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures</b></p> <p><b>Staff &amp; Workforce Community RFP Training</b></p> <p><b>Fiscal Aspects of High Risk Contracts &amp; Procurement Manual</b></p> <p><b>Amendment #6</b></p> <p><b>Contract Extension</b></p>	<p><b>\$5,000.00</b></p> <p><b>\$20,000.00</b></p> <p><b>No cost amendment</b></p> <p><b>\$60,000.00</b></p> <p><b>No cost amendment</b></p>	<p><b>Competitive</b></p>	<p><b>Amendment in Process</b></p>	<p><b>9/23/2011 to 6/30/2015</b></p>
<p><b>PIERCY BOWLER TAYLOR &amp; KERN</b></p> <p><b>A-133 AUDITING SERVICES–PY2010</b></p> <p><b>Contract Extension</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2011</b></p> <p><b>Amendment #1,2,3</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2012 &amp; Additional Work Performed</b></p> <p><b>Amendment #4</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2013</b></p>	<p><b>\$219,296.67</b></p> <p><b>\$75,724.00</b></p> <p><b>\$90,724.00</b></p> <p><b>\$95,250.00</b></p>	<p><b>Competitive</b></p>	<p><b>Recently renewed</b></p>	<p><b>9/15/2011 to 3/31/2015</b></p>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>PRISM GLOBAL MANAGEMENT GROUP</b> <b>HR Services</b> <b>Amendment #1</b> <b>HR Services</b>  <b>Amendment #2</b> <b>HR Services</b>  <b>Amendment #3</b> <b>HR Services</b>  <b>Amendment #4</b> <b>HR Services</b>	<b>\$40,000.00</b>  <b>\$27,000.00</b>  <b>\$8,000.00</b>  <b>\$164,000.00 for</b> <b>2 years</b>  <b>\$72,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>9/22/2011 to 9/30/2015</b>
<b>RED 7 COMMUNICATIONS</b> <b>One-Stop and WC Outreach Services</b>	<b>\$24,000.00</b>	<b>Competitive</b>	<b>Recently Awarded</b>	<b>7/1/2014 to 6/30/2015</b>
<b>SIN CITY MAD MEN</b> <b>Web Development Services</b> <b>Amendment #1</b> <b>Maintenance of WC Web Site</b> <b>Amendment #2</b> <b>Maintenance of One-Stop Web Site</b> <b>Amendment #3</b> <b>One-Stop Web Development</b> <b>Amendment #4</b> <b>One-Stop Web Development</b> <b>Amendment #5</b> <b>WC and One-Stop Web Development</b>	<b>\$8,000.00</b>  <b>\$26,120.00</b>  <b>\$61,500.00</b>  <b>\$7,200.00</b>  <b>\$5,444.00</b>  <b>\$60,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>11/5/2012 to 6/30/2015</b>



<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>STRATEGIC PROGRESS Research and Assistance in Grant Writing</b>  <b>Amendment #1 Research &amp; Assistance in Grant Writing</b>  <b>Amendment #2 Research &amp; Assistance in Grant Writing</b>	<b>\$24,000.00</b>  <b>No Cost Amendment</b>  <b>No Cost Amendment</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>10/1/2012 to 10/31/2015</b>
<b>WORKPLACE ESL SOLUTIONS Staff Training - Basic Office &amp; Communications Skills Workshop</b>  <b>Amendment #1 Staff Training-Basic Skills Monitoring Reports</b>  <b>Amendment #2 Staff Writing Skills</b>  <b>Amendment #3 Staff Writing Skills</b>  <b>Amendment #4 Workforce Development Academy Curriculum Review</b>	<b>\$2,000.00</b>  <b>\$5,000.00</b>  <b>\$10,000.00</b>  <b>\$5,000.00</b>  <b>\$12,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>10/1/2012 to 6/30/2015</b>

**\*\*All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

**Agenda Item 25. INFORMATION:**

Strategic Initiatives Update

## **Strategic Initiatives Update 10-28-14**

- I. Current on-going initiatives
  - Preparation for the implementation of the Workforce Innovation and Opportunity Act (WIOA)
  - Pursuing flexible funding sources to augment existing WIA funded programs.
    - AARP Foundation's BACK TO WORK 50+ Program
    - US DOL's Transitioning Veterans Financial Coaching Program
    - US DOL American Apprenticeship Grants
  - Comprehensive review and update of Policies and Procedures that will support on-going compliance and the most effective service delivery to participants
  - Collaboration with DETR to complete a thorough US DOL data validation process between Management Information Systems (NV Trac and OSOS) and the implementation of a Statewide Automated Workforce System (SAWS)
  - Collaboration with DETR to implement performance data reporting for the Eligible Training Provider List (ETPL)
  - Streamlining the ETPL application and management process with the implementation of online tools
  - Implementing Science Technology Engineering & Math (STEM) career exploration workshops in the One-Stop Career Center (OSCC) that expose participants to skill sets and competencies required in Nevada's targeted industry sectors
  - Local Employer Advisory Panel (LEAP) meets quarterly and provides local area intelligence for the OSDS
  
- II. Pending Board Approval, Goals #1 and # 3 from Workforce Connections' Strategic Plan have been updated:
  - 1. Implement Effective Policies for Management and Oversight of the One-Stop Delivery System
  - 2. Champion Youth Education, Training and Employment
  - 3. Promote Quality Employment and Training Services for Adult and Dislocated Workers
  - 4. Attract, Grow and Retain Business

**Agenda Item 26. DISCUSSION AND POSSIBLE ACTION:**

Accept and approve Executive Director's Report

*Executive Director's Report*  
*October 14, 2014*

**Rural Counties Update**

- **Nye County**
- Reviewing the possibilities of setting up STEM equipment for training initiatives
- Reviewing the possibilities of establishing a Comprehensive Rural One-Stop Career Center—most of the components are already in place with a no cost facility
- **Lincoln County**
- Continued traction in all workforce delivery areas with businesses/employers engagement

**NEW PROGRAMS AND SERVICES INITIATIVES**

- Receive Notification to Participate in Veterans' Transition Coaching Program in Partnership with the Armed Force Services Corporation Sponsored by the U.S. Department of Labor
- Working a Partnership with Nevada System of Higher Education (NSHE) with Grant Receipt to Support the Future of Nurses Program Effective November 1, 2014
- Staff Attended U.S. Department of Labor Town Hall Meeting with Focus on Implementing the New Workforce Innovation and Opportunity Act (WIOA)—four Staff Members Attended

**Staff Development and Service Providers Training**

- Detailed Confidentiality and Privacy Act Training Conducted for all Staff on October 24, 2014

**Workforce Development Challenges**

- Working with and providing technical assistance to the Latin Chamber of Commerce Community Foundation to help improve the agency's financial compliance posture

**Agenda Item 27. DISCUSSION AND POSSIBLE ACTION:**

Upcoming National Association of Workforce Boards (NAWB)  
Forum in Washington DC – Funds allocated for up to four board  
members

# NAWB FORUM 2015

## ADVANCING WORKFORCE INNOVATION

### Submit a Workshop Proposal!

**Deadline: November 1, 2014**

[Online Submission Form](#)

### Book Your Room

Washington Hilton  
1919 Connecticut Avenue  
Washington, DC  
(202) 483-3000

[Book Your Room Online](#)

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Join the conversation!

### ***Forum 2015: Early Bird Registration is Open***

Register and save on NAWB's signature event, to be held March 28-31 at the [Washington Hilton Hotel](#). Forum 2015 is the premier event where workforce development professionals and leaders in business, government, labor, and education gather to discuss the current state of our nation's workforce system and consider the goals and policy framework affecting the future of human capital development.

[Click here to register online now.](#) Early Bird registration ends on November 7th so don't delay - register today.

Note: Early Bird discounts are for NAWB members only. If you are currently not a member or have misplaced your member identification number please contact us at 202-857-7900.

[Visit our membership page](#) to learn about all the exclusive benefits of membership. Download an application form and renew your dues before November 7th to take full advantage of the early bird and members-only registration discounts.

### ***Forum 2015: Preconference Sessions Preparing for WIOA***

The passage of the Workforce Innovation and Opportunity Act (WIOA) means that, more than ever, it is critically important that boards are prepared to demonstrate four core leadership competencies required under the new legislation. These competencies are *strategic management; strategic convening and partnerships; data analysis; and communications and business outreach.*

With that in mind, NAWB has designed our pre-conference experience to help WIB leaders think strategically about these competencies and prepare your teams for the changes that lie ahead. Across five pre-conference sessions, we will address these four areas plus provide a detailed session on WIOA itself, focusing on the details of implementation, administrative principles, and outcomes. Prior to the start of the pre-conference sessions, Ron Painter will deliver a plenary address to all participants. We hope you will join us on Saturday, March

28th!

[View a full description of each of the pre-conference sessions here.](#)

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Forum 2015 hotel blocks are open! All conference activities will be held at the Washington Hilton, located at 1919 Connecticut Avenue NW in Washington, DC.



Booking your hotel room is easy and can be done directly through our partner website with the Washington Hilton.

[Reserve your room online now.](#)

Of course, you can always call the hotel directly at (202) 483-3000 to make your room reservation. To guarantee this special group rate of \$270.00 per night plus tax, you must make your reservation no later than **March 6, 2015**. Please identify yourself as a NAWB Forum attendee.

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**Agenda Item 28. INFORMATION:**

Board, LEO Consortium, Youth Council, ADW and Budget  
Committee meetings canceled in November and December

**Agenda Item 29. SECOND PUBLIC COMMENT:**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

**Agenda Item 30. INFORMATION:**

Board Member Comments