

**WORKFORCE CONNECTIONS
BUDGET & FINANCE COMMITTEE AGENDA**

Wednesday, October 8, 2014 – 2:00 p.m.
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

COMMENTARY BY THE PUBLIC

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to participate.

Welcome to our meeting!

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at dtracy@snvwc.org, and supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146

Supporting material is available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Budget & Finance Committee Members: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Councilman Bob Beers; Bill Bruninga; William Kirby; Vida Chan Lin; and, Councilwoman Gerri Schroder

All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: Approve; deny; condition; hold; or, table. Public Hearings maybe declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action; or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.
4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of August 13, 2014 1
5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports
 - A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 6
 - B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)..... 14
 - C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)..... 15
 - D. Funding Plans Adult/Dislocated Worker and Youth 19
 - E. 2015 Budget & Finance Committee Meeting Calendar 21
6. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve the recommendation from staff to update the purpose of Goal #1 Workforce Connections' Two-Year Strategic Plan 22
7. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. However; if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes
8. **COMMITTEE COMMENTS**
9. **ADJOURNMENT**

WORKFORCE CONNECTIONS MINUTES

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, August 13, 2014 beginning at 2:10 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room,
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Members present: Dan Gouker, Chair; Hannah Brown, Vice-Chair; William Kirby (via telephone); and Vida Chan Lin (via telephone). Absent: Councilman Bob Beers; Councilwoman Gerri Schroder; and, Bill Bruninga.

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

A motion to approve the agenda presented by staff, made by Hannah Brown and seconded by Bill Kirby. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on June 11, 2014.

Hannah Brown moved to approve the minutes of the June 11, 2014. Bill Kirby seconded the motion. Motion carried.

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 - Preliminary

Jim Kostecki cited a change to the agenda item removing the word Preliminary. The Committee had previously voted and approved the budget, and the report is no longer preliminary.

Mr. Kostecki directed the Committee to page seven of the agenda packet to line item 8900 – Strategic Initiative–WIA. \$400,000 of the \$481,941 in the line item, due to possible sequestration, is reserved to roll into the next program year until after the audit and the carry forward identified.

Mr. Kostecki addressed the changes on page 13 of the agenda packet with a request to reallocate funds for auto insurance (line item 7100). The insurance quote was approximately \$9,000 for the two 14-passenger buses donated by RTC.

Mr. Kostecki addressed the change to line item 7085 – Program Support Contracts reduced based on the contracts for the Las Vegas Urban League; and the Academy of Human Development computer centers due to lack of funding, and the WISS findings regarding the procurement of the Centers. The two center contracts cancelled as of June 30, 2014, with funds rolled into line item 8900 – Strategic Initiative – 1st Qtr. 2015.

Hannah Brown moved to accept and approve the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 report, and Bill Kirby seconded the motion. Motion carried.

- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

Mr. Kostecki presented and reported on the June YTD 2014 Report-Prelim #1 of the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2013 through June 30, 2014 (Formula WIA) on page 14 of the agenda packet. He indicated all line items are within the budget parameters.

Bill Kirby moved to accept and approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) report, and seconded by Hannah Brown. Motion carried.

- C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

Mr. Kostecki presented and reported on the final numbers for the Awards & Expenditures for Program Year 2011/2012/2013 invoicing through June 2014. He noted that Latin Chamber of Commerce Community Foundation requested an extension on the invoice process (new fiscal staff hired). WC staff is working with the agency to complete final invoicing for June.

Mr. Kostecki stated there was a rush to have invoicing completed by all of the partners earlier than the 30-day timeframe, due to the State's stale date of July 23, 2014. He further stated all funds at the end of the contract period not spent will be recaptured, with remaining funds factored into the contracts that have currently started the new program year.

Dan Gouker requested a bullet point added to the reports for On-the-Job-Training (OJT) indicating what they can or cannot exercise. Heather DeSart stated OJT is a viable training activity that the partners utilize often and successfully. In fact, WC staff is working with the Business Engagement Team at the One-Stop Career Center regarding OJT's as another avenue to establish partnerships with employers.

Mr. Kostecki continued with NEG funds. WC has difficulty-identifying candidates for the NEG grant funding, and do not have a database to support this effort. The key to obtaining the information is through DETR's UI System. Mr. Kostecki stated staff continues to wait for the State to provide information for individuals on unemployment over 27-weeks. If the State would provide a listing, staff could proactively recruit those individuals. WC's only solution is to enroll a Dislocated Worker to find the individual has been on unemployment for 27-weeks or more.

Mr. Kostecki reported on the Awards & Expenditures for Program Year 2011/2012/2013 Youth Programs and the Direct Programs.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2011 One-Stop	2,793,379	1,451,963	85.07%	745,157
WIA PY2011 Home Office	3,194,309	1,301,274	88.33%	593,917
WIA PY11-PY12-PY13 Other (Disabilities, Re-Entry, Rural)	2,923,758	934,099	77.98%	1,089,143
WIA PY12-PY13 MOU's	174,231	171,524	73.57%	124,245
WIA PY2013 NEG		141,057	12.82%	958,943
Total PY11/PY12 Adult & Dislocated Worker	9,085,678	3,999,917	78.84%	3,511,405
	In-School	Out-of-School		
WIA PY2012 Youth General	3,379,858	667,323	78.41%	1,114,317
WIA PY12-13 Youth Re-Entry	69,116	413,652	80.46%	117,232
WIA PY2013 Youth Out-of-School	0	757,980	46.50%	872,020
WIA PY2013 Youth Rural and Tri-County	103,477	101,494	68.32%	95,030
Total Youth	3,552,451	1,940,448	71.42%	2,198,598
Direct Grants	Total Expended		% Spent	Remaining Balance
	1,543,344		67.83%	731,966

Hannah Brown moved to accept and approve the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) report, and seconded by Bill Kirby. Motion carried.

D. Funding Plans Adult/Dislocated Worker and Youth

Mr. Kostecki reported on the projected Adult and Dislocated Worker funding plans noting a remaining balance of unallocated funds of \$2,559. \$3,200,000 is set aside funds for the effects of sequestration. Workforce Connections is restricted to 7% - 8% for first quarter funding (normally a full 25%).

Mr. Gouker queried the division of funds for the pending contract noted on the report as PY2014 Higher Education Training/Pre-apprenticeship (UNLV/CSN). Mr. Kostecki stated the pending contract noted PY2014 Higher Education Training/Pre-Apprenticeship (UNLV/CSN) is CSN specific, with a contract amount of \$204,000. Mr. Gouker requested clarification made to the report prior to the next Board meeting as the intent of the program is to prepare the participant for the application process and not a pre-apprenticeship program. Ms. DeSart responded a change would reflect PY2014 Apprenticeship Preparation Program or Training (CSN) prior to the Board meeting.

Mr. Kostecki presented the PY2014 Youth Funding Plan on page 20 of the agenda packet identifying youth funding allocations. Discussion ensued regarding NyE Communities Coalition Youth Funding. Ms. DeSart stated when WC staff approached NyE Communities Coalition with additional funding (\$100,000) NyE Communities Coalition respectfully declined the funds to avoid stretching to capacity. WC staff will check back with NyE

Communities Coalition, and if they could utilize the Youth funds in the future, the funds are available.

Mr. Kostecki stated there is approximately \$265,000 Youth program funds remaining, the additional \$100,000 that NyE Communities Coalition has declined, in addition to the potential \$100,000 for the PY2014 New Rural Contracts (Mesquite) for a total of \$465,000 unallocated funds that is available for any new initiative(s) that may come to fruition.

Ms. DeSart added that at the Youth Council (this date), Ricardo Villalobos, Director Workforce Development Programs, addressed the Youth Council regarding unallocated funds inviting direction and innovative ideas from the Council for potential new programs.

Pending Projects or Contracts - ADW	Projection PY2014 Budget	Available Funds
PY2014 New Rural Contracts (Laughlin/Nye One-Stop)	100,000	
PY2014 Adults with Disabilities RFP	--	
PY2014 Higher Education Training/Pre-Apprenticeship (UNLV/CSN)	304,000	
Next Year Projections - First Quarter Obligations		2,559
Pending Contracts - Youth		
*Out-of-School Youth Contract Extensions (GNJ/HELP)	1,380,000	
Out-of-School Youth Contract No-Cost Extension (Latin Chamber)	--	
*PY2014 Youth Re-Entry Extension (YAP)	300,000	
*PY2012 Youth Rear Round Extension (Public Housing)	400,000	
Additional PY2014 Youth Rural Contracts (NyE Communities Coalition)	100,000	
Additional Out-of-School Youth Contracts	--	
PY2014 New Rural Contracts (Mesquite)	100,000	
Total		265,535

**Approved at the Youth Council (8-13-2014) to go forward to the full Board for final approval*

Hannah Brown moved to accept and approve the Funding Plans Adult/Dislocated Worker, and Youth report, and seconded by Vida Chan Lin. Motion carried.

6. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

7. Committee Comments

Mr. Kirby queried the \$96,000 in the Strategic Initiative line item, and the concerns by DETR regarding the One-Stop per seat cost.

Mr. Kostecki addressed the One-Stop concern stating when the One-Stop opened there were 38 potential seats available. All costs are divided by 38 establishing the per seat cost for non-WIA participants. DETR has 6-seats within the One-Stop or 6/38 of the total cost of operating the One-Stop Career Center. At the beginning of the year, there was a projection of \$10,000 per seat. At the end of the year, due to depreciation and added staff at the Consortiums request, the number increased considerably. Moving into the budget for this current year there are 36-seats filled. At

the time DETR reviewed the number of seats, there were 33-seats at over \$20,000 per seat/per person. Currently there are 37-seats divided by 38 at approximately \$19,000 per seat, an increase for DETR, but WC has to charge the actual cost.

Addressing the \$96,000 for Strategic Initiative, Mr. Kostecki stated last year there was an official sequestration that limited WC to 5% of allocated funds beginning the first quarter of 2014. WC had carry forward funds to accommodate the sequestration going forward through the first quarter. This year there was to be no sequestration; however, receipt of the allocation from the State, U.S. Department of Labor restricted approximately 7% - 8% of the new funds in the first quarter, not the full 25%. Strategically, WC is factoring a 5th quarter into the budget to accommodate the possibility of a sequestration.

8. Adjournment unanimously approved at 2:47 p.m.

Respectfully submitted,
Dianne Tracy

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - October 1, 2014)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	4,280,000	3,530,000	(750,000)	455,000	455,000	2,620,000	3,530,000
PY2013 Dislocated Worker	1,020,000	1,770,000	750,000	75,000	75,000	1,620,000	1,770,000
PY2013 Youth	4,000,000	4,000,000	-	350,000	350,000	3,300,000	4,000,000
PY2014 Adult	7,763,005	7,763,005	-	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	5,706,078	5,706,078	-	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 28,756,168	\$ 28,756,168	\$ -	\$ 2,819,615	\$ 2,819,640	\$ 23,116,913	\$ 28,756,168
			0.0%	Subtotal Board Operations		\$ 5,639,255	

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	9,430,403	8,830,403	(600,000)	484,485	1,161,327	7,184,591	8,830,403
Dislocated Worker Services	5,644,862	6,244,862	600,000	207,636	497,712	5,539,514	6,244,862
Youth Services	8,041,648	8,041,648	-		70,000	7,971,648	8,041,648
Subtotal Community Resource Allocations	\$ 23,116,913	\$ 23,116,913	\$ -	\$ 692,121	\$ 1,729,039	\$ 20,695,753	\$ 23,116,913

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,639,255	5,639,255	-	1,541,438	4,097,817	5,639,255
Total Expenditures	\$ 28,756,168	\$ 28,756,168		\$ 1,541,438	\$ 4,097,817	
Fund Balance	\$ -	\$ -		\$ 1,278,177	\$ (1,278,177)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - October 1, 2014)

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	29.20	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			24,000	24,000	-	6,000	18,000	24,000
7045 Systems Communications			80,000	80,000	-	20,000	60,000	80,000
7050 Training, and Seminars - Staff			40,000	40,000	-	10,000	30,000	40,000
7055 Travel and Mileage - Staff			42,000	42,000	-	10,500	31,500	42,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			40,000	40,000	-	10,000	30,000	40,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	105,000	-	-	105,000	105,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	25,000	-	6,250	18,750	25,000
8500 Capital - Equipment and Furniture			72,500	72,500	-	18,125	54,375	72,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			81,941	81,941	-	20,485	61,456	81,941
8900 Strategic Initiative - 1st Qtr 2015			400,000	400,000	-	100,000	300,000	400,000
Subtotal Board Operations			5,639,255	5,639,255	-	1,541,438	4,097,817	5,639,255

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes estimated operating carry forward funds from PY2013 WIA allocation of \$9,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$28,756,168.

Expenditures – Community Resource Allocation:

In August 2014, the Board approved an additional \$100,000 in WIA Adult and Dislocated Worker funding for Nye Community Coalition to serve an additional 25 new participants. The Board also approved extensions of WIA Youth funded contracts for Southern Nevada Regional Housing Authority (In and Out of School) in the amount of \$400,000, Youth Advocate Program (Youth Re-Entry) in the amount of \$300,000, GNJ Family Life Center (Out of School) in the amount of \$720,000 and HELP of Southern Nevada (Out of School) in the amount of \$660,000. In September 2014, the Executive Committee approved an extension of Latin Chamber of Commerce Community Foundation's WIA Youth Out of School contract in the amount of \$300,000.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers

- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$273,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 28,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$24,000 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$80,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Training and Seminars (Staff): \$40,000 –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

7055 Travel and Mileage (Staff): \$42,000 – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences.

Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$40,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$105,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |

- 7200 Equipment – Operating Leases: \$25,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$92,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$481,941** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop Center - Charleston
(Budget Revision - October 1, 2014)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
Subtotal One-Stop Center			692,121	692,121	-	27,071	665,050	692,121

Per Partner Seat Cost 36 \$ 19,225.58

Program Income	Seats	Total
DETR - Voc Rehab and Wagner-Peyser	6	115,354
Training Partners	0	-
AARP, Division of Aging Services - Volunteer	0	-
Service Providers (WIA - ADW)	19	365,286
One-Stop Career Center Staff (WIA - ADW)	3	57,677
One-Stop Career System Staff (WIA - ADW)	3	57,677
Business Engagement Staff (WIA - DW)	5	96,128
Unassigned		-
	36	692,121

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Budget Revision - October 1, 2014)

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			88,400	88,400	-		88,400	88,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-	500	-	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	10,000	-		10,000	10,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2015			240,000	240,000	-		240,000	240,000
Subtotal One-Stop System			1,729,039	1,729,039	-	81,556	1,647,483	1,729,039

JULY YTD 2014

workforce CONNECTIONS

PY2014 WIA Formula Expenses

JULY 2014 YTD

For the Period : July 1, 2014 through June 30, 2015

Administrative and Program Operating Budget

											% OF PROGRAM YEAR COMPLETED			8.33%
Line Item Number	Budget			ACTUAL EXPENSES			Budget Authority Remaining			% Expended from Budget				
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	
6500	Salaries	807,760	1,884,773	2,692,533	23,947	92,702	116,649	783,813	1,792,071	2,575,884	2.96%	4.92%	4.33%	
7000	Accounting and Auditing	273,000	0	273,000	14,122	0	14,122	258,878	0	258,878	5.17%	0.00%	5.17%	
7005	Legal Fees	70,000	0	70,000	175	0	175	69,825	0	69,825	0.25%	0.00%	0.25%	
7010	Legal Publication Advertising	6,480	11,520	18,000	0	0	0	6,480	11,520	18,000	0.00%	0.00%	0.00%	
7020	Licenses and Permits	1,080	1,920	3,000	0	0	0	1,080	1,920	3,000	0.00%	0.00%	0.00%	
7025	Dues and Subscriptions	5,400	9,600	15,000	194	1,775	1,969	5,206	7,825	13,031	3.59%	18.49%	13.13%	
7030	Postage & Delivery	2,160	3,840	6,000	4	15	19	2,156	3,825	5,981	0.19%	0.39%	0.32%	
7035	Printing and Reproduction	3,960	7,040	11,000	0	0	0	3,960	7,040	11,000	0.00%	0.00%	0.00%	
7040	Office Supplies	8,640	15,360	24,000	417	1,775	2,192	8,223	13,585	21,808	4.83%	11.55%	9.13%	
7045	System Communications	28,800	51,200	80,000	857	3,430	4,287	27,943	47,770	75,713	2.97%	6.70%	5.36%	
7050	Training and Seminars	14,400	25,600	40,000	558	3,036	3,594	13,842	22,564	36,406	3.88%	11.86%	8.99%	
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	571	3,852	4,423	14,549	23,028	37,577	3.78%	14.33%	10.53%	
7060	Utilities	10,800	19,200	30,000	502	2,009	2,510	10,298	17,191	27,490	4.65%	10.46%	8.37%	
7065	Telephone	10,800	19,200	30,000	143	977	1,120	10,657	18,223	28,880	1.32%	5.09%	3.73%	
7070	Rent	68,189	121,225	189,414	2,998	12,004	15,002	65,191	109,221	174,412	4.40%	9.90%	7.92%	
7075	Facilities Maintenance	14,400	25,600	40,000	649	2,597	3,246	13,751	23,003	36,754	4.50%	10.15%	8.11%	
7080/7085	Support Contracts	112,000	315,000	427,000	21,220	39,604	60,824	90,780	275,396	366,176	18.95%	12.57%	14.24%	
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	186	743	929	15,294	26,777	42,071	1.20%	2.70%	2.16%	
7095	Board Meetings and Travel	0	18,000	18,000	0	310	310	0	17,690	17,690	0.00%	1.72%	1.72%	
7100	Insurance	18,000	32,000	50,000	3,584	14,351	17,936	14,416	17,649	32,064	19.91%	44.85%	35.87%	
7120	Employee Fringe Benefits	253,842	592,298	846,140	10,514	42,096	52,611	243,328	550,202	793,529	4.14%	7.11%	6.22%	
7125	Employer Payroll Taxes	24,233	56,544	80,777	445	1,739	2,183	23,788	54,805	78,594	1.83%	3.08%	2.70%	
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	152	0	152	10,848	0	10,848	1.38%	0.00%	1.38%	
7200	Equipment - Operating Leases	9,000	16,000	25,000	585	2,341	2,926	8,415	13,659	22,074	6.50%	14.63%	11.70%	
8500	Equipment and Furniture	33,282	59,168	92,450	1,678	6,760	8,439	31,604	52,408	84,011	5.04%	11.43%	9.13%	
8900	Strategic Initiative (Operations)	173,499	308,442	481,941	0	0	0	173,499	308,442	481,941	0.00%	0.00%	0.00%	
	Total	1,991,325	3,647,930	5,639,255	83,501	232,117	315,618	1,907,824	3,415,813	5,323,637	4.19%	6.36%	5.60%	

Legend

Correct Now	
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**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
September 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 One-Stop Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow	6/1/14-6/30/15	\$ 480,000	\$ 24,006		\$ 24,006	5.00%	\$ 455,994
GNJ Family Life Center	6/1/14-6/30/15	\$ 200,000	\$ 8,569		\$ 8,569	4.28%	\$ 191,431
Goodwill of Southern Nevada	6/1/14-6/30/15	\$ 480,000	\$ 23,430		\$ 23,430	4.88%	\$ 456,570
Latin Chamber Foundation	6/1/14-6/30/15	\$ 200,000	\$ 21,265		\$ 21,265	10.63%	\$ 178,735
Nevada Partners, Inc	6/1/14-6/30/15	\$ 480,000	\$ 124,789		\$ 124,789	26.00%	\$ 355,211
So. NV Regional Housing Authority	6/1/14-6/30/15	\$ 480,000	\$ 28,702		\$ 28,702	5.98%	\$ 451,298
Total		\$ 2,320,000	\$ 230,761	\$ -	\$ 230,761	9.95%	\$ 2,089,239

WIA PY14 One-Stop DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow	6/1/14-6/30/15	\$ 320,000		\$ 22,191	\$ 22,191	6.93%	\$ 297,809
GNJ Family Life Center	6/1/14-6/30/15	\$ 250,000		\$ 8,471	\$ 8,471	3.39%	\$ 241,529
Goodwill of Southern Nevada	6/1/14-6/30/15	\$ 320,000		\$ 9,719	\$ 9,719	3.04%	\$ 310,281
Latin Chamber Foundation	6/1/14-6/30/15	\$ 250,000		\$ 16,010	\$ 16,010	6.40%	\$ 233,990
Nevada Partners, Inc	6/1/14-6/30/15	\$ 320,000		\$ 32,625	\$ 32,625	10.20%	\$ 287,375
So. NV Regional Housing Authority	6/1/14-6/30/15	\$ 320,000		\$ 11,785	\$ 11,785	3.68%	\$ 308,215
Total		\$ 1,780,000	\$ -	\$ 100,802	\$ 100,802	5.66%	\$ 1,679,198

WIA PY14 Home Office Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/14-6/30/15	\$ 200,000	\$ 44,469		\$ 44,469	22.23%	\$ 155,531
Foundation for an Independent Tomorrow	6/1/14-6/30/15	\$ 200,000	\$ 25,491		\$ 25,491	12.75%	\$ 174,509
GNJ Family Life Center	6/1/14-6/30/15	\$ 200,000	\$ 16,033		\$ 16,033	8.02%	\$ 183,967
Goodwill of Southern Nevada	6/1/14-6/30/15	\$ 275,000	\$ 23,835		\$ 23,835	8.67%	\$ 251,165
Latin Chamber Foundation	6/1/14-6/30/15	\$ 200,000	\$ 14,668		\$ 14,668	7.33%	\$ 185,332
Nevada Hospital Association	6/1/14-6/30/15	\$ 200,000	\$ 27,136		\$ 27,136	13.57%	\$ 172,864
Nevada Partners, Inc	6/1/14-6/30/15	\$ 275,000	\$ 44,619		\$ 44,619	16.22%	\$ 230,381
Salvation Army *	6/1/14-6/30/15	\$ 250,000	\$ -		\$ -	0.00%	\$ 250,000
So. NV Regional Housing Authority	6/1/14-6/30/15	\$ 275,000	\$ 23,311		\$ 23,311	8.48%	\$ 251,689
Total		\$ 2,075,000	\$ 219,563	\$ -	\$ 219,563	10.58%	\$ 1,855,437

WIA PY14 Home Office DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/14-6/30/15	\$ 195,000		\$ 12,470	\$ 12,470	6.39%	\$ 182,530
Foundation for an Independent Tomorrow	6/1/14-6/30/15	\$ 195,000		\$ 16,618	\$ 16,618	8.52%	\$ 178,382
GNJ Family Life Center	6/1/14-6/30/15	\$ 195,000		\$ 13,935	\$ 13,935	7.15%	\$ 181,065
Goodwill of Southern Nevada	6/1/14-6/30/15	\$ 185,000		\$ 23,228	\$ 23,228	12.56%	\$ 161,772
Latin Chamber Foundation	6/1/14-6/30/15	\$ 195,000		\$ 10,938	\$ 10,938	5.61%	\$ 184,062
Nevada Hospital Association	6/1/14-6/30/15	\$ 195,000		\$ 12,679	\$ 12,679	6.50%	\$ 182,321
Nevada Partners, Inc	6/1/14-6/30/15	\$ 185,000		\$ 28,899	\$ 28,899	15.62%	\$ 156,101
So. NV Regional Housing Authority	6/1/14-6/30/15	\$ 185,000		\$ 10,810	\$ 10,810	5.84%	\$ 174,190
Total		\$ 1,530,000	\$ -	\$ 129,578	\$ 129,578	8.47%	\$ 1,400,422

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 81,097		\$ 81,097	11.59%	\$ 618,903
Easter Seals Nevada - Disabilities	4/1/13-3/31/15	\$ 800,000	\$ 422,338	\$ 87,552	\$ 509,889	63.74%	\$ 290,111
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 47,089	\$ 143,721	\$ 190,809	23.85%	\$ 609,191
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 10,048	\$ 2,136	\$ 12,183	12.18%	\$ 87,817
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 65,020	\$ 23,366	\$ 88,386	12.63%	\$ 611,614
Total		\$ 3,100,000	\$ 625,590	\$ 256,774	\$ 882,364	28.46%	\$ 2,217,636

WIA PY14 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000			\$ -	0.00%	\$ 120,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ -	\$ -	0.00%	\$ 170,000
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000			\$ -	0.00%	\$ 220,000
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
Latin Chamber Foundation	7/1/14-6/30/15	\$ 220,000		\$ 291	\$ 291	0.13%	\$ 219,710
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 1,294	\$ 1,294	1.08%	\$ 118,706
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000			\$ -	0.00%	\$ 125,000
Total		\$ 1,225,000	\$ -	\$ 1,585	\$ 1,585	0.13%	\$ 1,223,415

Total PY11-PY12 Adult/DW		\$ 12,030,000	\$ 1,075,914	\$ 488,739	\$ 1,564,653	13.01%	\$ 10,465,347
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69%

31%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
September 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY12 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,590,379	\$ -	\$ 1,590,379	87.34%	\$ 230,524
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,727,166	\$ -	\$ 1,727,166	89.00%	\$ 213,428
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 450,000	\$ 221,702	\$ 166,631	\$ 388,334	86.30%	\$ 61,666
Total		\$ 4,211,497	\$ 3,539,247	\$ 166,631	\$ 3,705,879	87.99%	\$ 505,618
			96%	4%			

WIA PY12-13 Youth Re-Entry

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 87,830	\$ 441,737	\$ 529,567	88.26%	\$ 70,433
Total		\$ 600,000	\$ 87,830	\$ 441,737	\$ 529,567	88.26%	\$ 70,433
			17%	83%			

WIA PY13 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 448,585	\$ 448,585	62.30%	\$ 271,415
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 411,499	\$ 411,499	62.35%	\$ 248,501
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ 102,533	\$ 102,533	41.01%	\$ 147,467
Total		\$ 1,630,000	\$ -	\$ 962,618	\$ 962,618	59.06%	\$ 667,382
			0%	100%			

WIA PY13 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 83,734	\$ 96,446	\$ 180,180	90.09%	\$ 19,820
Total		\$ 200,000	\$ 83,734	\$ 96,446	\$ 180,180	90.09%	\$ 19,820
			46%	54%			

WIA PY14 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 3,100	\$ 25,833	\$ 28,933	5.79%	\$ 471,067
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 50,916	\$ 26,567	\$ 77,483	15.50%	\$ 422,517
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 13,047	\$ -	\$ 13,047	5.22%	\$ 236,953
Total		\$ 1,250,000	\$ 67,063	\$ 52,400	\$ 119,463	9.56%	\$ 1,130,537
			56%	44%			

WIA PY14 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County	7/1/14-9/30/14	\$ 40,000	\$ 12,166	\$ 6,910	\$ 19,076	47.69%	\$ 20,924
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 4,786	\$ 4,321	\$ 9,106	2.28%	\$ 390,894
Total		\$ 440,000	\$ 16,951	\$ 11,231	\$ 28,183	6.41%	\$ 411,817
			60%	40%			

Total Youth		\$ 8,331,497	\$ 3,794,826	\$ 1,731,064	\$ 5,525,890	66.33%	\$ 2,805,607
			69%	31%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
September 30, 2014**

Amounts for Internal Programs reflect expenditures as of September 30, 2014.

Amounts for Providers reflect invoiced allowable expenditures through Aug 2014. Starred lines only reflect expenditures through July 2014.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 364,853	38.80%	575,553
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 62,073	39.14%	96,511
Total	3.28		1,098,990	426,926	38.85%	672,064

**Workforce Connections
Adult and Dislocated Worker Funding Plan
PY 2014 Projections**

	Prior Year PY2013 Budget	Current Year PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices						
				Jul-Sep 2014 1 Month	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (September 24, 2014)										
PY2013 Incentive Funding for Performance		Unknown								
PY2012 Adult and DW Funding	6,670,071									
PY2013 Adult and DW Funding	14,806,576	5,300,000	3,643,412	736,994	2,906,418				3,643,412	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,236,671	1,217,086	10,000	400,972	400,972	405,143		1,217,086	-
PY2014 Adult and DW Funding		13,469,083	13,469,083		831,576	3,927,994	4,072,993	4,576,741	13,409,304	59,779
PY2014 Program Income (One-Stop Billing) and Interest		60,025	60,025	15,006	15,006	15,006	15,007		60,025	-
TOTAL REVENUES	22,876,647	20,065,779 -12.3%	19,389,606	762,000	4,153,972	4,343,972	4,493,143	4,576,741	18,329,827	59,779
EXPENDITURES										
Community Resources										0.04 Months
Home Office ADW Contracts (RFP Award)	5,833,950	3,605,000	3,205,000	200,000	895,000	895,000	895,000		2,885,000	
One-Stop Consortium ADW Contracts (RFP Award)	5,045,000	4,100,000	3,500,000	300,000	955,000	955,000	955,000		3,165,000	
NEG Contracts	1,330,000	1,225,000	1,205,415	10,000	398,472	398,472	398,472		1,205,415	
Rural ADW Contracts (RFP Award)	678,446	800,000	699,440	50,000	195,000	195,000	195,000		635,000	
PY2014 New Adult and DW Contracts (Pre-Release Corrections)		800,000	800,000	-	-	100,000	100,000	600,000	800,000	
Adults with Disabilities Home Office - No Cost Extension	729,448	337,470	290,110	25,000	75,000	75,000			175,000	
Reentry Home Office Extension and Post-Release Corrections	782,573	700,000	618,903	40,000	165,000	165,000	165,000		535,000	
Veterans One-Stop Partner	800,000	667,289	609,190	30,000	135,000	135,000	135,000		435,000	
CSN Apprenticeship Preparation		204,000	204,000		68,000	68,000	68,000		204,000	
One-Stop System Operations	1,675,012	1,729,039	1,463,326	22,000	300,000	300,000	300,000	300,000	1,222,000	
One-Stop Center Operations (Charleston)	665,216	692,121	586,405	10,000	120,000	120,000	120,000	120,000	490,000	
Operations										
Administration and Programs	4,617,394	4,065,818	3,316,741	75,000	825,000	825,000	825,000	766,741	3,316,741	
PY2013/2014 Administration and Programs (NEG)	70,000	11,671	11,671		2,500	2,500	6,671		11,671	
Pending Contracts										
PY2014 Higher Education Nursing Collaboration Training (UNLV)		200,000	200,000		20,000	60,000	60,000	60,000	200,000	
PY2014 Core Services RFP		100,000	100,000			50,000	50,000		100,000	
PY2014 Adults with Disabilities RFP		700,000	700,000				200,000	500,000	700,000	
PY2014 New Rural Contracts (Laughlin/Mesquite)		100,000	100,000				20,000	80,000	100,000	
Next Year Projection - First Quarter Obligations	2,003,865							2,150,000	2,150,000	
TOTAL	24,230,904	20,037,408	17,610,201	762,000	4,153,972	4,343,972	4,493,143	4,576,741	18,329,827	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, remaining funds revert to the State for one additional year)

Workforce Connections Youth Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 1 Month	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated September 30, 2014)											
PY2012 Youth Funding	3,695,991			-						-	-
PY2013 Youth Funding	6,564,523	3,700,000		2,673,404	783,763	1,889,641				2,673,404	-
PY2014 Youth Funding			5,924,695	5,927,060	-	111,042	2,138,183	2,138,183	1,539,652	5,927,060	-
PY2015 Youth Funding (Estimate)				1,475,000	-	-	-	-	457,502	457,502	1,017,498
TOTAL REVENUES	10,260,514	3,700,000	5,924,695	10,075,464 -1.80%	783,763	2,000,683	2,138,183	2,138,183	1,997,154	9,057,966	1,017,498
EXPENDITURES											1.43
Community Resource Contracts											Months
PY2014 Youth with Disabilities (Goodwill)	465,558	-	500,000	471,067	41,667	143,133	143,133	143,133		471,067	
PY2014 Former Foster Care (Olive Crest)	445,093	-	500,000	440,419	41,667	132,917	132,917	132,917		440,419	
PY2014 Foster Care/Rural Contract (St. Judes)	-		400,000	368,000	33,333	111,556	111,556	111,556		368,000	
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	300,000	370,433	35,100	75,000	75,000	75,000	75,000	335,100	
PY2014 Youth In-School Contracts (NPI, Help)	2,540,866	872,577	1,750,000	2,185,199	328,034	437,500	437,500	437,500	437,500	2,078,034	
PY2014 Youth Summer Component (NPI)			250,000	243,476	50,000	50,000	50,000	50,000		200,000	
PY2014 Out-of-School Youth (GNJ, Help, LCCCF)	2,406,870	872,020	1,680,000	2,348,887	152,350	420,000	420,000	420,000	420,000	1,832,350	
PY2012 Youth Year Round Extension (SNRHA)	450,000	110,780	400,000	466,913	32,900	100,000	100,000	100,000	100,000	432,900	
PY2014 Youth Rural Contracts (Nye, Lincoln)	463,563	95,029	450,000	490,744	40,714	112,500	112,500	112,500	112,500	490,714	
Operations											
PY2014 Administration and Programs	2,296,141	733,000	1,184,940	1,557,057	20,000	327,577	327,577	327,577	466,654	1,469,383	
PY2014 Workforce Development Academy			70,000	70,000	8,000	15,500	15,500	15,500	15,500	70,000	
Pending Contracts											
STEM equipment for Nye			20,000	20,000	-	20,000	-	-	-	20,000	
Additional Youth Contracts			750,000	750,000	-	30,000	187,500	187,500	345,000	750,000	
PY2014 New Rural Contracts (Mesquite)			100,000	100,000		25,000	25,000	25,000	25,000	100,000	
TOTAL	9,470,188	2,800,638	8,354,940	9,882,195	783,763	2,000,683	2,138,183	2,138,183	1,997,154	9,057,966	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

Budget & Finance Committee Meeting 2015 Calendar Date/Time/Location

Wednesday, January 14, 2015	2:00 p.m.	6330 W. Charleston Blvd.. Ste. 150	Bronze room
Wednesday, February 11, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, March 11, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, April 8, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, May 13, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, June 10, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, July 8, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, August 12, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, September 9, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, October 14, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, November 11, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room
Wednesday, December 9, 2015	2:00 p.m.	6330 W. Charleston Blvd., Ste. 150	Bronze room

Strategic Initiatives Update for Budget & Finance 10-08-14

1. Budget & Finance Committees goal # 1 in the Strategic Plan needs to be more specific. The goal currently reads:

“Implement Effective Management and Oversight”

Staff recommends updating the goal to read:

“Implement Effective Policies for Management and Oversight of the One-Stop Delivery System”

If approved, staff will update the strategies, measurements and timelines in the Strategic Plan Matrix (current version is attached).

Goal 1
Implement Effective Management and Oversight - Budget Committee

Objective	Strategy/Action	Timeline	Measurement	Status
1.1. Maximize return on investment and manage funds responsibly with the highest standards.	1. Hire well qualified staff talent and encourage ongoing management and oversight training.	Present programmatic and fiscal updates during every committee/council and board meeting.	Clear, concise programmatic and fiscal reports documenting quantitative and qualitative results.	Due Monthly
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	Unqualified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor.	Due Monthly
1.2. Correct all noted auditing and monitoring findings.	1. Develop and document sound corrective action measures with permanent fixes to prevent non-compliance recurrence.	Corrective action with responses due per published auditing and monitoring reports and associated directives.	Corrective action validated along with findings closure notice from auditing/monitoring agency.	Status update due monthly
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award.	Published training and technical assistance reports.	Completed July 2013 & ongoing