

# WORKFORCE CONNECTIONS

## BOARD AGENDA

**Tuesday, August 26, 2014  
10:00 a.m.**

***Bronze Conference Room  
Workforce Connections  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, Nevada 89146***

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

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City of Las Vegas, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV  
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water St., Henderson, NV  
Boulder City (City Hall) 401 California Ave., Boulder City, NV  
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County Courthouse, 181 Main St., Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org)

### COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or [spotter@snvwc.org](mailto:spotter@snvwc.org). Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Maggie Arias-Petrel, Rudee Bagsby, Councilman Bob Beers, Commissioner Butch Borasky, Hannah Brown (Vice-Chair), William Bruninga, Matt Cecil, Mark Edgel, Willie J. Fields, Jr., Dan Gouker, Sonja Holloway, Commissioner Adam Katschke, Commissioner Ralph Keyes, Councilwoman Peggy Leavitt, Dr. David Lee, Vida Chan Lin, Valerie Murzl (Chair), Lynda Parven, Bart Patterson, Charles Perry, Mujahid Ramadan, Bill Regenhardt, Dan Rose, Tommy Rowe, Councilwoman Gerri Schroder, Commissioner Lawrence Weekly, Councilwoman Anita Wood

*All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting, Pledge of Allegiance, and roll call
2. **DISCUSSION AND POSSIBLE ACTION**: Approve the agenda with inclusions of any emergency items and deletion of any items ..... 2
3. **FIRST PUBLIC COMMENT SESSION**: Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes ..... 4
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5. **DISCUSSION AND POSSIBLE ACTION**: Approve the Board meeting minutes of June 24, 2014 ..... 6
6. **INFORMATION**: Business Engagement Report ~ Kenadie Cobbin-Richardson, ..... 19

*ADULT & DISLOCATED WORKER COMMITTEE UPDATE ~ Hannah Brown, Chair*

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7. **DISCUSSION AND POSSIBLE ACTION**: Approve Adult & Dislocated Worker Committee’s recommendation to amend Nye Community Coalition’s PY2014 contract to award an additional amount not to exceed \$100,000 in order to serve a minimum of 175 participants for the contract term July 1, 2014 to June 30, 2015 ..... 22
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*YOUTH COUNCIL UPDATE ~ Sonja Holloway, Chair*

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- 12. DISCUSSION AND POSSIBLE ACTION:** Approve Youth Council’s recommendation to amend Southern Nevada Regional Housing Authority’s In- and Out-of-School PY2012 contract for an additional year in an amount not to exceed \$400,000 in order to serve a minimum of 140 new youth for the contract period October 1, 2014 to September 30, 2015 ..... 75
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  - b. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) ..... 93
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*EXECUTIVE DIRECTOR REPORT ~ Ardell Galbreth, Executive Director*

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- 17. DISCUSSION AND POSSIBLE ACTION:** Executive Director’s Report ~ Ardell Galbreth ..... 110
- a. Annual Report FY 2013
  - b. Workforce Innovation and Opportunity Act (WIOA) Update ..... 112
- 18. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes ..... 136
- 19. INFORMATION:** Board Member Comments..... 137
- 20. ACTION:** Adjournment

**Agenda Item 3. FIRST PUBLIC COMMENT:**

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**Agenda Item 4.    PRESENTATION:**

One-Stop Career Center Job Seekers Services Video

**Agenda Item 5.    DISCUSSION AND POSSIBLE ACTION:**

Approve the Board meeting minutes of June 24, 2014

**WORKFORCE CONNECTIONS****BOARD MEETING  
MINUTES**

**June 24, 2014, 2014  
10:00 a.m.**

**Workforce Connections  
Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146**

**Members Present**

Bart Patterson	Bill Regenhardt (phone)	Commissioner Butch Borasky
Commissioner Adam Katschke	Commissioner Lawrence Weekly	Councilman Bob Beers
Charles Perry	Dan Rose	Dr. David Lee
Hannah Brown	Lynda Parven	Mujahid Ramadan (phone)
Sonja Holloway	Tommy Rowe	Valerie Murzl
Vida Chan Lin	Willie J. Fields, Jr. (phone)	

**Members Absent**

Commissioner Ralph Keyes	Councilwoman Peggy Leavitt	Councilwoman Anita Wood
Councilwoman Gerri Schroder	Dan Gouker	Maggie Arias-Petrel
Mark Edgel	Matt Cecil	Rudee Bagsby
William Bruninga		

**Staff Present**

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Ricardo Villalobos	Debra Collins
Jeannie Kuennen	Jake McClelland	Clentine January
Brett Miller	LeRoy Bilal	Kelly Ford
Celia Rouse	Shawna Rice	Byron Goynes

**Others Present**

Jack DeGree, Legal Counsel, Marquis, Aurbach, Coffing	Kevin Sanchez, One-Stop Career Center youth intern
Karrie Andrews, Workforce Connections' youth intern	Helicia Thomas, GNJ Family Life Center
Neosha Smith, Youth Advocate Program	Janet Blumen, Foundation for an Independent Tomorrow
Gabriel T. Guerrero, Goodwill of Southern Nevada	Karl Maisner, KMJ Web Design
Patty Rosatti, Youth Advocate Program	Nyeri Richards, Youth Advocate Program
Jim Clinton, Goodwill of Southern Nevada	April Guinsler, Easter Seals Nevada
Tina Jeeves, Easter Seals Nevada	Karla Giddens, Al's Beef
Tamara Collins, Las Vegas Urban League	E. Lavonne Lewis, The Salvation Army
Dr. Tiffany Tyler, Nevada Partners, Inc.	Myesha Wilson, St. Jude's Ranch for Children
Sherman Rutledge, Jr., GNJ Family Life Center	Shaundell Newsome, Sumnu Marketing
Nield Montgomery, The Learning Center	Linda Montgomery, The Learning Center
Eloiza Martinez, LCCCF	Kelli Mosley, Olive Crest
Vickie Henry, Community Service of Nevada	Jennifer Bevacqua, Olive Crest
Gary Revere, Olive Crest	Jennifer Isakson, Olive Crest
Janice M. Rael, Nevada Partners, Inc.	Yvette Thomas, Nevada Partners, Inc.
Gwendolyn Wilson, Lutheran Social Services	Sharon Morales, LCCCF
Denise Gee, HELP of Southern Nevada	Will Reed, HELP of Southern Nevada
Holly Gatzke, Lincoln County Workforce	Cecilia Makonado, Community Services of Nevada Board
John Barry, St. Jude's Ranch for Children	Irene-Bustamante Adams, Latin Chamber Community Foundation

(It should be noted that not all attendees may be listed above)

**1. Call to order, confirmation of posting and roll call**

The meeting was called to order by Chair Hannah Brown at 10:15 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was not present. Chair Brown requested that public comment be taken first until a quorum is confirmed.

**2. FIRST PUBLIC COMMENT SESSION**

Commissioner Lawrence Weekly presented Chair Brown with a birthday cake and flowers and the Board sang Happy Birthday.

Kelly Mosley, Program Supervisor, Olive Crest provided a brief report and thanked the Board for investing in the foster youth program and for supporting foster youth in the community. Two Olive Crest youth participants, Jennifer (age 18) and Sabrina (age 18) shared about their positive experience with the Olive Crest's youth program. Jennifer entered the program during her junior year of high school. At that time, Jennifer was credit deficient and Olive Crest provided her assistance that enabled her to attend night school, complete a paralegal training program, and an internship opportunity. Jennifer received supportive services, including bus passes and work attire. Sabrina entered the program in the summer prior to her senior year of high school. Olive Crest purchased textbooks for Sabrina's college courses in high school and provided her supportive services, including bus passes. As a result, Sabrina graduated high school with just under 40 credits and will be attending college in Utah.

Helicia Thomas, GNJ Family Life Center commented on the PY2013 Summary of Monitoring Findings (agenda item 15) stating that she met with Ardell to discuss GNJ's 28 findings and it was discovered that several findings were not accurate and thanked Ardell for his time and explaining the monitoring process.

Ardell Galbreth, Executive Director stated that staff will go into more detail regarding the monitoring findings under agenda item 15.

At 10:25 a.m. staff confirmed a quorum was present.

**3. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Ardell Galbreth confirmed there were no inclusions or deletion of any items.

*A motion was made to approve the agenda as presented by Tommy Rowe and seconded by Charles Perry. Motion carried.*

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of May 27, 2014**

Chair Brown presented the Board minutes of May 27, 2014 provided on page 7-17 of the agenda packet.

*A motion was made to approve the Board meeting minutes of May 27, 2014 as presented by Charles Perry and seconded by Dan Rose. Motion carried.*

**5. DISCUSSION AND POSSIBLE ACTION: Add the Pledge of Allegiance to the agenda in the following sequence: Call to order, confirmation of posting, Pledge of Allegiance, and roll call**

*A motion was made to approve the addition of the Pledge of Allegiance to the agenda in the following sequence: Call to order, confirmation of posting, Pledge of Allegiance, and roll call by Valerie Murzl and seconded by Charles Perry. Motion carried.*

Commissioner Butch Borasky led the Board in the Pledge of Allegiance to the flag.

**6. DISCUSSION AND POSSIBLE ACTION: Nomination and Election of Board Officers**

Ardell Galbreth stated that current Chair Hannah Brown has termed out as Board Chair and according to the By-Laws a new chair must be elected. Staff received a nomination for Valerie Murzl to serve as Chair. No other nominations were made.

*Vida Chan Lin nominated Valerie Murzl to serve as Board Chair seconded by Bart Patterson. Motion carried.*

*Valerie Murzl nominated Hannah Brown to serve as Board Vice-Chair seconded by Bart Patterson. Motion carried.*



## 7. **DISCUSSION AND POSSIBLE ACTION: Accept and approve Workforce Connections' Compact**

Kenadie Cobbin-Richardson, Business Engagement Manager provided background. Workforce Connections' Compact demonstrates a commitment by local business leaders to hire workers from the public workforce system in Southern Nevada, utilize our training resources to upgrade workers and give advice on ways the public workforce system can serve the employer community better. To date, the following employers have signed Compacts:

- Aggregate Industries
- Air Systems, Inc.
- Al's Beef
- Botanical Medical
- Electrical JATC of Southern Nevada
- Golden Corral
- Hatcher Financial
- KMJ Web Design
- Las Worldwide
- Link Technologies
- Lutheran Social Services
- Nevada HAND
- OPCMIA Local 797 JATC (Operative Plasters and Cement Masons International Association)
- Sheet Metal Local #88 JATC
- Solar City
- Sumnu Marketing.

Ms. Cobbin-Richardson introduced some of the employer partners who have signed the Compact, including: Karl Meisner, Owner, KMJ Web Design; Carla Givvens, General Manager, Al's Beef; Shawndell Newsome, Owner, Sumnu Marketing, and Gwendylan Wilson, Lutheran Social Services.

Karl Meisner: "KMJ Web Design is a full service one-stop shop for web development needs in all sorts and sizes. The program has been instrumental. As a business owner it has been tremendously difficult to find quality people; the process is daunting. I work closely with LeRoy Bilal, who was a huge help in helping us find a new candidate for a new administrative position we were looking for. I've been very pleased with the whole process."

Carla Givvens: "I am actually the Assistant Manager of Al's Italian Beef, but my parents are the franchise owners. If you're not from Chicago or familiar with Italian beef sandwiches, it is a staple for the mid-west. We brought it to Las Vegas because there are tons of Chicagoans that live here and we wanted to represent that here in the desert. We have been located at 6840 W. Sahara since January 20<sup>th</sup> when we opened. Workforce Connections has played a vital role in the hiring of our staff. Out of the 22 employees we have, ten of them came through Workforce Connections and it has been a blessing to be able to find people who are ready and willing to work, especially in the restaurant industry where you have such high turnover. The people that Workforce Connections prescreens are ready to work and have the motivation. It has been a great experience working with Byron Goynes and working with Workforce Connections. Thank you for your help."

Shawndell Newsome: "Good morning and congratulations to the new Chair and Happy Birthday to the immediate past Chair. I am the founder and visionary for Sumnu Marketing. We are a marketing firm that supports small businesses as well as do corporate strategies and work with nonprofits on community outreach. One of the things we are very excited about is over the past couple of years we hired three people working with Workforce Connections and their community partners. The great thing about working with the group is that we do receive quality employees. Currently, we have Daphne Moore, who is a young lady who moved, went to school in Houston, then returned back, but could not find a job. We worked through Workforce Connections and she is currently in the OJT program and doing a fabulous job as a marketing coordinator. On the other side we also do a lot of work with our clients that we work with Workforce Connections to get members employed through those services whether it is through the Regional Transportation Commission or NV Energy or other specific clients. We are very excited to be here, thank you."

Gwendylan Wilson: "Good morning. I have had a collaboration working with Shawna Rice, who has been an excellent resource for me. She has provided me with candidates for our PCA (Personal Care Assistant) position. We have our Angels of Care program, which we utilize our PCAs and they have to go out for seniors so that they can stay at home. We provide a respite service, incontinency service; we help them with grooming, bathing, light housekeeping, meal preparation. We are

looking for people who generally have that skill and are passionate to go out and provide those services. With Workforce Connections collaboration we are able to find candidates who are able to go out and have that passion. They have taken very well care of our clients. We have hired four people out of the eight people we interviewed. So it has been really wonderful and I really appreciate everything you guys have done for us for that program,. Also, in about a month, in July, we will be opening up an employment center and it is so vital because the area we are in off of Mojave and Stewart is pretty undeveloped as far as employment. We are going to have clients coming in and we will be helping them with applications, online applications, job search, creating resumes and we have an instructor led training program that we will be offering and also online training for certifications. We are hoping to continue the collaboration with you guys so that we can send those individuals that will be more employable and you can assist us in helping them find employment. If you have people that are coming in that also need training, then you can refer them to our training center as well. Thank you for everything.”

A copy of the Compact is provided on page 21 of the agenda packet.

Dan Rose stated that he appreciates this effort as this is the first time in a long time that a group has wanted to take part in the coordinators meeting with all the building trades and sit down and talk to all the apprenticeship programs to find out more about them. Mr. Rose stated that he has worked closely with LeRoy, who has been sending applicants and corresponding often via e-mail and telephone.

Ms. Cobbin-Richardson recognized the Business Engagement staff, LeRoy Bilal, Shawna Rice, and Byron Goynes.

Bart Patterson inquired about how businesses join the compact. Cobbin-Richardson replied that any interested employers may contact her directly. Business Engagement is actively recruiting new businesses. At each Board meeting, Business Engagement will present at least two or three new employers.

*A motion was made to accept and approve Workforce Connections’ Compact by Charles Perry and seconded by Tommy Rowe. Motion carried.*

8. **DISCUSSION AND POSSIBLE ACTION: Accept and approve Workforce Connections’ Two Year Strategic Plan (July 1, 2014 to June 30, 2016)**

Ardell Galbreth presented the Two Year Strategic Plan provided on page 23-70 of the agenda packet and stated that it is a compliance document required semi-annually by the Workforce Investment Act, Department of Labor and Department of Employment, Training, and Rehabilitation in Nevada. The strategic plan complies with the Governor’s sector initiatives as well as other strategies that will help Southern Nevada grow and provide opportunities for its job seekers.

Brett Miller, Program Senior Analyst provided highlights of the new plan:

- New plan incorporates many aspects of the proposed WIOA (Workforce Innovations and Opportunities Act).
- Initiatives with STEM (Science, Technology, Engineering, Math), including workshops at the One-Stop Career Center.
- Initiatives with LEAP (Local Employer Advisory Panel) as a primary of gathering information from businesses

Mr. Galbreth asked the Board to research the new act WIOA which will replace the existing Workforce Investment Act. Galbreth further stated that WC plans to submit unsolicited proposals to the U.S. Department of Labor, such as the AARP 50+ grant awarded recently to WC. Mr. Miller recommended the Board to read the Executive Summary portion of the strategic plan on page 26-29 of the agenda packet. Mr. Galbreth noted that the strategic plan was posted for 30 days on the WC website to allow the public to review and comment; however, no comments were received.

Lynda Parven stated, “On page 5 of the plan, I just wanted to point out the last sentence of the first bullet under number four indicates this plan seeks to broaden provision of services by opening additional centers and I just wanted to point out that minus costs that DETR pays back to the Board...that the current One-Stop costs \$567,000 a year that does not go out in contracts to the providers to serve customers directly, and the third bullet indicates that the WIA Title I service providers constitute additional points of access, which are free.”

Mr. Galbreth stated that he will be providing more information regarding One-Stop Career Centers later in the meeting under the Executive Director’s report.

Bart Patterson stated that the plan’s emphasis on STEM is very important for workforce development and U.S. global competitiveness and it is important to collaborate with all of the higher education institutions in Southern Nevada to be more engaged and get more youth more involved with STEM.

Dr. David Lee inquired about missing elements regarding outreach to minority groups, including Hispanic and Chinese and recommended the Board do more outreach to minorities. Mr. Galbreth reiterated that that this is a compliance document that responds to a series of questions that DETR and DOL has asked the Board to address. Earlier this year staff presented to the Board a strategic plan, which indicates the populations that the Board is targeting, such as youth/individuals with disabilities, foster care youth, etc.

*A motion was made to accept and approve Workforce Connections' Two Year Strategic Plan by Commissioner Lawrence Weekly and seconded by Charles Perry. Lynda Parven opposed. Motion carried.*

9. **INFORMATION: Adult & Dislocated Worker Committee Minutes of June 11, 2014 (draft)**

Valerie Murzl, Adult & Dislocated Worker Committee Chair presented the minutes of June 11, 2014 provided on page 79-79 of the agenda packet.

10. **DISCUSSION AND POSSIBLE ACTION: Approve Easter Seals no-cost contract extension to March 31, 2015 to deliver adult and dislocated worker training and employment services**

Valerie Murzl presented the agenda item; no comments made. The program summary for Easter Seals Nevada Employment Solutions Program is provided on page 81 of the agenda packet.

*A motion to approve Easter Seals no-cost contract extension to March 31, 2015 to deliver adult and dislocated worker training and employment services was made by Charles Perry and seconded by Vida Chan Lin. Motion carried.*

11. **INFORMATION: Update on Lincoln County School District's decision to terminate their role as fiscal agent for the Adult & Dislocated Worker program in Lincoln County**

Valerie Murzl read the agenda item; no comments made. A letter from Assistant Superintendent Steve Hansen regarding Lincoln County School District stepping down as fiscal agent is provided on page 83 of the agenda packet.

12. **INFORMATION: Executive Committee approved Adult & Dislocated Worker Committee's recommendation to negotiate and execute a \$100,000 contract with Lincoln County's Grant Administration Department to deliver adult and dislocated worker training and employment services in Lincoln County for the contract period July 1, 2014 to June 30, 2015**

Valerie Murzl read the agenda item; no comments made.

13. **INFORMATION: Workforce Connections' \$100,000 grant award from the AARP Foundation to implement the Back to Work 50+ Program at the One-Stop Career Center**

Valerie Murzl read the agenda item. Heather DeSart reported that WC was one of only four Workforce Investment Boards in the country to receive this award and staff is very excited to do really good things for the 50+ population with this non-federal, flexible funding. A summary of the AARP Foundation Grant is provided on page 86 of the agenda packet.

Commissioner Lawrence Weekly disclosed that he received his first AARP application for membership and received a card, but it will not affect his judgment. Weekly further stated that it is an honor and a blessing for WC to receive these funds as many older individuals are working past retirement age, and thanked Jaime Cruz for briefing the LEOs on this new grant award at the last meeting.

14. **INFORMATION: PY2013 3<sup>rd</sup> Quarter Performance Report – Adult/Dislocated Worker/Youth**

Valerie Murzl presented the PY2013 3<sup>rd</sup> Quarter Performance Report provided on page 88 of the agenda. Heather DeSart reported that WC is meeting and/or exceeding all performance measures currently.

15. **INFORMATION: PY2013 Summary of Monitoring Findings – Adult/Dislocated Worker/Youth**

Valerie Murzl presented the PY2013 Summary of Monitoring Findings report for Adult, Dislocated Worker, and Youth funded partners provided on page 90 of the agenda packet. Heather DeSart reported that two columns have been added to the report per the request of the ADW Committee regarding the status of the finding (open, closed or review in progress).

Commissioner Weekly stated that the agenda backup does not include any detail regarding the specifics of the findings and thanked Helicia Thomas for her comments during the first public comment session. Commissioner Weekly requested staff to

explain the report, specifically GNJ's 26 findings (21 open and 5 closed). Ardell Galbreth stated that he did meet with Ms. Thomas and CEO of GNJ Family Life Center to discuss the monitoring process, as many of the funded partners are not fully aware of the process. For example, WC staff is instructed to go out and monitor the funded partners in accordance with the policies, regulations, laws, and statues, during which time staff is instructed not to discuss any findings or details thereof with the funded partners while they are out in the field monitoring. At the end of the monitoring staff is required to properly research and vet any findings documented in the monitoring report. Ardell stated that he compared documents given to him by Ms. Thomas to documents staff retrieved during the monitoring process and the documents did not match. Weekly stated that the funded partners are under the impression that the Board members have more information than they actually do regarding these findings and there needs to be more communication all around, between DETR, WC and funded partners. Chair Brown stated that she initially requested staff to provide the monitoring findings because it is important to see how the funded partners are performing, but the intention was not to put a black mark against the funded partners; however, this report does not provide any information but the number of findings and provides no explanation of the actual findings. Ms. Brown stated that she was hoping to receive a status report of unresolved findings because the Board does not need to see findings that are resolved or those that can be resolved. Ms. Brown further stated that the review in progress status is confusing and seems unfair. Heather DeSart replied that it is not a fairness issue. The monitoring is scheduled with the various funded partners over a period of time; this year it began in February-March, and it takes some time to complete the programmatic and fiscal monitoring process for each of the funded partners' programs. For example, staff completes an entrance conference with the funded partner, conducts the monitoring, then within 30 days submits a monitoring report to the funded partner, then the funded partner has 30 days to submit their response. So, the funded partners who were monitored at the beginning of the year have completed the entire process and their findings are either open or closed, while other funded partners are still going through the process and have not submitted their responses to the monitoring report. The report indicates these funded partners' findings as review in progress. Ms. DeSart stated that there are very few times when a finding cannot be closed; staff works closely with the funded partners with the end goal to close all findings. Valerie Murzl inquired about their severity of the findings. Ms. DeSart replied that the findings vary between funded partners and most of them are not severe, but some have questioned costs associated with the finding. Funded partners have the opportunity to provide supporting documentation that may justify a questioned cost. Ms. DeSart stated that staff can provide the Board the monitoring reports for each of the funded partners or a summary report that indicates opened findings. Chair Brown stated that she would prefer WC staff to resolve administrative findings with the funded partners at the time of monitoring, such as acquiring a missing signature on a document, etc. Mr. Galbreth asked the Board to keep in mind that WC is also being audited by DETR and the independent auditors so if staff does not properly monitor and identify funded partners' compliance irregularities, in turn WC will receive more findings. Mr. Galbreth explained that funded partners receive observations for minor insignificant things; however, if there is a violation of a policy or regulation, the funded partner will receive a finding and corrective action. Ms. DeSart stated that program staff provides daily technical assistance and regular formal trainings to the funded partners from the time a contract starts. In the framework of training and technical assistance throughout the year, there is one time during the year that DOL requires WC to conduct a formal monitoring of funded partners, where staff goes out and monitors their books. Bart Patterson stated that staff really needs to communicate systemically things that are happening with all of the funded partners or consistently across a few of the partners because then there is likely an education issue where the partners do not understand. Mr. Patterson asked when a finding may lead to probation or some form of concern. Ms. DeSart replied that has never happened. The idea is to get a corrective action in place and close the finding. WC has never given a pink paper or put a funded partner on high risk based on the inability to close a finding, but sometimes there is an unwillingness to close a finding or appeal the finding, then WC staff works with the funded partner to try and resolve. Chair Brown stated that it would be more beneficial for the Board to see the results after the funded partner has completed the monitoring process and has had time to submit their corrective action. Dr. Lee stated that he would like to see a report with more serious open findings and he would like to see more participation from the Board to help resolve those findings. In response to Ms. DeSart's comments, Mr. Perry stated that there was one instance in the past where a funded partner was put on high risk and surrendered its ability to do business with WC because they were refused the opportunity to get their findings resolved.

**16. INFORMATION: New Implementation Schedule for Enrollments and Expenditures**

Heather DeSart provided an overview of the sample document provided on page 92 of the agenda packet. The form will help track funded partners' expenditures throughout the fiscal year and will be included in all contracts. Ms. Murzl suggested to staff to label the document as a sample to avoid confusion.

**17. INFORMATION: Opportunity for Adult, Dislocated Worker, and Youth funded partners to provide feedback to Board members and staff regarding current contract expenditures**

Valerie Murzl invited funded partners to come to the microphone and speak about their challenges.

Helicia Thomas, GNJ Family Life Center: "As it relates to spending, there is not really an issue for GNJ. Sometimes the issue comes from WIA funds having to be the last funding that is offered. So, sometimes with our collaborations we may be able

to get that service funded through a partnership. So, we have to show due diligence that we are not just spending WIA funds on things that other agencies may be able to pay for. Sometimes that might cause a problem with the spending, but we have not had that problem. The only thing that is a concern sometimes is the reports are about two months late, so when you're looking at a report it's not a real time report; however, we have to keep real time reports because we have things that are obligated. For example, training that we have to set aside money for, so that we know that money is going towards training because the person has started but we haven't received the invoice yet, so then Workforce Connections doesn't have the bill yet. Sometimes that causes a lag but the money is obligated or accrued and will be expended. It's not a problem spending the money, but sometimes other money that will be spent in place of WIA money that will make expenditures look slower than expected."

Denise Gee, HELP of Southern Nevada: "You will see on the financial report, our in-school program...we serve credit deficient, non-proficient youth in seven high school...we are right on target with our spending. In our out-of-school program we are underspent and I want to explain where we are with that and what some of the reason is for that. We started the contract at the beginning of the year with \$400,000. We received 199 transfer files from another program and then we received additional money which was the best estimate of where we were to cover those costs with each one of the youth at a certain area of the continuum. We might have had 40 that were in follow up and 154 that needed different support. It took some time to transfer these files and get active working with them, but I think it was the best estimate that we would need approximately those additional dollars to serve those youth. We are working diligently to try to do that, to spend the training dollars and the work experience dollars for them. We are doing the very best to make sure the youth get the very best of those dollars."

Dr. Tiffany Tyler, Nevada Partners, Inc.: "I want to offer context, not necessarily challenges with spending the money because we are internally on track to fully expend, but wanted to offer context for how the work rolls out sometimes that may impact the way you see the work. Beginning with the first period of the contract at the beginning of the year whenever new funding is awarded you are given a per participant amount and oftentimes it's somewhere between \$2,200 - \$2,500 and you've been given a certain number of enrollments to hit. On the front end, you literally as a strategy you will sometimes take the total amount divided by the number of clients to know what you have to hit by the end of the contract and to give you a rough gauge of how much you can spend on that client, if you're going to hit that contractual commitment. So then you begin having to manage some things. For example, you know you have approximately \$2,200 and someone walks in asking for a \$10,000 training, do you say you're going to give the other folks that come in after him only \$500? Do you say well I'm going to train only in certain areas based on that \$2,200, but I have to manage clients' needs, interests, and aptitudes? Some of those things really drive the work. What you will maybe see at the beginning of the year is you being more conservative so you're sticking to that \$2,200 because you know for sure that if you've been told you have to serve 300 you're going to do that. Then maybe as folks come through the door, maybe they will only ask for a \$700 training and then there is additional money on the back end that you can spend on those clients that come in later. That's kind of a fine dance and if you layer on top of that things like we now know as a State requirement a certain percentage has to go into training. So then you're saying, I know that 25% or 40% has to go absolutely into occupational skills training, so someone may come through the door and ask for child care or transportation assistance, but you know to support the overall system that you have to do a certain amount of training. What you will likely see is providers making sure they provide the training to hit the benchmark for the system but then the expenditures may look artificially low because what you are not seeing is maybe the folks that asked for the child care or some of the other services that you can provide after you went to three or four other people to see if they were turned down for it somewhere else. Helicia indicated because the WIA dollars are structured in such a way that they have to be the last dollar you spend on things that may not be directly involved in employment, like childcare, that we know there is a relationship there. Some needs are not necessarily being reflected in the expenditures. When you are in quarter three and are wondering why is it under expended and why are we going to roll over money? It's not necessarily the need wasn't out there or that we are not accounting for it. To strategically make sure that you hit all the enrollments and expenditures and have enough money to serve people throughout the year, you make decisions that may impact how the expenditures look at any point and time. To underscore the communication about the timely reporting, it is important to note that there is a slight lag in what you see. For example, in this Board packet it says that we have not expended any NEG money, but to date it's about \$31,000, which reflects some of the constraints that Heather noted about system wide there need to be some infrastructure in place to identify those individuals eligible for NEG. That infrastructure was not in place so you see this slow rollout. I'm not always sure as we look at the work that you are aware of all of those pieces, but we are absolutely committed to being fiscally responsible and we see it as a privilege to administer the funding each year."

Valerie Murzl: "Do you think our providers are being too conservative in the first and second quarter for fear at the back end that they may not have enough money remaining and/or not serve enough clients, so the conservative approach is causing us then to get this money back, this \$4,000,000 we are getting back now?" "Are we being too low risk when we should be high risk and move the money faster and deal with it on the backend?" "Isn't it better to serve the people that need served, whether its \$10,000 or \$2,200, serve them and get to the point where you are into the third quarter and you are low on funds, but you have served so many people already, you have met all their needs and gotten them employed." "What's the better

scenario, be conservative on the front end and give back \$4,000,000 or spend the \$4,000,000 in the first or second quarter and have no money?"

Dr. Tyler: "I think there is a mix of things. One, I can say in recent months there has been a lot more communication with the Board staff about how we work as a system to manage that. So, some of the things we had to consider as we were going into the summer program period with youth was we knew that we could give incentives for getting diplomas, but do we want to give them \$250 or \$100 based on what some of the other needs may be. In having conversations with them we were able to talk about what the vision was. Was it more youth for less or less youth with a richer service? Some of these conversations are happening. As we look at this upcoming year, it's going to take collaboration and coordination across the whole system. When I look at the table on page 92, what I interpret it as is to ensure that I do not exceed overhead or personnel costs by \$10,000 in any given month, but based on the sheer number of enrollments that happen at the end of the last quarter, I have 700 people, so I can't only task two case managers with that. What has happened in the work may make this untenable. Or in this case, it says in July make sure that you do not exceed seven enrollments or \$5,625 (in training & supportive costs) per participant, which means that the case managers can no longer take whoever walks in the door and if I'm at the One-Stop, I'd better make sure I partner with everybody else ensure between all the providers at the One-Stop that the enrollment numbers didn't get turned around. And then working across the system, what if we have more than seven people walk through the door, do we really believe that there only 49 enrollments that are going to happen there. If we look at the data of who is coming through the door for the previous year, we'd know that it would be over 2,000 in any one month. So there is this fine dance of how do I manage the contractual expectations? How do I support the whole system because we are fully obligated? There isn't additional money that we're going to pull from somewhere, but knowing that maybe if we only have seven enrollments per provider in the system, you're going to get some calls about people being turned away or not served despite their needs. We are committed to making it work. So some of the things we are already talking about, even at the One-Stop as a Consortium, is can we develop an enrollment calendar that includes all the agencies to ensure that if someone walks through the door each month that there are resources just to serve some percentage of it. So, the short answer to the initial question, have we been too conservative, maybe in some instances, but as we look at the new year, we are going to have to be even more conservative to ensure we manage in such a way that everyone can be served when they come over. One of the things recently brought to our attention at an all providers meeting regarding the upcoming year is direction received from a DOL trainer that if we run out of training money it needs to be taken out of overhead and personnel. So you would have a situation that if I fully expend on the front end I could be at month six saying I have this case manager that has 100 clients enrolled, but I have to release them to free up their salary to provide training to additional clients. Then the dance goes from a Cha-Cha to a Samba."

Heather DeSart: "Everything Tiffany is saying is correct and we recognize that this is going to be a challenging year, more so than we have ever experienced before and that is why we are trying to be proactive in creating this implementation schedule so that we can help the providers as much as possible to maintain balance throughout the year. At the last Consortium meeting at the One-Stop, Dr. Tyler made similar comments to the room and said we have to work together, this is about strategizing, and it is no longer something we can just do in our sleep like we have done over the last many years. We have to strategize to make sure we collectively provide the services that are needed with the dollars that are available. It is possible to do because everybody seems to be on board working together."

Irene Bustamante-Adams, Latin Chamber of Commerce Community Foundation: "I appreciate Dr. Tyler eloquently stating the challenges that we are going to have this upcoming funding cycle and it does force us to strategize and collaborate, which is what I think you guys want to see as a Board. We are doing that in our own right, figuring it out. We will probably meet our own goals at the beginning of the month instead of turning away people. Who else can we refer them to in the provider system in order to have those needs met? We would like to hopefully see that the quality of service is maintained from provider to provider. That is in a perfect world; that may not happen. It challenges us to rise up to that level, that no matter what provider you go to, that quality of service is going to be there. So, I just ask that that be a point on the agenda, to look at the quality of service because as soon as we meet out seven adults were going to serve, we are going to have to send them somewhere else. Number two, I appreciate the template and the technical service coming from the staff so that we can monitor ourselves and not be over and above the expenses that we have. It is forcing collaboration, which is what I think that is what you want to see and having to become more strategic on how we are serving the community and its just becoming very, very creative."

Jennifer Bevacqua, Olive Crest (Project Independence Youth Program): "Without repeating some of what people have said before me, for us we had a new program this year, so one of the challenges is balancing out starting up and since most of the budget is really primarily for the youth, you have to get them in the program to be able to spend appropriately, and for us too we don't want to throw your money out the window...oh we have this kid, let's spend \$20,000 on them just to spend the money. So for us what we're seeing is our trend has gone up as enrollments go up, as we get to know our youth, as we get to place them in the right work experience. That's the important thing for us, is to utilize those funds to get them in the right programs, incentivize where possible, really see what kind of supportive services are right for them. That takes a little bit of time to do, especially with our population who might be engaged one day, but then might have to move their foster home

and we can't find them for a little while and so then we might have to go find them and it might take a little bit of time. What we're seeing with our spending, and we were fortunate to have Workforce Connections' staff to walk through where we were at a couple months ago to determine do we look at no cost or what do we look at, as our trends increased it was determined that we won't, we don't really need to. There will probably be for us a little bit unfortunately left on the table so to speak. I'd love to just carry it into the next month. We'd expend into next month probably all of the dollars we were given. So, we are almost there. Again, the trends go up but part of it was for us starting up, getting the enrollments, getting the youth in and really trying to make sure that we are spending appropriately on the youth and really having an impact."

**18. INFORMATION: Employment and Training Reports**

Valerie Murzl presented the Employment and Training reports provided on page 95-98 of the agenda.

**19. INFORMATION: Sector Council Snapshot**

Valerie Murzl presented the Governor's Workforce Investment Board Sector Council Snapshot provided on page 100 of the agenda packet. Brett Miller highlighted the following:

- Sector councils are working on their strategic plans
- Pilot plans are starting to be funded (i.e., ACT Work Keyes)
- LEAP meeting scheduled in July

**20. INFORMATION: WIA Client Demographics Report**

Valerie Murzl presented the WIA Client Demographics Report provided on page 102-106 of the agenda.

**21. INFORMATION: One-Stop Reports**

- a. **Consortium Report:** Janet Bluman, Consortium Chairman provided an overview of the Consortium report provided on page 108 of the agenda. The Consortium adopted a One-Stop Career Center Vision and Mission (p. 110) and established two standing committees, Compliance and Performance Committee and Customer/Client Service Committee. All System partners are mandated to serve on at least one of the standing committees to ensure buy in and participation by all. As of March 1, 2014, the One-Stop Career Center has enrolled 1,051 participants. As of June 1, 2014 there are 2,573 Adult program participants and 774 Dislocated Worker program participants. Tomorrow is the One-Year Anniversary for the One-Stop Career Center.
- b. **One-Stop Affiliate Update: Academy of Human Development**  
Academy of Human Development metrics is provided on page 112 of the agenda.
- c. **One-Stop Affiliate Update: Las Vegas Clark County Urban League**

Las Vegas Clark County Urban League metrics is provided on page 114 of the agenda.

In the interest of time, Ardell Galbreth recommended that the Board consider the remaining action items next, including agenda items 23-25, 31 and 32; Chair Brown concurred.

**22. INFORMATION: Youth Council Minutes of June 11, 2014 (draft)**

The Youth Council minutes are provided on page 116-120 of the agenda.

**23. DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to amend Olive Crest's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 150 new foster youth**

Sonja Holloway, Youth Council Chair read the agenda item. Olive Crest's program summary is provided on page 122 of the agenda.

*A motion to approve Youth Council's recommendation to amend Olive Crest's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 150 new foster youth was made by Charles Perry and seconded by Lynda Parven. Motion carried.*

**24. DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to amend Goodwill of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 134 new youth with disabilities**

Sonja Holloway read the agenda item. Goodwill of Southern Nevada's program summary is provided on page 124-125 of the agenda.

*A motion to approve Youth Council's recommendation to amend Goodwill of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 134 new youth with disabilities was made by Charles Perry and seconded by Tommy Rowe. Motion carried.*

25. **DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to award St. Jude's Ranch a PY2014 contract in an amount not to exceed \$400,000 for the contract period July 1, 2014 through June 30, 2015 to serve 100 in-school and out-of-school youth in Boulder City and Laughlin**

Sonja Holloway read the agenda item. St. Jude's Ranch program summary is provided on page 127 of the agenda.

*A motion to approve Youth Council's recommendation to award St. Jude's Ranch a PY2014 contract in an amount not to exceed \$400,000 for the contract period July 1, 2014 through June 30, 2015 to serve 100 in-school and out-of-school youth in Boulder City and Laughlin was made by Charles Perry and seconded by Lynda Parven. Motion carried.*

26. **INFORMATION: Executive Committee approved Youth Council's recommendation to contract with Lincoln County as the new fiscal agent for all Lincoln County WIA Youth programs effective July 1, 2014**

A letter from Elaine Zimmerman, Lincoln County Grants Administration stepping up as the fiscal agent is provided on page 129 of the agenda.

27. **INFORMATION: Executive Committee approved Youth Council's recommendation to amend HELP of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$870,000 and extend the date to September 30, 2015 to serve 386 new in-school youth**

HELP of Southern Nevada's program summary is provided on page 131 of the agenda.

28. **INFORMATION: Executive Committee approved Youth Council's recommendation to amend Nevada Partners, Inc.'s PY2012 contract for an additional year in an amount not to exceed \$880,000 and extend the date to September 30, 2015 to serve 391 new in-school youth**

Nevada Partners, Inc.'s program summary is provided on page 133 of the agenda.

29. **INFORMATION: Executive Committee approved Youth Council's recommendation to amend Nevada Partners, Inc.'s PY2012 contract for an additional year in an amount not to exceed \$250,000 for the contract period July 1, 2014 through May 31, 2015 to serve 125 new in-school youth**

Nevada Partners, Inc.'s program summary is provided on page 135 of the agenda. Ricardo Villalobos reported that the Executive Committee recommended that Nevada Partners, Inc. utilize these funds to serve the eight targeted GAI high schools (Canyon Springs Cheyenne, Desert Pines, Legacy, Mojave, Rancho, Valley, and Western) as well as youth from other non-GAI high schools that needs services.

30. **INFORMATION: Budget & Finance Committee Minutes of June 11, 2014 (draft)**

The Budget & Finance Committee minutes are provided on page 137-141 of the agenda.

31. **DISCUSSION AND POSSIBLE ACTION: Review, discuss, accept and approve reports**

Jim Kostecki, Finance Manager provided an overview of the following reports:

- a. **PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative**

On page 144, three changes were made to the PY2013 WIA Formula Budget:

- **7050 Tuition, Training, and Seminars** (Staff): increased by \$5,000 to fund additional training opportunities
- **7055 Travel and Mileage** (Staff): increased by \$5,000 based on an analysis of spending in April



- **7200 Equipment–Operating Leases:** increased by \$5,000 based on an analysis of spending (copying expenses) through April

Backup includes PY2013 WIA Formula Budget and Budget Narrative (p. 143-148); One-Stop Center-Charleston (p. 149) and One-Stop System (p. 150).

*A motion was made to accept and approve PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative by Charles Perry and seconded by Valerie Murzl. Motion carried.*

**b. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative**

Last month the PY2014 WIA Formula Budget was approved for an estimated \$19,300; the actual allocation is \$19,396,143.

Backup includes PY2014 WIA Formula Budget and Budget Narrative (p. 152-157); One-Stop Center-Charleston (p. 158) and One-Stop System (p. 159).

*A motion was made to accept and approve PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative by Charles Perry and seconded by Valerie Murzl. Motion carried.*

**c. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)**

At 83% of the program year concluded, the April Budget vs. Actual report for Workforce Connections (p. 161) reflects two line items slightly over budget:

- **7050 Tuition, Training, and Seminars** (98.90%): running high because the Executive Director encourages staff to attend relevant workforce and leadership training to support WC's initiatives; budget reallocation approved of \$5,000 approved in prior agenda item.
- **7100 Insurance** (92.89%): running high because insurance is paid upfront; this account will true up by end of June.

The April Budget vs. Actual report for the One-Stop (p. 163) reflects two line items slightly over budget:

- **7050 Tuition, Training, and Seminars** (99.49%): the budget for this line item is fully spent and no additional trainings are expected prior to the end of June.
- **7100 Insurance** (99.22%): running high because insurance is paid upfront; this account will true up by end of June.

*A motion was made to accept and approve Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) by Charles Perry and seconded by Valerie Murzl. Motion carried.*

**d. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners)**

The Awards & Expenditures report includes all expenditures through April 2014. The ADW report (p. 166) and Youth report (p. 167) reflect pink paper issued to Latin Chamber Foundation. Mr. Kostecki reported that the pink paper was issued to LCCCF for lack of qualified fiscal staff. LCCCF immediately hired a CPA firm and WC fiscal staff has already conducted two technical assistance visits at LCCCF with CPA firm staff. The pink paper was closed on June 23<sup>rd</sup>. A copy of the pink paper issuance letter and closure letter was provided to the Board and public. LCCCF was not able to submit their invoices prior to the release of this report, but WC recently received their April invoices.

*A motion was made to accept and approve Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) by Charles Perry and seconded by Valerie Murzl. Motion carried.*

**e. Funding Plans**

Mr. Kostecki reported that WC has access to only 8%-10% of the new funding for the first quarter of the program year. Therefore, staff is budgeting for 15 months (five quarters) to ensure carry over funds are available for the next program year. The Adult and Dislocated Worker Funding Plan is provided on page 170 and the Youth Funding Plan on page 171.

*A motion was made to accept and approve Funding Plans by Charles Perry and seconded by Valerie Murzl. Motion carried.*

f. **Workforce Connections' Standing Professional Services Contracts**

WC's Standing Professional Services Contracts report is provided on page 173-179 of the agenda.

*A motion was made to accept and approve Workforce Connections' Standing Professional Services Contracts by Charles Perry and seconded by Tommy Rowe. Motion carried.*

**32. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth**

Ardell Galbreth highlighted the following items on the Executive Director's Report provided on page 181 of the agenda:

- WC received information from DETR regarding failed youth measure Literacy/Numeracy Gains and is in the process of collecting correct data to submit to DETR to evaluate and determine accurate, real-time performance for this youth measure for prior year; according to WC's data/information all performance measures were achieved or exceeded.
- Workforce Innovation and Opportunity Act (WIOA) has passed the Senate and is currently in the House to be passed with bi-partisan support; next step to be signed by the President.
- Nye Communities Coalition is in the process of setting up a One-Stop Career Center in Nye County. Nye Communities Coalition has been constantly producing good quality employment and enrollment outcomes.

*A motion was made to accept the Executive Director's Report by Charles Perry and seconded by Valerie Murzl. Motion carried.*

**33. SECOND PUBLIC COMMENT SESSION:**

Kenadie Cobbin-Richardson announced the One Year Anniversary Celebration for the One-Stop Career Center on Wednesday, June 25<sup>th</sup> at Workforce Connections. The ceremony will begin in the Bronze Conference Room, followed by a special butterfly release ceremony in the back parking lot for the job seekers and a special dedication in memory of Rosie Boulware, and will finish with a Champagne toast and cake in the One-Stop Career Center conference rooms.

Jennifer Bevacqua, Olive Crest thanked the Board and Youth Council for continuing to support Olive Crest's efforts to serve foster youth and former foster youth in Southern Nevada.

**34. INFORMATION: Board Member Comments**

Valerie Murzl presented flowers to Hannah Brown for her duty and leadership serving as Board Chair and the many years of service to the community. Ms. Brown thanked Valerie and the Board for supporting her in this role, which has provided her the opportunity to help serve the community.

**35. ACTION: Adjournment**

The meeting adjourned at 11:59 a.m.

**Agenda Item 6.    INFORMATION:**

Business Engagement Report ~ Kenadie Cobbin-Richardson

**CONSTRUCTION EXPO MATH SUMMARY**

	<b>FIRST NAME</b>	<b># OF CORR. ANS.</b>		<b># OF TOT. ANS.</b>		<b>PERCENT CORRECT</b>
1	Ken	0		0		0.0%
2	Charles	0		0		0.0%
3	Tasha	1		21		4.8%
4	LaShannesia	2		21		9.5%
5	Daniel	3		21		14.3%
6	Kevin	1		7		14.3%
7	Darryl	4		21		19.0%
8	Michael	4		21		19.0%
9	Purnell	5		21		23.8%
10	James	5		21		23.8%
11	Eder	5		21		23.8%
12	Alphonso	5		20		25.0%
13	James	6		21		28.6%
14	Adrian	6		21		28.6%
15	Rickey	6		21		28.6%
16	Edwina	6		21		28.6%
17	Robin	6		21		28.6%
18	Aaron	7		21		33.3%
19	Keana	7		21		33.3%
20	Sean	7		21		33.3%
21	Anthony	7		21		33.3%
22	Eric	7		21		33.3%
23	Jesse	7		21		33.3%
24	Christopher	8		21		38.1%
25	Michael	8		21		38.1%
26	Bernard	9		21		42.9%
27	Licia	9		21		42.9%
28	Carol	9		21		42.9%
29	Amara	9		21		42.9%
30	Carlos	9		21		42.9%
31	Bernabe	9		21		42.9%
32	Dawayne	9		21		42.9%
33	Mark	9		21		42.9%
34	Charlton	10		21		47.6%
35	Jeffrey	10		21		47.6%
36	Lamar	10		21		47.6%
37	Airiona	10		21		47.6%
38	Jorge	10		21		47.6%
39	Justin	10		21		47.6%
40	Jacques	1		2		50.0%
41	Francisco	11		21		52.4%
42	Justin	11		21		52.4%

**CONSTRUCTION EXPO MATH SUMMARY**

	<b>FIRST NAME</b>	<b># OF CORR. ANS.</b>		<b># OF TOT. ANS.</b>		<b>PERCENT CORRECT</b>
43	Curtis	11		21		52.4%
44	Ildefonso	11		21		52.4%
45	Kenyatta	11		21		52.4%
46	Chris	11		21		52.4%
47	William	12		21		57.1%
48	Marcus	12		21		57.1%
49	Slyvester	12		21		57.1%
50	Leon	12		21		57.1%
51	Gilbert	12		21		57.1%
52	Dominique	12		21		57.1%
53	Erik	12		21		57.1%
54	Marcus	12		21		57.1%
55	Jamal	3		5		60.0%
56	Ross	13		21		61.9%
57	Norman	13		21		61.9%
58	Jeremiah	13		21		61.9%
59	Nazisl	13		20		65.0%
60	George	14		21		66.7%
61	DeAndre	14		21		66.7%
62	Jonnathan	14		21		66.7%
63	Martin	14		21		66.7%
64	Ryan	14		21		66.7%
65	Mario	15		21		71.4%
66	Tyler	15		21		71.4%
67	Krystal	16		21		76.2%
68	Taylor	16		21		76.2%
69	Bobby	17		21		81.0%
70	Cody	17		21		81.0%
71	Jeanette	11		13		84.6%
72	Ryan	18		21		85.7%
73	Marc	19		21		90.5%
74	Brian	20		21		95.2%

**Agenda Item 7.**

**DISCUSSION AND POSSIBLE ACTION:**

Approve Adult & Dislocated Worker Committee's recommendation to amend Nye Community Coalition's PY2014 contract to award an additional amount not to exceed \$100,000 in order to serve a minimum of 175 participants for the contract term July 1, 2014 to June 30, 2015

# NYE COMMUNITIES COALITION

## COMMUNITY INTERVENTION COALITION

*Joining agencies, organizations and individuals in a coordinated & cooperative effort for the provision of services and opportunities that grow HOPE (Healthy Organizations, People and Environments) in Nye Lincoln & Esmeralda Counties.*

1020 East Wilson Road Pahrump, Nevada 89048



8/1/14

### MANAGING BOARD

- President – Julie Platson
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- Tammi Odegard
- James Oscarson
- Dina Williamson-Erdag
- Tim Sutton
- Lauren Koenig

Workforce Connections  
 6330. W. Charleston Blvd  
 Las Vegas NV 89146  
 Attn: Heather DeSart

Dear Ms. DeSart,

Nye Communities Coalition requests an additional \$100,000 to serve 25 new participants. There are several employment opportunities coming to the county that will require additional training so that our workforce will be ready to meet the need.

Thank you for your consideration.

If you have any questions, please call me at 775-727-9970.

Sincerely,

Stacy Smith  
Executive Director





**ADW Committee  
August 13, 2014**

**Agenda Item: 8**

<b>Program Year:</b>	2014
<b>Program/Agency Name:</b>	Nye Communities Coalition
<b>Location:</b>	1020 E. Wilson Rd., Pahrump, NV 89048
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Adult and Dislocated Worker Funding
<b>Program Dates:</b>	07/01/2014 - 06/30/2015
<b>Former Amount Awarded:</b>	\$600,000
<b>Additional Amount Recommended:</b>	\$100,000
<b>Total Amount:</b>	\$700,000
<b># to Serve:</b>	175
<b>Target Population:</b>	Nye (43,946 people), Esmeralda (783 people) March 2014 unemployment - Nye 10.1%; Esmeralda 3.4% Serving 175 Adult and Dislocated Workers
<b>Program Description:</b>	<p>NyECC Career Connections provides Title I services and One Stop Services. As is often the case in rural communities, Career Connections serves as a holistic, customer based adult and dislocated worker program. The activities of Career Connections tie together the partners and resources necessary to the employability of the customers. Additionally, Career Connections provides services to the businesses community that increases collaboration between the job seekers and employers.</p> <p>Program Goals: To serve a minimum of 150 customers ADW services. Provide 25 hard to serve offenders services and provide job preparation workshops for customers.</p> <p>Service Delivery Strategies and Mechanisms Title I, intensive case management, resource center, job preparation workshops, clothes closet.</p> <p>Connections to Other Programs and Services Strong connections to the business, service, nonprofit, and governmental organizations. Partners that reside within the Career Connections facility include AARP, Section 8, DETR, US Vets, Sierra JobCorps, VITA, and Vocational Rehabilitation.</p>
<b>Contact Person &amp; Info.:</b>	<p>Stacy Smith 1020 E Wilson Rd. Pahrump, NV 89048 775-727-9970 stacy@nyecc.org</p>



**Agenda Item 8.    INFORMATION:**

PY2013 Summary of Monitoring Findings – Adult/Dislocated  
Worker/Youth

**Program Year 2013 Monitoring - Summary of Findings**  
**(Agencies are listed in alphabetical order)**

	Findings			TOTAL	Status	
	ADW	Youth	Fiscal		Open	Closed
BCA	3	N/A	1	4	1	3
Easter Seals	3	N/A	1	4	1	3
FIT	6	N/A	1	7	1	6
GNJ	7	5	14	26	9	17
Goodwill	7	4	6	17	5	12
HELP	N/A	3	1	4	1	3
LCCCF	2	N/A	3	5	4	1
Lincoln County	4	6	7	17	2	15
NHA	4	N/A	3	7	7	0
NPI	5	5	9	19	8	11
Nye CC	4	5	7	16	8	8
Olive Crest	N/A	5	4	9	2	7
SNRHA	4	5	2	11	2	9
YAP	N/A	4	2	6	2	4

**Last updated 8/14/2014**

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Bridge Counseling Associates	<b>Program Title:</b> ADW Home Office & One Stop
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**PROGRAM**

**Finding 1 - Data Recording:** BCA was not recording participant services and payments timely into NVTrac. Participant service dates found in the file did not match the dates entered into NVTrac. Technical assistance was provided to BCA on the importance of timely data entry and that all participant services, payments and activities must be entered timely.

**Finding 2 - Source Documentation:** Eleven files were missing payment related source documentation and one participant file was missing a receipt of service form signed by the participant for work tools. Technical assistance was provided to BCA regarding what documents must be maintained in the participant's file.

**Finding 3 - Individual Training Agreements:** One participant file was missing the signature from the training provider on the Individual Training Agreement. Technical assistance was provided to BCA that all training agreements must be signed by the participant, a BCA representative and the training provider.

**FISCAL**

**Finding 4 - Reporting:** BCA did not retain backup documentation regarding the amounts reported on the Quarterly Financial Status Reports for the quarters ending June 30, 2013 and September 30, 2014.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Easter Seals of Southern Nevada. (ESSN)	<b>Program Title:</b> Adult Program/Home Office People with Disabilities.
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**PROGRAM**

**Finding 1 – Eligibility for WIA Services:** Participants (registered as Displaced Homemaker), under ESSN’s ADW contract was missing required eligibility documents for WIA Title IB Dislocated Worker. ESSN staff must ensure that all required eligibility documents are obtained and that copies of these documents can be found in the participants’ files.

**Finding 2 – Individual Employment Plans:** The Individual Employment Plans (IEP’s) lacked a comprehensive plan detailing how ESSN will assist the participants with their training and employment needs. Staff must complete an Objective Assessment with each participant. Based on the information gathered, an IEP must also be completed with identifiable and measurable goals recorded on the IEP. Technical assistance was provided.

**Finding 3 –Data Recording:** In participant files, the date of the initial assessment found in the file did not match the start date entered into NVTrac. In order for this finding to be closed ESSN must submit and enforce a written procedure on the compliance of timely data entry. Technical assistance was provided.

**FISCAL**

**Finding 4 – Cost Allocation:** ESN did not utilize proper cost allocation methodology when allocating shared overhead costs between the Adult and Dislocated Worker funding streams.

## Workforce Connections

ADW Department

### MONITORING SUMMARY

<b>Funded Partner:</b> Foundation for an Independent Tomorrow. (FIT)	<b>Program Title:</b> Adult Program/Home Office/One-Stop/Re-entry
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### PROGRAM

**Finding 1 – Eligibility:** Re-entry contract missing required edibility documentation for Selective Service.

Foundation for an Independent Tomorrow must also refer to the Training and Employment Guidance Letter (TEGL) No. 11-11 Changes 1 and 2 to ensure that all male participants born after 01/01/1960 are in compliance with Selective Service requirements. WIA enrollment cannot occur for a participant until all eligibility documents have been obtained by Foundation for an Independent Tomorrow. Technical assistance was provided.

**Finding 2 – Program Participant Files:** A participant was identified as a veteran in NVTrac but the participant's file was missing proof of veteran's status. In order for this finding to be closed, Foundation for an Independent Tomorrow must obtain and submit proof of the participant's eligible veteran status or change Veteran's status in NV Trac to Adult or Dislocated Worker. Technical assistance was provided.

**Finding 3 – Data Entry and Data Recording:** Foundation for an Independent Tomorrow is not currently recording data related to participant services/activities in WC's MIS Data Tracking System, NVTrac, within eight (8) business days of the occurrence of the service and/or activity. In order for this finding to be closed Foundation for an Independent Tomorrow must submit and enforce a written procedure on the compliance of timely data entry. Technical assistance was provided.

**Finding 4 – Individual Training Agreements:** Foundation for an Independent Tomorrow was missing Individual Training Agreements (ITAs) when sending participants to training programs. Foundation for an Independent Tomorrow must implement the use of ITAs according to programmatic requirements. Technical assistance was provided

**Finding 5 – Eligibility Determination Review Forms:** Several participant files had missing signatures for the Eligibility Determination Review. This form is used to capture demographic information from the participant. The participant signature is required to verify that all information that has been entered into NVTrac is correct. Foundation for an Independent Tomorrow must ensure that participant signatures are obtained on all WIA required forms, including the Eligibility Determination Review form. Technical assistance was provided.

**Finding 6 – Eligible Training Provider List/Occupational Skills Training:** Program participant files were missing verification that the Occupational Skills Training provided was on Workforce Connections' Eligible Training Provider List (ETPL). A copy of the listed training course from the ETPL must be placed in the participant's file. Technical assistance was provided.

**FISCAL**

**Finding 7 – Obligation Tracking:** FIT had not maintained an accurate obligation tracking sheet.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> GNJ Family Life Center	<b>Program Title:</b> ADW Home Office and One Stop
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**PROGRAM**

**Finding 1 – Allowable Costs:** GNJ assisted a participant with costs of setting up their own business. GNJ used WIA funds to pay for three business licenses and a professional membership. Technical assistance was provided to GNJ that WIA funds cannot be used to assist a participant with the costs of setting up their own business.

**Finding 2 – Eligibility for WIA Services:** One participant was missing required information for Selective Service. GNJ did not have proof in the participant file that the participant entered the US after the age of 26. Technical assistance was provided to GNJ regarding what documentation is needed for those individuals who did not register with Selective Service.

**Finding 3 – On-the-Job Training Contracts:** Three participant files were missing or had inadequate source documentation pertaining to OJT contracts. Technical assistance was provided to GNJ regarding what documents must be maintained in the participant’s file if an OJT is provided.

**Finding 4 – Supportive Services:** GNJ provided supportive services to a participant after they had been exited from GNJ’s WIA program for non-compliance. These services were not allowable since the participant was not actively participating in WIA services. Technical assistance was provided to GNJ regarding what services can be provided during follow up and that the participant must actively be participating in WIA services.

**Finding 5 – Individual Employment Plan’s:** In all of the participant files reviewed GNJ did not develop an IEP that contained goals and objectives specific to each participant’s employment and training goals. The plan narrative on each IEP was identical and the employment objective listed was “full-time employment”. Technical assistance was provided to GNJ as to how to properly develop an IEP in conjunction with the participant.

**Finding 6 – Data Entry and Data Recording:** GNJ was not recording participant services and payments timely into NVTrac. Participant service dates found in the file did not match the dates entered into NVTrac. Technical assistance was provided to GNJ on the importance of timely data entry and that all participant services, payments and activities must be entered timely.

**Finding 7 – Eligibility Determination Review Forms:** Two participants did not sign the Eligibility Determination Review Form. Technical assistance was provided to GNJ that the Eligibility Determination Review form must be signed by the participant, case manager, and the reviewer.

**FISCAL**

**Finding 13 – Records Retention:** GNJ did not provide evidence that they are in compliance with records retention requirements.

**Finding 14 – Required Attribution/EEO Notifications:** GNJ did comply with attribution and required EEO notifications on a full-color postcard brochure promoting the Out-of-School Youth program.

**Finding 15 – Insurance:** The certificate of insurance GNJ provided did not comply with insurance requirements.

**Finding 16 – Obligation Tracking:** GNJ was either missing obligation tracking systems or did not utilize them to maintain budgetary controls.

**Finding 17 – Budgeting:** GNJ did not provide an overall organizational budget, as requested.

**Finding 18 – Cash Management:** GNJ's recent cash advances for the Adult/DW contracts have been 60 plus days outstanding and should be liquidated within 30 to 45 days.

**Finding 19 – Payroll:** GNJ indirect staff are not reporting their time based on actual activity.

**Finding 20 – Source Documentation:** GNJ did not provide source documentation for 15 requested items.

**Finding 21 – Allowable Costs:** GNJ incurred unallowable costs for entertainment (1 item), sales tax (3 items) and late fees (8 items) against its WC contracts.

**Finding 22 – Fiscal Controls:** GNJ did not exercise proper fiscal controls for the following:

- (1) Stale dated checks: GNJ has outstanding checks from 2009 and 2010 that have never cleared the bank.
- (2) Cost Classification: For 13 participants cost where billed to incorrect line items on invoices.
- (3) Credit Card approvals: Credit card charges do not have evidence that the charges are approved prior to purchase.

**Finding 23 – Supportive Services:** GNJ did not follow the allowable cost principles of “necessary, reasonable, and allowable” regarding 25 supportive services provided to participants.

**Finding 24 – Procurement:** GNJ did not competitively procure the sole vendor used for participant car repairs.

**Finding 25 – Cost Allocation:** GNJ did not properly allocate staff mileage expenses.

**Finding 26 – OJT Contracts and Payments:** GNJ has been reimbursing employers based on the participant's net pay resulting in underpayments to the employer.



**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Goodwill of Southern Nevada (GSN)	<b>Program Title:</b> Adult Program/Home Office/One Stop
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**PROGRAM**

**Finding 1 – Eligibility for WIA Services:** Participants (registered as Displaced Homemaker), under GSN’s ADW contract was missing required eligibility documents for WIA Title IB Dislocated Worker. Missing required documents for Selective Service and Unemployment Insurance. GSN staff must ensure that all required eligibility documents are obtained and that copies of these documents can be found in the participants’ files. Technical assistance was provided.

**Finding 2 – Data Entry and Data Recording:** GSN is not currently recording data related to participant services/activities in WC’s MIS Data Tracking system, NVTrac, within eight (8) business days of the occurrence of the service and/or activity. In order for this finding to be closed GSN must submit and enforce a written procedure on the compliance of timely data entry. Technical assistance was provided.

**Finding 3 – Record Retention:** Participant files reviewed, training services were provided to the participant and required source documentation could not be located in the participant’s files. GSN must obtain all missing source documentation. Technical assistance was provided.

**Finding 4 – On-the-Job Training Contracts:** Participant files reviewed had missing On-The-Job source documentation. GSN must submit missing OJT source documentation with corrective action response. GSN must develop and enforce a procedure for ensuring that all required source documentation for training services is obtained, reviewed for completeness, and place in the participant’s file. Technical assistance was provided.

**Finding 5 – Individual Employment Plans:** The Individual Employment Plans (IEP’s) lacked a comprehensive plan detailing how GSN will assist the participants with their training and employment needs. Staff must complete an Objective Assessment with each participant. Based on the information gathered, an IEP must also be completed with identifiable and measurable goals recorded on the IEP. Technical assistance was provided.

**Finding 6 -- Eligibility Determination Review Forms:** GSN had not been obtaining signatures on the Eligibility Determination Review Form (EDR). GSN must obtain participant’s signatures with current dates on the EDR. GSN must develop and enforce a procedure for ensuring that all EDR forms are signed by the participant, case manager and a reviewer. Technical assistance was provided.

**Finding 7 –Support Services:** Supporting documentations was missing in several participants’ files for support services. GSN must obtain itemized backup for all missing source documentation. GSN must develop and enforce a procedure for ensuring that all required source

documentation for supportive services is obtained and placed in the participant's file. Technical assistance was provided.

### **FISCAL**

**Finding 12 – Insurance:** The certificate of insurance GSN provided during the monitoring visit did not list WC as an additional insured for general liability of sexual misconduct insurance.

**Finding 13 – Obligation Tracking:** GSN uses a web-based obligation tracking system to record obligations under its WIA contracts, but the most recent budget totals were not updated in the system making it appear that training was over-obligated with it actually wasn't.

**Finding 14 – Contracts:** GSN does not have a contract with the staffing agency that it competitively procured to process its work experience payments.

**Finding 15 – Work Experience Documentation and Payments:** Inconsistencies were noted on work experience for 3 participants.

**Finding 16 – Audit Requirements:** GSN did not submit its A-133 audit within the required time period.

**Finding 17 – Supportive Services:** GSN had irregularities regarding supportive services for 5 participants.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Latin Chamber of Commerce Community Foundation	<b>Program Title:</b> ADW Home Office and One Stop
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**PROGRAM**

**Finding 1 – Data Entry and Data Recording:** It was found that LCCCF recorded data incorrectly on two participant files in NVTrac. Technical assistance was provided to LCCCF that all data must be recorded timely and accurately into NVTrac.

**Finding 2 – Record Retention** – Two participant files were missing required source documentation. One file was missing proof that the training was on WC’s Eligible Training Provider List and another file was missing the nepotism form. Technical assistance was provided to LCCCF regarding required documentation that must be kept in participant files.

**FISCAL**

**Finding 3 – Audit Requirements:** LCCCF did not submit its a-133 within the required time period.

**Finding 4 – Reporting:** LCCCF reported accruals as cash disbursements on the quarterly Financial Status Report for the quarter ending September 30, 2013 and did not retain backup documentation for cash disbursements reported on the December 31, 2013.

**Finding 5 – Cost Allocation:** The cost allocation plan proved by LCCCF references an allocation of shared costs with the Latin Chamber, yet LCCCF has not had shared costs with the Chamber since it moved in 2012.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Lincoln County School District	<b>Program Title:</b> ADW Home Office
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**PROGRAM**

**Finding 1 – Eligibility:** One file participant file was missing required eligibility documents to verify dislocated worker eligibility. Technical assistance was provided to LCSD regarding what documents are required for any of the four categories of dislocated worker eligibility

**Finding 2 – Record Retention** – One participant file was missing proof of back-up information for rental assistance provided by LCSD. Technical assistance was provided to LCSD regarding what documents are required in order to provide rental assistance.

**Finding 3 – Eligible Training Provider List/Occupational Skills Training:** Two participant files were missing proof verification that the Occupational Skills Training activities provided were on the Eligible Training Provider List. Technical assistance was provided to LCSD regarding required documentation that must be kept in participant files.

**Finding 4 – Record Retention:** Four participant files were missing required WIA forms. Technical assistance was provided to LCSD regarding what forms are required and what forms the participant must sign.

**FISCAL**

**Finding 11 – Separation of Duties:** LCSD does not have adequate separation of duties.

**Finding 12 – Audit Requirements:** LCSD did not submit its a-133 within the required time period. Also, the Schedule of Findings cannot be located in the audit report despite being listed on the Table of Contents.

**Finding 13 – Procurement:** LCSD did not adhere to procurement and contract requirements for tutoring contracts.

**Finding 14 – Insurance:** The certificate of insurance LCSD provided during the monitoring visit did not list WC as an additional insured for general liability. Further, LCSD could not produce proof of sexual misconduct insurance, as required to administer WIA youth services.

**Finding 15 – Source Documentation:** LCSD did not provide source documentation for 8 requested items.

**Finding 16 – Cost Allocation:** LCSD did not utilize proper cost allocation methodology when allocating shared overhead costs between the In-School Youth and Out-of-School Youth.

**Finding 17 – Records Access:** LCSD did adhere to records access requirements and did not produce a detailed general ledger reports or copies of 5 cleared checks as requested.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Nevada Hospital Association (NHA)	<b>Program Title:</b> Adult Program/Home Office/One Stop
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**PROGRAM**

**Finding 1 – Data Entry and Data Recording:** NHA is not currently recording data related to participant services/activities in WC’s MIS Data Tracking system, NVTrac, within eight (8) business days of the occurrence of the service and/or activity. In order for this finding to be closed NHA must submit and enforce a written procedure on the compliance of timely data entry. Technical assistance was provided.

**Finding 2 –Record Retention:** Participant files reviewed, training services were provided to the participant and required source documentation could not be located in the participant’s files. NHA must obtain all missing source documentation. Technical assistance was provided.

**Finding 3 – On-the-Job Training Contracts:** Participant files reviewed had missing On-The-Job source documentation. NHA must submit missing OJT source documentation with corrective action response. NHA must develop and enforce a procedure for ensuring that all required source documentation for training services is obtained, reviewed for completeness, and place in the participant’s file. Technical assistance was provided.

**Finding 4 – Eligibility Determination Review Forms:** NHA had not been obtaining signatures on the Eligibility Determination Review Form (EDR). NHA must obtain participant’s signatures with current dates on the EDR. NHA must develop and enforce a procedure for ensuring that all EDR forms are signed by the participant, case manager and a reviewer. Technical assistance was provided.

**FISCAL**

**Finding 5 – Audit Requirements:** NHA did not submit its a-133 within the required time period. Further, NHA expended Adult and Dislocated Worker funds for the audit period, but all were listed as Adult funds on the audit report.

**Finding 6 – Fiscal Controls:** There were 4 checks that were cut on 6/25/13 that had not cleared the bank.

**Finding 7 – Training:** 1 participant file did not have an individual training agreement for an occupational skills training and this training was billed as a supportive service to WC.

## Workforce Connections

ADW Department

### MONITORING SUMMARY

<b>Funded Partner:</b> Nevada Partners Incorporated (NPI)	<b>Program Title:</b> Adult Program/Home Office/One Stop
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### PROGRAM

**Finding 1 – Data Entry and Data Recording** NPI is not currently recording data related to participant services/activities in WC’s MIS Data Tracking system, NVTrac, within eight (8) business days of the occurrence of the service and/or activity. In order for this finding to be closed NPI must submit and enforce a written procedure on the compliance of timely data entry. Technical assistance was provided.

**Finding 2 –Record Retention:** Participant files reviewed, training services were provided to the participant and required source documentation could not be located in the participant’s files. NPI must obtain all missing source documentation. Technical assistance was provided.

**Finding 3 – On-the-Job Training Contracts:** Several participant files reviewed had missing OJT source documentation. NPI must also develop and enforce a procedure for ensuring that all required source documentation for OJT activities is obtained and placed in the participant’s file and submit this with the corrective action response. Technical assistance was provided.

**Finding 4 – Individual Employment Plans:** Files show a lack of comprehensive and objective assessment. Failure to properly complete the IEP negatively impacts service provider performance and the ability to provide quality service to program participants. Several participants were not properly assessed. NPI must develop and enforce a written procedure for ensuring that the IEP is comprehensive and updated as necessary to reflect all WIA services provided to the participant. Technical assistance was provided.

**Finding 5 – Eligibility Determination Review Forms:** NPI had not been obtaining signatures on the Eligibility Determination Review Form (EDR). NHA must obtain participant’s signatures with current dates on the EDR. NPI must develop and enforce a procedure for ensuring that all EDR forms are signed by the participant, case manager and a reviewer. Technical assistance was provided.

### FISCAL

**Finding 11 – Records Retention:** NPI did not provide evidence that they are in compliance with records retention requirements.

**Finding 12 – Inventory:** NPI’s Inventory list is not properly completed.

**Finding 13 – Obligation Tracking:** NPI did not utilize the obligation tracking sheet to maintain budgetary controls.

**Finding 14 – Fiscal Controls & Allowable Costs:** NPI did not exercise proper fiscal controls for the following:

- (1) Stale dated checks: NPI has not documented sufficient effort to contact clients to attempt to reissue payment or learn the status of the uncleared checks. Also, NPI is not following its policy for stale dated checks.
- (2) Proof of payment: Receipt says support service was paid with cash, there was also a check cut for the same support service and appears that there was a double payment.
- (3) Deposit: NPI paid for a book deposit and deposits are unallowable.

**Finding 15 – Reporting:** NPI retained backup for quarterly Financial Status Report for the quarter ending December 31, 2013 but the backup could not be tied to the report numbers, also there was no backup retained for match costs, and some accruals and obligations appear to be improperly reported.

**Finding 16 – Invoicing:** WC staff could not tie backup provided to 3 invoices. Also, 1 participant's training was billed under the wrong vendor. And 1 professional service vendor was billed to WC by mistake.

**Finding 17 – Source Documentation:** NPI did not provide source documentation for 17 requested items.

**Finding 18 – OJT Contracts and Payments:** Inconsistencies were noted on OJT contracts or payments for 4 participants.

**Finding 19 – Work Experience:** Inconsistencies were noted with work experiences for 4 participants.



**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Nye Communities Coalition	<b>Program Title:</b> ADW Rural Areas
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**Finding 1 - Eligibility:** One file participant file was missing required eligibility documents verifying that the participant resides in the Southern Nevada service area. Technical assistance was provided to Nye CC regarding what documents are required to prove that the participant is a resident of the Southern Nevada service area.

**Finding 2 – Individual Employment Plans (IEP)** – Eleven IEP’s were found to be incomplete or missing required information regarding the participant goals and objectives or justification for services that were provided. Technical assistance was provided to Nye CC regarding what information must be indicated on a participant’s IEP.

**Finding 3 – Eligible Training Provider List/Occupational Skills Training:** Two participant files were missing proof verification that the Occupational Skills Training activities provided were on the Eligible Training Provider List. Technical assistance was provided to LCSD regarding required documentation that must be kept in participant files.

**Finding 4 – Data Recording:** Nye CC was not recording data related to participant services/activities in NVTrac within eight business days from the date of the occurrence of the service and/or activity. Technical assistance was provided to Nye CC on the importance of entering data timely into NVTrac.

**Workforce Connections**  
ADW Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Southern Nevada Regional Housing Authority	<b>Program Title:</b> ADW Home Office and One Stop
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**PROGRAM**

**Finding 1 – Eligibility:** Three participants were missing required eligibility documents for Dislocated Worker eligibility. Technical assistance was provided to SNRHA on what eligibility documents are required for each of the four categories for dislocated worker eligibility.

**Finding 2 – Data Recording:** SNRHA was not recording data related to participant services/activities in NVTrac within eight business days from the date of the occurrence of the service and/or activity. Technical assistance was provided to SNRHA on the importance of entering data timely into NVTrac.

**Finding 3 – Record Retention:** It was found in seven participant files that required source documentation for training services could not be located in the participant’s file. Technical assistance was provided to SNRHA regarding the required training documents that must be kept in a participant’s file where training services have been provided.

**Finding 4 – Individual Employment Plans (IEP)** – Eight IEP’s were found to be incomplete or missing required information regarding the participant goals and objectives or justification for services that were provided. Technical assistance was provided to SNRHA regarding what information must be indicated on a participant’s IEP.

**FISCAL**

**Finding 10 – Insurance:** SNRHA did not have continuous sexual abuse coverage for the contract period, as required.

**Finding 11 – Work Experience:** SNRHA did not adhere to the terms, or did not have, work experience contracts for 2 participants and all SBI participants.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Youth Advocate Program	<b>Program Title:</b> WIA Youth Re-Entry Program
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**PROGRAM**

**Finding 1 – Eligibility:** Four (4) files either lacked proof of barrier or were missing self-certification forms.

**Finding 2 – Record Retention:** Eight (8) files lacked source documentation; files did not provide copies of information that supported training or a supportive service.

**Finding 3 – Data Recording:** Six (6) files information was not entered in NVTrac within eight business days of the service or activity

**Finding 4 – Assessments:** Two (2) files were missing pre-test documentation

**FISCAL**

**Finding 5 – Procurement:** YAP did not comply with WC procurement and contract requirements when it entered into a contract with College of Southern Nevada.

**Finding 6 – Cost Classification:** From July 2013 through December 2013, YAP billed all contract expenses as Out of School, but YAP began enrolling In School youth in July 2013.

**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Olive Crest	<b>Program Title:</b> Project Independence
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**PROGRAM**

**Finding 1 – Eligibility:** Three (3) files were missing required eligibility documents (SSC, Self-certification form or Selective Service documentation)

**Finding 2 – Record Retention:** Two (2) files were missing or had incomplete source documents (no participant signature on the application and no proof of SS Disability income was provided).

**Finding 3 – Data Recording:** Two (2) files had data that was not entered in NVTrac timely (eight (8) days).

**Finding 4 – Work Experience:** Two (2) files had missing participant signature on the worksite agreement, missing end date of the work experience, and missing participant initials on corrections on timesheet.

**Finding 5 – Assessment:** Four (4) youth were missing Objective Assessments and Lit/Num Testing

**FISCAL**

**Finding 6 – Procurement:** Olive Crest did not comply with WC procurement and contract requirements when procuring tutoring services under its contract.

**Finding 7 – Insurance:** The certificate of insurance Olive Crest provided during the monitoring visit did not list WC as an additional insured for general liability of sexual misconduct insurance.

**Finding 8 – Reporting:** Olive Crest only reported activity for the quarter on the quarterly Financial Status Reports for the quarters ending June 30, 2013 and September 30, 2013, instead of the cumulative amounts, as required.

**Finding 9 – Financial Management:** Olive Crest did not following its internal bank reconciliation policy regarding the handling of old outstanding checks.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Goodwill of Southern Nevada	<b>Program Title:</b> Elite Program
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**PROGRAM**

**Finding 1 – Eligibility:** Three (3) files were missing eligibility documents

**Finding 2 – Record Retention:** Seven (7) files were missing documents for services, training and pre test documentation.

**Finding 3 – Data Recording:** Four (4) GSN is not recording data in NVTrac properly. Incorrect amounts of support services are entered for training and clothing.

**Finding 4 – Individual Service Strategy (ISS):** One participant file was missing justification on the ISS for Occupational Skills Training

**FISCAL**

**Finding 12 – Insurance:** The certificate of insurance GSN provided during the monitoring visit did not list WC as an additional insured for general liability of sexual misconduct insurance.

**Finding 13 – Obligation Tracking:** GSN uses a web-based obligation tracking system to record obligations under its WIA contracts, but the most recent budget totals were not updated in the system making it appear that training was over-obligated with it actually wasn't.

**Finding 14 – Contracts:** GSN does not have a contract with the staffing agency that it competitively procured to process its work experience payments.

**Finding 15 – Work Experience Documentation and Payments:** Inconsistencies were noted on work experience for 3 participants.

**Finding 16 – Audit Requirements:** GSN did not submit its A-133 audit within the required time period.

**Finding 17 – Supportive Services:** GSN had irregularities regarding supportive services for 5 participants.

**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Help of Southern Nevada	<b>Program Title:</b> Help of Southern Nevada WIA In and Out-of-School Youth Programs
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**PROGRAM**

**Finding 1 – Record Retention:** Documents such as employment verification, a youth application, and training voucher for Occupational skill training, was missing from five youth files.

**Finding 2 – Data Recording:** Data was not properly recorded in NVTrac for seven participant files

**Finding 3 – Work Experience:** Three files either had no worksite agreement in them, was incomplete, or the policy was not adhered to.

**FISCAL**

**Finding 4 – Cash Management:** According to HELP’s contract worksheet for the In-School contract, cash advances average 50 plus days and should be liquidated within 30 days.

**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Southern Nevada Regional Housing Authority	<b>Program Title:</b> YES Program
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**PROGRAM**

**Finding 1 – Eligibility:** SNRHA calculated the income for all members in the household at \$39,304.00 for a family of 5. According to the 70% Lower Living Standard Income Level for a family of five the income cannot exceed \$32,715.00.

**Finding 2 – Data Collection and Management:** SNRHA did not provide Self-Certification Forms as proof of no income for youth 19 years of age or older living at home with their parents in eight files.

**Finding 3 –** SNRHA did not provide sufficient documentation to support family size for two files: a family of eight and a family of three.

**Finding 4 –** SNRHA did not provide proof that an approved training was on the Eligible Training Provider List (ETPL).

**Finding 5 – Data Recording:** SNRHA did not accurately report performance data nor provide documentation of incentives in NVTrac for six participants.

**FISCAL**

**Finding 10 – Insurance:** SNRHA did not have continuous sexual abuse coverage for the contract period, as required.

**Finding 11 – Work Experience:** SNRHA did not adhere to the terms, or did not have, work experience contracts for 2 participants and all SBI participants.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> GNJ Family Life Center	<b>Program Title:</b> GNJ Out-of-School WIA Youth Program
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**PROGRAM**

**Finding1 – Eligibility:** Four youth were missing or had incorrect eligibility documents in the file.

**Finding2 – Work Experience:** Three youth were on a work experience and worked over the hours allowed on the worksite agreement or were missing source documentation for the participants who worked over.

**Finding 3 – Record Retention:** Seven youth were missing a combination of clothing receipts, certificate of completion for occupational skills training, incentive documentation for funds given to a participant, proof of employment, registration fee.

**Finding 4 – Data Recording:** Case notes lacked detail and consistency, seven files were not properly recorded with outcomes, incentive payments, and supportive service or end dates on WEX's.

**Finding 5 – Training:** GNJ is missing documentation in the participant file regarding training activities or did not comply with ETPL pricing for 4 participants.

**FISCAL**

**Finding 13 – Records Retention:** GNJ did not provide evidence that they are in compliance with records retention requirements.

**Finding 14 – Required Attribution/EEO Notifications:** GNJ did comply with attribution and required EEO notifications on a full-color postcard brochure promoting the Out-of-School Youth program.

**Finding 15 – Insurance:** The certificate of insurance GNJ provided did not comply with insurance requirements.

**Finding 16 – Obligation Tracking:** GNJ was either missing obligation tracking systems or did not utilize them to maintain budgetary controls.

**Finding 17 – Budgeting:** GNJ did not provide an overall organizational budget, as requested.

**Finding 18 – Cash Management:** GNJ's recent cash advances for the Adult/DW contracts have been 60 plus days outstanding and should be liquidated within 30 to 45 days.

**Finding 19 – Payroll:** GNJ indirect staff are not reporting their time based on actual activity.



**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

**Finding 20 – Source Documentation:** GNJ did not provide source documentation for 15 requested items.

**Finding 21 – Allowable Costs:** GNJ incurred unallowable costs for entertainment (1 item), sales tax (3 items) and late fees (8 items) against its WC contracts.

**Finding 22 – Fiscal Controls:** GNJ did not exercise proper fiscal controls for the following:

1. Stale dated checks: GNJ has outstanding checks from 2009 and 2010 that have never cleared the bank.
2. Cost Classification: For 13 participants cost where billed to incorrect line items on invoices.
3. Credit Card approvals: Credit card charges do not have evidence that the charges are approved prior to purchase.

**Finding 23 – Supportive Services:** GNJ did not follow the allowable cost principles of “necessary, reasonable, and allowable” regarding 25 supportive services provided to participants.

**Finding 24 – Procurement:** GNJ did not competitively procure the sole vendor used for participant car repairs.

**Finding 25 – Cost Allocation:** GNJ did not properly allocate staff mileage expenses.

**Finding 26 – OJT Contracts and Payments:** GNJ has been reimbursing employers based on the participant’s net pay resulting in underpayments to the employer.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Nevada Partners Inc.	<b>Program Title:</b> NPI WIA In-School Youth Program
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**PROGRAM**

**Finding 1 – Eligibility:** Eight youth were missing required eligibility documents (proof of barrier).

**Finding 2 – Record Retention:** Twenty-one youth files were missing source documents, such as, (youth application, receipt of service and check copies for payments, receipt of service and copy of checks for incentive payments, receipts of service for all supportive services, proof of post secondary enrollment at College of Southern Nevada, etc.)

**Finding 3 – Data Recording:** NPI is not properly recording data in NVTrac for seventeen youth files, such as, Occupational skills training was not recorded under the services tab or payment tab, NVTrac incorrectly shows that participant graduated with a high school diploma when a certificate of attendance was received, attendance at bartending school and payment for work experience was not recorded in NVTrac, work experience payments not entered into NVTrac, etc.

**Finding 4 – Objective Assessment and Individual Service Strategy (ISS):** The Objective Assessment and/or ISS was either missing or incomplete in eight youth files.

**Finding 5 – Work Experience:** Seven participant files had WEX documents missing or incomplete and some worksite agreements had incorrect end date.

**FISCAL**

**Finding 11 – Records Retention:** NPI did not provide evidence that they are in compliance with records retention requirements.

**Finding 12 – Inventory:** NPI's Inventory list is not properly completed.

**Finding 13 – Obligation Tracking:** NPI did not utilize the obligation tracking sheet to maintain budgetary controls.

**Finding 14 – Fiscal Controls & Allowable Costs:** NPI did not exercise proper fiscal controls for the following:

1. Stale dated checks: NPI has not documented sufficient effort to contact clients to attempt to reissue payment or learn the status of the uncleared checks. Also, NPI is not following its policy for stale dated checks.
2. Proof of payment: Receipt says support service was paid with cash, there was also a check cut for the same support service and appears that there was a double payment.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

3. Deposit: NPI paid for a book deposit and deposits are unallowable.

**Finding 15 – Reporting:** NPI retained backup for quarterly Financial Status Report for the quarter ending December 31, 2013 but the backup could not be tied to the report numbers, also there was no backup retained for match costs, and some accruals and obligations appear to be improperly reported.

**Finding 16 – Invoicing:** WC staff could not tie backup provided to 3 invoices. Also, 1 participant's training was billed under the wrong vendor. And 1 professional service vendor was billed to WC by mistake.

**Finding 17 – Source Documentation:** NPI did not provide source documentation for 17 requested items.

**Finding 18 – OJT Contracts and Payments:** Inconsistencies were noted on OJT contracts or payments for 4 participants.

**Finding 19 – Work Experience:** Inconsistencies were noted with work experiences for 4 participants.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> NyE Communities Coalition	<b>Program Title:</b> WIA Youth Program
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**PROGRAM**

**Finding 1 – Eligibility:** One (1) participant file was missing required eligibility documentation.

**Finding 2 – Individual Service Strategy/Assessments:** Three (3) files were missing an Objective Assessment or Basic Skills Assessment.

**Finding 3 – Source Documentation:** Nye CC did not obtain required documentation for two (2) participant files.

**Finding 4 – Data Recording:** Nye CC did not record data for participant activities and case notes in NVTrac within eight (8) business days of occurrence.

**Finding 5 – Work Experience:** Nye CC did not adhere to the WEX contract end dates for one (1) participant file.

**FISCAL**

**Finding 10 – Required Attribution/EEO Notifications:** Nye CC did comply with attribution and required EEO notifications on flyers promoting its WIA programs.

**Finding 11 – Insurance:** The certificate of insurance Nye CC provided during the monitoring visit did not list WC as an additional insured for general liability. Further, Nye CC could not produce proof of sexual misconduct insurance, as required to administer WIA youth services.

**Finding 12 – Reporting:** Nye CC did not retain backup regarding how the accrual amounts are calculated for the quarterly Financial Status Report. Also, obligations reported appear to be incorrect on the reports for the quarter ending September 30, 2013 and December 31, 2013. The Adult/DW report for the quarter ending December 31, 2013 shows a negative unobligated balance, which is not possible.

**Finding 13 – Work Experience:** Inconsistencies were noted with work experiences for 2 participants.

**Finding 14 – Payroll:** WIA support staff are coding their time based on a pre-determined percentage given to them by fiscal staff.

**Finding 15 – Support Documentation:** Support documentation was missing or incomplete for 3 items.

**Finding 16 – Allowable Costs:** Nye CC paid sales tax on 2 items.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Lincoln County School District	<b>Program Title:</b> WIA Youth Program
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**PROGRAM**

**Finding 1 – Data Recording:** Lincoln County School District did not record data in NVTrac within eight (8) business days for the occurrence for five (5) participant files.

**Finding 2 – Eligibility:** Lincoln County School District did not provide sufficient eligibility documentation to determine eligibility for WIA Title I Services for seven (7) participant files.

**Finding 3 – Source Documentation:** Lincoln County School District did not retain complete back-up documentation in participant files for employment, entry into post-secondary education, or obtainment of degree or credentials for five (5) participant files.

**Finding 4 – Individual Service Strategy/Assessments:** Lincoln County School District did not have a completed Individual Service Strategy (ISS) and/or Objective Assessment in two (2) of the participant files.

**Finding 5 – Work Experience:** Lincoln County school District did not provide complete back-up documentation at the conclusion of the participant's Work Experience (WEX) contract for one (1) participant file

**Finding 6 – Individual Training Account:** Lincoln County School District did not provide back-up documentation to justify the approval of an Occupational Skills Training for one (1) participant file.

**FISCAL**

**Finding 11 – Separation of Duties:** LCSD does not have adequate separation of duties.

**Finding 12 – Audit Requirements:** LCSD did not submit its a-133 within the required time period. Also, the Schedule of Findings cannot be located in the audit report despite being listed on the Table of Contents.

**Finding 13 – Procurement:** LCSD did not adhere to procurement and contract requirements for tutoring contracts.

**Finding 14 – Insurance:** The certificate of insurance LCSD provided during the monitoring visit did not list WC as an additional insured for general liability. Further, LCSD could not produce proof of sexual misconduct insurance, as required to administer WIA youth services.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

**Finding 15 – Source Documentation:** LCSD did not provide source documentation for 8 requested items.

**Finding 16 – Cost Allocation:** LCSD did not utilize proper cost allocation methodology when allocating shared overhead costs between the In-School Youth and Out-of-School Youth.

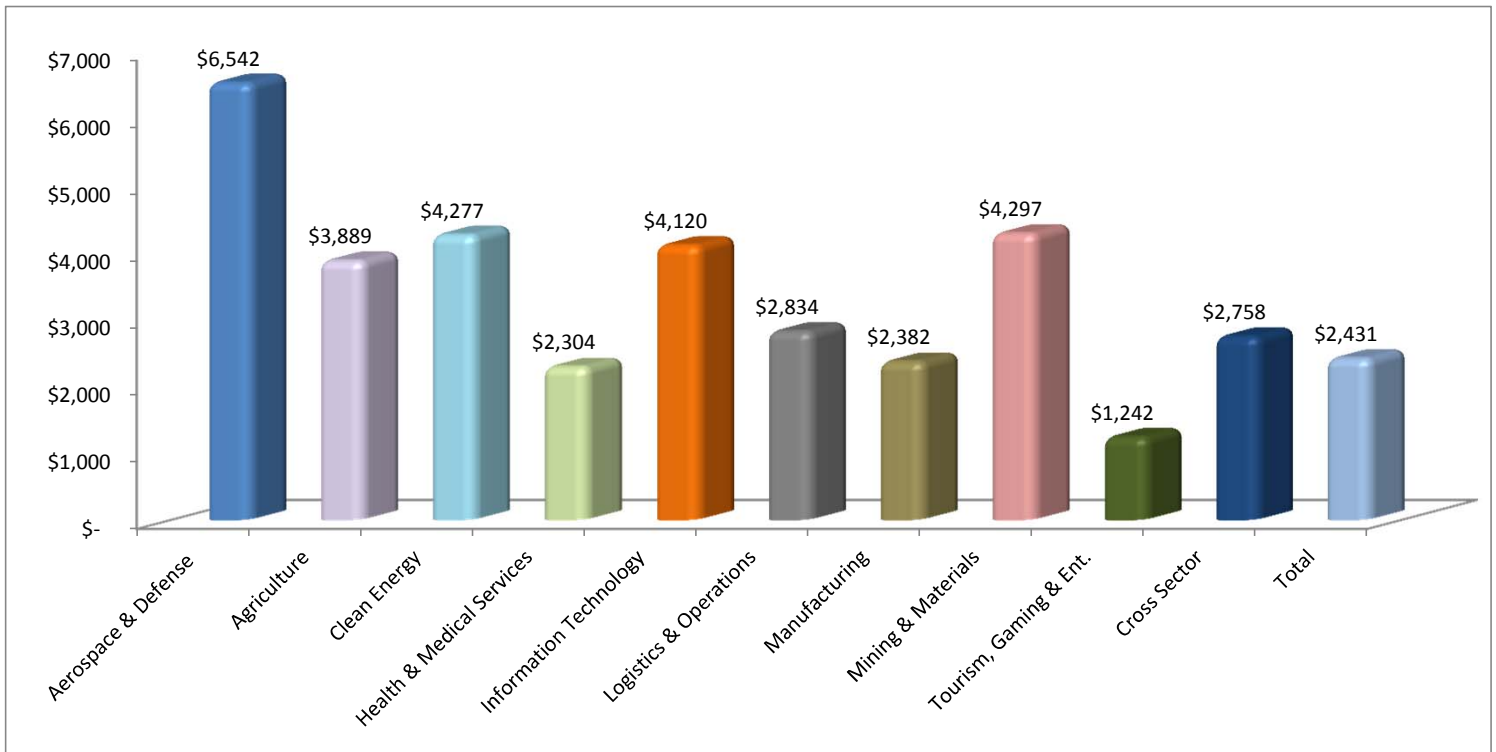
**Finding 17 – Records Access:** LCSD did adhere to records access requirements and did not produce a detailed general ledger reports or copies of 5 cleared checks as requested.

**Agenda Item 9.    INFORMATION:**

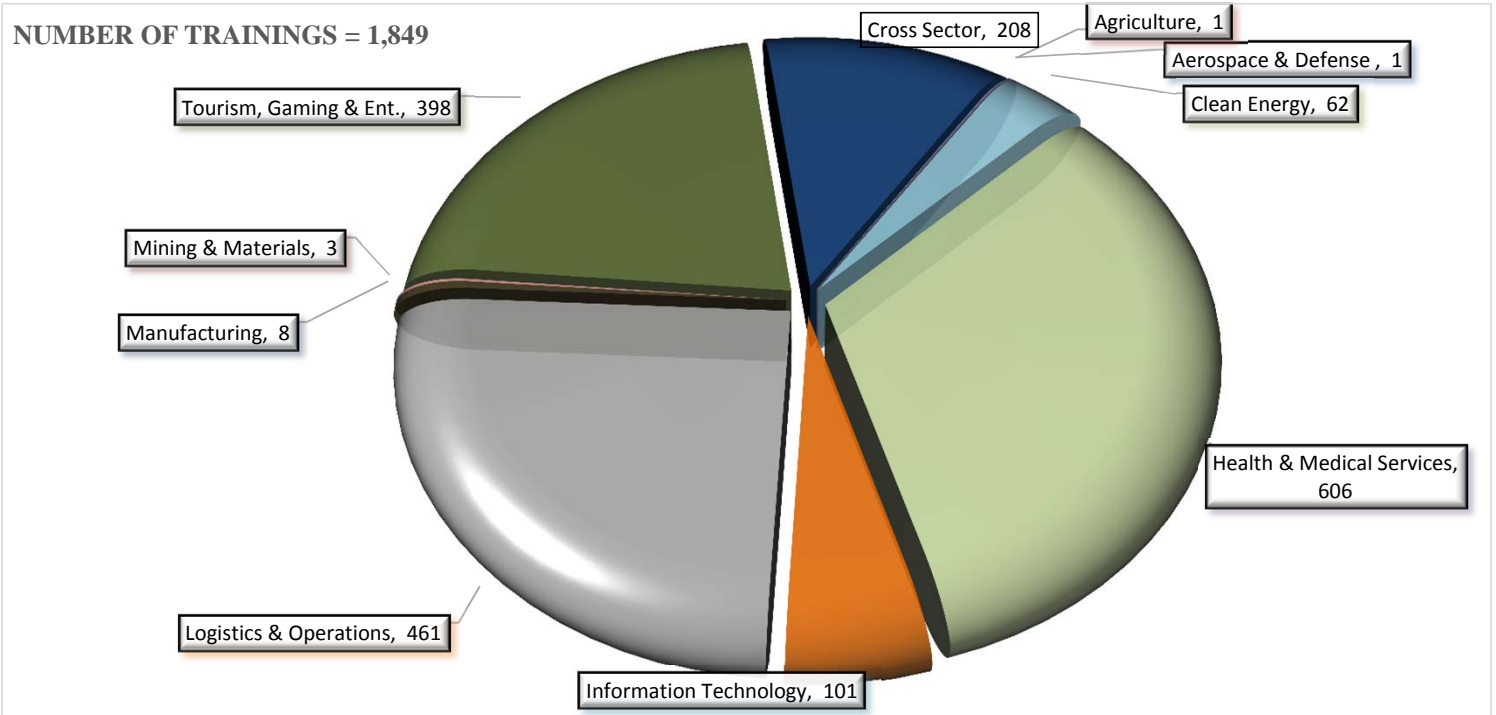
Employment & Training Reports

## Adult and Dislocated Workers Trained by Industry Sector July 1, 2013 through June 30, 2014

### Average Training Cost by Sector



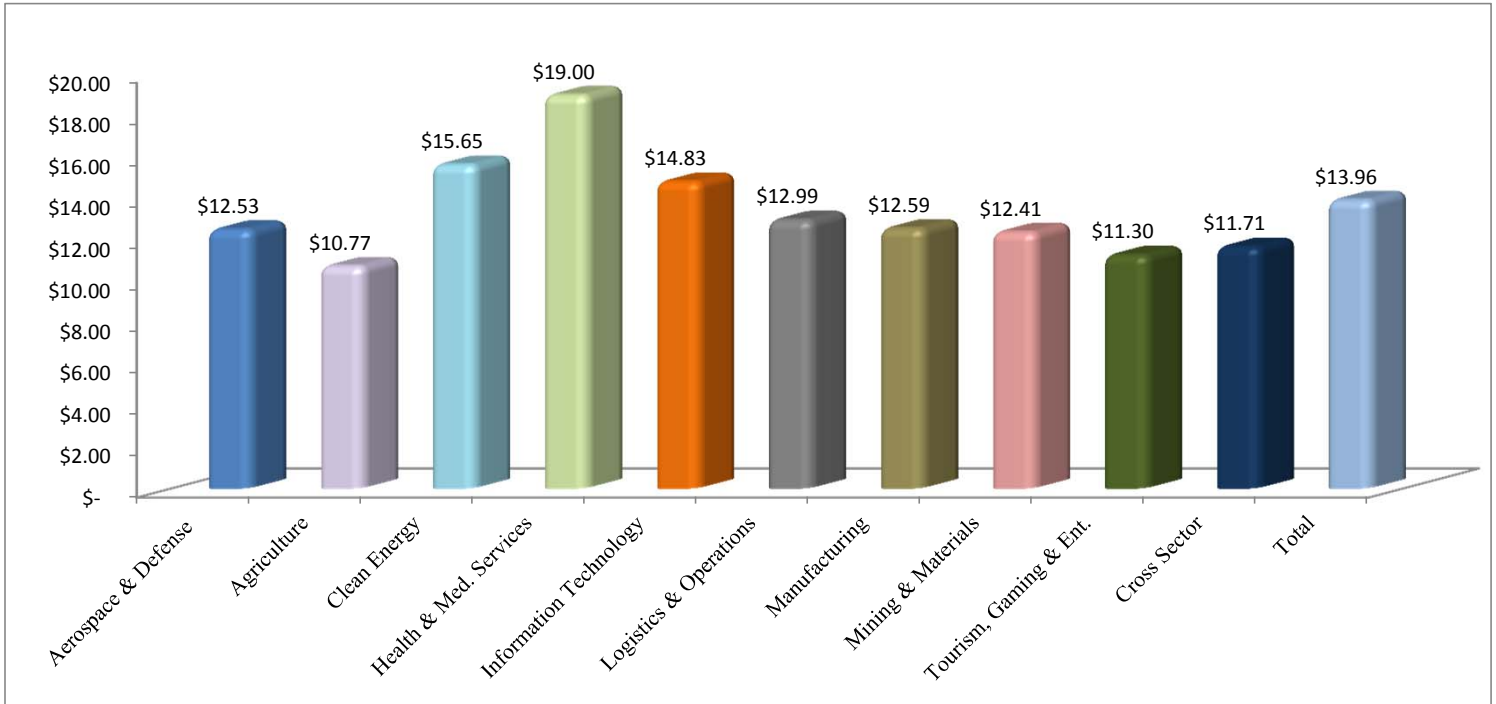
### Number of Trainings by Sector



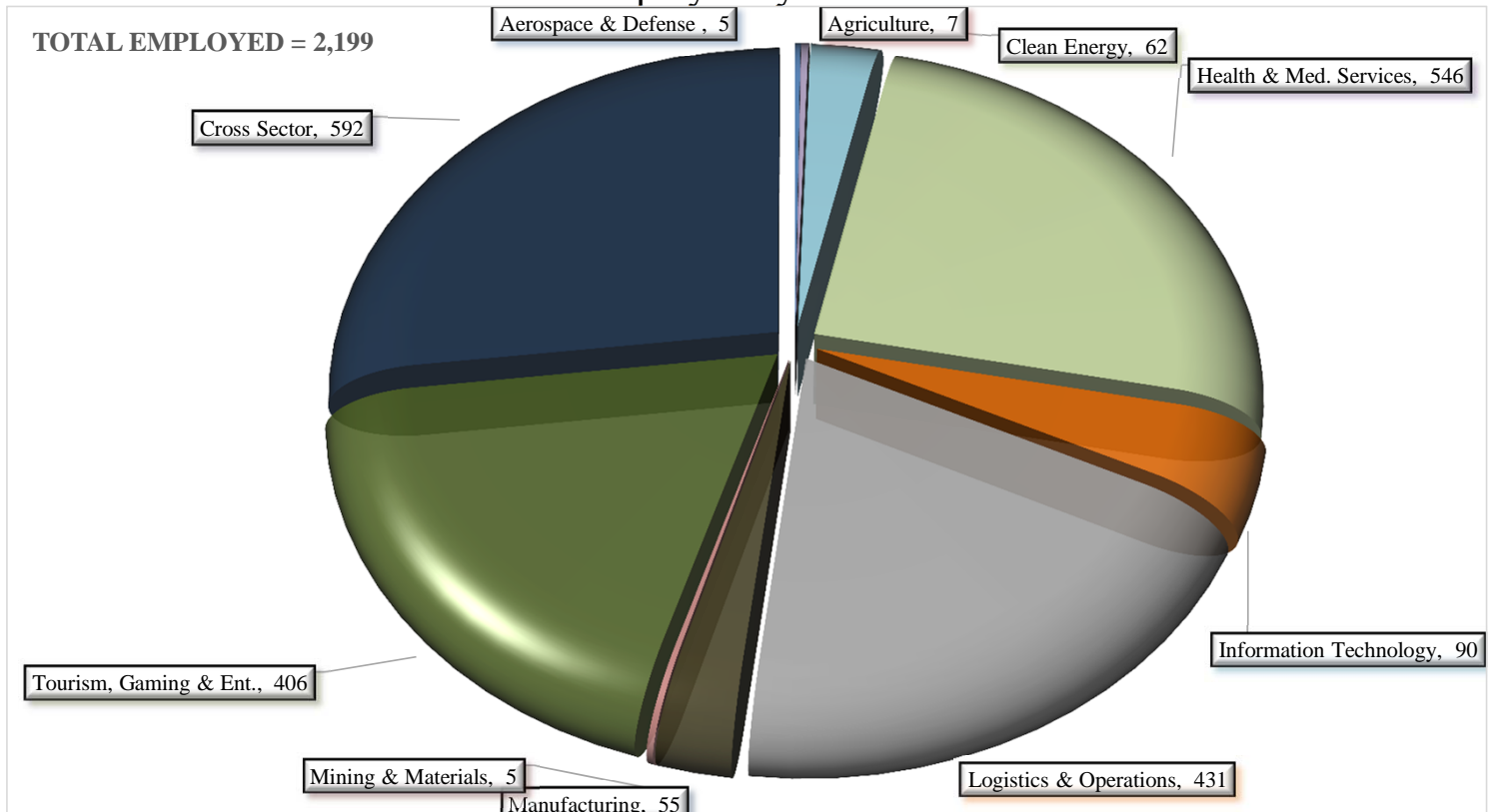


## Adult and Dislocated Workers Employed by Industry Sector July 1, 2013 through June 30, 2014

### Wage by Sector



### Employed by Sector



**workforce CONNECTIONS**  
**ADW Training Snapshot by Provider**  
**July 1, 2013 through June 30, 2014**

Provider	Occupational Skills Training			OJT			Total Training		
	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training
<b><u>Main Office</u></b>									
Bridge Counseling Associates	88	\$234,659	\$2,667	0	\$0	\$0	88	\$234,659	\$2,667
Easter Seals of Southern Nevada	34	\$41,524	\$1,221	0	\$0	\$0	34	\$41,524	\$1,221
FIT	42	\$78,453	\$1,868	0	\$0	\$0	42	\$78,453	\$1,868
FIT Re-Entry	86	\$158,565	\$1,844	0	\$0	\$0	86	\$158,565	\$1,844
GNJ Family Life Center	56	\$184,284	\$3,291	1	\$3,000	\$3,000	57	\$187,284	\$3,286
Goodwill of Southern Nevada	37	\$112,046	\$3,028	24	\$59,516	\$2,480	61	\$171,562	\$2,812
Latin Chamber of Commerce Community Foundation	57	\$108,804	\$1,909	11	\$39,508	\$3,592	68	\$148,312	\$2,181
Lincoln County Adult	9	\$26,134	\$2,904	0	\$0	\$0	9	\$26,134	\$2,904
Nevada Hospital Association South	97	\$28,574	\$295	94	\$236,021	\$2,511	191	\$264,595	\$1,385
Nevada Partners Inc	149	\$248,387	\$1,667	8	\$13,923	\$1,740	157	\$262,310	\$1,671
Nye Communities Coalition	37	\$120,315	\$3,252	4	\$3,677	\$919	41	\$123,992	\$3,024
Southern Nevada Regional Housing Authority	88	\$203,686	\$2,315	0	\$0	\$0	88	\$203,686	\$2,315
<b>Main Office Total</b>	<b>780</b>	<b>\$1,545,430</b>	<b>\$1,981</b>	<b>142</b>	<b>\$355,645</b>	<b>\$2,505</b>	<b>922</b>	<b>\$1,901,075</b>	<b>\$2,062</b>
<b><u>One-Stop Career Center</u></b>									
Bridge One Stop	80	\$247,904	\$3,099	0	\$0	\$0	80	\$247,904	\$3,099
FIT One Stop	75	\$231,634	\$3,088	10	\$25,303	\$2,530	85	\$256,937	\$3,023
GNJ One Stop	71	\$268,772	\$3,786	5	\$16,340	\$3,268	76	\$285,112	\$3,751
Goodwill One Stop	56	\$143,175	\$2,557	33	\$90,974	\$2,757	89	\$234,149	\$2,631
Latin Chamber One Stop	43	\$121,451	\$2,824	72	\$226,128	\$3,141	115	\$347,579	\$3,022
LV Urban League One Stop <sup>(1)</sup>	23	\$62,354	\$2,711	0	\$0	\$0	23	\$62,354	\$2,711
Nevada Partners One Stop	283	\$646,190	\$2,283	40	\$80,684	\$2,017	323	\$726,873	\$2,250
NHA One Stop	52	\$235,121	\$4,522	0	\$0	\$0	52	\$235,121	\$4,522
SNRHA One Stop	84	\$197,417	\$2,350	0	\$0	\$0	84	\$197,417	\$2,350
<b>One-Stop Career Center Total</b>	<b>767</b>	<b>\$2,154,017</b>	<b>\$2,808</b>	<b>160</b>	<b>\$439,429</b>	<b>\$2,746</b>	<b>927</b>	<b>\$2,593,445</b>	<b>\$2,798</b>
<b>One-Stop Delivery System</b>	<b>1,547</b>	<b>\$3,699,446</b>	<b>\$2,391</b>	<b>302</b>	<b>\$795,073</b>	<b>\$2,633</b>	<b>1,849</b>	<b>\$4,494,520</b>	<b>\$2,431</b>

1) The Urban League Veteran's contract commenced on February 1, 2014.

***workforce* CONNECTIONS**  
***ADW Employment Snapshot by Provider***  
***Participants Active During Current Contract Year***  
***Current Contract Year to Date 6-30-14***

<b>Provider</b>	<b>Performance Metric</b>				
	<b>Enrollments</b>	<b>Active Participants</b>	<b>Placed</b>	<b>% Placed</b>	<b>Avg Wage</b>
<b><u>Main Office</u></b>					
Bridge Counseling Associates	104	184	54	29%	\$14.19
Easter Seals of Southern Nevada	128	147	33	22%	13.60
FIT	176	239	82	34%	12.48
FIT Re-Entry	152	180	74	41%	12.21
GNJ Family Life Center	134	281	153	54%	12.65
Goodwill of Southern Nevada	180	248	148	60%	12.96
Latin Chamber of Commerce Community Foundation	168	222	105	47%	12.66
Lincoln County Adult	27	35	10	29%	13.15
Nevada Hospital Association South	143	146	132	90%	30.53
Nevada Partners Inc	278	465	197	42%	17.77
Nye Communities Coalition	240	281	132	47%	10.44
Southern Nevada Regional Housing Authority	151	207	60	29%	11.11
<b>Main Office Totals</b>	<b>1,881</b>	<b>2,635</b>	<b>1,180</b>	<b>45%</b>	<b>\$15.53</b>
<b><u>One-Stop Career Center</u></b>					
Bridge One Stop	102	129	47	36%	\$17.03
FIT One Stop	259	273	140	51%	11.76
GNJ One Stop	144	180	89	49%	11.49
Goodwill One Stop	135	135	65	48%	12.22
Latin Chamber One Stop	205	205	112	55%	13.25
LV Urban League One Stop <sup>(1)</sup>	49	50	6	12%	12.16
Nevada Partners One Stop	489	489	153	31%	12.17
NHA One Stop	87	87	19	22%	13.00
SNRHA One Stop	121	148	62	42%	12.38
<b>One-Stop Career Center Total</b>	<b>1,591</b>	<b>1,696</b>	<b>693</b>	<b>41%</b>	<b>\$12.61</b>
<b>One-Stop Delivery System Total</b>	<b>3,472</b>	<b>4,331</b>	<b>1,873</b>	<b>43%</b>	<b>\$14.43</b>

1) *The Urban League Veteran's contract commenced on February 1, 2014.*

**workforce CONNECTIONS**  
**Veterans Training Snapshot by Provider**  
**July 1, 2013 through June 30, 2014**

Provider	Occupational Skills Training			OJT			Total Training		
	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training
<b><u>Main Office</u></b>									
Bridge Counseling Associates	4	\$12,709	\$3,177	0	\$0	\$0	4	\$12,709	\$3,177
Easter Seals of Southern Nevada			\$0			\$0	0	\$0	\$0
FIT	3	\$1,335	\$445	0	\$0	\$0	3	\$1,335	\$445
FIT Re-Entry	7	\$5,400	\$771	0	\$0	\$0	7	\$5,400	\$771
GNJ Family Life Center	6	\$27,527	\$4,588	0	\$0	\$0	6	\$27,527	\$4,588
Goodwill of Southern Nevada	8	\$11,421	\$1,428	2	\$0	\$0	10	\$11,421	\$1,142
Latin Chamber of Commerce Community Foundation	5	\$7,600	\$1,520	1	\$5,184	\$5,184	6	\$12,784	\$2,131
Lincoln County Adult			\$0			\$0	0	\$0	\$0
Nevada Hospital Association South	5	\$1,000	\$200	5	\$14,762	\$2,952	10	\$15,762	\$1,576
Nevada Partners Inc	10	\$21,105	\$2,111	1	\$1	\$1	11	\$21,106	\$1,919
Nye Communities Coalition	5	\$17,842	\$3,568	1	\$1,047	\$1,047	6	\$18,889	\$3,148
Southern Nevada Regional Housing Authority	4	\$5,700	\$1,425	0	\$0	\$0	4	\$5,700	\$1,425
<b>Main Office Total</b>	<b>57</b>	<b>\$111,638</b>	<b>\$1,959</b>	<b>10</b>	<b>\$20,993</b>	<b>\$2,099</b>	<b>67</b>	<b>\$132,631</b>	<b>\$1,980</b>
<b><u>One-Stop Career Center</u></b>									
Bridge One Stop	8	\$25,950	\$3,244	0	\$0	\$0	8	\$25,950	\$3,244
FIT One Stop	3	\$8,100	\$2,700	0	\$0	\$0	3	\$8,100	\$2,700
GNJ One Stop	7	\$34,315	\$4,902	0	\$0	\$0	7	\$34,315	\$4,902
Goodwill One Stop	12	\$37,929	\$3,161	1	\$1,600	\$1,600	13	\$39,529	\$3,041
Latin Chamber One Stop	5	\$15,780	\$3,156	2	\$6,690	\$3,345	7	\$22,470	\$3,210
LV Urban League One Stop <sup>(1)</sup>	21	\$62,669	\$2,984	0	\$0	\$0	21	\$62,669	\$2,984
Nevada Partners One Stop	14	\$52,377	\$3,741	1	\$2,000	\$2,000	15	\$54,377	\$3,625
NHA One Stop	3	\$13,007	\$4,336	0	\$0	\$0	3	\$13,007	\$4,336
SNRHA One Stop	8	\$23,537	\$2,942	0	\$0	\$0	8	\$23,537	\$2,942
<b>One-Stop Career Center Total</b>	<b>81</b>	<b>\$273,664</b>	<b>\$3,379</b>	<b>4</b>	<b>\$10,290</b>	<b>\$2,573</b>	<b>85</b>	<b>\$283,954</b>	<b>\$3,341</b>
<b>One-Stop Delivery System</b>	<b>138</b>	<b>\$385,302</b>	<b>\$2,792</b>	<b>14</b>	<b>\$31,283</b>	<b>\$2,235</b>	<b>152</b>	<b>\$416,585</b>	<b>\$2,741</b>

1) The Urban League Veteran's contract commenced on February 1, 2014.

***workforce CONNECTIONS***  
***Veterans Employment Snapshot by Provider***  
***Participants Active During Current Contract Year***  
***Current Contract Year to Date 6-30-14***  
***As of 7-28-14***

Provider	Performance Metric				Avg Wage
	Enrollments	Active Participants	Placed	% Placed	
<b><u>Main Office</u></b>					
Bridge Counseling Associates	4	15	4	27%	\$19.65
Easter Seals of Southern Nevada	12	14	8	57%	19.93
FIT	15	19	5	26%	14.51
FIT Re-Entry	8	12	4	33%	11.64
GNJ Family Life Center	9	19	11	58%	15.97
Goodwill of Southern Nevada	37	48	25	52%	13.76
Latin Chamber of Commerce Community Foundation	12	15	7	47%	13.26
Lincoln County Adult	1	2	1	50%	23.80
Nevada Hospital Association South	10	10	10	100%	31.63
Nevada Partners Inc	23	31	15	48%	15.61
Nye Communities Coalition	23	26	10	38%	9.24
Southern Nevada Regional Housing Authority	6	6	2	33%	11.18
<b>Main Office Totals</b>	<b>160</b>	<b>217</b>	<b>102</b>	<b>47%</b>	<b>\$16.55</b>
<b><u>One-Stop Career Center</u></b>					
Bridge One Stop	8	9	3	33%	\$45.28
FIT One Stop	18	18	8	44%	20.34
GNJ One Stop	7	10	4	40%	11.87
Goodwill One Stop	15	15	7	47%	13.79
Latin Chamber One Stop	13	13	8	62%	14.79
LV Urban League One Stop <sup>(1)</sup>	46	47	5	11%	11.39
Nevada Partners One Stop	18	18	3	17%	14.50
NHA One Stop	4	4	1	25%	11.00
SNRHA One Stop	8	8	3	38%	14.16
<b>One-Stop Career Center Total</b>	<b>137</b>	<b>142</b>	<b>42</b>	<b>30%</b>	<b>\$17.16</b>
<b>One-Stop Delivery System Total</b>	<b>297</b>	<b>359</b>	<b>144</b>	<b>40%</b>	<b>\$16.74</b>

1) *The Urban League Veteran's contract commenced on February 1, 2014.*

**workforce CONNECTIONS**  
*Common Measures Snapshot*  
**PY13 Preliminary & Future Quarter Progress**  
*As of June 30, 2014*

<b>Enrollments &amp; Total Participants</b>						
<b>Provider</b>	<b>Enrollments</b>			<b>Total Participants</b>		
	<b>ISY</b>	<b>OSY</b>	<b>Total</b>	<b>ISY</b>	<b>OSY</b>	<b>Total</b>
GNJ	11	125	136	35	333	368
Goodwill	45	91	136	49	118	167
Help	373	47	420	852	284	1,136
LCCCF	0	34	34	2	34	36
Lincoln	15	8	23	23	10	33
NPI	381	4	385	1,031	16	1,047
Nye	31	32	63	43	38	81
Olive Crest	59	58	117	85	65	150
Other	0	0	0	18	6	24
SNRHA	32	78	110	109	137	246
YAP	28	51	79	28	61	89
<b>Grand Total</b>	<b>975</b>	<b>528</b>	<b>1,503</b>	<b>2,275</b>	<b>1,102</b>	<b>3,377</b>

<b>Attainment of Degree or Certificate</b>						
<b>Provider</b>	<b>PY13</b>			<b>1Q14</b>	<b>2Q14</b>	<b>Later Quarters</b>
	<b>Members</b>	<b>Attained</b>	<b>% Attained</b>	<b>Attained</b>	<b>Attained</b>	<b>Attained</b>
GNJ	58	28	48.3%	0	0	0
Goodwill	3	0	0.0%	1	1	8
Help	563	407	72.3%	19	13	229
LCCCF	1	1	100.0%	0	0	0
Lincoln	21	11	52.4%	0	0	3
NPI	640	475	74.2%	10	0	113
Nye	29	17	58.6%	3	1	9
Olive Crest	0	0	N/A	3	1	24
Other	37	8	21.6%	0	0	0
SNRHA	13	8	61.5%	4	4	44
YAP	6	3	50.0%	0	0	2
<b>Grand Total</b>	<b>1,371</b>	<b>958</b>	<b>69.9%</b>	<b>40</b>	<b>20</b>	<b>432</b>

*Participants who have not achieved in attainment still have 1 quarter remaining to do so.*

*Participants who have not achieved in attainment still have 2 quarters remaining to do so.*

*Active participants and participants who still have 3 quarters to achieve attainment.*

**workforce CONNECTIONS**  
**Common Measures Snapshot**  
**PY13 Preliminary & Future Quarter Progress**  
**As of June 30, 2014**

Provider	Placement in Employment or Education					
	PY13			1Q14	2Q14	Later Quarters
	Members	Placed	% Placed	Placed	Placed	Placed
GNJ	293	125	42.7%	4	1	23
Goodwill	5	0	0.0%	20	4	57
Help	720	435	60.4%	84	3	80
LCCCF	2	1	50.0%	0	0	0
Lincoln	22	6	27.3%	1	0	3
NPI	634	407	64.2%	38	1	6
Nye	55	30	54.5%	12	2	4
Olive Crest	2	1	50.0%	8	3	9
Other	45	16	35.6%	1	0	0
SNRHA	26	19	73.1%	10	0	49
YAP	79	33	41.8%	4	0	20
<b>Grand Total</b>	<b>1,881</b>	<b>1,073</b>	<b>57.0%</b>	<b>182</b>	<b>14</b>	<b>251</b>

*Preliminary - some UI confirmations may be pending.*

*UI confirmation pending.*

*Active participants and participants who still have 1 quarter to achieve placement.*

Provider	Literacy / Numeracy Gains					
	PY13			1Q14	2Q14	Later Quarters
	Members	Gained	% Gain	Gained	Gained	Gained
GNJ	277	113	40.8%	1	30	24
Goodwill	28	0	0.0%	8	6	4
Help	290	146	50.3%	2	18	1
LCCCF	0	0	N/A	0	0	4
Lincoln	4	1	25.0%	0	0	0
NPI	12	5	41.7%	0	0	0
Nye	23	9	39.1%	4	0	0
Olive Crest	9	0	0.0%	6	4	4
Other	8	0	0.0%	0	0	0
SNRHA	63	26	41.3%	6	3	6
YAP	61	16	26.2%	0	0	0
<b>Grand Total</b>	<b>775</b>	<b>316</b>	<b>40.8%</b>	<b>27</b>	<b>61</b>	<b>43</b>

*Participants who have not achieved in Lit/Num still have 1 quarter remaining to do so.*

*Participants who have not achieved in Lit/Num still have 2 quarters remaining to do so.*

*Participants who have at least 3 quarters remaining to achieve Lit/Num increase.*

**Agenda Item 10. INFORMATION:**

WIA Client Demographics Report - Adult/Dislocated Worker/Youth



**workforce CONNECTIONS**  
**ADW Demographics by Zip and Locality**  
**Actives From July 1, 2013 through June 30, 2014**

Community / Zip	Ethnicity <sup>(1)</sup>						Gender		
	African American	Alaskan Native / Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino	Total Enrolled	Female	Male
<b><u>Henderson</u></b>									
89002	5	1	1	15	1	7	26	12	14
89009	0	0	0	1	0	0	1	0	1
89011	11	1	3	23	0	7	38	25	13
89012	4	0	3	21	1	7	30	14	16
89014	14	0	0	29	0	10	47	26	21
89015	6	2	2	33	3	7	48	29	19
89044	2	0	1	6	0	2	9	4	5
89052	14	0	3	32	0	8	53	31	22
89053	0	0	1	1	0	0	2	2	0
89074	7	0	8	28	1	8	52	23	29
89077	0	0	1	0	1	0	1	0	1
89016	0	0	0	2	0	1	3	2	1
89105	2	0	0	1	0	0	3	1	2
89183	0	0	0	1	0	1	1	0	1
<b>Henderson Total</b>	<b>65</b>	<b>4</b>	<b>23</b>	<b>193</b>	<b>7</b>	<b>58</b>	<b>314</b>	<b>169</b>	<b>145</b>
<b><u>Las Vegas</u></b>									
89030	2	0	0	0	0	0	3	3	0
89031	5	1	0	2	0	2	6	1	5
89032	3	0	0	0	0	0	3	1	2
89052	1	0	0	0	0	0	1	1	0
89081	0	0	0	0	1	0	1	1	0
89101	64	6	1	62	2	43	154	61	93
89102	23	4	6	22	2	24	78	32	46
89103	60	1	6	35	2	26	124	47	77
89104	28	0	3	29	2	17	76	36	40
89105	1	0	0	0	0	0	1	1	0
89106	124	0	3	16	1	15	156	90	66
89107	31	1	1	36	3	20	88	55	33
89108	98	5	15	79	3	45	217	121	96
89109	3	0	0	12	1	4	17	3	14
89110	51	1	0	57	1	58	141	83	58
89113	9	1	6	19	2	9	40	21	19
89114	1	0	0	0	0	0	1	1	0
89115	94	6	3	40	3	34	156	93	63
89116	0	0	0	0	0	0	1	0	1
89117	35	0	7	47	1	19	104	51	53
89118	38	3	3	56	1	17	112	32	80
89119	64	1	6	28	0	24	121	57	64
89120	12	0	2	23	0	13	42	17	25
89121	45	7	3	53	4	45	131	61	70
89122	25	3	7	40	3	26	98	41	57
89123	15	4	7	38	1	7	69	35	34
89124	1	0	0	1	0	0	2	1	1
89125	1	0	0	3	0	2	5	5	0
89126	2	0	0	2	0	1	4	4	0

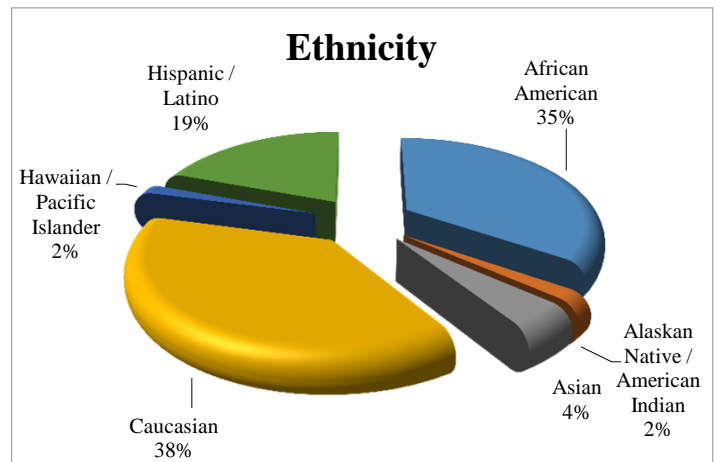
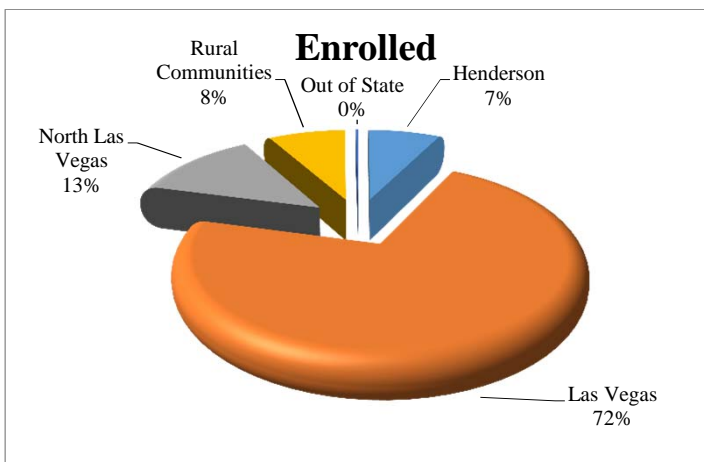
**workforce CONNECTIONS**  
**ADW Demographics by Zip and Locality**  
**Actives From July 1, 2013 through June 30, 2014**

Community / Zip	Ethnicity <sup>(1)</sup>						Gender		
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino	Total Enrolled	Female	Male
89127	1	0	0	0	0	0	1	0	1
89128	33	1	5	30	2	17	83	49	34
89129	33	0	7	43	1	23	99	55	44
89130	26	2	1	35	0	15	68	35	33
89131	10	0	2	27	0	6	43	25	18
89133	1	0	0	0	0	0	1	0	1
89134	4	0	1	7	1	2	15	7	8
89135	4	0	0	13	0	5	21	12	9
89138	3	0	3	9	0	2	16	7	9
89139	17	2	12	16	1	8	59	30	29
89141	9	0	1	15	1	7	32	14	18
89142	20	0	3	29	2	21	63	26	37
89143	2	2	1	12	0	1	15	5	10
89144	1	0	1	9	0	1	12	6	6
89145	16	1	4	28	0	12	57	23	34
89146	34	1	5	17	2	10	61	35	26
89147	33	0	4	47	3	18	103	49	54
89148	24	0	6	23	0	9	61	32	29
89149	20	2	6	24	0	14	54	29	25
89155	1	0	0	0	0	0	1	1	0
89156	26	0	3	20	0	22	65	38	27
89160	1	0	0	0	0	0	1	0	1
89166	3	1	3	15	1	2	21	8	13
89169	17	0	1	19	1	7	38	22	16
89170	0	0	0	1	0	0	1	0	1
89173	2	0	0	1	0	0	3	1	2
89178	14	0	4	21	2	6	40	18	22
89179	1	0	1	2	0	2	5	3	2
89183	10	0	9	30	4	16	58	26	32
93550	1	0	0	0	0	0	1	1	0
<b>Las Vegas Total</b>	<b>1,203</b>	<b>56</b>	<b>162</b>	<b>1,193</b>	<b>54</b>	<b>677</b>	<b>3,050</b>	<b>1,512</b>	<b>1,538</b>
<b><u>North Las Vegas</u></b>									
89030	87	3	1	26	0	39	145	88	57
89031	58	1	6	41	5	19	122	61	61
89032	76	3	6	32	3	26	133	79	54
89036	1	1	0	0	0	0	1	1	0
89081	41	1	1	19	1	15	74	40	34
89084	22	1	1	8	0	10	39	21	18
89085	0	0	0	2	0	0	2	1	1
89086	13	0	0	5	0	7	20	11	9
89103	1	0	0	0	0	0	1	0	1
89130	0	0	0	1	0	0	1	1	0
89303	1	0	0	0	0	0	1	0	1
<b>North Las Vegas Total</b>	<b>300</b>	<b>10</b>	<b>15</b>	<b>134</b>	<b>9</b>	<b>116</b>	<b>539</b>	<b>303</b>	<b>236</b>

**workforce CONNECTIONS**  
**ADW Demographics by Zip and Locality**  
**Actives From July 1, 2013 through June 30, 2014**

Community / Zip	Ethnicity <sup>(1)</sup>						Gender		
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino	Total Enrolled	Female	Male
<b>Rural Communities</b>									
Alamo	0	0	0	2	0	0	2	2	0
Beatty	0	0	0	1	0	0	1	0	1
Boulder City	0	1	0	10	0	0	10	2	8
Caliente	1	0	0	19	0	0	20	9	11
Carson City	0	0	0	0	1	0	1	1	0
Ely	0	1	0	0	0	0	1	1	0
Indian Springs	0	0	0	1	0	1	2	1	1
Jean	0	0	0	1	0	1	1	0	1
Laughlin	0	0	0	0	0	1	1	0	1
Mesquite	0	0	0	1	0	0	1	1	0
Overton	0	0	0	1	0	0	1	0	1
Pahrump	42	12	7	212	4	41	284	142	142
Panaca	0	0	0	4	0	1	4	2	2
Pioche	0	0	0	4	0	0	4	2	2
Reno	0	0	0	1	0	0	1	0	1
Round Mountain	0	0	0	1	0	0	1	0	1
Tonopah	0	0	0	1	0	0	1	1	0
<b>Rural Total</b>	<b>43</b>	<b>14</b>	<b>7</b>	<b>259</b>	<b>5</b>	<b>45</b>	<b>336</b>	<b>164</b>	<b>172</b>
<b>Out of State</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>5</b>	<b>6</b>
<b>Report Total</b>	<b>1,615</b>	<b>84</b>	<b>208</b>	<b>1,783</b>	<b>75</b>	<b>898</b>	<b>4,250</b>	<b>2,153</b>	<b>2,097</b>

1) Totals for ethnicity will not generally equal total enrolled due to the fact that multiple ethnicities can be recorded or participants can choose to not provide information.



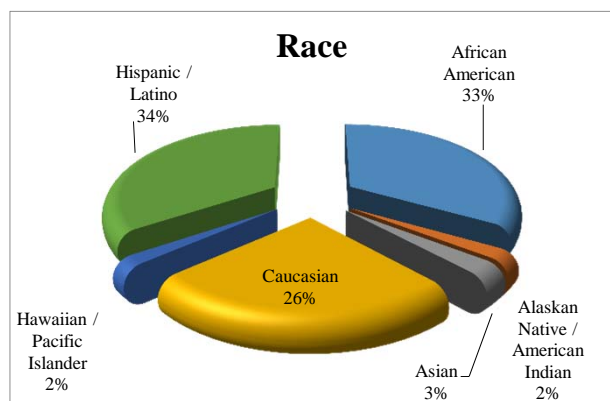
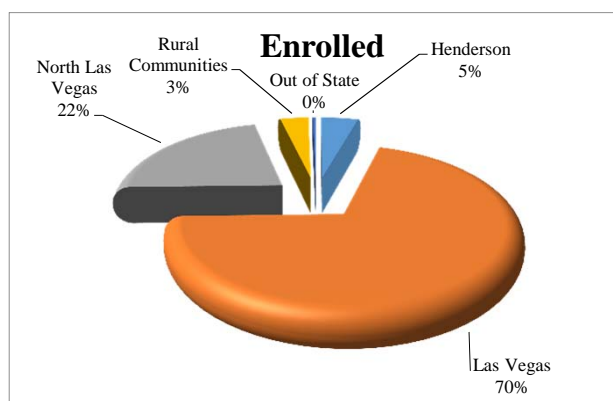
**workforce CONNECTIONS**  
*Youth Demographics by Zip and Locality*  
*Actives From July 1, 2013 through June 30, 2014*

Community / Zip	Ethnicity <sup>(1)</sup>						Total Enrolled	Gender	
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino		Female	Male
<b><u>Henderson</u></b>									
89002	2	2	2	7	0	0	11	3	8
89011	3	0	2	7	0	10	20	10	10
89012	1	1	0	1	0	1	2	0	2
89014	7	0	1	7	0	8	19	15	4
89015	14	2	3	26	2	20	58	32	26
89052	1	0	0	1	0	0	2	0	2
89074	12	0	0	7	0	6	21	9	12
89082	1	0	0	0	0	0	1	1	0
89105	0	0	0	2	0	1	2	1	1
89123	1	1	0	0	0	0	1	0	1
89183	0	0	0	0	0	1	1	1	0
<b>Henderson Total</b>	<b>42</b>	<b>6</b>	<b>8</b>	<b>58</b>	<b>2</b>	<b>47</b>	<b>138</b>	<b>72</b>	<b>66</b>
<b><u>Las Vegas</u></b>									
89030	1	0	0	1	0	0	2	2	0
89032	2	0	0	0	0	0	2	1	1
89081	2	0	0	0	0	0	2	2	0
89086	2	0	0	0	0	1	2	0	2
89091	1	0	0	0	0	0	1	1	0
89101	36	0	3	32	2	77	134	84	50
89102	18	1	4	30	3	41	69	36	33
89103	11	2	4	22	0	18	41	18	23
89104	14	4	3	32	2	61	95	49	46
89106	103	2	4	15	1	30	134	89	45
89107	33	1	1	50	5	69	121	59	62
89108	87	3	4	80	2	99	215	127	88
89109	9	0	0	5	0	4	16	8	8
89110	47	4	7	43	4	95	160	96	64
89112	1	0	0	0	0	0	1	1	0
89113	0	0	0	5	0	4	5	3	2
89115	105	8	5	49	4	118	242	146	96
89117	10	0	2	15	2	6	30	15	15
89118	1	0	2	0	1	0	4	3	1
89119	22	1	2	15	0	49	82	61	21
89120	5	0	1	7	0	21	31	20	11
89121	37	5	5	34	4	66	135	77	58
89122	34	1	7	26	1	35	92	57	35
89123	5	1	0	3	1	6	15	7	8
89124	6	1	1	3	0	1	11	0	11
89128	22	2	2	25	5	25	60	28	32
89129	23	1	2	17	1	10	47	21	26
89130	31	1	0	18	1	5	48	26	22
89131	12	1	1	7	0	8	23	7	16
89134	2	1	0	3	1	4	5	1	4
89135	3	0	0	4	0	0	6	3	3
89138	1	0	0	0	0	0	1	0	1
89139	6	0	2	6	2	3	11	6	5
89141	4	0	0	0	0	2	6	1	5
89142	20	3	2	17	3	26	57	22	35
89143	4	0	0	0	0	0	4	0	4
89144	2	0	0	3	0	0	5	2	3
89145	13	0	0	21	3	16	39	23	16
89146	12	0	3	21	1	22	37	22	15
89147	14	1	2	15	0	3	29	14	15
89148	8	0	2	8	0	6	19	9	10
89149	12	1	1	4	1	3	19	10	9

**workforce CONNECTIONS**  
*Youth Demographics by Zip and Locality*  
*Actives From July 1, 2013 through June 30, 2014*

Community / Zip	Ethnicity <sup>(1)</sup>						Total Enrolled	Gender	
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino		Female	Male
89156	27	6	2	21	2	50	87	53	34
89166	1	1	0	0	0	0	2	0	2
89169	18	1	5	27	1	30	59	31	28
89178	3	0	0	3	0	3	7	4	3
89183	4	0	0	4	1	2	9	5	4
<b>Las Vegas Total</b>	<b>834</b>	<b>53</b>	<b>79</b>	<b>691</b>	<b>54</b>	<b>1,019</b>	<b>2,222</b>	<b>1,250</b>	<b>972</b>
<b>North Las Vegas</b>									
89030	80	6	3	41	1	120	210	126	84
89031	114	3	2	48	1	47	176	97	79
89032	116	1	3	49	4	55	186	95	91
89033	2	0	0	0	0	0	2	2	0
89080	1	0	0	0	0	0	1	1	0
89081	62	2	3	12	7	14	86	45	41
89084	13	2	1	3	1	0	17	3	14
89086	7	0	0	3	0	2	8	2	6
<b>North Las Vegas Total</b>	<b>395</b>	<b>14</b>	<b>12</b>	<b>156</b>	<b>14</b>	<b>238</b>	<b>686</b>	<b>371</b>	<b>315</b>
<b>Rural Communities</b>									
Amargosa Valley	0	0	0	4	0	1	4	3	1
Boulder City	1	0	0	2	0	2	4	2	2
Caliente	0	0	0	5	0	0	5	3	2
Carson City	1	0	0	0	0	1	1	0	1
Jean	0	0	1	4	0	3	7	4	3
Laughlin	0	0	0	0	0	0	0	0	0
Mesquite	0	0	0	0	0	1	1	0	1
Overton	1	1	1	2	0	1	2	2	0
Pahrump	6	3	1	57	3	14	71	37	34
Panaca	0	0	0	5	0	1	5	2	3
Pioche	0	0	0	3	0	0	3	1	2
Reno	0	0	0	0	0	0	0	0	0
Searchlight	0	0	0	3	0	0	3	1	2
<b>Rural Total</b>	<b>9</b>	<b>4</b>	<b>3</b>	<b>85</b>	<b>3</b>	<b>24</b>	<b>106</b>	<b>55</b>	<b>51</b>
<b>Out of State</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>11</b>	<b>6</b>	<b>5</b>
<b>Report Total</b>	<b>1,286</b>	<b>80</b>	<b>103</b>	<b>992</b>	<b>73</b>	<b>1,331</b>	<b>3,163</b>	<b>1,754</b>	<b>1,409</b>

1) Totals for ethnicity will not generally equal total enrolled due to the fact that multiple ethnicities can be recorded or participants can choose not to provide information.



**Agenda Item 11. INFORMATION:**

One-Stop Reports

- a. Consortium Report
- b. One-Stop Affiliate Update: Academy of Human Development
- c. One-Stop Affiliate Update: Las Vegas Clark County Urban League
- d. One-Stop Career Center PY2014 Seat Count and Budget

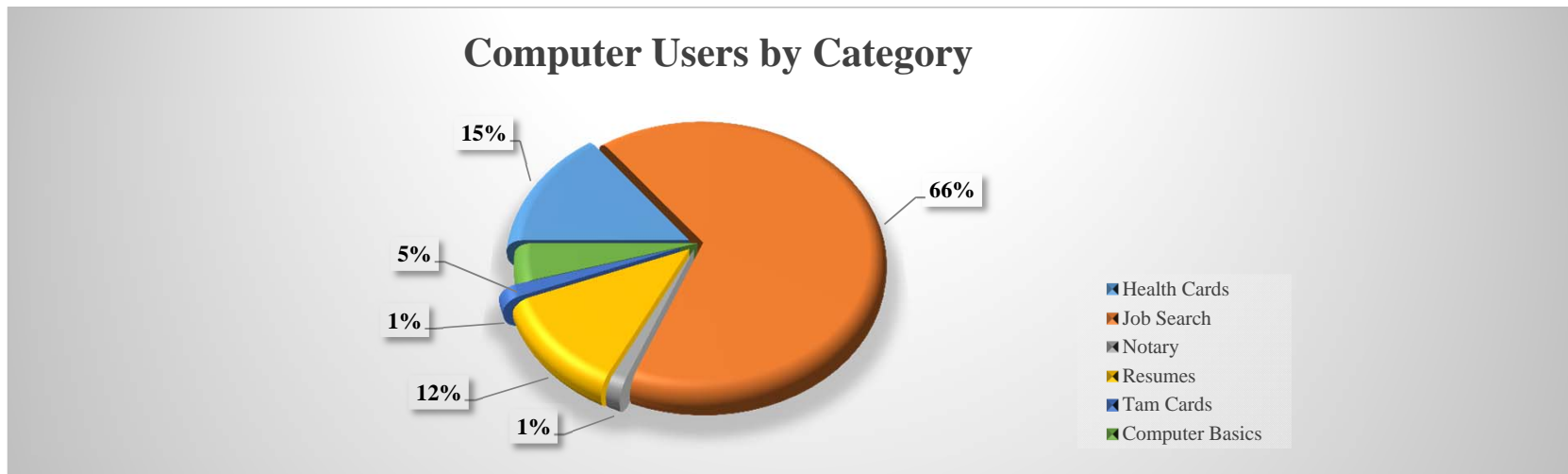
**One-Stop Career Center Consortium**  
**Report for**  
**Adult & Dislocated Worker Program Committee**  
**Wednesday August 13, 2014**

- I. Since the last report to this Committee, the Consortium has:
  - A. Established the standing Customer/Client Service Committee
    - 1. Chair, Nishon Burton, DETR
    - 2. Customer Satisfaction Survey
      - a. Short
      - b. Tightened
    - 3. Now undertaking customer flow chart
  - B. Established standing Compliance and Performance Committee
    - 1. Chair, Janice Rael, Nevada Partners
  
- II. Supplemental Training Implemented
  - A. With Center Manager identified opportunities for service providers to share training for clients in the One-Stop Center free of charge and regardless of enrollment
  
- III. Center Organization Issues
  - A. New seat assignments
  - B. Identification of One-Stop System Members/Center Members
  - C. Improving on rotation reports
    - 1. To cover intensive services
    - 2. Need to establish customer flow that responds to core service duties
  - D. Every other Friday OSCC all-staff meetings established
  
- IV. Priority Challenges Facing the Consortium
  - A. Need to identify policies and procedures for consideration for adoption to complete the Operations Manual
  - B. Need to establish formal infrastructure for integration of One Stop Operation with Business Services department
  - C. Need to establish customer flow that responds to core service duties
  - D. Need to establish enrollment calendar
  
- V. Conclusion
  - A. DOL Audit was conducted July 24-25, 2014. The Consortium is preparing to respond to any findings that may come as a result of that audit.

**workforce CONNECTIONS**  
*Academy of Human Development Computer Lab Metrics*  
 August through June, 2014

Computer Usage													Avg. per	Est.
	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Aug - Jun</u>	<u>Day</u>	<u>Annual</u>
Days	31	30	31	30	31	31	28	31	30	31	30	334		
Health Cards	65	70	125	35	38	23	11	6	14	5	2	394	1	431
Job Search	103	96	102	52	42	180	207	268	237	260	232	1,779	5	1,944
Notary	9	5	15	4	0	0						33	0	36
Resumes	8	15	50	9	20	8	32	16	50	58	48	314	1	343
Tam Cards	2	12	15	0	4	0	4			1	2	40	0	44
Computer Basics	10	23		3	22	12	10	19	17	6		122	0	133
<b>Total</b>	<b>197</b>	<b>221</b>	<b>307</b>	<b>103</b>	<b>126</b>	<b>223</b>	<b>264</b>	<b>309</b>	<b>318</b>	<b>330</b>	<b>284</b>	<b>2,682</b>	<b>8</b>	<b>2,931</b>

**Annual Contract \$    \$150,000**  
**Average Cost per Use       \$51.18**



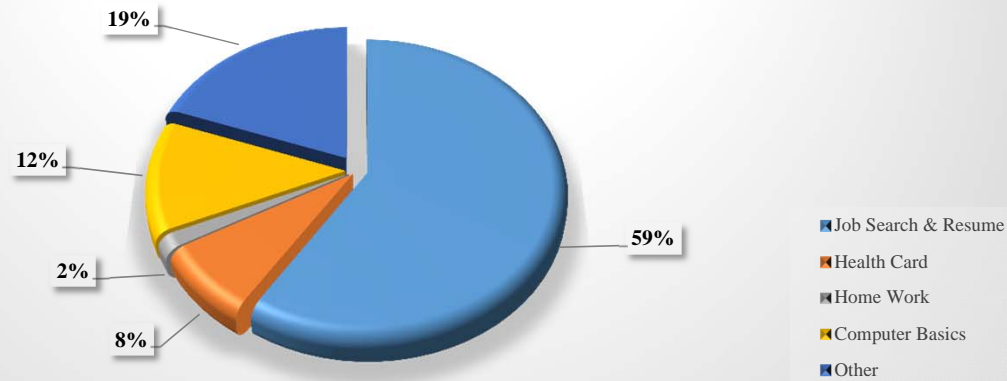


**workforce CONNECTIONS**  
*Las Vegas Urban League Computer Lab Metrics*  
*April 1, 2013 - June 30, 2014*

Computer Usage																		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Apr - Jun	Avg. per Day	Est. Annual
# of Days	30	31	30	31	31	30	31	30	31	31	28	31	30	31	30	456		
Job Search & Resume	350	522	679	499	480	667	475	481	462	508	438	286	113	104	156	6,220	14	4,979
Health Card	400	178	75	50	11	19	7	4	4	10	6	6	10	24	9	813	2	651
Home Work	50	60	10	10				1	0	6	0	0	2	21	4	164	0	131
Computer Basics	132	207	215	155	0	12	43	30	32	98	61	52	57	79	107	1,280	3	1,025
Other	341	277	150	170	426	372	46	6	19	30	21	30	20	60	75	2,043	4	1,635
<b>Total</b>	<b>1,273</b>	<b>1,244</b>	<b>1,129</b>	<b>884</b>	<b>917</b>	<b>1,070</b>	<b>571</b>	<b>522</b>	<b>517</b>	<b>652</b>	<b>526</b>	<b>374</b>	<b>202</b>	<b>288</b>	<b>351</b>	<b>10,520</b>	<b>23</b>	<b>8,421</b>

Annual Contract \$ **\$150,000**  
 Average Cost per Use **\$17.81**

**Computer Users by Category**



**One-Stop Career Center - Charleston**  
**Seat Count as of July 8, 2014 (Effective July 1, 2014)**

	<b>Proposed PY2014</b>	
	<b>FTE</b>	<b>Seat Count</b>
<b>WIA ADW Funded Partners</b>		
One-Stop Career Center Staff	3.95	3.00
One-Stop Career System Staff	10.08	8.00
Service Providers		
Goodwill		3.00
FIT		3.00
GNJ		2.00
LCCCF		2.00
NPI		3.00
SNRHA		3.00
Urban League - Veterans		3.00
<b>Other Funded Partners</b>		
DETR - Vocational Rehabilitation		3.00
DETR - Wagner-Peyser		3.00
<b>Total Seats in the One-Stop</b>	<b>14.03</b>	<b>36.00</b>
<b>Partners (no seat assignment)</b>		
AARP, Division of Aging Services - Volunteers (Title V)		
LV Clark County Urban League (CDBG)		

**Agenda Item 12. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend Southern Nevada Regional Housing Authority's In- and Out-of-School PY2012 contract for an additional year in an amount not to exceed \$400,000 in order to serve a minimum of 140 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work**  
**Southern Nevada Regional Housing Authority**

<b>Program Year:</b>	PY2012						
<b>Program/Agency Name:</b>	Southern Nevada Regional Housing Authority						
<b>Location: Service Addresses</b>	5390 East Flamingo Road      1632 Yale Street Las Vegas, NV 89101      North Las Vegas, NV 89030						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014 - September 30, 2015						
<b>Amount Awarded:</b>	\$400,000.00						
<b># to Serve:</b>	140 New youth						
<b>Cost Per:</b>	\$2,857.00						
<b>Target Population:</b>	In-School and Out-of-School Youth						
<b>Program Description:</b>	<p>The Youth Employment and Education Services (YES) program will focus on incarcerated youth at Spring Mountain Youth Camp and Red Rock Summit View. Youth within the Las Vegas community will also be served. The program provides these youth with an opportunity for employment upon release from these facilities.</p> <p>The overall goal of the YES program is to provide In-school youth with essential educational services, such as tutoring so that their high school diplomas, GED's are obtained and the opportunity to enter post secondary education is now a viable option.</p> <p>Employment, Occupational Skills Training and increasing Literacy/Numeracy scores are the goal of the YES program for all Out-of-School youth served.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	<p>Stacey Bostwick, Acting Resident Program Coordinator 702-922-7204 <a href="mailto:sbostwick@snvrha.org">sbostwick@snvrha.org</a></p> <p>Tracey Torrence, Director of Supportive Services 702-477-3191</p> <p>PO Box 1897 Las Vegas, Nevada 89125</p>						

**Agenda Item 13. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend Youth Advocate Program's In- and Out-of-School Re-entry Youth PY2013 contract for an additional year in an amount not to exceed \$300,000 in order to serve a minimum of 100 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****Youth Advocate Program**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	Youth Advocate Program (YAP)						
<b>Location:</b>	2535 West Cheyenne Avenue, Suite 102 Las Vegas, NV 89032						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014-September 30, 2015						
<b>Amount Awarded:</b>	\$300,000.00						
<b># to Serve:</b>	100 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	In-School and Out-of-School Youth						
<b>Program Description:</b>	<p>The Re-Entry program focus on youth incarcerated at Caliente Youth Center, Spring Mountain Youth Camp and those involved in the Juvenile Justice system. These youth are considered in jeopardy of not becoming productive citizens and may have past history with parole and probation or have a criminal history. Homeless youth with such backgrounds are also served in this program.</p> <p>The focus through these funds for youth participating in this program are on-the-job skill training, vocational skills, educational services and job shadowing to ensure that youth obtain gainful employment, techniques and knowledge to keep a job and a professional work reference.</p> <p>Youth will have the opportunity to be placed on a work experience to obtain the hands-on experience needed to hold a full time job. Another major focus is obtaining a GED if the youth dropped out of school and the high school diploma for youth who are still in-school.</p> <p>College entry is the focus for youth who have expressed an interest or who have had the exposure of attending post-secondary education.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	Nyeri Richards, Program Director WIA 702-631-9275 or 702-883-8797						

**Agenda Item 14. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend GNJ Family Life Center's Out-of-School Youth PY2013 contract for an additional year in an amount not to exceed \$720,000 in order to serve a minimum of 240 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****GNJ Family Life Center**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	GNJ Family Life Center						
<b>Location:</b>	2535 West Cheyenne Avenue, Suite 107 North Las Vegas, NV 89032						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014 - September 30, 2015						
<b>Amount Awarded:</b>	\$720,000.00						
<b># to Serve:</b>	240 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	Out-of-School Youth						
<b>Program Description:</b>	<p>GNJ serve youth 16-21 who have dropped out of high school and are looking for assistance with a GED, employment and/or occ. training. Services these youth received are based on the individual Assessment and the Individual Service Strategy (ISS).</p> <p>The overall goal of the program is to equip youth with the tools they need to maintain full time employment, increase literacy and numeracy skills and obtain an occupational certification.</p> <p>STEM is a big component in the programming of these youth. Youth tour facilities that employ individuals within the nine sectors, the opportunities are endless and these youth are exposed to many of them.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	Helicia Thomas (702) 648-1407 <a href="mailto:hthomas@gnjinc.org">hthomas@gnjinc.org</a>						



**Agenda Item 15. DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council's recommendation to amend HELP of Southern Nevada's Out-of-School Youth PY2013 contract for an additional year in an amount not to exceed \$660,000 in order to serve a minimum of 220 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****HELP of Southern Nevada**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	Help of Southern Nevada						
<b>Location:</b>	1640 Eastern Flamingo Road Las Vegas, NV 89119						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014-September 30, 2015						
<b>Amount Awarded:</b>	\$660,000.00						
<b># to Serve:</b>	220 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	Out-of-School Youth						
<b>Program Description:</b>	<p>Help of Southern Nevada serve youth in Clark County, Sandy Valley and Searchlight. Youth receive educational and work readiness services to support and assist homeless and out-of-School youth in jeopardy of participating in negative and unproductive activities.</p> <p>The goal of the program is to get homeless youth off the streets, assist youth with obtaining their GED, entering employment, enlisting in the military as an interest is shown, and attending occupational skills training to increase the possibility of a higher paying job.</p> <p>Increasing literacy and numeracy skills and gains is a performance measure that youth attend monthly tutoring classes and testing to achieve.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	<p>Denise Gee, WORC Director (702) 369-4257 x 1851</p> <p>Will Reed, WIA Manager (702) 369-4357x1853</p>						

**Agenda Item 16. DISCUSSION AND POSSIBLE ACTION:**

Review, Discuss, Accept, and Approve Reports

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)
- c. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) - Monthly Update
- d. Funding Plans Adult/Dislocated Worker and Youth – Monthly Update
- e. Workforce Connections' Professional Services Contracts – Monthly Update

a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative

**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
July 1, 2014 - June 30, 2015  
(Budget Revision - August 1, 2014)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	4,280,000	4,280,000	-	530,000	530,000	3,220,000	4,280,000
PY2013 Dislocated Worker	1,020,000	1,020,000	-	-	-	1,020,000	1,020,000
PY2013 Youth	4,000,000	4,000,000	-	350,000	350,000	3,300,000	4,000,000
PY2014 Adult	7,763,005	7,763,005	-	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	5,706,078	5,706,078	-	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
<b>Total Revenue by Funding Stream</b>	<b>\$ 28,756,168</b>	<b>\$ 28,756,168</b>	<b>\$ -</b>	<b>\$ 2,819,615</b>	<b>\$ 2,819,640</b>	<b>\$ 23,116,913</b>	<b>\$ 28,756,168</b>
			0.0%	Subtotal Board Operations		\$ 5,639,255	

## Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	9,430,403	9,430,403	-	484,485	1,161,327	7,784,591	9,430,403
Dislocated Worker Services	5,644,862	5,644,862	-	207,636	497,712	4,939,514	5,644,862
Youth Services	8,041,648	8,041,648	-		70,000	7,971,648	8,041,648
<b>Subtotal Community Resource Allocations</b>	<b>\$ 23,116,913</b>	<b>\$ 23,116,913</b>	<b>\$ -</b>	<b>\$ 692,121</b>	<b>\$ 1,729,039</b>	<b>\$ 20,695,753</b>	<b>\$ 23,116,913</b>

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,639,255	5,639,255	-	1,991,325	3,647,930	5,639,255
<b>Total Expenditures</b>	<b>\$ 28,756,168</b>	<b>\$ 28,756,168</b>		<b>\$ 1,991,325</b>	<b>\$ 3,647,930</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 828,290</b>	<b>\$ (828,290)</b>	<b>\$ -</b>

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)  
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
July 1, 2014 - June 30, 2015  
(Budget Revision - August 1, 2014)**

<b>Board Operations</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2014</b>	<b>Proposed Budget PY2014</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	33.18	26.95	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			15,000	15,000	-	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			11,000	11,000	-	3,960	7,040	11,000
7040 Office Supplies			24,000	24,000	-	8,640	15,360	24,000
7045 Systems Communications			80,000	80,000	-	28,800	51,200	80,000
7050 Training, and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			42,000	42,000	-	15,120	26,880	42,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	68,189	121,225	189,414
7075 Facilities Repairs and Maintenance			40,000	40,000	-	14,400	25,600	40,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	105,000	-	-	105,000	105,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	18,000	32,000	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	25,000	-	9,000	16,000	25,000
8500 Capital - Equipment and Furniture			72,500	72,500	-	26,100	46,400	72,500
8500 Capital - Tenant Improvements			19,950	19,950	-	7,182	12,768	19,950
8900 Strategic Initiative - WIA			481,941	81,941	(400,000)	29,499	52,442	81,941
8900 Strategic Initiative - 1st Qtr 2015				400,000	400,000		144,000	256,000
<b>Subtotal Board Operations</b>			<b>5,639,255</b>	<b>5,639,255</b>	<b>-</b>	<b>1,991,325</b>	<b>3,647,930</b>	<b>5,639,255</b>

**Workforce Connections  
Program Year 2014  
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

**Revenues:**

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes estimated operating carry forward funds from PY2013 WIA allocation of \$9,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$28,756,168.

**Expenditures – Community Resource Allocation:**

In June 2014, the Board approved contract extensions for WIA Youth funded partners as follows: Olive Crest - Foster Care Youth for \$500,000, Goodwill of Southern Nevada – Youth with Disabilities for \$500,000, HELP of Southern Nevada – Youth in School for \$870,000, Nevada Partners – Youth in School for \$880,000 and an additional amount for Nevada Partners – Youth in School funding for \$250,000. The Board also approved a new WIA Youth funded contract for St. Jude's Ranch for \$400,000.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

- 6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$273,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- |                     |           |
|---------------------|-----------|
| A-133 Audit         | \$ 80,000 |
| Auditing Services   | \$ 28,000 |
| Accounting Services | \$165,000 |
- 7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$11,000** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$24,000** – Allocated costs for various office supplies needed for daily operations.
- 7045 Systems Communications: \$80,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$42,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.



- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$40,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$105,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- |                  |         |
|------------------|---------|
| Bank Fees        | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$25,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

- 8500 Capital – Equipment and Furniture: \$92,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$481,941** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
One Stop Center - Charleston  
(Budget Revision - August 1, 2014)**

<b>One-StopCenter</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2014</b>	<b>Proposed Budget PY2014</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
<b>Subtotal One-Stop Center</b>			<b>692,121</b>	<b>692,121</b>	<b>-</b>	<b>27,071</b>	<b>665,050</b>	<b>692,121</b>

Per Partner Seat Cost

36 \$ 19,225.58

**WORKFORCE CONNECTIONS  
PY2014 WIA Formula Budget  
One Stop System  
(Budget Revision - August 1, 2014)**

<b>One-Stop System</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2014</b>	<b>Proposed Budget PY2014</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			288,400	88,400	(200,000)		88,400	88,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			9,000	19,000	10,000		19,000	19,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-	500	-	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	10,000	-		10,000	10,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			50,000	-	(50,000)		-	-
8900 Strategic Initiative - 1st Qtr 2015				240,000	240,000		240,000	240,000
<b>Subtotal One-Stop System</b>			<b>1,729,039</b>	<b>1,729,039</b>	<b>-</b>	<b>81,556</b>	<b>1,647,483</b>	<b>1,729,039</b>

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

For the Period : July 1, 2013 through June 30, 2014

PY2013 WIA Formula Expenses  
Administrative and Program Operating Budget

JUNE 2014 YTD-PRELIM #1

Line Item Number	Budget			ACTUAL EXPENSES			Budget Authority Remaining			% Expended from Budget			
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	458,453	1,812,561	2,271,013	349,307	72,212	421,520	56.76%	96.17%	84.34%
7000	Accounting and Auditing	300,000	0	300,000	245,630	0	245,630	54,370	0	54,370	81.88%	0.00%	81.88%
7005	Legal Fees	50,000	0	50,000	15,477	0	15,477	34,523	0	34,523	30.95%	0.00%	30.95%
7010	Legal Publication Advertising	6,480	11,520	18,000	1,372	5,211	6,583	5,108	6,309	11,417	21.17%	45.24%	36.57%
7020	Licenses and Permits	1,080	1,920	3,000	264	1,128	1,392	816	792	1,608	24.40%	58.77%	46.40%
7025	Dues and Subscriptions	5,400	9,600	15,000	1,906	7,268	9,174	3,494	2,332	5,826	35.30%	75.71%	61.16%
7030	Postage & Delivery	2,160	3,840	6,000	607	2,331	2,938	1,553	1,509	3,062	28.08%	60.71%	48.96%
7035	Printing and Reproduction	2,160	3,840	6,000	1,014	3,202	4,216	1,146	638	1,784	46.93%	83.39%	70.27%
7040	Office Supplies	8,640	15,360	24,000	6,029	17,937	23,966	2,611	-2,577	34	69.78%	116.78%	99.86%
7045	System Communications	28,800	51,200	80,000	17,091	53,800	70,891	11,709	-2,600	9,109	59.34%	105.08%	88.61%
7050	Tuition, Training and Seminars	16,200	28,800	45,000	8,152	31,066	39,217	8,048	-2,266	5,783	50.32%	107.87%	87.15%
7055	Travel and Mileage (Staff)	16,920	30,080	47,000	8,620	33,363	41,983	8,300	-3,283	5,017	50.95%	110.91%	89.33%
7060	Utilities	10,800	19,200	30,000	5,114	19,768	24,882	5,686	-568	5,118	47.35%	102.96%	82.94%
7065	Telephone	10,800	19,200	30,000	3,988	15,037	19,025	6,812	4,163	10,975	36.92%	78.32%	63.42%
7070	Rent	95,300	169,423	264,723	47,628	194,086	241,714	47,672	-24,663	23,009	49.98%	114.56%	91.31%
7075	Facilities Maintenance	18,000	32,000	50,000	8,418	37,062	45,480	9,582	-5,062	4,520	46.77%	115.82%	90.96%
7080/7085	Support Contracts	135,000	331,800	466,800	99,411	282,329	381,740	35,589	49,471	85,060	73.64%	85.09%	81.78%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	4,897	21,340	26,237	10,583	6,180	16,763	31.63%	77.54%	61.02%
7095	Board Meetings and Travel	0	18,000	18,000	0	17,429	17,429	0	571	571	0.00%	96.83%	96.83%
7100	Insurance	17,100	30,400	47,500	9,069	36,537	45,606	8,031	-6,137	1,894	53.03%	120.19%	96.01%
7120	Employee Fringe Benefits	253,842	592,298	846,140	145,445	561,972	707,417	108,397	30,326	138,723	57.30%	94.88%	83.61%
7125	Employer Payroll Taxes	24,233	56,544	80,777	12,509	47,885	60,394	11,724	8,659	20,383	51.62%	84.69%	74.77%
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	5,099	0	5,099	-1,139	7,040	5,901	128.76%	0.00%	46.35%
7200	Equipment - Operating Leases	10,800	19,200	30,000	5,181	20,884	26,064	5,619	-1,684	3,936	47.97%	108.77%	86.88%
8500	Equipment and Furniture	72,720	129,280	202,000	36,257	141,939	178,196	36,463	-12,659	23,804	49.86%	109.79%	88.22%
8900	Strategic Initiative (Operations)	446,207	793,256	1,239,463	0	0	0	446,207	793,256	1,239,463	0.00%	0.00%	0.00%
	<b>Total</b>	<b>2,359,842</b>	<b>4,286,094</b>	<b>6,645,936</b>	<b>1,147,626</b>	<b>3,364,136</b>	<b>4,511,762</b>	<b>1,212,216</b>	<b>921,958</b>	<b>2,134,174</b>	<b>48.63%</b>	<b>78.49%</b>	<b>67.89%</b>

Legend	
Correct Now	
Watch	
OK	

c. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs  
August 4, 2014**

Amounts for Providers reflect invoiced allowable expenditures through June 2014. Starred lines only reflect expenditures through May 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

<b>WIA PY11 One-Stop</b>								
<b>Provider</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Adult Expenditures</b>	<b>DW Expenditures</b>	<b>Total Invoiced</b>	<b>% Spent</b>	<b>Remaining Balance</b>	
Bridge Counseling Associates	6/1/13-6/30/14	\$ 400,000	\$ 211,056	\$ 128,255	\$ 339,311	84.83%	\$ 60,689	
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 850,000	\$ 446,898	\$ 235,861	\$ 682,759	80.32%	\$ 167,241	
GNJ Family Life Center	6/1/13-6/30/14	\$ 550,000	\$ 334,019	\$ 178,577	\$ 512,595	93.20%	\$ 37,405	
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 295,514	\$ 104,469	\$ 399,982	100.00%	\$ 18	
Latin Chamber Foundation *	6/1/13-6/30/14	\$ 800,000	\$ 334,570	\$ 151,028	\$ 485,598	60.70%	\$ 314,402	
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 168,960	\$ 161,774	\$ 330,734	82.68%	\$ 69,266	
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,190,500	\$ 859,367	\$ 327,443	\$ 1,186,810	99.69%	\$ 3,690	
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 142,996	\$ 164,558	\$ 307,554	76.89%	\$ 92,446	
<b>Total</b>		<b>\$ 4,990,500</b>	<b>\$ 2,793,379</b>	<b>\$ 1,451,963</b>	<b>\$ 4,245,343</b>	<b>85.07%</b>	<b>\$ 745,157</b>	

<b>WIA PY11 Home Office</b>								
<b>Provider</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Adult Expenditures</b>	<b>DW Expenditures</b>	<b>Total Invoiced</b>	<b>% Spent</b>	<b>Remaining Balance</b>	
Bridge Counseling Associates	7/1/13-6/30/14	\$ 600,000	\$ 342,931	\$ 98,502	\$ 441,433	73.57%	\$ 158,567	
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 650,000	\$ 346,755	\$ 291,725	\$ 638,480	98.23%	\$ 11,520	
GNJ Family Life Center	7/1/13-6/30/14	\$ 800,000	\$ 483,744	\$ 270,530	\$ 754,274	94.28%	\$ 45,726	
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 467,574	\$ 113,714	\$ 581,288	96.88%	\$ 18,712	
Latin Chamber Foundation *	7/1/13-6/30/14	\$ 600,000	\$ 281,140	\$ 158,716	\$ 439,856	73.31%	\$ 160,144	
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 437,079	\$ 44,804	\$ 481,883	80.31%	\$ 118,117	
Nevada Partners, Inc	7/1/13-6/30/14	\$ 639,500	\$ 455,754	\$ 183,746	\$ 639,500	100.00%	\$ -	
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 379,333	\$ 139,537	\$ 518,870	86.48%	\$ 81,130	
<b>Total</b>		<b>\$ 5,089,500</b>	<b>\$ 3,194,309</b>	<b>\$ 1,301,274</b>	<b>\$ 4,495,583</b>	<b>88.33%</b>	<b>\$ 593,917</b>	

<b>WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)</b>								
<b>Provider</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Adult Expenditures</b>	<b>DW Expenditures</b>	<b>Total Invoiced</b>	<b>% Spent</b>	<b>Remaining Balance</b>	
Easter Seals Nevada - Disabilities	4/1/13-6/30/14	\$ 800,000	\$ 384,607	\$ 77,923	\$ 462,530	57.82%	\$ 337,470	
Foundation for an Independent Tomorrow - Re-Entry	7/1/12-6/30/14	\$ 1,400,000	\$ 1,354,204	\$ -	\$ 1,354,204	96.73%	\$ 45,796	
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 18,740	\$ 113,971	\$ 132,711	16.59%	\$ 667,289	
Lincoln County School District - Rural	10/1/12-6/30/14	\$ 142,000	\$ 72,042	\$ 31,389	\$ 103,432	72.84%	\$ 38,568	
Nye Communities Coalition - Rural	7/1/11-6/30/14	\$ 1,805,000	\$ 1,094,164	\$ 710,815	\$ 1,804,980	100.00%	\$ 21	
<b>Total</b>		<b>\$ 4,947,000</b>	<b>\$ 2,923,758</b>	<b>\$ 934,099</b>	<b>\$ 3,857,857</b>	<b>77.98%</b>	<b>\$ 1,089,143</b>	



**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs  
August 4, 2014**

Amounts for Providers reflect invoiced allowable expenditures through June 2014. Starred lines only reflect expenditures through May 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY12/13 MOUs**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	8/1/13-10/31/14	\$ 150,000	\$ 69,641	\$ 69,641	\$ 139,281	92.85%	\$ 10,719
Las Vegas Clark County Urban League	2/1/13-1/31/14	\$ 150,000	\$ 73,631	\$ 73,631	\$ 147,262	98.17%	\$ 2,738
Las Vegas Clark County Urban League	2/1/14-6/30/15	\$ 170,000	\$ 30,959	\$ 28,253	\$ 59,212	34.83%	\$ 110,788
<b>Total</b>		<b>\$ 470,000</b>	<b>\$ 174,231</b>	<b>\$ 171,524</b>	<b>\$ 345,756</b>	<b>73.57%</b>	<b>\$ 124,245</b>

**WIA PY13 NEG**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	12/1/13-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 4,793	\$ 4,793	3.20%	\$ 145,207
GNJ Family Life Center	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 5,895	\$ 5,895	3.93%	\$ 144,105
Goodwill of Southern Nevada	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 8,500	\$ 8,500	5.67%	\$ 141,500
Latin Chamber Foundation	1/1/14-6/30/14	\$ 100,000	\$ -	\$ 24,848	\$ 24,848	24.85%	\$ 75,152
Nevada Hospital Association	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 34,204	\$ 34,204	22.80%	\$ 115,796
Nevada Partners, Inc	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 40,159	\$ 40,159	26.77%	\$ 109,841
So. NV Regional Housing Authority	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 22,658	\$ 22,658	15.11%	\$ 127,342
<b>Total</b>		<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 141,057</b>	<b>\$ 141,057</b>	<b>12.82%</b>	<b>\$ 958,943</b>

<b>Total PY11-PY12 Adult/DW</b>	<b>\$ 16,597,000</b>	<b>\$ 9,085,678</b>	<b>\$ 3,999,917</b>	<b>\$ 13,085,595</b>	<b>78.84%</b>	<b>\$ 3,511,405</b>
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69%

31%

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Youth Programs  
August 4, 2014**

Amounts for Providers reflect invoiced allowable expenditures through June 2014. Starred lines only reflect expenditures through May 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY12 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 64,161	\$ 339,303	\$ 403,463	80.69%	\$ 96,537
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,373,547	\$ -	\$ 1,373,547	75.43%	\$ 447,356
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,515,373	\$ -	\$ 1,515,373	78.09%	\$ 425,221
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 259,205	\$ 206,372	\$ 465,577	93.12%	\$ 34,423
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 167,572	\$ 121,648	\$ 289,220	72.31%	\$ 110,780
<b>Total</b>		<b>\$ 5,161,497</b>	<b>\$ 3,379,858</b>	<b>\$ 667,323</b>	<b>\$ 4,047,180</b>	<b>78.41%</b>	<b>\$ 1,114,317</b>
			84%	16%			

**WIA PY12-13 Youth Re-Entry**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 69,116	\$ 413,652	\$ 482,768	80.46%	\$ 117,232
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 69,116</b>	<b>\$ 413,652</b>	<b>\$ 482,768</b>	<b>80.46%</b>	<b>\$ 117,232</b>
			14%	86%			

**WIA PY13 Youth Out-of-School**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 372,743	\$ 372,743	51.77%	\$ 347,257
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 314,176	\$ 314,176	47.60%	\$ 345,824
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ 71,061	\$ 71,061	28.42%	\$ 178,939
<b>Total</b>		<b>\$ 1,630,000</b>	<b>\$ -</b>	<b>\$ 757,980</b>	<b>\$ 757,980</b>	<b>46.50%</b>	<b>\$ 872,020</b>
			0%	100%			

**WIA PY13 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 38,346	\$ 21,144	\$ 59,490	59.49%	\$ 40,510
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 65,131	\$ 80,350	\$ 145,481	72.74%	\$ 54,519
<b>Total</b>		<b>\$ 300,000</b>	<b>\$ 103,477</b>	<b>\$ 101,494</b>	<b>\$ 204,970</b>	<b>68.32%</b>	<b>\$ 95,030</b>
			50%	50%			
<b>Total Youth</b>		<b>\$ 7,691,497</b>	<b>\$ 3,552,451</b>	<b>\$ 1,940,448</b>	<b>\$ 5,492,899</b>	<b>71.42%</b>	<b>\$ 2,198,598</b>
			65%	35%			

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Direct Programs  
August 4, 2014**

Amounts for Internal Programs reflect expenditures as of July 31, 2014.

Amounts for Providers reflect invoiced allowable expenditures through June 2014. Starred lines only reflect expenditures through May 2014.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,820	100.00%	-
Americorps YouthBuild PY13	0.13	8/15/13-8/14/14	25,000	\$ 17,088	68.35%	7,912
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	1.78	6/1/11-5/31/14	1,100,000	\$ 1,097,486	99.77%	2,514
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 317,546	33.77%	622,860
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 62,073	39.14%	96,511
<b>Total</b>	<b>5.18</b>		<b>2,275,310</b>	<b>1,543,344</b>	<b>67.83%</b>	<b>731,966</b>

d. Funding Plans – Adult/Dislocated Worker and Youth – Monthly Update

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Projection PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
<b>REVENUES (Estimated July 1, 2014)</b>											
PY2013 Incentive Funding for Performance	Unknown										
PY2012 Adult and DW Funding	6,670,071			6,000,000	3,910,381	2,089,619				6,000,000	-
PY2013 Adult and DW Funding	14,806,576	6,000,000		1,240,000	310,000	310,000	310,000	310,000		1,240,000	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,240,000		13,469,083	1,970,763	1,970,763	4,135,381	4,160,380	3,200,000	13,466,524	2,559
PY2014 Adult and DW Funding (Estimate)			13,469,083	13,469,083							
PY2014 Program Income (One-Stop Billing) and Interest			60,025	60,025	15,006	15,006	15,006	15,007	-	60,025	-
<b>TOTAL REVENUES</b>	<b>22,876,647</b>	<b>7,240,000</b>	<b>13,529,108</b>	<b>20,769,108</b> -9.21%	<b>4,235,387</b>	<b>4,385,387</b>	<b>4,460,387</b>	<b>4,485,387</b>	<b>3,200,000</b>	<b>20,766,549</b>	<b>2,559</b>
<b>EXPENDITURES</b>											<b>0.00</b> <b>Months</b>
<b>Community Resources</b>											
Home Office ADW Contracts (RFP Award)	5,833,950		3,605,000	3,605,000	901,250	901,250	901,250	901,250		3,605,000	
Home Office NEG Contracts	1,330,000	825,000		825,000	206,250	206,250	206,250	206,250		825,000	
One-Stop Consortium ADW Contracts (RFP Award)	5,045,000		4,100,000	4,100,000	1,025,000	1,025,000	1,025,000	1,025,000		4,100,000	
One-Stop Consortium NEG Contracts		400,000		400,000	100,000	100,000	100,000	100,000		400,000	
Rural ADW Contracts (RFP Award)	678,446		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
PY2014 New Adult and DW Contracts (Pre-Release Corrections)			800,000	800,000		125,000	200,000	200,000	275,000	800,000	
Adults with Disabilities Home Office - No Cost Extension	729,448	337,470		337,470	84,368	84,368	84,368	84,368		337,470	
Reentry Home Office Extension and Post-Release Corrections	782,573		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
Veterans One-Stop Partner	800,000	667,289		667,289	166,822	166,822	166,822	166,822		667,289	
One-Stop System Operations	1,675,012		1,729,039	1,729,039	369,760	369,760	369,760	369,760	250,000	1,729,039	
One-Stop Center Operations (Charleston)	665,216		692,121	692,121	138,424	138,424	138,424	138,424	138,424	692,121	
<b>Operations</b>											
Administration and Programs	4,617,394	1,375,000	2,693,818	4,068,818	813,764	813,764	813,764	813,764	813,764	4,068,818	
PY2013/2014 Administration and Programs (NEG)	70,000	15,000		15,000	3,750	3,750	3,750	3,750		15,000	
<b>Pending Contracts</b>											
PY2014 New Rural Contracts (Laughlin/Nye One-Stop)			100,000	100,000		25,000	25,000	50,000		100,000	
PY2014 Adults with Disabilities RFP				-						-	
PY2014 Higher Education Training/Pre-Apprenticeship (UNLV/CSN)			304,000	304,000	76,000	76,000	76,000	76,000		304,000	
<b>Next Year Projection - First Quarter Obligations</b>	<b>2,003,865</b>								1,722,812	1,722,812	
<b>TOTAL</b>	<b>24,230,904</b>	<b>3,619,759</b>	<b>15,423,978</b>	<b>19,043,737</b>	<b>4,235,387</b>	<b>4,385,387</b>	<b>4,460,387</b>	<b>4,485,387</b>	<b>3,200,000</b>	<b>20,766,549</b>	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

Workforce Connections Youth Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
<b>REVENUES (Estimated July 1, 2014)</b>											
PY2012 Youth Funding	3,695,991			-						-	-
PY2013 Youth Funding	6,564,523	4,000,000		4,000,000	2,413,832	1,586,168				4,000,000	-
PY2014 Youth Funding			5,924,695	5,924,695	-	325,164	1,911,332	1,911,332	1,511,332	5,659,160	265,535
<b>TOTAL REVENUES</b>	<b>10,260,514</b>	<b>4,000,000</b>	<b>5,924,695</b>	<b>9,924,695</b>	<b>2,413,832</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,511,332</b>	<b>9,659,160</b>	<b>265,535</b>
				-3.27%							
<b>EXPENDITURES</b>											<b>0.14</b>
<b>Community Resource Contracts</b>											<b>Months</b>
PY2014 Youth with Disabilities	465,558		500,000	500,000	125,000	125,000	125,000	125,000		500,000	
PY2014 Former Foster Care	445,093		500,000	500,000	125,000	125,000	125,000	125,000		500,000	
PY2014 Foster Care/Rural Contract (Boulder City/Laughlin)	-		400,000	400,000	100,000	100,000	100,000	100,000		400,000	
PY2014 Youth In-School Contracts (15 School Locations)	2,540,866	891,540	1,750,000	2,641,540	675,000	437,500	437,500	437,500	437,500	2,425,000	
PY2014 Youth Rural Contracts (RFP Award July 1, 2014)	463,563	95,029	450,000	545,029	87,500	112,500	112,500	112,500	112,500	537,500	
PY2014 Youth Summer Component			250,000	250,000	100,000	50,000	50,000	50,000		250,000	
<b>Operations</b>											
PY2014 Administration and Programs	2,296,141	684,220	1,184,940	1,869,160	373,832	373,832	373,832	373,832	373,832	1,869,160	
PY2014 Workforce Development Academy			70,000	70,000		17,500	17,500	17,500	17,500	70,000	
<b>Pending Contracts</b>											
Out-of-School Youth Contract Extensions (GNJ/Help)	2,406,870	797,676	1,380,000	2,177,676	600,000	345,000	345,000	345,000	345,000	1,980,000	
Out-of-School Youth Contract No-Cost Ext (Latin Chamber)				-		-	-	-	-	-	
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	300,000	417,232	87,500	75,000	75,000	75,000	75,000	387,500	
PY2012 Youth Year Round Extension (Public Housing)	450,000	151,374	400,000	551,374	140,000	100,000	100,000	100,000	100,000	540,000	
Additional PY2014 Youth Rural Contracts (NyE Comm)			100,000	100,000		25,000	25,000	25,000	25,000	100,000	
Additional Out-of-School Youth Contracts				-		-	-	-	-	-	
PY2014 New Rural Contracts (Mesquite)			100,000	100,000		25,000	25,000	25,000	25,000	100,000	
<b>TOTAL</b>	<b>9,470,188</b>	<b>2,737,071</b>	<b>7,384,940</b>	<b>10,122,011</b>	<b>2,413,832</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,511,332</b>	<b>9,659,160</b>	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

e. Workforce Connections' Professional Services Contracts – Monthly Update

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER  
PROFESSIONAL SERVICES CONTRACTS  
As of 07/31/2014**

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p align="center"><b>ALLIED BARTON SECURITY SERVICES</b> <b>One-Stop Center &amp; WC Administrative Offices Security Services</b></p> <p align="center"><b>Amendment #1 Contract Renewal</b></p>	<p align="center">\$80,000.00</p> <p align="center">\$80,000.00</p>	Competitive [State Procurement Process]	Recently renewed	7/1/2013 to 6/30/2015
<p align="center"><b>JOHN CHAMBERLIN</b> <b>ARRA/WIA Program/Fiscal Attorney Technical Assistance</b></p> <p align="center"><b>Amendment #1 Procurement Technical Assistance &amp; SNWA LEO Technical Assistance</b></p> <p align="center"><b>Amendment #2 Board &amp; Staff Technical Assistance for Program Year 2012 Strategic Plan</b></p> <p align="center"><b>Amendment #3 Board Strategic Planning</b></p> <p align="center"><b>Amendment #4 Continuation of PY2013 Strategic Plan</b></p> <p align="center"><b>Amendment #5 Legal Status of New Workforce Federal PY2013 Legislation &amp; "SKILLS ACT"</b></p>	<p align="center">\$20,000.00</p> <p align="center">\$15,000.00</p> <p align="center">\$10,000.00</p> <p align="center">\$20,000.00</p> <p align="center">\$1,000.00</p> <p align="center">\$10,000.00</p>	Sole Source	Based on performance, may be considered for renewal	4/1/2008 to 6/30/2014
<p align="center"><b>COVERALL HEALTH BASED CLEANING SYSTEM SERVICES &amp; SUPPLIES</b> <b>Cleaning &amp; Maintenance of Administrative Offices &amp; One-Stop Center</b></p>	\$38,412.00	Competitive	Based on performance, may be considered for renewal	12/13/2013 to 12/13/2014



Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p><b>CST PROJECT CONSULTING</b>  <b>Development of Responses to Clear PY2010 A-133 Audit findings</b></p> <p><b>Amendment #1</b>  <b>Development and Establishment of an Effective Cash Management System</b></p> <p><b>Amendment #2</b>  <b>Fiscal Technical Assistance for WC Cash Management System</b></p> <p><b>Amendment #3</b>  <b>Fiscal Technical Assistance</b></p>	<p><b>\$74,990.00</b></p> <p><b>\$163,184.00</b></p> <p><b>\$163,440.00</b></p> <p><b>\$163,440.00</b></p>	<p><b>Sole Source</b></p>	<p><b>Based on performance, may be considered for renewal</b></p>	<p><b>9/15/2011 to 1/1/2015</b></p>
<p><b>GREG NEWTON ASSOCIATES</b>  <b>One-Stop System Planning Training</b></p> <p><b>Amendment # 1</b>  <b>Partners One-Stop System Training</b></p> <p><b>Amendment #2</b>  <b>One-Stop Training for New Partners</b></p> <p><b>Amendment #3</b>  <b>Business Services Procedures</b></p> <p><b>Amendment #4</b>  <b>Contract Renewal</b></p>	<p><b>\$25,200.00</b></p> <p><b>\$8,400.00</b></p> <p><b>\$10,000.00</b></p> <p><b>\$15,000.00</b></p> <p><b>No Cost Amendment</b></p>	<p><b>Competitive</b></p>	<p><b>Recently renewed</b></p>	<p><b>8/1/2012 to 6/30/2015</b></p>

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p><b>JANTEC</b>  <b>Temporary Employment Services for Workforce Connections</b>  <b>Temporary Employees</b></p> <p><b>Amendment# 1</b>  <b>Youth WEX Special discount</b></p> <p><b>Amendment# 2</b>  <b>Contract Renewal</b></p> <p><b>Amendment# 3</b>  <b>Contract Renewal</b></p> <p><b>Amendment# 4</b>  <b>Contract Renewal</b></p>	32.4% overhead cost	Competitive	Based on performance, may be considered for award	2/12/2011 to 2/12/2015
<p><b>TAKA KAJIYAMA</b>  <b>Software Development</b></p> <p><b>Amendment #1</b>  <b>Software Development</b></p>	<p>\$62,400.00</p> <p>\$60,000.00</p>	Competitive	Recently renewed	8/7/2013 to 6/30/2015
<p><b>MARQUIS AURBACH COFFING</b>  <b>Board Legal Counsel</b></p>	\$100,000.00	Competitive	Recently renewed	1/31/2014 to 1/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p><b>MACEY PRINCE CONSULTANTS</b></p> <p><b>Fiscal &amp; Procurement Technical Assistance</b></p> <p><b>Amendment #1</b></p> <p><b>Funded Partners &amp; DETR Fiscal Training</b></p> <p><b>Amendment #2</b></p> <p><b>Modification to hourly rate</b></p> <p><b>Amendment #3,4,5</b></p> <p><b>Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures</b></p> <p><b>Staff &amp; Workforce Community RFP Training</b></p> <p><b>Fiscal Aspects of High Risk Contracts &amp; Procurement Manual</b></p> <p><b>Amendment #6</b></p> <p><b>Contract Extension</b></p>	<p><b>\$5,000.00</b></p> <p><b>\$20,000.00</b></p> <p><b>No cost amendment</b></p> <p><b>\$60,000.00</b></p> <p><b>No cost amendment</b></p>	<p><b>Competitive</b></p>	<p><b>Recently renewed</b></p>	<p><b>9/23/2011 to 6/30/2015</b></p>
<p><b>PIERCY BOWLER TAYLOR &amp; KERN</b></p> <p><b>A-133 AUDITING SERVICES–PY2010</b></p> <p><b>Contract Extension</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2011</b></p> <p><b>Amendment #1,2,3</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2012 &amp; Additional Work Performed</b></p> <p><b>Amendment #4</b></p> <p><b>A-133 AUDITING SERVICES for Program Year 2013</b></p>	<p><b>\$219,296.67</b></p> <p><b>\$75,724.00</b></p> <p><b>\$90,724.00</b></p> <p><b>\$95,250.00</b></p>	<p><b>Competitive</b></p>	<p><b>Recently renewed</b></p>	<p><b>9/15/2011 to 3/31/2015</b></p>

<b>Contractor/Consultant</b> <b>Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>PRISM GLOBAL MANAGEMENT GROUP</b> <b>HR Services</b> <b>Amendment #1</b> <b>HR Services</b> <b>Amendment #2</b> <b>HR Services</b> <b>Amendment #3</b> <b>HR Services</b> <b>Amendment #4</b> <b>HR Services</b>	<b>\$40,000.00</b>  <b>\$27,000.00</b>  <b>\$8,000.00</b>  <b>\$164,000.00 for 2 years</b>  <b>\$72,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>9/22/2011 to 9/30/2015</b>
<b>RED 7 COMMUNICATIONS</b> <b>One-Stop and WC Outreach Services</b>	<b>\$24,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>7/1/2014 to 6/30/2015</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>SIN CITY MAD MEN</b> <b>Web Development Services</b> <b>Amendment #1</b> <b>Maintenance of WC Web Site</b> <b>Amendment #2</b> <b>Maintenance of One-Stop Web Site</b> <b>Amendment #3</b> <b>One-Stop Web Development</b> <b>Amendment #4</b> <b>One-Stop Web Development</b> <b>Amendment #5</b> <b>WC and One-Stop Web Development</b>	<b>\$8,000.00</b>  <b>\$26,120.00</b>  <b>\$61,500.00</b>  <b>\$7,200.00</b>  <b>\$5,444.00</b>  <b>\$60,000.00</b>	<b>Competitive</b>	<b>Recently renewed</b>	<b>11/5/2012 to 6/30/2015</b>
<b>STRATEGIC PROGRESS</b> <b>Research and Assistance in Grant Writing</b>  <b>Amendment #1</b> <b>Research &amp; Assistance in Grant Writing</b>	<b>\$8,000.00 per grant (not to exceed \$24,000.00)</b>  <b>No Cost Amendment</b>	<b>Competitive</b>	<b>Based on performance, may be considered for renewal</b>	<b>10/1/2012 to 10/31/2014</b>

**\*\*All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

**Agenda Item 17. DISCUSSION AND POSSIBLE ACTION:**

Executive Director's Report ~ Ardell Galbreth

- a. Annual Report FY2013 (see separate handout)
- b. Workforce Innovation and Opportunity Act (WIOA) Update

## ***Executive Director's Report August 26, 2014***

### **Rural Counties Update**

- **Nye County**
- Hiring event—Big 5—Hosted by Nye County Communities Coalition
- Partnered with Holiday Inn Express in support of their hiring needs (new hotel coming to Pahrump)
  
- **Lincoln County**
- Continued traction in all workforce delivery areas with businesses/employers engagement
- Fiscal agent transfer from Lincoln County School District to Lincoln County has gone well

### **Annual Report**

- Another banner year for Workforce Connections, with increased service deliveries and improved access
- Workforce Connections once again named “Best Place to Work” by Las Vegas Review Journal

### **Staff Development and Service Providers Training**

- Women’s Leadership Conference—several staff members attended
- Ready to launch Workforce Development Academy September 1, 2014

### **Workforce Development Challenges**

- On-site visit from U.S. Department of Labor and Nevada’s Department of Employment, Training and Rehabilitation (DETR) to review data validation effectiveness
  - Numerous records did not properly reflect clients’ programmatic exits from workforce data system—causing significant concerns for performance impact
  - Corrective action underway with estimated completion date of December 31, 2014

**b. Workforce Innovation and Opportunity Act (WIOA) Update**



## **The Workforce Innovation and Opportunity Act**

### ***Investing in America's Competitiveness***

#### **The Problem**

- By 2022 the United States will fall short by 11 million the necessary number of workers with postsecondary education, including 6.8 million workers with bachelor's degrees, and 4.3 million workers with a postsecondary vocational certificate, some college credits or an associate's degree. <sup>i</sup>
- Fifty-two percent of adults (16-65) in the United States lack the literacy skills necessary to identify, interpret, or evaluate one or more pieces of information; a critical requirement for success in postsecondary education and work. <sup>ii</sup>
- Individuals with disabilities have the highest rate of unemployment of any group, and more than two-thirds do not participate in the workforce at all. <sup>iii</sup>

#### **The Workforce Innovation and Opportunity Act (WIOA):**

WIOA is bipartisan, bicameral legislation that will improve our nation's workforce development system and help put Americans back to work. Now more than ever, effective education and workforce development opportunities are critical to a stronger middle class. We need a system that prepares workers for the 21<sup>st</sup> century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

#### **WIOA creates:**

##### ***A streamlined workforce development system by:***

- Eliminating 15 existing programs.
- Applying a single set of outcome metrics to every federal workforce program under the Act.
- Creating smaller, nimbler, and more strategic state and local workforce development boards.
- Integrating intake, case management and reporting systems while strengthening evaluations.
- Eliminating the "sequence of services" and allowing local areas to better meet the unique needs of individuals.

##### ***Greater value by:***

- Maintaining the 15 percent funding reservation at the state level to allow states the flexibility to address specific needs.
- Empowering local boards to tailor services to their region's employment and workforce needs.

- Supporting access to real-world education and workforce development opportunities through:
  - On-the-job, incumbent worker, and customized training;
  - Pay-for-performance contracts; and
  - Sector and pathway strategies.

***Better coordination by:***

- Aligning workforce development programs with economic development and education initiatives.
- Enabling businesses to identify in-demand skills and connect workers with the opportunities to build those skills.
- Supporting strategic planning and streamlining current governance and administration by requiring core workforce programs to develop a single, comprehensive state plan to break down silos, reduce administrative costs, and streamline reporting requirements.
- Ensuring individuals with disabilities have the skills necessary to be successful in businesses that provide competitive, integrated employment.

***Improved outreach to disconnected youth by:***

- Focusing youth program services on out-of-school youth, high school dropout recovery efforts, and attainment of recognized postsecondary credentials.
- Providing youth with disabilities the services and support they need to be successful in competitive, integrated employment.

<sup>i</sup> The Georgetown University Center on Education and the Workforce.

<sup>ii</sup> Based on data from the Program for the International Assessment of Adult Competencies (PIAAC), 2012.

<sup>iii</sup> Based on data from the Current Population Survey, Bureau of Labor Statistics.

# The Workforce Innovation and Opportunity Act

## *Investing in America's Competitiveness*

### KEY IMPROVEMENTS FROM CURRENT LAW

#### Changes to the Workforce Development System:

- Eliminates 15 programs; 14 within WIA and one higher education program.
- Applies one set of accountability metrics to every federal workforce Program under the bill.
- Requires states to produce one strategic plan describing how they will provide training, employment services, adult education and vocational rehabilitation through a coordinated, comprehensive system.
- Reduces the number of required members on state and local workforce boards.
- Strengthens alignment between local workforce areas and labor markets and economic development regions.
- Strengthens evaluation and data reporting requirements.
- Specifies authorized appropriation levels for each of the fiscal years 2015-2020.
- Adds a minimum and maximum funding level to the dislocated worker formula beginning in fiscal year 2016 to reduce volatility.

#### Changes to Training and Employment Services:

- Eliminates the “sequence of services” and merges “core and intensive activities” into a combined “career services.”
- Emphasizes access to real-world training opportunities through:
  - Increasing the ability to use on-the-job training (reimbursement rates up to 75 percent for eligible employers), incumbent worker training (*may use up to 20 percent of local funds*), and customized training;
  - New opportunities to utilize prior learning assessments;
  - Pay-for-performance training contracts for adults and youth (*local boards may use up to 10 percent of funds*); and
  - Requirements for implementation of industry or sector partnerships and career pathway strategies.
- Requires 75 percent of youth funding to support out-of-school youth, of which 20 percent is prioritized for work-based activities.

**Changes to Job Corps:**

- Improves the procurement process for center operators to support high-quality services by:
  - Collecting information on key factors indicating the ability of an applicant to operate a center;
  - Providing the operator of a high-performing center the opportunity to compete for contract renewal; and
  - Placing limits on the ability of an operator of a chronically low-performing center to compete for a contract renewal or to continue to operate that center.
- Allows the U.S. Department of Labor to provide technical assistance to Job Corps operators and centers to improve operations and outcomes.
- Collects more data on Job Corps operations and financial management to better inform Congress and the public about the program.

**Changes to Adult Education:**

- Strengthens the connection between adult education, postsecondary education, and the workforce.
- Improves services to English language learners.
- Requires evaluations and additional research on adult education activities.

**Changes to State Vocational Rehabilitation Services:**

- Sets high expectations for individuals with disabilities with respect to employment.
- Provides youth with disabilities the services and supports necessary to be successful in competitive, integrated employment.

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## **Initial Analysis of the Potential Impact of WIOA on One-Stop Career Centers**

### **1. Dates of Implementation**

Proposed WIOA Regulations due within 180 days after enactment and final regulations due within 18 months after enactment---draft regulations in January 2015 and final regulations in January 2016. Likely the program year beginning July 1, 2015 will be a “transition year” and the new requirements will not become effective until July 1, 2016.

### **2. Selection of One-Stop Operator**

There is a slight (but potentially important change): Previously, the Operator could be either a consortium *or* competitively selected. WIOA says that one-stop operator is selected through a competitive process *and* can be a consortium.

### **3. Redefining Required Center Services: Combining Core/Intensive Services, with No “Sequence of Service” Delivery**

WIA Core and Intensive Services are combined into a single category of “Career Services”. This will have significant impact on what services are in the Center’s product box, which of those services are universal, and when participants are registered into WIA Title I and Title II programs for performance.

*Attachment 1:*

*Comparison of Services Required in WIOA and WIA (pages 2 - 8)*

*Attachment 2:*

*Comparison of Service Eligibility Required in WIOA and WIA (pages 9 - 12)*

### **4. Significant Changes in Performance Measures (that Now Apply to WIA T-I, Adult Ed, Wagner-Peyser, and Vocational Rehabilitation)**

*Attachment 3: Comparison of Performance Required in WIOA and WIA (pages 13 - 15)*

### **5. Increased Emphasis on the Adult Education Partner and Career Pathways:**

The WIA Title II Adult Partner becomes very important; many services are folded into the new One-Stop Center service category of “Career Services”. “Career Pathways” become critical part of IEP.

*Attachment 4: WIOA Career Pathways (pages 16 - 17)*

### **6. More Specifications and Increased Expectations for Employer Engagement and Business Services**

*Attachment 5: WIOA Employer Engagement and Business Services (pages 18 - 19)*

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**Attachment 1: Comparison of Services Required in WIOA and WIA**

Services		
WIOA	WIA	Comments/Implications
<p><b><u>Career Services</u></b></p> <p><b><u>At a minimum:</u></b></p> <p>Determinations of whether individuals are eligible to receive assistance under this subtitle</p> <p>Outreach, intake (which may include worker profiling), and orientation to information and services available through the one-stop delivery system</p> <p>Initial assessment of skill levels <b>(including literacy, numeracy, and English language proficiency)</b>, aptitudes, abilities <b>(including skills gaps)</b>, and supportive service needs;</p> <p>Labor exchange services— - job search and placement assistance and, in appropriate cases, career counseling, including—<b>provision of information on in-demand industry sectors and occupations; and provision of information on non-traditional employment;</b> - <b>appropriate recruitment and other business services on behalf of employers, including small employers, in the local area, which services may include services described in this subsection, such as providing information and referral to specialized business services not traditionally offered through the one-stop delivery system</b></p>	<p><b><u>Core Services</u></b></p> <p><b><u>At a minimum:</u></b></p> <p>Determinations of whether individuals are eligible to receive assistance under this subtitle</p> <p>Outreach, intake (which may include worker profiling), and orientation information and services available through the one-stop delivery system</p> <p>Initial assessment of skill levels, aptitudes, abilities, and supportive service needs</p> <p>Job search and placement assistance, and where appropriate, career counseling</p>	<p>Same</p> <p>Same</p> <p>More detail on what initial assessment includes</p> <p>Adds information on in-demand sectors and occupations and nontraditional employment</p> <p>Makes Business/Employer Services a Career Service--- WIA only has participant core services</p> <p>New service requirement</p>



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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p>described in title I of the Rehabilitation Act of 1973 Provision of information, in <b>formats that are usable by and understandable to one-stop center customers</b>, regarding how the local area is performing on the local performance accountability measures described in section 116(c) and any additional performance information with respect to the one-stop delivery system in local area;</p> <p>Provision of information, in <b>formats that are usable by and understandable to one-stop center customers</b>, relating to the availability of supportive services or assistance, including:</p> <p>child care, child support, medical or child health assistance under title XIX or XXI of the Social Security Act (42 U.S.C. 1396 et seq. and 22 1397aa et seq.), benefits under the supplemental nutrition assistance program established under the Food and Nutrition Act of 25 2008 (7 U.S.C. 2011 et seq.), assistance through the earned income tax credit under section 32 of the Internal Revenue Code of 1986, and assistance under a State program for temporary assistance for needy families funded under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.) and other supportive services and transportation provided through funds made available under such part, available in</p>	<p>activities described in title I of the Rehabilitation Act of 1973 Provision of information regarding how the local area is performing on the local performance measures and any additional performance information with respect to the one-stop delivery system in the local area</p> <p>Provision of accurate information relating to the availability of supportive services, including child care and transportation, available in the local area, and referral to such services, as appropriate</p>	<p>Adds “information in formats usable and understandable by one-stop center customers”</p> <p>Adds the specific programs where information must be provided</p>



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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p>the local area; and referral to the services or assistance described in subclause (I), as appropriate</p> <p>Provision of information and assistance regarding filing claims for unemployment compensation;</p> <p>Assistance in establishing eligibility for programs of financial aid assistance for training and education programs that are not funded under this Act;</p> <p>Followup services, including counseling regarding the workplace, for participants in workforce investment activities authorized under this subtitle who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment, as appropriate</p>	<p>Provision of information regarding filing claims for unemployment compensation</p> <p>Assistance in establishing eligibility for-- (i) welfare-to-work activities authorized under section 403(a)(5) of the Social Security Act (as added by section 5001 of the Balanced Budget Act of 1997) available in the local area; and (ii) programs of financial aid assistance for training and education programs that are not funded under this Act and are available in the local area;</p> <p>Followup services, including counseling regarding the workplace, for participants in workforce investment activities authorized under this subtitle who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment, as appropriate.</p>	<p>Adds “assistance in filing claims”</p> <p>Removes now defunct “Welfare-to-Work” Program from the 1990s</p> <p>Same</p>
<p><u><i>Career Services Continue:</i></u></p> <p><b>Services, if determined to be appropriate in order for an individual to obtain or retain employment, that consist of—</b></p> <p>- Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers,</p>	<p><u><b>Intensive Services</b></u></p> <p><b>May Include:</b></p> <p>Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may</p>	<p>WIOA: No “Intensive Services”; Just “Career Services”</p> <p>Will need to await regulations on how “determined to be appropriate” will be applied</p> <p>Same</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p>which may include diagnostic testing and use of other assessment tools; and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals;</p>	<p>include diagnostic testing and use of other assessment tools; and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.</p>	
<p>- Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve the employment goals, including <b>providing information on eligible providers of training services pursuant to paragraph (3)(F)(ii), and career pathways to attain career objectives;</b></p>	<p>Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve the employment goals</p>	<p>Adds information on eligible providers of training  IEP now includes “career pathways to attain career objectives”</p>
<p>- Group counseling; - Individual Counseling - Career planning</p>	<p>Group counseling Individual counseling Career planning</p>	<p>Same</p>
<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals or unsubsidized employment or training</p>	<p>Case management for participants seeking training services</p>	<p>Case management not included</p>
<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals or unsubsidized employment or training</p>	<p>Short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals for unsubsidized employment or training</p>	<p>Same</p>
<p><b>Internships</b> and work experiences that are <b>linked to careers</b></p>		<p>Internships new; WIA Regulations permit paid or unpaid Work Experience; now, Work Experience linked to Careers.</p>
<p>Out-of-area job search assistance and relocation assistance</p>		<p>WIA Regulations currently permit these</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p><b>Financial literacy services, such as the activities described in 129(b)(2)(D)</b></p> <p><b>English language acquisition and integrated education and training programs</b></p> <p><b>Workforce preparation activities</b></p>		<p>New: Appears in WIA Youth</p> <p>New: Link to Title II Adult Ed; Definitions in Adult Ed</p> <p>Definition in Adult Ed:</p> <p>“The term ‘workforce preparation activities’ means activities, programs, or services designed to help an individual acquire a combination of basic academic skills, critical thinking skills, digital literacy skills, and self-management skills, including competencies in utilizing resources, using information, working with others, understanding systems, and obtaining skills necessary for successful transition into and completion of postsecondary education or training, or employment.”</p>
<p><b>Training Services</b></p> <p>Occupational skills training, including training for nontraditional employment;</p> <p>On-the-job training;</p> <p><b>Incumbent worker training in accordance with subsection (d)(4)</b></p> <p>Programs that combine workplace training with related instruction, which may include cooperative education programs</p> <p>Training programs operated by the private sector</p>	<p><b>Training Services</b></p> <p>Occupational skills training, including training for nontraditional employment</p> <p>On-the-job training</p> <p>Programs that combine workplace training with related instruction, which may include cooperative education programs</p> <p>Training programs operated by the private sector</p>	<p>Same</p> <p>Same</p> <p>New: Incumbent worker training</p> <p>Same</p> <p>Same</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
Skill upgrading and retraining	Skill upgrading and retraining	Same
Entrepreneurial training	Entrepreneurial training	Same
<b>Transitional jobs in accordance with subsection (d)(5)</b>		New: Transitional jobs
Job readiness training provided in <b>combination with services described in any of clauses (i) through (viii);</b>	Job readiness training	New: Job readiness now is only in combination with training
Adult education and literacy activities, <b>including activities of English language acquisition and integrated education and training programs, provided concurrently</b> or in combination with services described in any of clauses	Adult education and literacy activities provided in combination with services described in any of clauses	New: Specifies English language acquisition and integrated education and training programs; can be concurrent or in combination
Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.	Same

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**Attachment 2: Comparison of Service Eligibility Required in WIOA and WIA**

<b>Service Eligibility</b>		
<b>WIOA</b>	<b>WIA</b>	<b>Comments/Implications</b>
<p><b><u>No Change in Baseline Eligibility:</u></b></p> <ul style="list-style-type: none"> <li>- Adult and Dislocated Worker Definitions the Same</li> <li>- Continue with Selective Service Requirements</li> <li>- Continue with Legal to Work Requirements</li> </ul>		
	<p><b><u>WIA Registration:</u></b></p> <p>Sec. 663.105 When must adults and dislocated workers be registered?</p> <p>(a) Registration is the process for collecting information to support a determination of eligibility. This information may be collected through methods that include electronic data transfer, personal interview, or an individual's application.</p> <p>(b) Adults and dislocated workers who receive services funded under title I other than self-service or informational activities must be registered and determined eligible.</p>	<p>Will need to await regulations to find out when customers are registered in WIOA Title I and included in the performance outcomes.</p> <p>WIOA: No mention of “self-service and information” or its use in determining whether or not to register a customer into WIOA Title I performance</p>
<p><b><u>Priority for Services</u></b></p> <p>With respect to funds allocated to a local area for adult employment and training activities, priority <b>shall be</b> given to recipients of public assistance, other low-income individuals, and <b>individuals who are basic skills deficient for receipt of career services and training services.</b> The local board and the Governor shall direct the one-stop operators in the local area with regard to making determinations related to such priority</p>	<p><b><u>Priority for Services</u></b></p> <p>In the event that funds allocated to a local area for adult employment and training activities are limited, priority shall be given to recipients of public assistance and other low-income individuals for intensive services and training services. The appropriate local board and the Governor shall direct the one-stop operators in the local area with regard to making determinations related to such priority</p>	<p>Removal of “if funds are limited for employment and training” activities; “priority” applied for career and training services</p> <p>Adds “basic skills deficient” to priorities of public assistance and low income</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
	<p><b><u>Eligibility: Intensive Services</u></b></p> <p>Sec. 663.160 Are there particular core services an individual must receive before receiving intensive services under WIA section 134(d)(3)?</p> <p>(a) Yes, at a minimum, an individual must receive at least one core service, such as an initial assessment or job search and placement assistance, before receiving intensive services. The initial assessment provides preliminary information about the individual's skill levels, aptitudes, interests, and supportive services needs. The job search and placement assistance helps the individual determine whether he or she is unable to obtain employment, and thus requires more</p>	<p>WIOA Definition of "Basic Skills Deficient":</p> <ul style="list-style-type: none"> <li>- A youth, that the individual (<i>sic</i>) has English reading, writing, or computing skills at or below the 8th grade level on a generally accepted standardized test; or</li> <li>- A youth or adult, that the individual is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family, or in society.</li> </ul> <p>Public Assistance = Cash Payments</p> <p>Expanded definition of "Low-Income"—same for all programs (including WIOA Youth)</p> <p>WIOA: No distinction between Core and Intensive Services Eligibility; Both are "Career Services"</p> <p>This is what is meant by no "sequence of service".</p> <p>No distinct core or intensive services in WIOA:</p> <ul style="list-style-type: none"> <li>- WIOA has no requirement for at least one core service</li> </ul>

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<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
	<p>intensive services to obtain employment. The decision on which core services to provide, and the timing of their delivery, may be made on a case-by-case basis at the local level depending upon the needs of the participant.</p> <p>(b) A determination of the need for intensive services under Sec. 663.220, as established by the initial assessment or the individual's inability to obtain employment through the core services provided, must be contained in the participant's case file.</p> <p>Sec. 663.220 Who may receive intensive services?</p> <p>There are 2 categories of adults and dislocated workers who may receive intensive services:</p> <p>(a) Adults and dislocated workers who are unemployed, have received at least one core service and are unable to obtain employment through core services, and are determined by a One-Stop operator to be in need of more intensive services to obtain employment; and</p> <p>(b) Adults and dislocated workers who are employed, have received at least one core service, and are determined by a One-Stop operator to be in need of intensive services to obtain or retain employment that leads to self-sufficiency, as described in Sec. 663.230.</p>	<p>- No requirement to be determined to "Need Intensive Services"</p> <p>Removes distinction between employed and unemployed</p>
<u>Eligibility: Training Services</u>	<p><u>Eligibility: Training Services</u></p> <p>Met the eligibility requirements for intensive services and who are unable to</p>	<p>WIOA has no "Intensive services"</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p>Who, after an interview, evaluation, or assessment, and career planning, have been determined by a one-stop operator or one-stop partner, as appropriate, to—be <b>unlikely</b> or unable to obtain or retain employment, <b>that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment, through the career services</b></p>	<p>obtain or retain employment through such services</p> <p>Who after an interview, evaluation, or assessment, and case management, have been determined by a one-stop operator or one-stop partner, as appropriate, to</p>	<p>New: Not just unable, but may be unlikely to “obtain or retain employment”</p> <p>Unable to obtain or retain employment through “Career Services” (Is this a Sequence of Service?)</p>
<p>Be in need of training services to obtain or retain employment that <b>leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment; and</b></p>	<p>Be in need of training services and to</p>	<p>New: Employment that “leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment”</p>
<p>Have the skills and qualifications to successfully participate in the selected program of training services;</p>	<p>Have the skills and qualifications to successfully participate in the selected program of training services;</p>	<p>Same</p>
<p>Who select programs of training services that are directly linked to the employment opportunities in the local area or the planning region, or in another area to which the adults or dislocated workers are willing to commute or relocate;</p>	<p>Who select programs of training services that are directly linked to the employment opportunities in the local area involved or in another area in which the adults or dislocated workers receiving such services are willing to relocate;</p>	<p>Same</p>
<p>Who are determined to <b>be eligible in accordance with the priority system</b> in effect under subparagraph 19 (E).</p>	<p>Who are determined to be eligible in accordance with the priority system, if any</p>	<p>No “if funds limited”; priority system is always in affect</p>



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**Attachment 3: Comparison of Performance Required in WIOA and WIA**

Performance		
WIOA	WIA	Comments/Implications
<p><b>Measures for Core Programs:</b></p> <p>(I) the percentage of program participants who are in unsubsidized employment during the <b>second quarter</b> after exit from the program;</p> <p>(II) the percentage of program participants who are in unsubsidized employment during the <b>fourth quarter</b> after exit from the program;</p> <p>(III) the <b>median earnings</b> of program participants who are in unsubsidized employment during the <b>second quarter</b> after exit from the program;</p>	<p><b>Common Measures Waiver:</b></p> <p>Entered Employment: Of those who are not employed at the date of participation: # of adult participants who are employed in the first quarter after the exit quarter <i>divided by</i> # of adult participants who exist during the quarter</p> <p>Employment Retention: Of those who are employed in the first quarter after the exit quarter: # of adult participants who are employed in both the second and third quarters after the exit quarter <i>divided by</i> # of adult participants who exit during the quarter</p> <p>Average Earnings: Of those adult participants who are employed in the first, second, and third quarters after the exit quarter: <i>divided by</i> Total earnings in the second quarter plus the total earnings in the third quarter after the exit quarter</p>	<p>WIOA Core Programs: WIA Adult/DW; Adult Ed; Wagner-Peyser; Voc Rehab</p> <p>Removes condition of “not employed at date of participation”</p> <p>Not first quarter, but second quarter</p> <p>Not second and third quarters, but fourth quarter</p> <p>Not “average earnings”, but “median” earnings</p> <p>Not quarters two and three, but second quarter</p>

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<u>WIOA</u>	<u>WIA</u>	<u>Comments/Implications</u>
<p>(IV) the percentage of program participants who <b>obtain a recognized postsecondary credential, or a secondary school diploma</b> or its recognized equivalent <b>during participation in or within 1 year after exit</b> from the program;</p> <p>(V) the percentage of program participants who, <b>during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment</b> and who are achieving <b>measurable skill gains toward such a credential or employment; and</b></p> <p>(VI) the <b>indicators of effectiveness in serving employers</b></p>	<p>Customer satisfaction indicators</p>	<p>WIA has credential measure, but is waived under common measures</p> <p>Encourage link to T-II Adult Ed Partner and Training Services</p> <p>Encourage link to T-II Adult Ed Partner and Training Services</p> <p>“Measurable skill gains”? (Not just WIA Youth)</p> <p>WIOA: No customer satisfaction indicators</p> <p>New: “To be developed”</p>
<p><b>Credential Indicator</b></p> <p>“Program participants who obtain a secondary school diploma or its recognized equivalent shall be included in the percentage counted as meeting the criterion under such <b>clause only if such participants, in addition to obtaining such diploma or its recognized equivalent, have obtained or retained employment or are in an education or training program leading to a recognized postsecondary credential within 1 year after exit from the program.</b>”</p>		<p>Only count high school or GED credential, if a job or training program within 1 year of exit to be included</p>

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<u><b>WIOA</b></u>	<u><b>WIA</b></u>	<u><b>Comments/Implications</b></u>
<p><b>Indicator for Services to Employers</b></p> <p>“Prior to the commencement of the second full program year after the date of enactment of this Act, the Secretary of Labor and the Secretary of Education, after consultation with the representatives described in paragraph (4)(B), shall jointly develop and establish, for purposes of this subparagraph, 1 or more primary indicators of performance that indicate the effectiveness of the core programs in serving employers.”</p>		<p>Employer metric by July 1, 2016</p>

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**Attachment 4: WIOA Careers and Career Pathways**

<b>WIOA Careers, Career Pathways, Barriers to Employment</b>
<p><b><u>Local Board and Local Plan: Career Pathways Development</u></b></p> <p>“The local board, with representatives of secondary and postsecondary education programs, shall lead efforts in the local area to develop and implement <b>career pathways</b> within the local area by aligning the employment, training, education, and supportive services that are needed by adults and youth, <b>particularly individuals with barriers to employment.</b>”</p>
<p><b><u>WIOA Definition of Career Pathway:</u></b></p> <p>The term “career pathway” means a combination of rigorous and high-quality education, training, and other services that—</p> <p>(A) aligns with the skill needs of industries in the economy of the State or regional economy involved;</p> <p>(B) prepares an individual to be successful in any of a full range of secondary or postsecondary education options, including apprenticeships</p> <p>(C) includes counseling to support an individual in achieving the individual’s education and career goals;</p> <p>(D) includes, as appropriate, education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;</p> <p>(E) organizes education, training, and other services to meet the particular needs of an individual in a manner that accelerates the educational and career advancement of the individual to the extent practicable;</p> <p>(F) enables an individual to attain a secondary school diploma or its recognized equivalent, and at least 1 recognized postsecondary credential; and helps an individual enter or advance within a specific occupation or occupational cluster.</p>
<p><b><u>WIOA Definition of Career Planning:</u></b></p> <p>The term “career planning” means the provision of a client-centered approach in the delivery of services, designed—</p> <p>(A) to prepare and coordinate comprehensive employment plans, such as service strategies, for participants to ensure access to necessary workforce investment activities and supportive services, using, where feasible, computer-based technologies; and</p> <p>(B) to provide job, education, and career counseling, as appropriate during program participation and after job placement.</p>

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**WIOA Definition of Individual with Barrier to Employment:**

The term “individual with a barrier to employment” means a member of 1 or more of the following populations:

- (A) Displaced homemakers.
- (B) Low-income individuals.
- (C) Indians, Alaska Natives, and Native Hawaiians
- (D) Individuals with disabilities, including youth who are individuals with disabilities.
- (E) Older individuals.
- (F) Ex-offenders.
- (G) Homeless individuals or homeless children and youths
- (H) Youth who are in or have aged out of the foster care system.
- (I) Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers.
- (J) Eligible migrant and seasonal farm workers
- (K) Individuals within 2 years of exhausting lifetime eligibility (for TANF)
- (L) Single parents (including single pregnant women).
- (M) Long-term unemployed individuals.
- (N) Such other groups as the Governor involved determines to have barriers to employment.

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**Attachment 4: Employer Engagement and Business Services**

<b>WIOA Employer Engagement and Business Services</b>
<p><b><u>Local Board and Local Plan: Employer Engagement</u></b></p> <p>The local board shall lead efforts to engage with a diverse range of employers and with entities in the region involved—</p> <p>(A) to promote business representation (particularly representatives with optimal policymaking or hiring authority from employers whose employment opportunities reflect existing and emerging employment opportunities in the region) on the local board;</p> <p>(B) to develop effective linkages (including the use of intermediaries) with employers in the region to support employer utilization of the local workforce development system and to support local workforce investment activities;</p> <p>(C) to ensure that workforce investment activities meet the needs of employers and support economic growth in the region, by enhancing communication, coordination, and collaboration among employers, economic development entities, and service providers; and</p> <p>(D) to develop and implement proven or promising strategies for meeting the employment and skill needs of workers and employers (such as the establishment of industry and sector partnerships), that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industry sectors or occupations.</p>
<p><b><u>Permissible Local Employment and Training Activities:</u></b></p> <p>Improve services and linkages between the local workforce investment system (including the local one-stop delivery system) and employers, including small employers, in the local area</p> <p>Activities to provide business services and strategies that meet the workforce investment needs of area employers, as determined by the local board, consistent with the local plan under section 108, which services—</p> <p>(I) may be provided through effective business intermediaries working in conjunction with the local board, and may also be provided on a fee-for-service basis or through the leveraging of economic development, philanthropic, and other public and private resources in a manner determined appropriate by the local board; and</p> <p>(II) may include—</p> <ul style="list-style-type: none"> <li>- developing and implementing industry sector strategies (including strategies involving industry partnerships, regional skills alliances, industry skill panels, and sectoral skills partnerships);</li> <li>- developing and delivering innovative workforce investment services and strategies for area employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, apprenticeship, and other effective initiatives for meeting the workforce investment needs of area employers and workers;</li> </ul>

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- assistance to area employers in managing reductions in force in coordination with rapid response activities provided under subsection (a)(2)(A) and with strategies for the aversion of layoffs, which strategies may include early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors; and

- the marketing of business services offered under this title, to appropriate area employers, including small and mid-sized employers;

**Incumbent Worker Training:**

The local board may reserve and use not more than 20 percent of the funds allocated to the local area to pay for the Federal share of the cost of providing training through a training program for incumbent workers.

For the purpose of determining the eligibility of an employer to receive funding, the local board shall take into account factors consisting of—

(I) the characteristics of the participants in the program;

(II) the relationship of the training to the competitiveness of a participant and the employer; and

(III) such other factors as the local board may determine to be appropriate, which may include the number of employees participating in the training, the wage and benefit levels of those employees (at present and anticipated upon completion of the training), and the existence of other training and advancement opportunities provided by the employer.

Purpose: assisting workers obtain skills necessary to retain employment or avert layoffs

Cost-Shared with Employer: Sliding scale based on employer size

**Required One-Stop Center Career Services Include:**

Appropriate recruitment and other business services on behalf of employers, including small employers, in the local area, which services may include services described in this subsection, such as providing information and referral to specialized business services not traditionally offered through the one-stop delivery system

**Performance Indicator for Services to Employers**

“Prior to the commencement of the second full program year after the date of enactment of this Act, the Secretary of Labor and the Secretary of Education shall jointly develop and establish 1 or more primary indicators of performance that indicate the effectiveness of the core programs in serving employers.”

**Agenda Item 18. SECOND PUBLIC COMMENT:**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes



**Agenda Item 19. INFORMATION:**

Board Member Comments