

WORKFORCE CONNECTIONS

BOARD AGENDA

May 27, 2014

10:00 a.m.

***Workforce Connections
6330 W. Charleston Blvd., Suite 150
Bronze Conference Room
Las Vegas, NV 89146***

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main, Las Vegas
City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Boulder City, City Hall, 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County, 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 638-8750 or at spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146 and are available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter, in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Maggie Arias-Petrel, Rudee Bagsby, Councilman Bob Beers, Commissioner Butch Borasky, Hannah Brown, William Bruninga, Matt Cecil, Mark Edgel, Willie J. Fields, Jr., Dan Gouker, Sonja Holloway, Commissioner Adam Katschke, Commissioner Ralph Keyes, Councilwoman Peggy Leavitt, Dr. David Lee, Vida Chan Lin, Valerie Murzl, Lynda Parven, Bart Patterson, Charles Perry, Mujahid Ramadan, Bill Regenhardt, Dan Rose, Tommy Rowe, Councilwoman Gerri Schroder, Commissioner Lawrence Weekly, Councilwoman Anita Wood

All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items 2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes 5
4. **DISCUSSION AND POSSIBLE ACTION:** Approve the Board Meeting Minutes of March 25, 2014..... 6
5. **INFORMATION:** Welcome new Board member Rudee Bagsby, Lowe's Companies..... 16
6. **INFORMATION:** Election of Board Officers will take place at the Board meeting on June 24, 2014. Board members who desire to serve as Chair or Vice-Chair of the Board should submit their name and the office in which they desire to serve to the Workforce Connections' Executive Director. 17

ADULT & DISLOCATED WORKER COMMITTEE UPDATE ~ Valerie Murzl, Chair

7. **INFORMATION:** Adult & Dislocated Worker Committee Meeting Minutes of May 14, 2014 (draft) 18
8. **DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation to award and execute a contract with Nevada Department of Corrections in the amount of \$800,000 of WIA Adult Formula Funds for the purpose of administering pre-release training and employment services to incarcerated individuals. The contract term is October 1, 2014 through September 30, 2015 28
9. **DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation to award Foundation for an Independent Tomorrow's Re-Entry contract in the amount of \$700,000 of WIA Adult Formula Funds for the purpose of administering training and employment services to the re-entry population. A portion of these funds will be used to provide post-release services to individuals who are enrolled with Nevada Department of Correction's pre-release program. The contract term is July 1, 2014 through June 30, 2015..... 32

- 10. DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a \$100,000 contract with Lincoln County School District to deliver WIA Adult & Dislocated Worker Program Employment and Training services in Lincoln County. The contract term is July 1, 2014 through June 30, 2015..... 39
- 11. DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a \$600,000 contract with Nye Communities Coalition to deliver WIA Adult & Dislocated Worker Program Employment and Training services in Nye and Esmeralda Counties. The contract term is July 1, 2014 through June 30, 2015..... 41
- 12. DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a Home Office contract with the following providers to deliver Adult & Dislocated Worker employment and training services in an amount not to exceed: 43

Provider (in alphabetical order)	Amount Recommended
Bridge Counseling Associates	\$515,000
Foundation for an Independent Tomorrow	\$515,000
GNJ Family Life Center	\$515,000
Goodwill of Southern Nevada	\$535,000
Latin Chamber of Commerce Community Foundation	\$515,000
Nevada Hospital Association	\$515,000
Nevada Partners, Inc.	\$535,000
Salvation Army	\$250,000
Southern Nevada Regional Housing Authority	\$535,000

The contract term is July 1, 2014 through June 30, 2015.

- 13. DISCUSSION AND POSSIBLE ACTION:** Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a One-Stop Career Center contract with the following providers to deliver Adult & Dislocated Worker employment and training services in an amount no to exceed: 56

Provider (in alphabetical order)	Amount Recommended
Foundation for an Independent Tomorrow	\$850,000
GNJ Family Life Center	\$550,000
Goodwill of Southern Nevada	\$850,000
Latin Chamber of Commerce Community Foundation	\$550,000
Nevada Partners, Inc.	\$850,000
Southern Nevada Regional Housing Authority	\$850,000

The contract term is July 1, 2014 through June 30, 2015.

YOUTH COUNCIL UPDATE ~ Sonja Holloway, Chair

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- 15. DISCUSSION AND POSSIBLE ACTION:** Approve Youth Council’s recommendation to amend Southern Nevada Regional Housing Authority PY2012 contract to award an additional amount not to exceed \$50,000 64
- 16. DISCUSSION AND POSSIBLE ACTION:** Approve Youth Council’s recommendation to award Lincoln County School District PY2014 contract in an amount not to exceed \$140,000 66
- 17. DISCUSSION AND POSSIBLE ACTION:** Approve Youth Council’s recommendation to award NyE Communities Coalition PY2014 contract in an amount not to exceed \$310,000..... 68
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OPERATIONS UPDATE

- 20. INFORMATION:** Budget & Finance Committee Meeting Minutes of May 14, 2014 (draft) 74
- 21. DISCUSSION AND POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports..... 79
- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 (Preliminary) and Budget Narrative 80
 - b. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) 89
 - c. Awards & Expenditures - Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners) 91
 - d. Funding Plans – Adult/Dislocated Worker & Youth – Monthly Update 95
 - e. Workforce Connections’ Professional Services Contracts – Monthly Update..... 98

EXECUTIVE DIRECTOR REPORT ~ Ardell Galbreth, Executive Director

- 22. DISCUSSION AND POSSIBLE ACTION:** Executive Director’s Report ~ Ardell Galbreth 104
- 23. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 108
- 24. INFORMATION:** Board Member Comments 109
- 25. ACTION:** Accept a motion for Adjournment

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4. DISCUSSION AND POSSIBLE ACTION:

Approve the Board Meeting Minutes of March 25, 2014

WORKFORCE CONNECTIONS

**BOARD MEETING
MINUTES**

**March 25, 2014
10:00 a.m.**

***Workforce Connections
Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146***

Members Present

Bart Patterson	Commissioner Adam Katschke	Commissioner Ralph Keyes (phone)
Councilman Bob Beers	Councilwoman Anita Wood	Councilwoman Gerri Schroder
Dan Gouker (phone)	Dan Rose	Dr. David Lee
Hannah Brown	Lynda Parven	Maggie Arias-Petrel
Mark Edgel	Mujahid Ramadan	Sonja Holloway
Tommy Rowe	Valerie Murzl	Vida Chan Lin
William Bruninga (phone)	Willie J. Fields	

Members Absent

Bill Regenhardt	Commissioner Butch Borasky	Commissioner Lawrence Weekly
Councilwoman Peggy Leavitt	Charles Perry	Matt Cecil

Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Carol Turner	Debra Collins
Clentine January	Brett Miller	Ricardo Villalobos
Jaime Cruz	Kenadie Cobbin-Richardson	

Others Present

Michael McWilliams, NV Cure	Dr. Tiffany Tyler, Nevada Partners, Inc.
G. McWilliams, Nevada Cure	Janice M. Rael, Nevada Partners, Inc.
Helicia Thomas, GNJ Family Life Center	Elizabeth McDaniels, Goodwill of Southern Nevada
La'Var Porter, Nevada Cure	Denise Gee, HELP of Southern Nevada
Janet Blumen, Foundation for an Independent Tomorrow	Kelli Mosley, Olive Crest
Linda Montgomery, The Learning Center	Nield Montgomery, The Learning Center
Sharon Morales, Latin Chamber of Commerce Community Foundation	Eloiza Martinez, Latin Chamber of Commerce Community Foundation
Tanya Hill, Nevada Department of Corrections - Florence McClure Women's Correctional Center	Trinette Burton, Nevada Department of Corrections - Florence McClure Women's Correctional Center

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting and roll call

The meeting was called to order by Chair Hannah Brown at 10:00 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda as presented by Valerie Murzl and seconded by Dan Rose. Motion carried.

3. FIRST PUBLIC COMMENT SESSION

Linda Montgomery, President at The Learning Center distributed Career Center Newsletter of March 2014 and highlighted the following:

- Test Pass Rates and Placement Rates for 2013:
 - ✓ IT Technical Exams Taken: 111
 - ✓ Number of Students Passed: 106
 - ✓ Number of Students Failed: 5
 - ✓ Test Pass Percentage: 95.4%
- IT Program Placements for 2013:
 - ✓ Total IT Enrolled: 156
 - ✓ Total IT Completed: 153
 - ✓ Total Still in School: 2
 - ✓ Total Student Internships: 0
 - ✓ Number IT Students Placed: 151
 - ✓ Placement Percentage: 98.7%
 - ✓ Wage Range: \$13.25 - \$27.00
 - ✓ ROI: 697.78%

Ms. Montgomery reported 532 new IT jobs posted in Las Vegas last week and as of March 19, 2014 a total of 3,916 IT jobs available in the Las Vegas Valley including IT Network Support, IT Program Manager, IT Developer, IT Support, IT Help Desk, IT Business Analyst and IT Security. Ms. Montgomery further reported that the IT sector has a low 2.9% unemployment rate.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board Meeting Minutes of January 28, 2014

Lynda Parven requested a correction to the minutes on page 5 to reflect that she did not second the motion to approve agenda item 9. Staff will change the minutes accordingly.

A motion was made to approve the Board Meeting Minutes of February 25, 2014 with correction noted by Tommy Rowe and seconded by Valerie Murzl. Motion carried.

5. INFORMATION: Adult & Dislocated Worker Committee Meeting Minutes of March 12, 2014 (draft)

Valerie Murzl, Chair – Adult & Dislocated Worker Committee Chair presented the Adult & Dislocated Worker meeting minutes of March 12, 2014 provided on page 15 – 18 of the agenda packet.

6. INFORMATION: Workforce Connections is in the initial discussion phase with the Nevada Department of Corrections regarding a potential sole-source contract to serve pre-release inmates from the Florence McClure Women's Correctional Center and the Southern Desert Correctional Center. Discussions are preliminary and centered on program design and sole-source requirements.

Heather DeSart, Deputy Director provided an update. This program will provide training services to inmates who are within six months of their release date, and then upon release these individuals will receive additional training and supportive services to help them successfully transition back into the community and workforce. The program will initially serve women inmates then branch out to men housed at the Southern Desert Correctional Center. This will be a sole-source contract for an amount not to exceed \$800,000 to serve approximately 300 women, with an anticipated start date of July 1, 2014.

Tanya Hill, Director of Programs from the Florence McClure Women's Correctional Facility stated that the goal of the program is to deliver vocational training inside the institution that will provide the inmates with a certification then upon release, the women will work with a community partner for job placement. The vocational training will be provided by training providers on the Eligible Training Provider List and offer certificates that lead to sustainable employment in culinary, cosmetology, logistics/warehousing and other sustainable jobs. The program will also provide life skills and substance abuse counseling.

Dan Gouker inquired about the sole-source provider. DeSart clarified that the sole-source is currently with the Nevada Department of Corrections as they are the only organization in Las Vegas with this type of population; however, the community organization may be identified through an RFP process. Gouker stated that the College of Southern Nevada has a long history working with NDOC. CSN had students earning certificates in classrooms and partnered with DETR for Work Keys employability testing component. Gouker requested staff to keep CSN in the loop as a potential training provider. DeSart stated that the community organization will be procured or there is a current provider that has the ability to continue with their contract for one additional year.

Dan Rose offered to represent the union apprenticeship programs to provide the inmates presentations and information on how to join the apprenticeship program and how these jobs can help them support themselves and their families.

7. DISCUSSION AND POSSIBLE ACTION: Accept Adult & Dislocated Worker Committee's recommendation to award Nevada Partners, Inc. additional funding in an amount not to exceed \$30,000. These funds will be used to augment Nevada Partners, Inc. current PY2013 WIA Adult & Dislocated Worker Home Office contract to provide training and supportive services to 20 additional participants

Ms. DeSart provided background. With the additional funding Nevada Partners, Inc. (NPI) will increase the number of clients served this program year to 220. NPI's funding request letter is provided on page 21 of the agenda packet.

A motion was made to accept Adult & Dislocated Worker Committee's recommendation to award Nevada Partners, Inc. additional funding in an amount not to exceed \$30,000 to augment Nevada Partners, Inc.'s current PY2013 WIA Adult & Dislocated Worker Home Office contract to provide training and supportive services to 20 additional participants by Councilwoman Gerri Schroder and seconded by Councilwoman Anita Wood. Motion carried.

8. INFORMATION: One-Stop Reports

a. Consortium Report

Janet Blumen, Foundation for an Independent Tomorrow (FIT) provided an overview of the Consortium Report included with the agenda. Ms. Blumen covered the following topics:

- Organization & Governance
- Identification of Parties
 - Chairman: Janet Blumen (FIT)
 - First Vice-Chairman: Lynda Parven (DETR)
 - Vice Chairman: Dr. Tiffany Tyler (NPI)
 - Co-Secretary: Elizabeth McDaniels (Goodwill)
- Voting Protocol & Chart
- Formation of Committees
 - Operations Manual Review Committee
 - Client/Customer Flow Procedures Committee
 - Intake Procedure Committee
 - Analysis of Performance Objectives
- One-Stop Career Center Manager interviews are taking place

Ms. Blumen finished by saying that the Consortium is absolutely committed to making the One-Stop Career Center successful and believes it is potentially the premier One-Stop in the country.

Ms. Murzl thanked Ms. Blumen and said the report was impressive and well done.

b. One-Stop Affiliate Update: Academy of Human Development

Ms. DeSart presented the metrics report for Academy of Human Development provided on page 24 of the agenda packet. The self-service core services provided include: computer/internet access for job search and resume preparation, Health cards, Tam cards, notary services and computer basics.

c. One-Stop Affiliate Update: Las Vegas Clark County Urban League

Las Vegas Clark County Urban League's metrics report is provided on page 26.

Councilwoman Gerri Schroder disclosed her relationship as an active board member of the Urban League.

9. INFORMATION: Training, Wage and Employment Reports

Brett Miller, Programs Senior Analyst provided an overview of the Training, Wage and Employment Reports on page 28 - 29 of the agenda packet.

Ms. DeSart commented that the Healthcare sector has a more robust growth trend than Mining and Manufacturing, which has more growth in the Northern Nevada Workforce Investment Area.

To Councilman Bob Beer's inquiry regarding the description of training under the cross sector category, Mr. Miller replied cross sector includes any training that does not fall under any other sector category, such as service/hospitality and government and further stated that total number employed under cross sector (315) is not solely driven by the hiring event for the Golden Corral.

To Dan Rose's inquiry regarding how it is determined which sectors clients are trained, Ms. DeSart replied that WIA Case Managers work with clients to develop an Individual Employment Plan that looks at work history, education level, skill sets and goals to determine the type of training for that individual.

To Dr. David Lee's inquiry about the type of jobs that fall under the Logistics sector, staff replied truck driving (requires CDL Class A license), security, warehousing and forklift certification.

Dan Gouker noted the training cost of Aerospace & Defense (\$6,542) and Health & Medical Services (\$2,361) and asked staff to explain why more money was invested in one training for Aerospace than in Health & Medical, which has a higher for jobs. Brett replied that the graph shows an average cost per training, and explained that the total cost of training in the Health & Medical sector is calculated by multiplying \$2,361 by the number of trainings (476). Gouker suggested that Brett change the chart for easier interpretation.

10. INFORMATION: WIA Client Demographics Report ~ Adult/Dislocated Worker & Youth

Brett presented the WIA Client Demographics report provided on page 32 and 33 and highlighted the following:

- Enrollments: Las Vegas (72%), North Las Vegas (13%), Henderson (7%), Rural Communities (8%)
- Ethnicity: Caucasian (38%), African American (35%), Hispanic/Latino (19%), Asian (5%), Alaskan/Native American Indian (2%), Hawaiian/Pacific Islander (1%)

Hannah Brown and Councilwoman Wood inquired about the low enrollments in North Las Vegas and requested staff to follow up with a study to see how well the one-stop centers are serving clients to determine the need for a one-stop center in North Las Vegas. DeSart concurred stating that staff will provide a report at the next Board meeting comparing the number of North Las Vegas residents served prior to the One-Stop Center opening to present. DeSart further stated that it is WC's goal to eventually have a One-Stop located in North Las Vegas. Councilwoman Gerri Schroder requested the same study be done for Henderson. Staff will report the differences experienced for all the municipalities at the next Board meeting. Discussion ensued.

11. INFORMATION: Budget & Finance Committee Meeting Minutes of March 12, 2014 (draft)

Jim Kostecki, Finance Manager presented the Budget & Finance Committee meeting minutes of March 12, 2014 provided on page 35 – 41 of the agenda packet.

12. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept and Approve Reports**a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative**

Mr. Kostecki noted the revised budget (as of March 1, 2014) is divided into three sections Operations, One-Stop Center (Charleston) and One-Stop System and suggested the Board vote on each item separately.

i. PY2013 WIA Formula Budget (Operations)

Kostecki provided an overview of the operations budget and budget narrative provided on page 43 – 48 of the agenda packet. Total budgeted revenues for PY2013 are \$31,737,186. The increase of \$3,866,062 represents additional carry forward dollars that will be allocated to contracts and operations.

Kostecki highlighted the following changes to the operations budget (p. 44):

- 7040 Office Supplies: increased by \$9,000 due to items purchased for the initial startup of the one-stop and relocation of the administrative offices, including business cards and envelopes.
- 7045 Systems Communications: increased by \$12,000 due to the new bigger and faster network to allow for seamless operations and backup.
- 7075 Facilities Repairs & Maintenance: increased by \$8,320 due to temporary labor for special projects such as installing the privacy guards on the board room meeting tables.
- 8500 Capital – Equipment and Furniture: increased by \$100,000 for construction costs to implement additional ADA improvements to the building including wheelchair ramps and sidewalk cutouts. The building is currently ADA compliant; however, the additional improvements will ensure easier access for all individuals.
- 8900 Strategic Initiatives: an estimated \$660,000 will be carry forward to next program year.

Tommy Rowe inquired about procuring a U.S. flag for the board room. Mr. Galbreth reported that he has requested a U.S. flag to be flown over the U.S. Capital and a state flag to be flown over the State Capital which will be properly displayed in the board room.

Ms. DeSart clarified that are three handicapped spaces located near the front entrance of the One-Stop Center, two in the front one on the side.

A motion was made to accept and approve agenda item 12.a.i as presented by Councilwoman Gerri Schroder and seconded by Vida Chan Lin. Motion carried.

ii. PY2013 WIA Formula Budget One-Stop Center (Charleston)

Mr. Kostecki provided an overview of the One-Stop Center budget (p. 49) and budget narrative (p. 50) and reported that the budget has been vetted by the Budget & Finance Committee, One-Stop Consortium, and the Consortium's CFO Committee. Kostecki reported an increase in salaries, fringe benefits and payroll taxes for 1.95 staff positions (the new One-Stop Center Manager position and six partial FTEs, Deputy Director, Facilities Maintenance Technician, Fiscal staff and IT staff).

Valerie Murzl made a motion, seconded by Councilwoman Wood, to accept and approve agenda item 12.a.ii. After brief discussion, the motion was withdrawn by Murzl and seconded by Woods to allow Board member(s) the opportunity to disclosure any conflicts.

Councilwoman Gerri Schroder disclosed her relationship as an active board member of the Urban League and abstained from voting. Lynda Parven representative of DETR and the One-Stop Consortium abstained from voting.

Valerie Murzl made a motion to accept and approve agenda item 12.a.ii. and Councilwoman Anita Wood seconded. Councilwoman Gerri Schroder and Lynda Parven abstained. Motion carried.

iii. PY2013 WIA Formula Budget One-Stop System

Mr. Kostecki provided an overview of the One-Stop System budget and budget narrative provided on page 52 – 54.

Councilwoman Gerri Schroder disclosed her relationship as an active board member of the Urban League and abstained from voting.

A motion was made to accept and approve agenda item 12.a.iii. as presented by Willie J. Fields and seconded by Maggie Arias-Petrel. Councilwoman Gerri Schroder abstained. Motion carried.

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

Mr. Kostecki provided an overview of the Budget vs. Actual report for expenditures through January 2014 (p. 55) and noted the highlighted items will be fixed with the budget adjustments approved today.

A motion was made to accept and approve agenda item 12.b. as presented by Tommy Rowe and seconded by Dan Rose. Motion carried.

c. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners)

Mr. Kostecki provided an overview of the Awards & Expenditures report for the Adult/Dislocated Worker Program (p. 57), Youth Program (p. 58), and Direct Grants (p. 59). The ADW report has been revised to track AHD and Urban League computer centers as well as NEG funds. Kostecki reported that NEG funds are not being spent and staff is working on a plan to spend down these funds. Mr. Galbreth reported that he met with DETR leadership for support in identifying dislocated workers on unemployment that are eligible to receive NEG services. NEG funds are for dislocated workers who have been unemployed for a minimum of 27 weeks. The funds end on June 30, 2015.

Mr. Kostecki reported that ADW contract expenditures should be at 58% and noted that Bridge Counseling Associates (32.69%) and Latin Chamber Foundation (32.81%) expenditures are low due to their previous high risk status. Murzl inquired about Goodwill's One-Stop expenditures (32.81%). Ms. DeSart replied that staff will conduct a forensic study of Goodwill's expenditures and report back to the Board.

Councilwoman Gerri Schroder disclosed her relationship as an active board member of the Urban League and abstained from voting.

Mr. Kostecki reported that RFPs have been released for both ADW Home Office and One-Stop contracts and ADW and Youth Rural contracts. Funding will be vetted at the May Committee and Board meetings and the contracts will commence on June 1, 2014.

Mr. Galbreth reported that WC is awaiting a reply from DETR regarding how the JAG funds will be expended. The report indicates 0% of the \$350,000 JAG funds awarded to Community Service Agency's (JAG) have been expended.

Councilwoman Wood requested staff to include cover sheets in the agenda packet for all agenda items to make the operations reports make them easier to identify.

Maggie Arias-Petrel disclosed her relationship as an active board member of the Latin Chamber Foundation and abstained from voting.

A motion was made to accept and approve agenda item 12.c. as presented by Willie J. Fields and seconded by Vida Chan Lin. Councilwoman Gerri Schroder and Maggie Arias-Petrel abstained. Motion carried.

d. Funding Plans – Adult/Dislocated Worker & Youth

Carol Turner, Financial Consultant presented the Adult and Dislocated Worker Funding Plan – PY2013 Projections provided on page 60 of the agenda packet and highlighted the following:

- Academy of Human Development Computer Center contract will potentially be renewed through June 2015; \$120,000 has been set aside
- Additional training funds approved for NPI's ADW Home Office in the amount of \$30,000
- WC is working with Laughlin, Boulder City and eventually Mesquite for new ADW Rural contracts; \$600,000 has been set aside
- Pre-Apprenticeship program for RTC fuel tax and other construction projects in the works; \$625,000 has been set aside. Mr. Galbreth noted there is a lot of concern that local residents who receive training may not get the construction jobs available locally. Dan Rose concurred stating that Nevada does a poor job of keeping the jobs local.

Kenadie Cobbin-Richardson, Business Services Manager provided a preview of the Construction Expo at the One-Stop Career Center on Wednesday, March 26th from 9:00 a.m. until 1:00 p.m. Participants of the event will meet with trades representatives, attend information sessions regarding apprenticeships, and have one-on-one conversations with a contractor as well as have the opportunity to take a test to gauge their math skills. Participants will be ranked for competitiveness based on the results of the math test and oral interview.

Ms. Turner presented the Dislocated Worker NEG Funding Plan – PY2013 Projections (p. 61) the ADW Funding Plan – PY2014 Projections (p. 62). Turner reported that there are large balances still available for training. This month WC released RFPs for One-Stop Consortium contracts for \$4,800,000, Home Office contracts \$3,000,000, and Rural contracts \$675,000. The report shows a remaining balance of \$75,000 (.05 months).

Ms. Turner provided an overview of the Youth Funding Plan – PY2013 Projections (p. 63) and PY2014 Projections (p.64). The report indicates \$545,000 remaining youth funds, which will be used for summer youth programs and hard-to-serve youth populations. Turner reported that \$350,000 JAG funds will be rolled over into next program year. Discussion ensued regarding the status of the JAG funding. Ms. DeSart stated that the JAG project originally came down from the Governor's office to partner with the school district, DETR and WC so WC does not entirely control the funds. Staff will provide a full report to the Youth Council regarding the outlook of the JAG program and funding.

Ms. DeSart reported that the St. Jude's program will serve foster youth of all ages with a wide array of wraparound services and has a projected start date of July 1, 2014. Discussion ensued.

A motion was made to accept agenda item 12.d. as presented by Mujahid Ramadan and seconded by Willie J. Fields. Councilwoman Gerri Schroder abstained. Motion carried.

e. Audit Findings for PY2012 (Year Ended June 30, 2013)

Mr. Kostecki provided an overview of the Audit Findings report provided on page 65 of the agenda packet. Kostecki noted that all the findings are potentially curable and the audit was a team effort. Dan Gouker commended staff for an excellent job done on the audit.

Councilman Bob Beers reported that the Budget Committee passed a motion to have staff report the audit findings on a quarterly basis. Dan Gouker concurred and recommended the same reporting frequency for the Board.

A motion was made to accept agenda item 12.e. as presented by Dan Rose and seconded by Sonja Holloway. Motion carried.

f. Workforce Connections' Professional Services Contracts

Mr. Kostecki presented the Professional Services Contracts on page 66 – 70 of the agenda packet. Kostecki noted that two contracts, Marquis Aurbach Coffing and Michael Meade, are erroneously duplicated on the report.

A motion was made to accept agenda item 12.f. as presented by Councilwoman Gerri Schroder and seconded by Vida Chan Lin. Motion carried.

13. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

a. Agreement Between the Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board

Mr. Galbreth presented the Chief LEO Consortium and Board agreement provided on page 72 – 77 of the agenda packet. The agreement was reviewed and approved by the LEO Consortium at their meeting on March 11, 2014. The agreement is reviewed every two years; no changes were made.

b. Executive Director's Report

Mr. Galbreth presented the Executive Director's Report on page 78 – 79 and highlighted the following:

- WC is exploring the opportunity for a one-stop center in Pahrump
- Lincoln County needs more staff support; staff will be meeting with officials in the area
- Regarding the failed Literacy/Numeracy youth performance measure, WC is still working with DETR leadership to ensure proper and accurate data impacting performance measures is reported to the U.S. Department of Labor

A motion was made to accept the Executive Director's Report by Mujahid Ramadan and seconded by Councilwoman Anita Wood. Motion carried.

14. SECOND PUBLIC COMMENT SESSION

Janice Rael, Nevada Partners, Inc. thanked the Board for approving additional funding to serve participants and meet the needs of the community.

15. INFORMATION: Board Member Comments

Councilwoman Anita Wood requested staff to provide an update on the Nellis AFB layoffs. Mr. Galbreth reported that he contacted Col. Cornish's office who referred him to Jessica Turner in public affairs, and he is currently awaiting her call. Councilwoman Wood offered to help contact key people if needed. Galbreth will follow up with Ms. Turner and keep the Board informed.

Mujahid Ramadan reported on his recent involvement with a committee tasked with rewriting Metro's Gang Policy. Through this process the committee discovered that there were no options available to gang members and gang associates to help them transition to healthier lifestyles. Ramadan stated, the community needs to invest time in helping reform these individuals before they commit crimes and end up incarcerated, costing the community more money. Ramadan plans on inviting members of Metro's Gang Divisions to the next Youth Council meeting to discuss these issues and how to address them.

Dan Rose spoke about an article from the Channel 8 News website titled “The Construction Industry Making a Comeback in Las Vegas.” The article mentioned that as construction jobs are coming back a number of people who left Nevada with high skills are returning to Nevada. Rose stated, because of this, the unemployment rate is not going to change much and Nevada still has a long way to go.

Councilwoman Gerri Schroder provided an update on the National League of Cities Conference in Washington D.C where she attended the Reforming the WIA Act workshop focused on the importance of job training and internships, the funding of WIA, job prospects for youth and expanding the age range for job preparation, and how to ensure businesses get the employees they need when there are economic issues with low income and low educated areas as well. Other highlights include the First Jobs Program, Cyber Space Program, which introduces technology to disadvantaged youth, and Operation Boot Straps, a program that creates career pathway programs in healthcare manufacturing. Councilwoman Schroder will share her complete conference notes with Heather and Ardell.

Dan Gouker stated that CSN will be at tomorrow’s Construction Expo at the One-Stop Career Center and asked staff to include CSN in discussions with the Department of Corrections as they have a long history working together. CSN has the employability skills curriculum in place and partners with DETR for the Work Keys component. Gouker will contact Kelly Ford regarding adding a pre-apprenticeship program to the ETPL list.

16. Adjournment

The meeting adjourned at 12:18 p.m.

Agenda Item 5. INFORMATION:

Welcome New Board member Rudee Bagsby, Lowe's Companies

Agenda Item 6. INFORMATION:

Election of Board Officers will take place at the Board meeting on June 24, 2014. Board members who desire to serve as Chair or Vice-Chair of the Board should submit their name and the office in which they desire to serve to the Workforce Connections' Executive Director.

Agenda Item 7. INFORMATION:

Adult & Dislocated Worker Committee Meeting Minutes of May 14,
2014 (draft)

WORKFORCE CONNECTIONS
ADULT & DISLOCATED WORKER COMMITTEE MINUTES
May 14, 2014 - 9:00 a.m. -- Bronze Conference Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146

Members Present

Bill Regenhardt
Lynda Parven
Dr. David Lee
Charles Perry
Matt Cecil (via telephone)
Dan Rose, Vice-Chair
Hannah Brown
Maggie Arias-Petrel
Valerie Murzl, Chair
Candace Young-Richey

Members Absent

Mark Edgel
Bart Patterson
Chelle Bize

Staff Present

Ardell Galbreth
Heather DeSart
Jim Kostecki
Kelly Ford
Jeannie Kuennen
Brett Miller
Debra Collins
Carol Turner
Celia Rouse
Byron Goynes
Jake McClelland
Suzanne Potter

Others Present

Bishop James M. Rogers, Sr., GNJFLC
Donna Bensing, New Horizons, CLC
Jaime Gomez
Mike Kidgery, Signal Fire
Stephen Devol, Signal Fire
Al Ballista, NHA
Irene Griego, NHA

Others Present - continued

Michele Nichols, Valley Health System
Katherine Cylke, NSHE-SIP
Janice Rael, NPI
Stacey Bostwick, SNRHA
Susan Sanders, Mechanical Products Nevada
Jennifer Casey, FIT
Anthony Gilyard, FIT
Helicia Thomas, GNJ
Susan Wells
Tanya Hill, NDOC
Maria Flores, BCA
Marissa Brown
Robin Hensley, NHA
Norma Zamora, BCA
Arcadio Bolanos, AHD
Darby Porter, Lincoln County Workforce
Janet Blumen, FIT
Darby Porter, Lincoln County Workforce
Jaime Torrealday, Lincoln County Workforce
Marcia Turner, Vice Chancellor for Health Services
April Guinsler, Easter Seals NV
Tamara Collins, Las Vegas Urban League
Magda Hirsch, Goodwill of Southern Nevada
Linda Montgomery, TLC
Trinete Burton, NDOC
Bonita Fahy, GNJ
Nield Montgomery, TLC
Linda Montgomery, TCC
Sharon Morales, LCCCF
Stacey Smith, NYECC
Heath Flitcraft, Elite Resources
Dr. Tiffany Tyler, NPI
Irene Bustamante-Adams, Latin Chamber Foundation
Thresea Kaufman, NHA
Willi Ellison, RN, MSN, Dignity Health
Jamie Weller-LaFavor, Dignity Health-St. Rose
Alexandrea Perez, Elite Resources
Elsie LaVon Lewis, Salvation Army

(It should be noted that not all attendees may be listed above)

Agenda Item 1 – Call to Order, confirmation of posting, roll call:

The Chair called the meeting to order at 9:05 a.m. Staff confirmed the meeting was properly posted in accordance with the Nevada Open Meeting Law. Roll call taken and the quorum confirmed.

Agenda Item 2 – Action: Approval of the agenda with the inclusions of any emergency items, and deletion of any items

Valerie Murzl asked if there were any inclusions or deletions to the Agenda. Heather DeSart stated there is none.

A motion to approve the agenda as presented, made by Hannah Brown and seconded by Bill Regenhardt. The motion carried.

Agenda Item 3 – First Public Comment Session: Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Janet Blumen, Chair of the One-Stop Consortium. She stated the One-Stop Consortium is dedicated to keeping the ADW Committee informed, and extended disappointment that the report was not included on the ADW Committee agenda. Ms. Blumen read the highlights of the report for the record.

Irene Bustamante-Adams, Latin Chamber Community Foundation, Co-President. Ms. Bustamante-Adams referenced a formal letter for public record and summarized the content of the letter regarding the opportunity to apply for the Home Office and the One-Stop Career Center Request for Proposal process. Ms. Bustamante-Adams reported the value added by the Latin Chamber of Commerce Community Foundation. Ms. Bustamante-Adams requested the Committee to reconsider the recommendations, and include the Latin Chamber of Commerce Community Foundation.

Susan Sanders, Mechanical Products Nevada spoke on behalf of the Latin Chamber of Commerce Community Foundation as a beneficiary of their services in the community by way of On-the-Job-Training (OJT). Mechanical Products Nevada is an equipment manufacturer wrapping approximately 30 lines of heating, air-conditioning, and ventilation equipment to the commercial industry.

Marissa Brown, Workforce and Clinical Services Director for Nevada Hospital Association and Program Director for the Healthcare 20/20 Program. Ms. Brown extended disappointment for non-receipt of funding. Ms. Brown stated NHA aligned with the Governors Economic Development plan with the Healthcare Sector, and the program has many benefits with the State of Nevada's shortage of healthcare professionals. NHA serves a population of new graduate nurses, re-entry nurses, and Allied Health Care professions. Ms. Brown requests the Committee to reconsider the recommendations made by the review board. Ms. Brown disseminated packets to the Committee with letters of support and letters of partnerships.

Marcia Turner, Vice Chancellor for Health Sciences with the Nevada System of Higher Education, and Chair for the GWIB Healthcare Medical Services Sector Council stated a letter of support for the NHA proposal was submitted to DETR from the Healthcare Medical Services Sector Council on industry intelligence to help inform its decision-making process as it deploys funds or policies. The Medical Services Sector Council collaborated with the Nevada Nursing Coalition to apply for the Robert Wood Johnson funding. NHA partnered for the State of Nevada to bring in Robert Wood Johnson funding and AARP funding for a grant with one of the primary objectives (of the grant) to develop residency programs and to support the residency programs currently in existence. NHA's proposal was a key piece of the deliverable for the Robert Wood Johnson and AARP grants.

Michele Nichols, System Director for Education, Training and Development, Valley Health System, and one of the service partners that has been the recipient of the Healthcare 20/20 OJT Grant. Ms. Nichols requests reconsideration of the NHA proposal. Fact sheet disseminated to the ADW Committee members.

Anthony Gilyard, Resource Manager for FIT. Mr. Gilyard disseminated an April/May re-entry update indicating 134 enrollments. Ninety-four have received training, and 71 entered employment. FIT collaborated with Desert Call Connection on an event for every employee that showed up at work with crazy hair, Desert Call Connection donated haircut/hairstyle vouchers (83 vouchers) from a hair salon for the re-entry population.

Bonita Fahy, GNJ Family Life Center queried, "Does it violate the ex parte communication to discuss the program of services related to the proposal prior to the decision being made?" Mr. Galbreth responded this is an open meeting, but staff will not be addressing any details regarding the evaluation of the proposals.

Mike Kidgery, Sales and Estimating for Signal Fire. Signal Fire is a low voltage contractor providing technical services for communication, fire protection, and other low voltage applications. Mr. Kidgery spoke in support of the GNJ Family Life Center proposal.

Steven DeVol, Apprentice for Signal Fire. Mr. DeVol expressed his appreciation for the program through GNJ Family Life Center.

Willi Ellison, RN, MSN, Residency Coordinator for Dignity Health-St. Rose for the new graduated RN program at the St. Rose Hospitals spoke in support of the NHA and Healthcare 20/20 program. Ms. Ellison stated Dignity Health-St. Rose has hired and trained 70 newly graduated RN's.

April Guinsler, Program Director of the Employment Solution Program for Easter Seals NV. Ms. Guinsler stated the population they work with is unique in that all of the candidates have a disability and/or are veterans. Ms. Guinsler requested a reconsideration of their proposal, and requested to review the results for Easter Seals NV in an effort to make necessary changes.

Helicia Thomas, COO, GNJ Family Life Center disseminated a brochure on the programs and services related to their performance measures and proceeded to review the contents of the brochure. Ms. Thomas requested copies of the evaluator's resumes on their experience relating to: WIA, program design and development, and performance measures.

Elsie LaVon-Lewis, Director of Business for Salvation Army requested the reconsideration of the recommendations. The Salvation Army houses homeless individuals to train for employment.

Heath Flitcraft, Sales Manager, Elite Resources (staffing agency) spoke in support of the Latin Chamber of Community Foundation and their OJT program.

Alexandrea Perez, Account Manager, Elite Resources (staffing agency) spoke in support of the Latin Chamber of Community Foundation and their OJT program.

Kate Stat, Clinical Care Clinical Nurse Specialist at Mountain View Hospital spoke in support of the NHA Healthcare 20/20 program for the new graduate nurses. Twenty-five nurses participated in the program.

Agenda Item 4 – Information: Welcome new ADW member, Candace Young-Richey.

Ms. Murzl welcomed Ms. Young-Richey to the ADW Committee.

Agenda Item 5 – Discussion and Possible Action: Approve the minutes of the previous ADW Committee meeting minutes of March 12, 2014.

A motion to approve the meeting minutes of March 12, 2014 presented by staff, and made by Hannah Brown and seconded by Maggie Arias-Petrel. The motion carried.

Agenda Item 6 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Nevada Department of Corrections (NDOC) in the amount of \$800,000 in WIA Adult Formula Funds for the purpose of administering pre-release training and employment services to incarcerated individuals. Upon approval by the WC Board, the term of this contract shall be October 1, 2014 to September 30, 2015.

Heather DeSart, Deputy Director reviewed the scope of work for the NDOC Re-Entry Vocational Training Program on page 5 of the agenda packet. As mentioned at the meetings over the last several months the planning and execution of a pre-release re-entry initiative is ready. The program itself with the NDOC will not start until October 1, 2014. The NDOC will take this to their Board of Examiners for approval that will delay the process, but staff has brought this forward for approval by this Committee. Associate Warden Hill was present for questions or comments.

Lynda Parven queried within the scope of work it states the NDOC will collaborate with a community organization and that organization will do the case management. Is it the pre-vocational training that is taking place at the NDOC for the \$800,000?

Ms. DeSart stated the community organization is the next agenda item, but provided a brief synopsis of the process turning the floor over to Associate Warden Hill. Associate Warden Hill stated that while the inmate is incarcerated in the facility, NDOC would begin pre-vocational training with a goal the inmate will leave the facility with a certified training program completed in one of the sectors, then handed over to the community agency to handle the pre-employment or employment access (resumes, job search leads) to gain employment.

A motion was made to accept staff's recommendation to award and execute a contract with Nevada Department of Corrections (NDOC) in the amount of \$800,000 in WIA Adult Formula Funds for the purpose of administering pre-release training and employment services to incarcerated individuals by Matt Cecil and seconded by Hannah Brown. Upon approval by the WC Board, the term of this contract shall be October 1, 2014 to September 30, 2015. The motion carried.

Agenda Item 7 – Discussion and Possible Action: Accept staff's recommendation to award Foundation for an Independent Tomorrow's Re-Entry contract in the amount of \$700,000 in WIA Adult Formula Funds, for the purpose of administering training and employment services to the re-entry population. A portion of the funds will be allocated to provide post-release services to individuals who are enrolled with Nevada Department of Corrections pre-release program (NDOC). Upon approval by the WC Board, the current contract will be extended with a contract period of July 1, 2014 to June 30, 2015.

Ms. DeSart stated that the scope of work submitted by FIT for the FIT Re-Entry Initiative is on page 8 of the agenda packet. FIT has been actively serving the Re-Entry population under contract with WC for 2-years. WC's contract structure is for a 3-year period given the funds by the Department of Labor with FIT technically eligible to roll forward for one more year. FIT's contract would be from July 1, 2014 to June 30, 2015, potentially without an NDOC post-release client until January, because they will be identifying individuals six-months pre-release. Not yet identified, is a specific dollar amount for post-release efforts due to uncertainty with funding allocations from the DOL to WC, but FIT will have the access to the funds on this effort along with continued service to the regular re-entry population as FIT has been doing for the past 2-years.

Bill Regenhardt queried the pre-release begins October 1, 2014 the FIT funds begin July 1, 2014. What happens between July 1, 2014 and October 1, 2014? Ms. DeSart responded that FIT continues to serve the ex-felon population in the community.

Mr. Regenhardt queried after the June 30, 2015 NDOC continues to September 30, 2015 will this body have to re-up funds to continue service at that time. Ms. DeSart stated staff would not re-up funds, since they have come to the end of the 3-year cycle, WC will publish an RFP specifically for Re-Entry, and develop a component with that requirement to serve the post-release population.

Matt Cecil queried what if there are delays or no funds available when this process begins. Ms. DeSart responded staff would keep a close eye on the expenditures with FIT who is committed to ensuring this project works, and have been in meetings with FIT, NDOC and WC. FIT's original set-aside funds were augmented by \$100,000 earmarked for this program. WC has not specified an amount because they could spend as much as \$120,000 or as little as \$90,000, but \$100,000 is the benchmark.

A motion to accept staff's recommendation to award Foundation for an Independent Tomorrow's Re-Entry contract in the amount of \$700,000 in WIA Adult Formula Funds, for the purpose of administering training and employment services to the re-entry population. A portion of these funds will be used to provide post-release services to individuals who are enrolled with Nevada Department of Corrections pre-release program (NDOC). Upon approval by the WC Board, the current contract will be extended with a contract period of July 1, 2014 to June 30, 2015, was made by Bill Regenhardt and seconded by Dr. David Lee. Motion carried.

Agenda Item 8 – Discussion and Possible Action: Approve staff's recommendation to negotiate and execute a Home Office contract with the following providers to deliver Adult and Dislocated Worker employment and training services:

• Goodwill of Southern Nevada	\$850,000
• Nevada Partners, Inc. (NPI)	\$850,000
• Southern Nevada Regional Housing Authority (SNRHA)	\$850,000

Upon approval by the WC Board, the contract period will be July 1, 2014 to June 30, 2015.

Mr. Galbreth stated the recommendation for the Home Office contract is on page 14 of the agenda packet and the RFP scores in the order of merit. WC staff will be coming back to the committee next month on a different agenda with the additional Home Office recommendations. It is very important to have access points other than the One-Stop Career Center in the workforce investment area.

Hannah Brown expressed concerns regarding the award of funds, as it appears to eliminate most of the Home Office providers. No funds for FIT, Bridge Counseling Associates, GNJ Family Life Center, Latin Chamber of Commerce Community Foundation, and NHA. With no funds to these providers, some will have to close their Home Offices. With WC coming back a month later with additional recommendations, the Home Offices could be out-of-business. She further stated that with Goodwill who receives funds nationally, NPI who receives a majority of their funds from the gaming industry, and SNRHA who receive federal and state funds, there is no consideration to providers that have offices in the communities that need to be served. With the elimination of service providers, if you reduce your workload, you reduce your staff.

Mr. Galbreth reiterated that next month, staff would return with additional Home Office funds. Mr. Galbreth emphasized based on the proposals, the results are placed in order of merit.

Ms. Brown stated since WC has less funds, why is WC reducing the number of providers that would normally receive funds. She suggests that everyone receive less money, and distributed to more providers. Why did WC reduce the providers to three? Ms. DeSart responded WC received fewer funds (approximately 12% cut) from the Department of Labor, which drastically affects the amount of funds staff was able to allocate to contracts.

Dan Rose queried what the difference is with awarding now versus next month. Mr. Galbreth stated, by the time the planning session was completed, there was not sufficient time to add the additional service providers to the agenda for posting under the Open Meeting Law for posting.

Ms. Parven queried will the additional contracts be based on the same evaluation. Mr. Galbreth responded yes. Ms. Parven requested redacting the names of the evaluators and seeing their qualifications because there are ratings that appear to be inconsistent across the board. Ms. Brown concurred with Ms. Parven's comments. Maggie Arias-Petrel concurred with Ms. Brown's suggestion to award less to more providers.

Mr. Galbreth stated staff would re-review the results/providers and bring a recommendation to the Committee next month, unless the Committee would prefer an urgent meeting prior to next month. Staff can make that happen as well. He further stated he did not know the individual evaluator's on the evaluation team, but the evaluators were selected based on their knowledge, background, and experience in WIA or services like WIA.

Ms. DeSart stated WC staff has bios of the individual evaluators that can be redacted and disseminated. She further stated if staff brings forward recommendations next month that agenda will post the Thursday prior to the second Wednesday of the month. Discussion ensued.

Matt Cecil disclosed a conflict of interest. His firm represents Nevada Partners, Inc., and abstained from participating in discussion and vote on agenda items eight and nine.

Candace Young-Richey abstained from discussion and vote. Ms. Young-Richey is a member of the board at Bridge Counseling Associates.

Mr. Galbreth recommended tabling agenda item #8 with the Committee directing staff to re-review and bring back fresh recommendation.

A motion was made by Hannah Brown to table agenda item #8 and directs staff to bring back a revised recommendation to the ADW Committee, and seconded by Dr. David Lee. Motion carried.

Agenda Item 9 – Discussion and Possible Action: Approve staff's recommendation to negotiate and execute a One-Stop Career Center contract with the following providers to deliver Adult and Dislocated Worker employment and training services.

- | | |
|--|-------------|
| • Foundation for an Independent Tomorrow | \$1,050,000 |
| • Goodwill of Southern Nevada | \$1,050,000 |
| • Nevada Partners, Inc. | \$1,050,000 |
| • Southern Nevada Regional Housing Authority | \$1,050,000 |

Upon approval by the WC Board, the contract period will be July 1, 2014 to June 30, 2015.

Lynda Parven abstained from discussion and vote.

Dr. David Lee queried if this money is separate from the Home Office. Ms. Murzl responded yes.

Ms. Brown queried are there only four service providers in the One-Stop Career Center. Ms. DeSart responded yes. Ms. DeSart further stated that the number of seated partners would remain the same -- 8 partners with multiple staff, four partners seated with staff, and no reduction of services.

Ms. DeSart, for clarification stated staff submitted an RFP for the One-Stop Career Center indicating the criteria to be 2-4 providers, with WC awarding an amount not to exceed \$4,800,000. As the time drew nearer, WC

recognized a truer sense of funds to be allocated, identified the top four providers then ranked out by what the evaluators indicated bringing the recommendation before the Committee based on the scores.

Ms. Brown stated WC has opened the One-Stop Career Center, providers hired employees to sit in the seats, now we are taking the funds away and let them fire these employees. Ms. DeSart responded it is difficult working in a grant related business where the funds fluctuate with people hiring on the availability of funds, and then they have to reduce staff based on lack of funds. WC is operating on a 12% cut in order to fund contracts. Discussion ensued regarding the number of service providers and the amounts to be allocated based on a reduction of 12%.

A motion was made by Hannah Brown to table agenda item #9 and directs staff to bring back a revised recommendation to the ADW Committee, and seconded by Charles Perry. Motion carried.

Ms. DeSart queried clarification. Staff is directed to review the providers, percentages based on performance, and allocation of funds then bring back a fresh recommendation.

Agenda Item 10 – Discussion and Possible Action: Approve staff's recommendation to negotiate and execute a \$100,000 contract with Lincoln County School District to deliver an Adult and Dislocated Worker program to deliver employment and training services in Lincoln County. Upon approval by the WC Board, the contract period will be July 1, 2014 to June 30, 2015

Ms. DeSart stated the result of the rural RFP is attached on page 16 of the agenda packet. There were two responders with a recommendation for two contracts, the first of the contracts is noted in this agenda item to negotiate and execute a \$100,000 contract with Lincoln County School District to deliver an Adult and Dislocated Worker program to deliver employment and training services in Lincoln County.

A motion to accept staff's recommendation to negotiate and execute a \$100,000 contract with Lincoln County School District to deliver an Adult and Dislocated Worker program to deliver employment and training services in Lincoln County, was made by Hannah Brown and seconded by Maggie Arias-Petrel. Motion carried.

Agenda Item 11 – Discussion and Possible Action: Approve staff's recommendation to negotiate and execute a \$600,000 contract with Nye Communities Coalition to deliver an Adult and Dislocated Worker program to deliver employment and training services in Nye and Esmeralda Counties. Upon approval by the WC Board, the contract period will be July 1, 2014 to June 30, 2015.

There were two responders with a recommendation for two contracts, the second of the contracts is noted in this agenda item to negotiate and execute a \$600,000 contract with Nye Communities Coalition to deliver an Adult and Dislocated Worker program to deliver employment and training services in Nye and Esmeralda Counties.

A motion to accept staff's recommendation to negotiate and execute a \$600,000 contract with Nye Communities Coalition to deliver an Adult and Dislocated Worker program to deliver employment and training services in Nye and Esmeralda Counties, was made by Lynda Parven and seconded by Dan Rose. Motion carried.

Agenda Item 12 - Information: ADW Committee Member Comments.

Dan Rose emphasized how important it is on the public comment sessions, those who need to speak get up and speak. It promoted discussion and outcomes.

Bill Regenhardt stated the results of the evaluation scores were disappointing and with such disparity. Looking at the NHA numbers, Mr. Regenhardt looks forward to staff's recommendation.

Agenda Item 13 – Second Public Comment Session: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.

Janice Rael, Nevada Partners Inc. has provided services to 739 residents, which include 477 enrollments from the One-Stop office of the 500 residents projected to receive services this program year. Return on investment has been over \$9,235,616.00 in earned wages into the Southern Nevada economy. Provided training services to 530 job seekers, 366 out of the One-Stop office and approximately \$141,848 in supportive services (i.e., transportation assistance, work cards and tools). To date, Nevada Partners has helped 298 residents gain employment, with an average hourly wage of \$14.90.

Sharon Morales, LCCCF charged with their Home Office to serve 160 Adults & Dislocated Workers and at the One-Stop 200 Adult & Dislocated Workers. LCCCF has met and exceeded these numbers. LCCCF, in partnership with the JobConnect offices, provides trainings that are co-funded to allow LCCCF to serve more individuals in the community.

Stacy Bostwick, SNRHA expressed her thanks for consideration of the proposal process and by the Committee. The Housing Authority does extensive work to include case management style programs that are tied to federal fund housing programs. 40%-50% of the current participants are residents of government housing, not just the housing programs currently operated by SNRHA, but also other low-income affordable housing providers in the community. SNRHA serves extensively to the community around them.

Jaime Weller-LaFavor, Dignity Health-St. Rose Dominican Hospitals greatly appreciated the consideration to Nevada Hospital Association. Dignity Health is a partner in the Healthcare 20/20 program. Seventy individuals started a career, not just a job. Ms. Weller-LaFavor read into the record an email from a participant in the Healthcare 20/20 RN Graduate Residency program.

Elsie LaVon-Lewis, Salvation Army thanked the Committee for the time and attention given in making a decision for funding organizations to provide the services in the community. Ms. LaVon-Lewis thanked the Committee for consideration to become a new provider.

Arcadio Bolanos, Academy of Human Development spoke with a heavy heart after receipt of a letter to discontinue funding and partnership with Workforce Connections. Mr. Bolanos thanked staff for the support and excellent service. Mr. Bolanos expressed concern that the reports forwarded to WC were not included in the agendas.

Al Ballista, Nevada Hospital Association spoke on behalf of the four staff. Mr. Ballista relayed brief information from Mr. John Biebe, HR Director from Sunrise Hospital that ninety-four nurses have been enrolled in the simulation program, and seventy-four nurses through On-the-Job-Training.

April Guinsler, Program Director for Employment Solutions for Easter Seals NV on behalf of the providers not selected during the RFP process, thanked the Committee for listening and thanked you for their reconsideration.

Helicia Thomas, GNJ Family Life Center stated with one staff and receipt of \$400,000 and negotiated to serve 100 individuals, GNJ served 168, 129 into training, as a result 89% entered into employment successfully.

Bonita Fahy, GNJ Family Life Center spoke to the partnership with Telus (Call Center), serving clients for GNJ, clients at the One-Stop Career Center, and collaborating with Business Engagement within the One-Stop Career Center. An innovative training was developed based on the needs of Telus with a capacity of 400

participants covering soft skills, 21st century resume development, Telus' culture, basic IT, call center environment, and how to pass the companies skills test resulting in 150 employed.

Maria Flores, Bridge Counseling Associates thanked the Committee for the reconsideration and an opportunity to potentially become a funded partner.

Agenda Item 14 - Adjournment: The meeting adjourned at 10:48 a.m.

DRAFT

Agenda Item 8.

DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation to award and execute a contract with Nevada Department of Corrections in the amount of \$800,000 of WIA Adult Formula Funds for the purpose of administering pre-release training and employment services to incarcerated individuals. The contract term is October 1, 2014 through September 30, 2015.

Adult & Dislocated Worker Programs

Scope of Work

Program Year 2014

Program Name:	NDOC RE-Entry Vocational Training Program
Location:	<p>Florence McClure Women's Correctional Center (FMWCC) 4370 Smiley Road Las Vegas, NV 89115</p> <p>Jean Conservation Camp (JCC) 3 Prison Rd. Jean, NV 89019</p>
Program Type: (Please note the funding stream)	WIA Adult and Dislocated Worker Program
Accomplishments: (Briefly describe "success story")	This is a pilot program; therefore there are no success stories to note at this time.
Target Population:	150 Female Offenders who will be released from FMWCC and JCC within a six month time frame, and residing in the following Southern Nevada counties: Clark, Esmeralda, Nye, and Lincoln.
Program Description:	<p>Ex-offenders are at an extreme disadvantage in the workforce due to lack of work experience, low employment skills, mental health and substance abuse issues. Female offenders tend to face more obstacles than their male counterparts as evidenced by the fact that many female offenders are the primary care givers in the household. They are often responsible for caring for children or, taking care of an ailing family member.</p> <p>Research also shows that female offenders typically have significant mental health issues as many have been victims of physical and sexual abuse and have not received adequate treatment for those concerns. Many female offenders have a poor concept of self which leads to poor decision making and results in them coming to prison or returning to prison.</p> <p>This program is designed to address those issues. This program will serve 150 female offenders incarcerated in JCC and FMWCC. Nevada Department of Corrections (NDOC) will identify individuals who are within six months of release on either parole or discharge from NDOC custody and will be residing in the following Southern Nevada counties: Clark, Esmeralda, Nye, and Lincoln. The participants in this program will be given a career assessment to help them identify what their job and vocational skills and interest are. Based upon that assessment the offender will be placed in a vocational training program. The vocational programs being provided will be from the sectors of employment such as Logistics and Operations, Tourism, Information Technology, etc.</p> <p>The intention is to train offenders in a viable vocational capacity, with the expectation that upon release they have developed the tools necessary to obtain</p>

	<p>and maintain a sustainable living wage.</p> <p>This program recognizes that offering offenders vocational training opportunities is often not enough. Because of internal issues that plague most offenders the need for supportive services is crucial. Along with vocational training that should begin prior to an offenders release, the need for mental health and substance abuse treatment should begin while incarcerated as well.</p> <p>To accomplish this task supportive services such as substance abuse and mental health counseling will be provided pre and post release. Additionally, services such as three month rental assistance and bus passes will be provided.</p> <p>NDOC will collaborate with community organization that will provide the following;</p> <ul style="list-style-type: none"> • Case management to include initial development of IEP (Individual Employment Plan) in conjunction with NDOC staff and pre and post release follow-up services upon with the participants. • Assistance with finding employment, which may include but is not limited to: one-on-one assistance identifying job leads and submitting applications (for those with limited computer skills); job leads emailed to clients; participation in Job Club and Online Job Search Crash Course; and instruction on current job searching techniques so that clients can be encouraged to also look for work on their own. • Assistance with supportive services to include providing participants with bus passes to get to and from work as well as appointments. • Rental/Housing assistance for the program participants for a period of no more than two months. To receive this the participant must have exhausted all other community resources and has been determined that the participant is in continued compliance with IEP. • Continuing the coordination of mental health and substance abuse services, utilizing the same service provider chosen by NDOC. NDOC Mental Health and Substance Abuse staff will be members of the selection committee for choosing the appropriate Mental Health and Substance Abuse provider. • Assistance with employment or other needed documents (such as Nevada ID, Health Cards, TAM cards, work cards, etc.) • Possible additional vocational training opportunities (such as CPR, other vocational training programs, etc.) • Additional clothing related to employment (such as interview attire, uniforms needed, and equipment needed for employment). <p>To ensure a seamless transition NDOC will secure a position whose duties will include oversight of this program (both pre and post release) and coordination with the community organization. NDOC intends to ensure the participants receive the wrap around services in which this program is designed to deliver. Successfully building a program of this magnitude will ensure a safer Nevada.</p>
Unique &	This program imposes a strong emphasis on pre-release vocational training.

Exemplary Attributes:	Inmates will be assigned to these pre-release vocational training programs as a result of the detailed career assessment they complete. This program encompasses the philosophy that wrap around services should be provided recognized that it takes a collaborative effort among agencies working in their field of expertise for offenders to have a successful reintegration into our communities.
Contact Person & Information:	<p>Tanya Hill Assistant Warden of Programs, FMWCC (702) 668-7210 thill@doc.nv.gov</p> <p>Or Trinette Burton Program Officer II, FMWCC Re-Entry (702) 668-7294 tburton@doc.nv.gov</p>

Agenda Item 9.

DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation to award Foundation for an Independent Tomorrow's Re-Entry contract in the amount of \$700,000 of WIA Adult Formula Funds for the purpose of administering training and employment services to the re-entry population. A portion of these funds will be used to provide post-release services to individuals who are enrolled with Nevada Department of Correction's pre-release program. The contract term is July 1, 2014 through June 30, 2015.



Adult & Dislocated Worker

Scope of Work

Program Year 2014

Program Name:	FIT Re-Entry Initiative
Location:	1931 Stella Lake Drive Las Vegas, NV 89106
Program Type: (Please note the funding stream)	Re-Entry Adult
Accomplishments: (Briefly describe "success story")	<p>For the past 15 years, FIT has been providing employment and training services to ex-offenders, however, Program Year 2012 marked the establishment of a grant designed exclusively to serve that specific population.</p> <p>Contracted to enroll 150 new participants, as of this writing we are well on track to not only meet but exceed our contracted target. We are further on course to exceed all of the WIA Common Measures that are currently applicable.</p> <p>More than any numbers or statistics however, the success of our program is exemplified by the stories of clients like Lisa.</p> <p>Lisa came to FIT after having spent six years in prison. Unable to find work, Lisa and her daughter had been living off of social security income, and when that ran out, found themselves bouncing from homeless shelter to homeless shelter. Lisa was desperate for work of any kind but she did not even know how to begin job searching after such a long period of unemployment. Lisa came to FIT seeking whatever help could be offered to her. Lisa was set up with a resume, a case worker, and computer classes to introduce her to the online application process. With the assistance she received from FIT, Lisa was quickly able to secure part time employment, and with the continued support of her case manager, secured permanent, full-time employment as the general manager of a highly popular local restaurant.</p> <p>John likewise came to FIT after having spent a number of years in and out of prison as a result of his struggle with drug addiction. In the winter of 2013, John was living off of his son and daughter-in-law, wholly dependent upon them for his every need and expense.</p>



	<p>Desperate to stand on his own two feet and give back to his family, John worked with his case manager to obtain a letter of intent from one of his old employers. John was given training to re-obtain his CDL license, as well as the clothing and tools essential for his work. Shortly thereafter John became employed, and today has achieved his goal of not only supporting himself but paying back his family for all their assistance.</p> <p>Unlike John, Steven came to FIT unable to return to his old field as a result of the nature of his offense. Having worked in banking for most of his life, Steven was at a loss as to how he could find any other kind of employment. After many sessions with his case worker, Steven decided to pursue culinary training, and has since become a certified chef. In addition to this training, FIT has been able to help Steven become truly work-ready, providing him with uniforms, nonskid shoes, a knife set, and other tools required by employers. Since then, Steven has received multiple offers of employment from major restaurants both on and off the Las Vegas strip, and Steven is looking forward to making his pick soon.</p>
Target Population:	<p>Ex-Offenders whose criminal convictions are a significant barrier to their re-entry to the workforce or employment at a self-sustaining wage.</p>
Program Description:	<p>Participation in FIT's Re-Entry program begins with an orientation and assessment with the goals of (a) identifying the nature of the individual's convictions and how these may impact the job search, (b) recognizing and addressing any other potential barriers to employment beyond the criminal record, and (c) determining the participant's already-existing skills, as well as areas in which they may be skill-deficient.</p> <p>Based on the results of the assessment, an Individualized Employment Plan (IEP) is developed and the participant is placed into an appropriate track.</p> <p>The first track focuses on immediate skill development and vocational training, intended to serve individuals who already possess many or all of the basic attributes needed to find a job and now need only to learn a viable skill they can market to employers. In many cases, the individual in this track will have been out of prison for a significant period of time and may have secured employment since his or her release.</p> <p>The second track is centered on employment readiness skills and remedial coursework in such areas as computer use and basic reading and math skills. The centerpiece of this track is our 4-week</p>



"Stages of Employment" Job Readiness course. Stages of Employment teaches strategies for addressing a criminal background during the job search and interview processes, as well as empowerment and coping skills designed to reduce recidivism. Elements of this track – the development of job searching skills, in particular – are offered to individuals in Track 1, as well.

Regardless of the track an individual starts in, the ultimate goal is for each participant to identify a career path that is appropriate to them based upon their interests, workplace values, aptitude, and limitations that may arise from the specific offense they have been convicted of. Once this is accomplished, they progress into either Occupational Skills Training or preferably, an On-the-Job Training (OJT) opportunity.

Once the individual completes training (assuming they have not already been hired through OJT), they are provided with intensive job search assistance. This includes invitations to quarterly events in which employers who have indicated both having open positions and a willingness to hire from the re-entry population gather at the FIT office to collect applications/resumes and conduct interviews.

After a job has been obtained, FIT follows up with the individual for a period of one year in order to provide whatever retention services are needed to keep them employed. Depending on the type of job that is initially found, as well as the participant's ultimate career goals, at this stage discussions may also begin regarding assisting the client in securing an even better position or employment.

During Program Year 2013, we found success with implementing our new "Warehouse Worker" career track by combining the Certified Logistics Technician (CLT) credential, offered through the non-profit Manufacturing Skill Standards Council (MSSC), with other nationally recognized industry credentials such as forklift, scissor lift and OSHA certifications.

We are the first entity in Nevada to offer this credential combination, and as more local employers become aware of the value of hiring a well-trained workforce with the nationally recognized CLT certification, we anticipate an increase in positive outcomes with higher wages.



	<p>In addition, we recently developed a new partnership with Nevada Department of Correction (NDOC) in order to offer services during the pre and post release phases of incarceration. In order to better serve this population, FIT's "Re-Entry Initiative" program will be the community partner for NDOC's pilot pre-release programs, and will provide such services as:</p> <ul style="list-style-type: none">• Case management to include initial development of IEP's in conjunction with NDOC staff and follow-up services upon release.• Instruction, no more than 6 weeks prior to release, or as needed after release including job readiness/resume/interview prep.• Job search assistance, which may include (but is not limited to): one-on-one assistance in identifying job leads and submitting applications (for those with limited computer skills); job leads emailed to clients; participation in Job Club and Online Job Search Crash Course; and instruction on current job searching techniques so that clients can be encouraged to also look for work on their own.• Assistance with supportive services to include providing participants with transportation assistance to get to and from work, as well as scheduled appointments.• Rental/Housing assistance for the program participants, once all other community resources have been exhausted and it has been determined that the participant is in continued compliance with IEP.• Continuing the coordination of mental health and substance abuse services.• Assistance with additional letter of intent to hire employment prerequisites. (Such as: Health Cards, TAM cards, work cards, tools etc.)• Assistance with additional clothing relating to employment (Such as: interview attire or uniforms.)
Unique & Exemplary Attributes:	<p>We feel that there are five (5) areas in particular that are strengths of FIT's Re-Entry Initiative:</p> <ol style="list-style-type: none">1) IEPs are truly developed on a case-by-case basis, and there are no "cookie cutter" plans. The term "ex-offender", as is the case with any group label, encompasses a broad array of individuals with strengths, weaknesses, goals, and life circumstances specific and unique to them. Our mission is to serve all types of ex-offenders, from the individual just released from incarceration, to the person who has been out for several years but is still struggling with employment-related issues.



- 2) FIT has developed an evidence-based program able to holistically address participant's strengths and barriers to employment, leading to higher levels of employment. The cornerstone of our program is our 4-week "Stages of Employment" Job Readiness course, which allows participants to learn not only the soft-skills that employers tell us they are looking for, but also new skills that address areas such as: motivation, potential employment ambivalence, and valuable pro-social behaviors. FIT's job readiness course is like no other, as it has been developed in-house to address the needs and issues participants have voiced to us. Based on these needs, FIT has also created daily workshops to address the development of skills such as: on-line job searching, resume writing, and advanced interviewing techniques. All courses utilize up-to-date evidence-based approaches and have yielded great success.
- 3) Our goal is to concentrate our efforts almost exclusively on services related to finding employment. Individuals not quite ready to actively look for a job will of course not be turned away, but they may be asked to work with a community partner to address certain barriers before being allowed to participate in the program in full. Through the development of strong community partnerships, FIT is able to work with agencies to provide substance abuse counseling, housing, and other basic services to our participants.
- 4) We are willing and able to do anything within our power, and use all potential tools or resources at our disposal, to help the individual not only find a job but become a successful member of the workforce. These services include the purchasing of bonds to provide assurance to an employer or networking with community partners to provide tattoo removal.
- 5) We employ a staff that is empathetic and non-judgmental, yet still able to set appropriate boundaries. Participants are informed that whatever effort they put into the program will be matched by each and every member of the FIT staff. We believe that it is vital to create an environment where the participants do not feel as though they are still being punished for past deeds, but rather are in a place where they may seek whatever assistance and support they need.



Contact Person & Information:

Jennifer Casey, LSW
Program Director
(702) 367-4348, Ext. 236
jenniferc@lasvegasfit.org

Agenda Item 10. DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a \$100,000 contract with Lincoln County School District to deliver WIA Adult & Dislocated Worker Program Employment and Training Services in Lincoln County. The contract term is July 1, 2014 through June 30, 2015.

2014 Rurals ADW RFP Scores

	RFP	Eval - 117	Eval -118	Eval -119	Eval -66	Eval - 88	Eval - 33	Total Sum	Average
1	NYECC	100	100	98	90	85.5	82	555.5	92.58
2	Lincoln County	98	70	84	73	88.5	74	487.5	81.25

Agenda Item 11. DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a \$600,000 contract with Nye Communities Coalition to deliver WIA Adult & Dislocated Worker Program Employment and Training Services in Nye and Esmeralda Counties. The contract term is July 1, 2014 through June 30, 2015.

2014 Rurals ADW RFP Scores

	RFP	Eval - 117	Eval -118	Eval -119	Eval -66	Eval - 88	Eval - 33	Total Sum	Average
1	NYECC	100	100	98	90	85.5	82	555.5	92.58
2	Lincoln County	98	70	84	73	88.5	74	487.5	81.25

Agenda Item 12. DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a Home Office contract with the following providers to deliver Adult & Dislocated Worker employment and training services in an amount not to exceed:

Provider (in alphabetical order)	Amount Recommended
Bridge Counseling Associates	\$515,000
Foundation for an Independent Tomorrow	\$515,000
GNJ Family Life Center	\$515,000
Goodwill of Southern Nevada	\$535,000
Latin Chamber of Commerce Community Foundation	\$515,000
Nevada Hospital Association	\$515,000
Nevada Partners, Inc.	\$535,000
Salvation Army	\$250,000
Southern Nevada Regional Housing Authority	\$535,000

The contract term is July 1, 2014 through June 30, 2015

2014 HOME OFFICE RFP Scores

	RFP	Eval - 114	Eval -115	Eval -116	Eval -33	Eval - 44	Total Sum	Average
1	GOODWILL	94	94	94	87	97	466	93.20
2	SNRHA	92	87	90	88	94	451	90.20
3	NPI	94.5	93	91	81	88	447.5	89.50
4	FIT	92	90	77	83	91	433	86.60
5	Salv. Army	80	87	91	80	92	430	86.00
6	LCCCF	85.5	75	83	78	83	404.5	80.90
7	GNJ	88.5	91	69	73	81	402.5	80.50
8	BCA	79	75	72	81	88	395	79.00
9	NHA	62.5	72	78	76	86	374.5	74.90
10	Comm. Svcs.	57.5	70	66	40	65	298.5	59.70
11	Easter Seals	66	45	41	41	60	253	50.60

[REDACTED] MSW, Director of Grants & Program Support: [REDACTED] holds a Bachelor of Arts in Cognitive Sciences (Psychology) from UC Irvine, and a Masters of Social Work (MSW) with an emphasis in Industrial/Organizational Social Work from the University of Southern California. [REDACTED] has over 10 years' experience in the nonprofit and social services fields, having worked directly with a variety of client populations. [REDACTED] direct services experience includes facilitating parenting education courses, court-mandated divorce education programs, cognitive-behavior therapy, and teen dating violence prevention programs, along with extensive program development and evaluation experience. [REDACTED] experience with grants and resource development is varied and has benefitted a wide array of organizations. With Orange County United Way [REDACTED], [REDACTED] supported fundraising efforts in corporate employee giving campaigns and major gifts development, along with monitoring funded programs and directing the employee giving campaigns at funded partner agencies. As the [REDACTED] for the Orange County Child Abuse Prevention Center, [REDACTED], [REDACTED] raised \$1.32 million in grant funding from a variety of funding sources. With Saddleback College [REDACTED] [REDACTED], [REDACTED] was responsible for identifying, planning, and submitting for grant opportunities in conjunction with faculty and staff members; along with administering and monitoring implementation of funded projects. At Saddleback, [REDACTED] won multiple grants from state and local funding sources totaling \$3.43 million. [REDACTED]
[REDACTED] [REDACTED] [REDACTED], [REDACTED]
[REDACTED]

[REDACTED] and [REDACTED] Workforce Investment Act (WIA) programming. [REDACTED] joined [REDACTED] [REDACTED] Grants and Program Support [REDACTED], and oversees all aspects of the agency's grant fundraising efforts, having raised over \$7.25 million to date.

My professional experience consists of over 15 years of progressive management experience in the human services industry. Skills acquired during this period include: project development; grant writing; budget management; community relations development; policy and procedure development; recruitment of personnel; and, program monitoring and compliance. I possess a Master's degree in Public Administration and a Bachelor's degree in Psychology.

██████████ is the ██████████ assigned to the Las Vegas, Nevada Area Office. ██████████ joined USDA, Rural Development in August 2002. ██████████ has been with the agency a total of 12 years. ██████████ was hired into RD Georgia, and after serving six years, ██████████ then joined RD Nevada in September ██████████. ██████████ tenure with Rural Development has been designated as a ██████████ in the Single Family Housing program and ██████████ has become well versed in both the Guaranteed and Direct 502 programs as well as the 504 Loan/Grant program.

[REDACTED]
[REDACTED]

[REDACTED] joined the [REDACTED] as a [REDACTED] Development Department covering [REDACTED]. In this role [REDACTED] partners with financial institutions, community-based organizations and government agencies to address pressing community development needs impacting low-income neighborhoods and households. This outcome is achieved by providing technical assistance and training on successful initiatives and programs which include affordable housing, healthy communities, asset building, small business development and access to financial services.

[REDACTED] has an extensive background in community development in the private and public sectors. Prior to joining the [REDACTED], [REDACTED] was the [REDACTED] of community development for United Way of Southern Nevada where [REDACTED] directed and managed the community impact team in developing strategies to address local issues in the areas of education, financial stability and health. [REDACTED] has many years of banking experience working as a Community Reinvestment Officer for both small and large financial institutions in Nevada. [REDACTED] earned [REDACTED] Bachelor's degree in Administration from California State University, San Bernardino.

██████████ ██████████, USDA Rural Development Agency.

██████████ is an eight year veteran of USDA's Rural Development Agency here in Nevada. ██████████ started with the agency as a ██████████ in the Elko, Nevada field office. ██████████ has worked for the agency as a Rural Development ██████████, a Housing ██████████, an Area ██████████ and has been the Area ██████████ in Las Vegas ██████████. ██████████ job takes ██████████ throughout rural Nevada working with Single Family Housing, Multi-Family Housing and Business and Community Development.

Biography

██████████

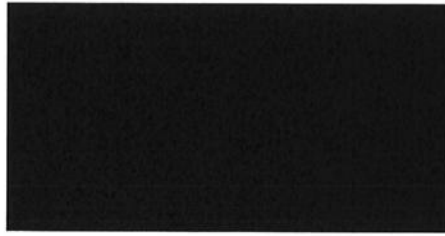
██████████, originally from Boise, Idaho, received an undergraduate degree in Nutritional Sciences from the University of Nevada, Reno and a Master Degree in Public Health at University of Nevada Las Vegas. Since living in Las Vegas ██████████, ██████████ has worked in the non-profit arena.

██████████ has planned, developed and implemented numerous health and wellness programs for youth, young adults and adults. However, ██████████ favorite, and most well received, programs are Successful Futures and Becoming A Responsible Teen (BART). Successful Futures was a WIA funded program created to provide job experience and training to disadvantaged and at-risk young adults. BART is a comprehensive sex education program for teens, however ██████████ has assisted in modifying the curricula to teach sexual health to tweens, young adults and adults in various community settings.

██████████ is a passionate and dedicated youth advocate. In her spare time, ██████████ volunteers at local faith based organizations, community centers and other youth programs to provide education and be a positive role model. ██████████ also mentors youth and young adults by providing education, skill building, and being a positive source of encouragement.

██████████ Nevada State College in September 2011 as ██████████
██████████, including ██████████
██████████ and other members of the community. ██████████ also oversees personnel and campus budgets.

██████████ twelve-year career in ██████████ progressed through
positions of increasing responsibility and scope. ██████████ served as a Communication and Events
Specialist, Finance and Business Operations Specialist and Interim Presidential Assistant at the
Office of the President at Ohio University. While at Ohio University, ██████████ also completed a
Master of Business Administration and Bachelor of Organizational Communication



April 2, 2014

In anticipation of being accepted as an evaluator for the Adult and Dislocated Worker Proposals for PY 2014-2015, please see the information below.

Education: Bachelor of Arts - Southern Utah University

Work Experience: Commercial Property Management/Real Estate for 21 years.
Licensed Real Estate Agent for 18 years.

In the course of my profession I have responded to two (2) RFP's from the Veteran's Administration for office space at 4800 Alpine Place. The process included providing all required information and documentation to execute a Lease including contract language and fiscal projections.


As a regular part of my job, I request proposals from vendors. I have supervised many projects for the properties in my portfolio including a fire restoration of over 3 million dollars and a face-lift of over \$500,000.00. These oversight duties required creating a scope of work and carefully evaluating each proposal submitted. Once jobs were awarded, it was my responsibility to track the budget and expenditures as well as ensure the intent of the project was fulfilled.

The majority of my career was with one company where I supervised a staff of 4 and was responsible for the day to day operations of the company itself as well as the management of my portfolio.

I am pleased to be considered as an evaluator during this cycle of proposals. Please let me know if you have any questions or need further information.

Sincerely,






In anticipation of being accepted as an evaluator for the Adult and Dislocated Worker Proposals for PY 2014-2015, please see my qualifications below:

Education: Bachelor of Arts, Accounting – Gustavus Adolphus College

Work Experience: Current: Director of Property Management & Accounting



Prior: Director of Accounting & Finance in
Commercial Real Estate – 15 years

Throughout my career, I have been responsible for preparation and analysis of project & company budgets, cash flows, and full financial statements for multiple projects & entities. I have implemented internal controls, policies and procedures for accounting & finance and human resources departments as well as company wide policies. I have also worked with owners, shareholders, and boards. I have supervised several people at each company I have worked at.

I hope this experience is what you are looking for in someone to evaluate the proposals.

Please let me know if you have any questions or need any other information.



Workforce Connections - PY2014 RFP Awards

WIA PY2014 One-Stop RFP Awards		Scenario - May 15, 2014					
Provider	# of Seats *	ADW Budget	Center Budget **	NEG Funds	TOTAL	\$ PER	
Goodwill of Southern Nevada	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
Nevada Partners, Inc	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
So. NV Regional Housing Authority	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
Foundation for an Independent Tomorrow	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
GNJ Family Life Center	1	\$ 410,000	\$ 40,000	\$ 100,000	\$ 550,000	5,500	
UNLV					\$ -		
LCCCCF	1	\$ 410,000	\$ 40,000	\$ 100,000	\$ 550,000	5,500	
Total	14	\$ 3,860,000	\$ 240,000	\$ 400,000	\$ 4,500,000		
WIA PY2014 Home Office RFP Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
Goodwill of Southern Nevada	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
So. NV Regional Housing Authority	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
Nevada Partners, Inc	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
Foundation for an Independent Tomorrow	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Salvation Army	62	\$ 250,000			\$ 250,000	4,032	
Latin Chamber Foundation	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
GNJ Family Life Center	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Bridge Counseling Associates	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Nevada Hospital Association	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Total		\$ 3,605,000	\$ -	\$ 825,000	\$ 4,430,000		
WIA PY2014 Rural RFP and Other Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
Lincoln County School District - Rural		\$ 100,000			\$ 100,000		
Nye Communities Coalition - Rural		\$ 600,000			\$ 600,000		
Laughlin		\$ 100,000			\$ 100,000		
Department of Corrections (Pre-Release)		\$ 800,000			\$ 800,000		
Total		\$ 1,600,000	\$ -	\$ -	\$ 1,600,000		
WIA PY2014 Higher Education Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
CSN Apprenticeship Program	120	\$ 204,000			\$ 204,000	1,700	
UNLV	80	\$ 80,000	\$ 20,000		\$ 100,000	1,250	
Total		\$ 284,000	\$ 20,000	\$ -	\$ 304,000		
Total Adult/Dislocated Worker/NEG		\$ 9,349,000	\$ 260,000	\$ 1,225,000	\$ 10,834,000		

Note: * The number of seats and clients are estimates only and will be finalized during contract negotiations.

** The actual Center Budget amount will be finalized when the number of seats is negotiated. Each One-Stop seat is estimated at \$20,000 per year.

Agenda Item 13. DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee recommendation for staff to negotiate and execute a One-Stop Career Center contract with the following providers to deliver Adult & Dislocated Worker employment and training services in an amount not to exceed:

Provider (in alphabetical order)	Amount Recommended
Foundation for an Independent Tomorrow	\$850,000
GNJ Family Life Center	\$550,000
Goodwill of Southern Nevada	\$850,000
Latin Chamber of Commerce Community Foundation	\$550,000
Nevada Partners, Inc.	\$850,000
Southern Nevada Regional Housing Authority	\$850,000

The contract term is July 1, 2014 through June 30, 2015

2014 OSCC ADULT RFP Scores

	RFP	Eval - 111	Eval -112	Eval -113	Eval -22	Eval - 44	Total Sum	Average
1	GOODWILL	85.5	84	91	85	96	441.5	88.30
2	NPI	80	82	86	75	87	410	82.00
3	SNRHA	76.5	73	73	83	93	398.5	79.70
4	FIT	78	73	73	82	92	398	79.60
5	GNJ	72	75	82	75	82	386	77.20
6	UNLV	67.5	83	75	75	71	371.5	74.30
7	LCCCF	66	64	66	75	84	355	71.00

Workforce Connections - PY2014 RFP Awards

WIA PY2014 One-Stop RFP Awards		Scenario - May 15, 2014					
Provider	# of Seats *	ADW Budget	Center Budget **	NEG Funds	TOTAL	\$ PER	
Goodwill of Southern Nevada	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
Nevada Partners, Inc	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
So. NV Regional Housing Authority	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
Foundation for an Independent Tomorrow	3	\$ 760,000	\$ 40,000	\$ 50,000	\$ 850,000	2,833	
GNJ Family Life Center	1	\$ 410,000	\$ 40,000	\$ 100,000	\$ 550,000	5,500	
UNLV					\$ -		
LCCCCF	1	\$ 410,000	\$ 40,000	\$ 100,000	\$ 550,000	5,500	
Total	14	\$ 3,860,000	\$ 240,000	\$ 400,000	\$ 4,500,000		
WIA PY2014 Home Office RFP Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
Goodwill of Southern Nevada	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
So. NV Regional Housing Authority	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
Nevada Partners, Inc	150	\$ 460,000		\$ 75,000	\$ 535,000	3,567	
Foundation for an Independent Tomorrow	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Salvation Army	62	\$ 250,000			\$ 250,000	4,032	
Latin Chamber Foundation	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
GNJ Family Life Center	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Bridge Counseling Associates	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Nevada Hospital Association	150	\$ 395,000		\$ 120,000	\$ 515,000	3,433	
Total		\$ 3,605,000	\$ -	\$ 825,000	\$ 4,430,000		
WIA PY2014 Rural RFP and Other Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
Lincoln County School District - Rural		\$ 100,000			\$ 100,000		
Nye Communities Coalition - Rural		\$ 600,000			\$ 600,000		
Laughlin		\$ 100,000			\$ 100,000		
Department of Corrections (Pre-Release)		\$ 800,000			\$ 800,000		
Total		\$ 1,600,000	\$ -	\$ -	\$ 1,600,000		
WIA PY2014 Higher Education Awards		Scenario - May 15, 2014					
Provider	# of Clients *	ADW Budget	Center Budget	NEG Funds	TOTAL	\$ PER	
CSN Apprenticeship Program	120	\$ 204,000			\$ 204,000	1,700	
UNLV	80	\$ 80,000	\$ 20,000		\$ 100,000	1,250	
Total		\$ 284,000	\$ 20,000	\$ -	\$ 304,000		
Total Adult/Dislocated Worker/NEG		\$ 9,349,000	\$ 260,000	\$ 1,225,000	\$ 10,834,000		

Note: * The number of seats and clients are estimates only and will be finalized during contract negotiations.

** The actual Center Budget amount will be finalized when the number of seats is negotiated. Each One-Stop seat is estimated at \$20,000 per year.

Agenda Item 14. INFORMATION:

Youth Council Meeting Minutes of May 14, 2014 (draft)

**WORKFORCE CONNECTIONS
YOUTH COUNCIL
MINUTES**

**May 14, 2014
11:00 a.m.**

*Workforce Connections
6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room
Las Vegas, NV 89146*

Members Present

Sonja Holloway	Stavan Corbett	Dan Rose	Mujahid Ramadan
Tommy Rowe	Vida Chan Lin (phone)	Willie J. Fields	

Members Absent

Debbie Tomasetti	Lt. Jack Owen	Rudee Bagsby
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Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter	Jim Kostecki
Ricardo Villalobos	Carol Turner	Clentine January	Shawonda Nance
Brett Miller	Shawonda Nance	Denise Stickney	

Others Present

Dr. Tiffany Tyler, Nevada Partners	Sharon Morales, LCCCF
Jeramey Pickett, Nevada Partners, Inc.	Ron Hilke, DETR
Helicia Thomas, GNJ Family Life Center	Stacy Smith, Nye Communities Coalition
Nield Montgomery, The Learning Center	Linda Montgomery, The Learning Center
Stacey Bostwick, SNRHA	Denise Gee, HELP of Southern Nevada
Donna Bensing, New Horizons CLC	Darby Porter, Lincoln County
Kristi Siegmund, Goodwill of Southern Nevada	

It should be noted that all attendees may not be listed above.

1. Call to order, confirmation of posting and roll call

The meeting was called to order at 11:05 a.m. by Chair Holloway. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda as presented by Tommy Rowe and seconded by Willie J. Fields. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council Meeting Minutes of February 12, 2014

A motion was made to approve the Youth Council Meeting Minutes of February 12, 2014 as presented by Tommy Rowe and seconded by Stavan Corbett. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Southern Nevada Regional Housing Authority PY2012 contract to award an additional amount not to exceed \$50,000

Ricardo Villalobos, Youth Director provided background. This funding award will serve 25 additional clients for a total number served of 75 Out-of-School youth and 100 In-School youth. The target population is low-income youth residents of SNRHA's publicly assisted housing programs as well as youth transitioning out of Spring Mountain Youth Camp and Red Rock Academy at Summer View Correctional Center. The YES program will provide occupational skills training to 17 year olds who are incarcerated, while they earn their GED and/or high school diploma. The program dates are May 1, 2013 through September 30, 2014. The program summary is provided on page 11 of the agenda packet.

A motion was made to amend Southern Nevada Regional Housing Authority PY2012 contract to award an additional amount not to exceed \$50,000 by Willie J. Fields and seconded by Tommy Rowe. Motion carried.

6. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award Lincoln County School District PY2014 contract in an amount not to exceed \$140,000

Mr. Villalobos provided background. This funding award will serve 31 In-School and Out-of School youth in Lincoln County. The program dates are October 1, 2014 through September 30, 2015. This funding recommendation is a result of an RFP process. The program summary is provided on page 13 of the agenda packet.

A motion was made to approve staff's recommendation to award Lincoln County School District PY2014 contract in an amount not to exceed \$140,000 by Tommy Rowe and seconded by Stavan Corbett. Motion carried.

7. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award Nye Communities Coalition PY2014 contract in an amount not to exceed \$310,000

Mr. Villalobos provided background. This funding award will serve 90 In-School and Out-of-School youth in Nye and Esmeralda Counties. The program dates are October 1, 2014 through September 30, 2015. This funding recommendation is a result of an RFP process. The program summary is provided on page 15 of the agenda packet.

A motion was made to approve staff's recommendation to award Nye Communities Coalition PY2014 contract in an amount not to exceed \$310,000 by Stavan Corbett and seconded by Willie J. Fields. Motion carried.

8. INFORMATION: Jobs for America's Graduates (JAG) Program Update

Mr. Villalobos provided background. A letter from Cloyd Phillips, Executive Director of Community Services Agency (CSA) explaining the compliance issues that resulted in the decision to cease implementation of the JAG program is provided on page 17 of the agenda packet. Mr. Villalobos reported these funds were earmarked specifically to enroll WIA eligible youth. The JAG program will continue to exist to serve non-WIA eligible youth with other funding sources. Ardell Galbreth, Executive Director reported that CSA has already returned the funds to Workforce Connections, which will be allocated to other youth projects. Discussion ensued.

9. INFORMATION: GAI 2014 Summer School Enrollment Report

Mr. Villalobos presented the GAI Summer School Enrollment report provided on page 19 of the agenda packet. The report shows the number of enrollments in the program, summer school and youth graduating on time by service provider (HELP of Southern Nevada and Nevada Partners, Inc.) for each of the GAI high schools. The total amount of WIA youth enrolled in the program is 739, of which 123 youth enrolled in summer school, resulting in a total of 616 youth graduating on time, for an overall 83% graduation rate. Mr. Villalobos commended HELP and NPI for an outstanding job.

Mujahid Ramadan asked the Youth Council to explore a policy change that will allow WIA service providers to outreach to out-of-school youth who are on the gang list as there are few existing services available to this population. Mr. Ramadan recommended that Metro's gang force provide a presentation to the Youth Council regarding their methods of addressing this issue. Chair Holloway concurred. Mr. Villalobos stated that there are youth providers contracted to serve specifically out-of-school youth and referred to GNJ Family Life Center, HELP of Southern Nevada and Latin Chamber of Commerce, who is currently looking to immediately enroll more out-of-school youth. Discussion ensued.

Dan Rose suggested staff contact Channel 8 News Now regarding its What's Cool at School segment to highlight the success of the GAI program to the community.

10. INFORMATION: Awards & Expenditures Report ~ Jim Kostecki

Jim Kostecki, Finance Manager presented the Awards & Expenditures report through March invoices provided on page 21 of the agenda packet. Contracts should be at approximately 50% spent. Mr. Kostecki noted that after all contracts end on September 30th, the new policy to close out contracts annually will be implemented. The report reflects no pink papers and/or high risk status issued.

11. INFORMATION: Youth Funding Plan ~ Carol Turner

Carol Turner, Financial Consultant presented the Youth Funding Plan PY13 & PY14 Projections provided on page 23 and 24 respectively. Ms. Turner reported that PY14 projections reflect an approximate 4% decrease in the budget. The PY13 estimated carry forward is \$4M, all obligated with an estimated expenditure date of October 2014. Funds are set aside for In-School contracts (\$1,650,000) and Out-of-School contracts (\$1,600,000). Approximately \$600,000 is available, on top of the plan for existing contracts that is available for all youth funded partners. Recaptured JAG funds (\$350,000) will be rolled over to the next program year for future pending projects.

Ms. Turner will provide Mr. Ramadan at the next meeting, a summary of how Workforce Connections is funded from the feds to the State to provide more detail regarding the criteria affecting the State's youth funding allotment.

12. INFORMATION: WIA Youth Client Demographics Report

The WIA Youth Client Demographics report is provided on page 26 and 27 of the agenda packet.

13. INFORMATION: Nevada Partners Inc. Presentation

Nevada Partner representatives, Jeramey Pickett, Director of Youth Programs and Dr. Tiffany Tyler, Executive Director, provided a joint presentation regarding the Positive Youth Impact Program. A copy of the PowerPoint was provided to the Youth Council and public. Discussion ensued.

Stavan Corbett commended Dr. Tyler for successfully building the Positive Youth Impact Program into an empire over the past decade.

Dan Rose reported that the Sheet Metal Apprenticeship is interviewing 40 applicants, who have passed the test to fill 40 spots in the apprenticeship program. Mr. Rose further stated that he would like to see more high school students and WIA participants enter the apprenticeship program. Mr. Pickett concurred and stated that he would like Mr. Rose to come out to Nevada Partners to provide information to participants regarding the apprenticeship program.

14. INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos

Ricardo Villalobos provided a brief update:

- New Youth Council members: Rudee Bagsby, Lowe's Companies (May 2014) and Jack Martin, Department of Juvenile Justices Services (June 2014)
- WC did not win the Youth Career Connect grant award of \$7M
 - 210 proposals were submitted, of which 24 were awarded funds, but no awards went to a Local Workforce Investment Board

- Requested evaluative feedback regarding WC's proposal
- YouthBuild Las Vegas participant selected to serve on the YouthBuild USA National Leadership Council
- Workforce Development Academy youth certificate program to launch in 2014

Stavan Corbett inquired regarding youth representation on the Youth Council; Mr. Villalobos replied that staff is pursuing possible youth candidates.

15. SECOND PUBLIC COMMENT SESSION

Helicia Thomas, Chief Operating Officer, GNJ Family Life Center thanked Ricardo Villalobos and Youth staff for providing outstanding leadership to GNJ, specifically for sharing a resource from the Clark County School District to help GNJ develop a best practices curriculum.

16. INFORMATION: Youth Council Member Comments

None

17. ACTION: Adjournment

A motion was made to adjourn the meeting at 12:25 p.m. by Mujahid Ramadan and seconded by Dan Rose. Motion carried.

Agenda Item 15. DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to amend Southern Nevada Regional Housing Authority PY2012 contract to award an additional amount not to exceed \$50,000

**Youth Council
May 14, 2014**

Agenda Item #5

Program Year:	PY2012
Program/Agency Name:	Southern NV Regional Housing Authority – YES Program
Location:	34 N. 11 th Street, Las Vegas, NV 89101
Program Type: <i>(Please note the funding stream)</i>	WIA Youth Formula
Program Dates:	5/1/13 – 9/30/14
Former Amount Awarded:	\$400,000
Additional Amount Recommended:	\$50,000
Total Amount:	\$450,000
Former # to Serve:	150
Additional # to Serve:	25
Total # to Serve:	175 (75 OSY & 100 ISY)
Target Population:	Low-income youth residents of SNRHA publicly assisted housing programs and youth transitioning out of Spring Mountain Youth Camp & Red Rock Academy at Summit View Correctional.
Performance Measures:	Placement in Education/Employment: 65.0 % Attainment of Degree/Certificate: 57.5 % Literacy/Numeracy Gains: 43.0 %
Contact Person & Info.:	Stacey Bostwick, Acting Resident Program Coordinator SNRHA PO Box 1897 Las Vegas, NV 89125 sbostwick@snvrha.org 702-922-7204 Tracey Torrence, Director of Supportive Services SNRHA PO Box 1897 Las Vegas, NV 89125 sbostwick@snvrha.org 702-477-3191

Agenda Item 16. DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to award Lincoln County
School District PY2014 contract in an amount not to exceed \$140,000



Program Year:	PY2014
Program/Agency Name:	Lincoln County Workforce Program
Location:	P.O. Box 728 Caliente NV 89008-0728
Program Type: <i>(Please note the funding stream)</i>	WIA Youth
Program Dates:	10/1/14 – 9/30/15
Amount Awarded:	\$140,000
# to Serve:	31
Target Population:	In-School & Out-of-School Youth in Lincoln County
Program Description:	<p>The project will identify gaps in education and career advancement for eligible youth, create exposure to career opportunities and provide urban life skill training. Out of school youth will be aligned for placement in employment, further training or post-secondary education to obtain a degree, certificate or diploma according to their career plan developed through the program. Out of school youth will be approached through adult and alternative education, juvenile parole, family social support agencies and local networks. To identify their education capabilities and weaknesses they will be pre and post tested for Lit/Num levels. Youth in school will dominantly be seniors. Each youth will establish a career plan including the education required and implement the plan, have individual career alignment, participate in virtual career tours online, and receive needed education counseling. Youth in groups may participate in career days out of the county, job shadowing, leadership activities in community events, and technology education so they can gain an understanding of a career that is interesting and viable for them. Youth will learn about resume development and interviewing, customer service to increase their chances of obtaining employment. Assistance in finding financial aid programs will be provided to increase the feasibility of post-secondary education. Education advancement to achieve higher Lit/Num levels will be attained through addressing visual discrimination processing problems, tutoring, and adult and alternative education classes. Life skills for urban living will become blended into teaching curriculum so that these rural youth can thrive in new environments for further education and jobs.</p>
Contact Person & Info.:	<p>Holly Gatzke, Ph.D. Phone: 775-726-3109 ext 106 Email: gatzkeh@unce.unr.edu</p>

Agenda Item 17. DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to award NyE
Communities Coalition PY2014 contract in an amount not to exceed
\$310,000



Program Year:	PY2014
Program/Agency Name:	NyE Communities Coalition
Location:	Pahrump – limited services at Tonopah 1020 East Wilson Road Pahrump NV 89048
Program Type: <i>(Please note the funding stream)</i>	WIA Youth
Program Dates:	10/1/14 – 9/30/15
Amount Awarded:	\$310,000
# to Serve:	90
Target Population:	In-School & Out-of-School Youth in Nye & Esmeralda Counties
Program Description:	<p>Youth participants will participate in the following program activities and elements:</p> <ul style="list-style-type: none">• Objective assessment of academic levels, skill levels, and service needs along with of basic skills, occupational skills, prior work experience, employability, interests, aptitudes, supportive service needs, and developmental needs.• Development of an Individual Service Strategy for each participant that identifies an employment goal, achievement, objectives, and services using the information obtained in the assessment.• Assistance as appropriate with postsecondary preparation and enrollment, proficiency and graduation requirements; linkage of academic and occupational learning; work experience and internships; connections to local employment / employers.• Educational assistance including tutoring and Study Skills Training; dropout prevention strategies; and connection to alternative secondary school offerings.• Work experiences that are paid and unpaid and is where planned, structured learning will take place.• Leadership development that will include community services and peer centered activities encouraging responsibility and other positive social behaviors along with instruction that encourages decision making, teamwork, and citizenship activities.• Provision of supportive services that may include: Transportation, childcare, other barriers to training / employment; adult mentoring; and referrals for guidance and counseling as needed.• Implementation of the Youth STEM program: “What’s It Mean to Be Green” curriculum and hands on interactive activities. Additional delivery of STEM activities through interactive software and hardware activities including building of computers and use and promotion of alternative green activities including use of bicycles.• Delivery of follow-Up Services.
Contact Person & Info.:	Stacy Smith Phone: (775) 727-9970 Email: stacy@nyecc.org

Agenda Item 18. INFORMATION:

Jobs for America's Graduates (JAG) Program Update



Mr. Ardell Galbraith
6330 W Charleston Blvd, Las Vegas, NV 89146
Workforce Connections
Las Vegas, NV

Dear Mr. Galbraith,

As we have apprised you previously, CSA has had concerns regarding the implementation of the Jobs for America's Graduates (JAG) program in the Clark County School District. The School District created a new web-based approach to JAG and began implementing the program in the second semester of this school year on January 21st, 2014. This approach was not successful and led to compliance issues.

CSA found and reported compliance issues within two weeks of class beginning in January, 2014. Mr. Dale Erquiaga, Superintendent Public Instruction from the Department of Education, then quickly made the decision to cease implementation of the program this school year.

Because of our concerns, from the initial point of JAG program implementation in Clark County in November 2013, CSA did not allocate any of the funding provided by Workforce Connections to the project. We had hoped that the compliance issues could have been overcome, and planned then to use the Workforce Connections funds during the months at the end of the project.

Regretfully this didn't happen and CSA must therefore rescind the full \$350,000 awarded to the JAG Program by the Workforce Connections Board of Directors.

As a side note, CSA staff have indicated to me that Workforce Connections staff have demonstrated a high level of responsiveness, helpfulness and professionalism during the time that they have worked together. We are also pleased to report that CSA has successfully implemented the JAG program in Washoe, Mineral, Nye, and Lyon Counties as well as in Carson City with the traditional implementation model.

If you are in need of any additional documentation to facilitate this rescission, please do not hesitate to let me know. Thank you.

Sincerely,

Cloyd Phillips
Executive Director

cc: Dennis Perea, Deputy Director, DETR
Rene Cantu, Interim Director, JAG Nevada

Agenda Item 19. INFORMATION:

Graduate Advocate Initiative 2014 Summer School Enrollment Report

Graduate Advocate Initiative
Summer School Enrollments
May 2014

HELP of Southern Nevada

High School	WIA Enrolled	Summer School Enrolled	Graduating On Time
Basic	54	11	43
Bonanza	54	15	39
Chaparral	51	11	40
Cimarron	54	10	44
Clark	49	4	45
Del Sol	49	9	40
Sunrise Mountain	54	6	48
	365	66	299

Nevada Partners Inc.

High School	WIA Enrolled	Summer School Enrolled	Graduating On Time
Canyon Springs	49	17	32
Cheyenne	60	11	49
Desert Pines	42	9	33
Mojave	56	7	49
Rancho	56	2	54
Valley	64	8	56
Western	47	3	44
	374	57	317

GAI Totals	739	123	616
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Agenda Item 20. INFORMATION:

Budget & Finance Committee Meeting Minutes of May 14, 2014
(draft)

WORKFORCE CONNECTIONS MINUTES

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, May 14, 2014 beginning at 3:08 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room,
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Hannah Brown, Vice-Chair called the meeting of the Budget & Finance Committee to order. Those present: Hannah Brown, Vice-Chair; Bill Bruninga (via telephone); Vida Chan Lin (via telephone); and Councilwoman Gerri Schroder. Absent: Dan Gouker, Chair; William Kirby; and Councilman Bob Beers.

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

A motion to approve the agenda presented by staff, made by Councilwoman Gerri Schroder and seconded by Vida. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Hannah Brown, Vice-Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on March 12, 2014.

Bill Bruninga moved to approve the Minutes of the March 12, 2014. Vida Chan Lin seconded the motion. The motion carried.

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 - Preliminary

Jim Kostecki reported this to be the first attempt for a budget for 2014, and since the posting of this agenda the actual allocations received with a decrease of approximately 10% from the prior year. Mr. Kostecki stated essentially the State made no changes to the formula even though in principal the formula changed with all parties involved. The State considered there was insufficient time to implement the change this year and will revisit it next year (A possible \$700,000 to Workforce Connections). The State denied the letter from southern Nevada, and northern Nevada submitted a letter in opposition with the decision made to remain with the existing formula. Compounding the decision from the State, DOL allowed the State to take an additional 3.75% (reduction of 8.75% total) from the original 5% Administrative costs. On page 8 of the agenda packet, the numbers reflect this factor in mind.

Carol Turner stated regarding the difference between northern Nevada and southern Nevada, Workforce Connections has collected 10-years of worksheets, and will be reflecting the amount of loss (approximately 10% per year) over the years based on faulty criteria. Criteria for the Adult, Dislocated Worker, and Youth brought forward to the June meeting to show the split in allocation. The criterion was around 1998 – 1999 and has never been reviewed or shared with the Local Workforce Investment Board. In the WIA language, it states a Governor should only change the formula not more than once a year with the expectation that the entities are reviewing the worksheets. Discussion ensued.

Mr. Kostecki stated there is approximately \$3,100,000 decrease with the amount of new money at approximately \$2,000,100. The DOL was here at Workforce Connections, and indicated that regardless of the higher unemployment rate, those individuals that have termed out of the unemployment system (deemed not actively pursuing employment) hurt us.

Mr. Kostecki reported on the PY2014 WIA Formula Budget One-Stop Center – Charleston (Tentative Budget – May 1, 2014) on page 14 of the agenda packet, identifying 3.95 positions (Two One-Stop Career Center Representatives, 1 Center Manager, .95 positions for WC staff that charge time to the One-Stop Career Center) in this budget. Mr. Kostecki reported per partner seat cost (33) at \$20,973.26 with no further significant change to this budget.

Mr. Kostecki reported on the PY2014 WIA Formula Budget One-Stop System (Tentative Budget - May 1, 2014) on page 15 of the agenda packet. Included in this budget is the Business Engagement Group and the System Manager. Noted are two contract cancellations effective June 30, 2014 related to funding: Urban League Computer Center and Academy of Human Development. Mr. Kostecki identified the Workforce Development Academy whereby WC provides technical assistance and training to the providers. In collaboration with UNLV, WC has developed curriculum (8 classes with a Capstone project) and UNLV has certified the curriculum with a start date of July 1, 2014 (four cohorts of 20 individuals every quarter, one class per week) to formally provide to partners and staff. Classes provided at Workforce Connections, as the classes have been completed, UNLV will issue a certificate based on notification from Workforce Connections. There will be a cost associated to certify, validate, and issue a certification (approximately \$65.00 per person, per class).

Heather DeSart stated this is an effort to build capacity in the community because we are seeing the same service providers and the same case managers. This is an attempt to create an environment where people can come and learn our business in an educational setting, get certified, and it that can be part of a resume building tool to enable them to apply with our providers.

Councilwoman Gerri Schroder moved to accept the report for the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 – Preliminary as submitted. Bill Bruninga seconded the motion. The motion carried.

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

Mr. Kostecki presented and reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2013 through June 30, 2014 (Formula WIA) with all numbers in green and a 75% expenditure rate through May 2014.

Councilwoman Gerri Schroder moved to accept the report for the Budget vs. Actual finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) as submitted. Bill Bruninga seconded the motion. The motion carried.

C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)

Mr. Kostecki presented and reported on the Awards & Expenditures for invoicing through February 2014 on pages 17-19 of the agenda packet.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2011 One-Stop	1,894,029	1,082,424	59.39%	2,039,047
WIA PY2011 Home Office	2,445,215	973,159	67.50%	1,646,125
WIA PY11-PY12-PY13 Other (Disabilities, Re-Entry, Rural)	2,519,256	750,526	66.10%	3,323,343
WIA PY12-PY13 MOU's	133,016	132,178	56.42%	204,806
WIA PY2013 NEG		53,120	4.83%	1,046,880
Total PY11/PY12 Adult & Dislocated Worker	6,991,517	2,991,407	61.15%	8,260,201
	In-School	Out-of-School		
WIA PY2012 Youth General	2,858,557	452,812	64.16%	1,850,128
WIA PY2011-PY2012 Youth Re-Entry	19,794	385,661	67.58%	194,546
WIA PY2013 Youth Out-of-School	0	406,617	24.95%	1,223,383
WIA PY2013 Youth Rural and Tri-County	62,629	62,792	41.81%	174,579
Total Youth	2,940,980	1,307,881	55.24%	3,442,636

Direct Grants	Total Expended	% Spent	Remaining Balance
	1,396,963	61.40%	878,347

Mr. Kostecki stated we are still waiting for the State to provide information for individuals on unemployment over 27-weeks. DETR is having some legal issues with divulging information. WC's only solution is to enroll a Dislocated Worker and finding out the individual has been on unemployment for 27-weeks or more. If the State would provide a listing, staff could proactively recruit those individuals.

Ms. DeSart stated the tragedy is that we cannot find these people, and they do not know we are looking for them. The key to obtaining the information is through DETR's UI System.

Councilwoman Schroder disclosed she serves on the Urban League's board of directors, votes on the spending of the funding for the Urban League, and abstains from discussion and vote.

Hannah Brown disclosed she is on the board of directors for Olive Crest and Latin Chamber of Commerce Community Foundation, and abstains from discussion and vote.

Bill Bruninga moved to accept the report for the Awards & Expenditures for invoicing through February 2014 as submitted. Councilwoman Gerri Schroder seconded the motion. The motion carried.

D. Funding Plans Adult/Dislocated Worker and Youth

Ms. Turner reported on the Adult/Dislocated Worker and Youth funding plans on pages 20-24 of the agenda packet.

Pending Projects or Contracts - ADW	Current Year PY2013 Budget	Remaining Available Funds
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	400,000	
PY2014 New Adult and DW Contracts RFP (Pre-Release Corrections)	800,000	
PY2014 New Adult and DW Contracts RFP (Post-Release Re-Entry)	100,000	
Projected – First Quarter Obligations for PY2014 Awards		1,920,000
Pending Projects or Contracts - ADW	Current Year Projections PY2014 Budget	Remaining Available Funds
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	400,000	
PY2014 New Adult and DW Contracts RFP (Pre-Release Corrections)	800,000	
PY2014 New Adult and DW Contracts RFP (Post-Release Re-Entry)	100,000	
Next Year Projections – First Quarter Obligations		2,128,865
Pending Projects or Contracts - NEG		
PY2013/PY2014 DW National Emergency Grant (NEG) Funding	230,000	1,381,794
Pending Contracts PY2013 - Youth		
PY2013 New Rural Youth Contracts (Boulder City/Laughlin)	400,000	
PY2013 New Rural Youth Contracts (Mesquite)	150,000	
PY2013 New Additional Youth Contracts – (Public Housing)	50,000	
Jobs for America's Graduates (JAG – Cancelled Contract)	350,000	
PY2014 First Quarter Budget		1,245,000
Pending Contracts PY2014 - Youth		
*PY2012 Additional Youth Contract (Public Housing)	50,000	
PY2014 New Rural Contracts (Boulder City/Laughlin)	400,000	
PY2014 New Rural Contracts (Mesquite)	150,000	
Jobs for America's Graduates (JAG – Cancelled Contract)	350,000	

*Carryforward funds

Councilwoman Schroder disclosed she serves on the Urban League's board of directors, votes on the spending of the funding for the Urban League, and abstains from discussion and vote.

Vida Chan Lin moved to accept the report for the Funding Plans Adult/Dislocated Worker and Youth as submitted. Councilwoman Gerri Schroder seconded the motion. The motion carried.

6. Public Comment (2nd period)

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Hearing no comments, Hannah Brown, Vice-Chair closed the Public Comment Session.

7. Committee Comments

None

8. Adjournment unanimously approved at 3:49 p.m.

Respectfully submitted,
Dianne Tracy

Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

Review, Discuss, Accept and Approve Reports

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 (Preliminary) and Budget Narrative
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)
- c. Awards & Expenditures - Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)
- d. Funding Plans – Adult/Dislocated Worker & Youth – Monthly Update
- e. Workforce Connections' Professional Services Contracts – Monthly Update

Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 (Preliminary) and Budget Narrative

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Tentative Budget - May 1, 2014)

Revenue by Funding Stream	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2012 Adult Carry Forward	4,568,885	-	(4,568,885)	-	-	-	-
PY2012 Dislocated Worker Carry Forward	231,085	-	(231,085)	-	-	-	-
PY2012 Dislocated Worker - Addl. DETR Allocation	1,870,101	-	(1,870,101)	-	-	-	-
PY2012 Youth Carry Forward	3,695,991	-	(3,695,991)	-	-	-	-
PY2013 Adult	10,665,753	4,280,000	(6,385,753)	530,000	530,000	3,220,000	4,280,000
PY2013 Dislocated Worker	4,140,823	1,020,000	(3,120,823)	-	-	1,020,000	1,020,000
PY2013 Youth	6,564,523	4,000,000	(2,564,523)	350,000	350,000	3,300,000	4,000,000
PY2014 Adult		8,900,000	8,900,000	890,000	890,000	7,120,000	8,900,000
PY2014 Dislocated Worker		4,500,000	4,500,000	450,000	450,000	3,600,000	4,500,000
PY2014 Youth		5,900,000	5,900,000	590,000	590,000	4,720,000	5,900,000
Other Revenues (Program Income and Interest)	25	60,025	60,000		25	60,000	60,025
Total Revenue by Funding Stream	\$ 31,737,186	\$ 28,660,025	\$ (3,077,161)	\$ 2,810,000	\$ 2,810,025	\$ 23,040,000	\$ 28,660,025
			-9.7%	Subtotal Board Operations		\$ 5,620,025	

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,300,000.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	11,961,107	10,340,000	(1,621,107)	484,485	1,210,327	8,645,188	10,340,000
Dislocated Worker Services	4,898,147	4,680,000	(218,147)	207,636	518,712	3,953,652	4,680,000
Youth Services	8,231,996	8,020,000	(211,996)			8,020,000	8,020,000
Subtotal Community Resource Allocations	\$ 25,091,250	\$ 23,040,000	\$ (2,051,250)	\$ 692,121	\$ 1,729,039	\$ 20,618,840	\$ 23,040,000

Board Operations	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,645,936	5,620,025	(1,025,911)	1,977,362	3,642,663	5,620,025
Total Expenditures	\$ 31,737,186	\$ 28,660,025		\$ 1,977,362	\$ 3,642,663	
Fund Balance	\$ -	\$ -		\$ 832,638	\$ (832,638)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Tentative Budget - May 1, 2014)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	27.38	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			300,000	273,000	(27,000)	273,000	-	273,000
7005 Legal Fees			50,000	70,000	20,000	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			15,000	15,000	-	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			6,000	11,000	5,000	3,960	7,040	11,000
7040 Office Supplies			24,000	24,000	-	8,640	15,360	24,000
7045 Systems Communications			80,000	80,000	-	28,800	51,200	80,000
7050 Tuition, Training, and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			42,000	42,000	-	15,120	26,880	42,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Facilities Rent/Lease			264,723	189,414	(75,309)	68,189	121,225	189,414
7075 Facilities Repairs and Maintenance			50,000	40,000	(10,000)	14,400	25,600	40,000
7080 Admin Support Contracts			135,000	112,000	(23,000)	112,000	-	112,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			121,800	105,000	(16,800)	-	105,000	105,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			47,500	50,000	2,500	18,000	32,000	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	3,960	7,040	11,000
7200 Equipment - Operating Leases			25,000	25,000	-	9,000	16,000	25,000
8500 Capital - Equipment and Furniture			202,000	72,500	(129,500)	26,100	46,400	72,500
8500 Capital - Tenant Improvements			54,463	19,950	(34,513)	7,182	12,768	19,950
8900 Strategic Initiative - WIA			1,200,000	462,711	(737,289)	166,576	296,135	462,711
Subtotal Board Operations			6,645,936	5,620,025	(1,025,911)	1,977,362	3,642,663	5,620,025

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are estimated in the amount of \$19,300,000. Funding is allocated among the three funding streams: Adult - \$8,900,000, Dislocated Worker - \$4,500,000, Youth - \$5,900,000.

Overall funding for PY2014 is projected to decrease by \$2,071,099 (10%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes operating carry forward funds from PY2013 WIA allocation of \$9,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$28,660,025.

Expenditures – Community Resource Allocation:

In March 2014, WC published RFPs in the amount of \$4,800,000 for the Adult & Dislocated Worker contracts for the One-Stop Center; \$3,000,000 for the Adult & Dislocated Worker Home Office contracts; and \$450,000 Youth and \$800,000 Adult & Dislocated Worker contracts for rural services. New contracts for Adult & Dislocated Worker funded will begin July 1, 2014 and October 1, 2014 for the Youth funded contracts.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$273,000 – A decrease of \$27,000 – The decrease is due to adjusting additional estimated audit services downward. Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 91,000
Auditing Services	\$ 17,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – An increase of \$20,000 – The increase is due to budgeting for the amount of the contract issued. Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – An increase of \$5,000 – The increase is due to estimated additional supplies for the 3D printer. Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$24,000 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$80,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Tuition, Training, and Seminars (Staff): \$40,000 –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

- 7055 Travel and Mileage (Staff): \$42,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414 – A decrease of \$75,309 – The decrease is due to adjusting rents to the 12 month estimate.** Allocated costs for Workforce Connections' office space for staff in support of the Board's administrative and programmatic functions.
- 7075 Facilities Maintenance: \$40,000 – A decrease of \$10,000 – The decrease is requested due to the one time use of temporary labor to help with special projects related to the set up of the new facility and start up materials related to the move.** Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$112,000 – A decrease of \$23,000 – The decrease is due to the allocation of a portion of the HR consultant to the One-Stop Center and System.** Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$105,000– A decrease of \$16,800 – The decrease is due to the reduction in use of IT consultants.** Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000 – An increase of \$2,500 – The increase is due to projected increases in the renewal of our liability insurance.** Allocated costs for Board anticipated liability insurance costs for workers' compensation, general business liability, auto, and Board of Directors' and officers' omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.

7125 - Employer Payroll Taxes: \$80,777 –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

7130-7135 Bank/Payroll Services: \$11,000 –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$25,000 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

8500 Capital – Equipment and Furniture: \$92,450 – A decrease of \$164,013 – The decrease is mainly due to the one-time ADA and other construction costs included in the budget last year. Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

8900 Strategic Initiatives: \$462,711 – A decrease of \$737,289 – This net decrease is a result of the decreased funding available in PY2014. These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop Center - Charleston
(Tentative Budget - May 1, 2014)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-		267,361	267,361
7000 Accounting and Auditing				12,000	12,000		12,000	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Tuition, Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			64,032	65,160	1,128		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts				6,600	6,600		6,600	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-		450	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			12,823	20,000	7,177		20,000	20,000
Subtotal One-Stop Center			665,216	692,121	26,905	-	692,121	692,121

Per Partner Seat Cost

33 \$ 20,973.36

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Tentative Budget - May 1, 2014)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			-	15,000	15,000	15,000	-	15,000
7005 Legal Fees			-	30,000	30,000	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Tuition, Training, and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			75,168	74,964	(204)		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			-	16,400	16,400		16,400	16,400
7085 Program Support Contracts			390,159	288,400	(101,759)		288,400	288,400
7085 Program Contracts - Workforce Dev. Academy			-	200,000	200,000		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			37,200	15,000	(22,200)		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			9,000	9,000	-		9,000	9,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-		500	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			208,260	10,000	(198,260)		10,000	10,000
8510 Capital - Tenant Improvements			-	15,050	15,050		15,050	15,050
8900 Strategic Initiative - WIA			-	50,000	50,000		50,000	50,000
Subtotal One-Stop System			1,725,012	1,729,039	4,027	64,656	1,664,383	1,729,039

Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

MARCH YTD 2014 REPORT

workforce CONNECTIONS

MARCH 2014 YTD

PY2013 WIA Formula Expenses

Administrative and Program Operating Budget

For the Period : July 1, 2013 through June 30, 2014

Line Item Number	Budget				ACTUAL EXPENSES			Budget Authority Remaining			% of Program Year Concluded		75.00%
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	% Expended from Budget		
											Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	332,307	1,330,481	1,662,788	475,453	554,292	1,029,745	41.14%	70.59%	61.76%
7000	Accounting and Auditing	300,000	0	300,000	207,506	0	207,506	92,494	0	92,494	69.17%	0.00%	69.17%
7005	Legal Fees	50,000	0	50,000	9,037	0	9,037	40,963	0	40,963	18.07%	0.00%	18.07%
7010	Legal Publication Advertising	6,480	11,520	18,000	1,239	4,636	5,874	5,241	6,884	12,126	19.12%	40.24%	32.64%
7020	Licenses and Permits	1,080	1,920	3,000	44	205	250	1,036	1,715	2,750	4.11%	10.70%	8.33%
7025	Dues and Subscriptions	5,400	9,600	15,000	1,801	6,870	8,671	3,599	2,730	6,329	33.35%	71.56%	57.81%
7030	Postage & Delivery	2,160	3,840	6,000	507	1,913	2,420	1,653	1,927	3,580	23.45%	49.82%	40.33%
7035	Printing and Reproduction	2,160	3,840	6,000	859	2,549	3,408	1,301	1,291	2,592	39.75%	66.38%	56.80%
7040	Office Supplies	8,640	15,360	24,000	4,928	13,242	18,170	3,712	2,118	5,830	57.04%	86.21%	75.71%
7045	System Communications	28,800	51,200	80,000	14,589	43,003	57,592	14,211	8,197	22,408	50.66%	83.99%	71.99%
7050	Tuition, Training and Seminars	14,400	25,600	40,000	6,604	23,749	30,353	7,796	1,851	9,647	45.86%	92.77%	75.88%
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	6,676	24,707	31,383	8,444	2,173	10,617	44.15%	91.92%	74.72%
7060	Utilities	10,800	19,200	30,000	3,868	14,476	18,344	6,932	4,724	11,656	35.82%	75.40%	61.15%
7065	Telephone	10,800	19,200	30,000	3,348	12,312	15,660	7,452	6,888	14,340	31.00%	64.13%	52.20%
7070	Rent	95,300	169,423	264,723	38,964	157,002	195,967	56,336	12,421	68,756	360.78%	92.67%	74.03%
7075	Facilities Maintenance	18,000	32,000	50,000	6,597	29,210	35,807	11,403	2,790	14,193	6.92%	91.28%	71.61%
7080/7085	Support Contracts	135,000	331,800	466,800	65,245	229,141	294,386	69,755	102,659	172,414	362.47%	69.06%	63.06%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	4,816	20,973	25,789	10,664	6,547	17,211	31.11%	76.21%	59.97%
7095	Board Meetings and Travel	0	18,000	18,000	0	11,037	11,037	0	6,963	6,963	0.00%	61.32%	61.32%
7100	Insurance	17,100	30,400	47,500	7,406	28,924	36,330	9,694	1,476	11,170	43.31%	95.14%	76.48%
7120	Employee Fringe Benefits	253,842	592,298	846,140	114,101	427,572	541,674	139,741	164,726	304,466	44.95%	72.19%	64.02%
7125	Employer Payroll Taxes	24,233	56,544	80,777	8,541	30,628	39,169	15,692	25,916	41,608	35.24%	54.17%	48.49%
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	4,331	0	4,331	-371	7,040	6,669	109.36%	0.00%	39.37%
7200	Equipment - Operating Leases	9,000	16,000	25,000	3,866	15,242	19,108	5,134	758	5,892	42.96%	95.26%	76.43%
8500	Equipment and Furniture	72,720	129,280	202,000	20,183	71,122	91,305	52,537	58,158	110,695	27.75%	55.01%	45.20%
8900	Strategic Initiative (Operations)	451,607	802,856	1,254,463	0	0	0	451,607	802,856	1,254,463	0.00%	0.00%	0.00%
	Total	2,359,842	4,286,094	6,645,936	867,363	2,498,995	3,366,358	1,492,479	1,787,099	3,279,578	36.76%	58.30%	50.65%

Legend

Correct Now	
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Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

c. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs
April 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through March 2014. Starred lines only reflect expenditures through February 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY11 One-Stop

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/13-6/30/14	\$ 400,000	\$ 114,803	\$ 81,526	\$ 196,329	49.08%	\$ 203,671
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 850,000	\$ 405,220	\$ 209,816	\$ 615,036	72.36%	\$ 234,964
GNJ Family Life Center	6/1/13-6/30/14	\$ 550,000	\$ 212,617	\$ 125,011	\$ 337,627	61.39%	\$ 212,373
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 158,279	\$ 59,102	\$ 217,381	54.35%	\$ 182,619
Latin Chamber Foundation	6/1/13-6/30/14	\$ 800,000	\$ 245,298	\$ 126,086	\$ 371,385	46.42%	\$ 428,615
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 119,692	\$ 125,862	\$ 245,554	61.39%	\$ 154,446
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,215,500	\$ 527,826	\$ 220,408	\$ 748,234	61.56%	\$ 467,266
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 110,294	\$ 134,613	\$ 244,907	61.23%	\$ 155,093
Total		\$ 5,015,500	\$ 1,894,029	\$ 1,082,424	\$ 2,976,453	59.35%	\$ 2,039,047

WIA PY11 Home Office

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/13-6/30/14	\$ 600,000	\$ 235,658	\$ 75,794	\$ 311,452	51.91%	\$ 288,548
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 650,000	\$ 256,618	\$ 212,978	\$ 469,596	72.25%	\$ 180,404
GNJ Family Life Center	7/1/13-6/30/14	\$ 800,000	\$ 366,121	\$ 217,078	\$ 583,198	72.90%	\$ 216,802
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 361,095	\$ 88,099	\$ 449,194	74.87%	\$ 150,806
Latin Chamber Foundation	7/1/13-6/30/14	\$ 600,000	\$ 250,407	\$ 113,844	\$ 364,251	60.71%	\$ 235,749
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 361,096	\$ 17,682	\$ 378,778	63.13%	\$ 221,222
Nevada Partners, Inc	7/1/13-6/30/14	\$ 614,500	\$ 334,023	\$ 141,831	\$ 475,854	77.44%	\$ 138,646
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 280,197	\$ 105,854	\$ 386,052	64.34%	\$ 213,948
Total		\$ 5,064,500	\$ 2,445,215	\$ 973,159	\$ 3,418,375	67.50%	\$ 1,646,125

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada - Disabilities	4/1/13-6/30/14	\$ 800,000	\$ 300,438	\$ 62,911	\$ 363,349	45.42%	\$ 436,651
Foundation for an Independent Tomorrow - Re-Entry	7/1/12-6/30/14	\$ 1,400,000	\$ 1,180,775	\$ -	\$ 1,180,775	84.34%	\$ 219,225
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 8,825	\$ 12,586	\$ 21,411	2.68%	\$ 778,589
Lincoln County School District - Rural	10/1/12-6/30/14	\$ 142,000	\$ 59,171	\$ 25,130	\$ 84,301	59.37%	\$ 57,699
Nye Communities Coalition - Rural	7/1/11-6/30/14	\$ 1,805,000	\$ 970,048	\$ 649,899	\$ 1,619,947	89.75%	\$ 185,053
Total		\$ 4,947,000	\$ 2,519,256	\$ 750,526	\$ 3,269,782	66.10%	\$ 3,323,343

WIA PY12/13 MOUs

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	8/1/13-10/31/14	\$ 150,000	\$ 49,910	\$ 49,910	\$ 99,820	66.55%	\$ 50,180
Las Vegas Clark County Urban League	2/1/13-1/31/14	\$ 150,000	\$ 73,631	\$ 73,631	\$ 147,262	98.17%	\$ 2,738
Las Vegas Clark County Urban League	2/1/14-6/30/15	\$ 170,000	\$ 9,475	\$ 8,637	\$ 18,112	10.65%	\$ 151,888
Total		\$ 470,000	\$ 133,016	\$ 132,178	\$ 265,194	56.42%	\$ 204,806

WIA PY13 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	12/1/13-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Latin Chamber Foundation	1/1/14-6/30/14	\$ 100,000	\$ -	\$ 15,685	\$ 15,685	15.69%	\$ 84,315
GNJ Family Life Center	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 5,895	\$ 5,895	3.93%	\$ 144,105
Goodwill of Southern Nevada	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 4,250	\$ 4,250	2.83%	\$ 145,750
Nevada Hospital Association	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 24,290	\$ 24,290	16.19%	\$ 125,710
Nevada Partners, Inc	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
So. NV Regional Housing Authority	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 3,000	\$ 3,000	2.00%	\$ 147,000
Total		\$ 1,100,000	\$ -	\$ 53,120	\$ 53,120	4.83%	\$ 1,046,880

Total PY11-PY12 Adult/DW		\$ 16,597,000	\$ 6,991,517	\$ 2,991,407	\$ 9,982,924	60.15%	\$ 8,260,201
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70%

30%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
April 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through March 2014. Starred lines only reflect expenditures through February 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY12 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 50,710	\$ 223,672	\$ 274,382	54.88%	\$ 225,618
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,209,219	\$ -	\$ 1,209,219	66.41%	\$ 611,684
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,281,632	\$ -	\$ 1,281,632	66.04%	\$ 658,962
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 176,526	\$ 136,620	\$ 313,146	62.63%	\$ 186,854
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 140,470	\$ 92,520	\$ 232,990	58.25%	\$ 167,010
Total		\$ 5,161,497	\$ 2,858,557	\$ 452,812	\$ 3,311,369	64.16%	\$ 1,850,128
			86%	14%			

WIA PY11-12 Youth Re-Entry

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 19,794	\$ 385,661	\$ 405,454	67.58%	\$ 194,546
Total		\$ 600,000	\$ 19,794	\$ 385,661	\$ 405,454	67.58%	\$ 194,546
			5%	95%			

WIA PY13 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 216,492	\$ 216,492	30.07%	\$ 503,508
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ 8,643	\$ 8,643	3.46%	\$ 241,357
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 181,482	\$ 181,482	27.50%	\$ 478,518
Total		\$ 1,630,000	\$ -	\$ 406,617	\$ 406,617	24.95%	\$ 1,223,383
			0%	100%			

WIA PY13 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 22,385	\$ 9,641	\$ 32,026	32.03%	\$ 67,974
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 40,244	\$ 53,151	\$ 93,395	46.70%	\$ 106,605
Total		\$ 300,000	\$ 62,629	\$ 62,792	\$ 125,421	41.81%	\$ 174,579
			50%	50%			
Total Youth		\$ 7,691,497	\$ 2,940,980	\$ 1,307,881	\$ 4,248,861	55.24%	\$ 3,442,636
			69%	31%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
April 30, 2014**

Amounts for Internal Programs reflect expenditures as of April 30, 2014.

Amounts for Providers reflect invoiced allowable expenditures through March 2014. Starred lines only reflect expenditures through February 2014.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,820	100.00%	-
Americorps YouthBuild PY13	0.13	8/15/13-8/14/14	25,000	\$ 13,661	54.65%	11,339
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	1.78	6/1/11-5/31/14	1,100,000	\$ 1,066,658	96.97%	33,342
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 238,166	25.33%	702,240
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 29,327	18.49%	129,257
Total	5.18		2,275,310	1,396,963	61.40%	878,347

Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

d. Funding Plans – Adult/Dislocated Worker & Youth – Monthly
Update

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2014 Projections - Scenario May 15, 2014											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Projection PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated July 1, 2014)											
PY2011/2012 Incentive Funding for Performance	Unknown										
PY2012 Adult and DW Funding	6,670,071										
PY2013 Adult and DW Funding	14,806,576	5,300,000		5,300,000	3,795,274	1,504,726				5,300,000	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,295,000		1,295,000	323,750	323,750	323,750	323,750		1,295,000	-
PY2014 Adult and DW Funding (Estimate)			13,469,083	13,469,083		2,415,549	4,020,274	4,033,260	3,000,000	13,469,083	-
PY2014 Program Income (One-Stop Billing) and Interest			60,025	60,025	15,006	15,006	15,006	15,007	-	60,025	-
TOTAL REVENUES	22,876,647	6,595,000	13,529,108	20,124,108 -12.03%	4,134,030	4,259,030	4,359,030	4,372,017	3,000,000	20,124,108	-
EXPENDITURES											- Months
Community Resources											
Home Office ADW Contracts (RFP Award)	5,833,950		3,605,000	3,605,000	901,250	901,250	901,250	901,250		3,605,000	
Home Office NEG Contracts	1,330,000	825,000		825,000	206,250	206,250	206,250	206,250		825,000	
One-Stop Consortium ADW Contracts (RFP Award)	5,045,000		3,860,000	3,860,000	965,000	965,000	965,000	965,000		3,860,000	
One-Stop Consortium NEG Contracts		400,000		400,000	100,000	100,000	100,000	100,000		400,000	
Rural ADW Contracts (RFP Award)	678,446		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
PY2014 New Adult and DW Contracts (Pre-Release Corrections)			800,000	800,000		100,000	200,000	200,000	300,000	800,000	
Adults with Disabilities Home Office - No Cost Extension	729,448	320,000		320,000	80,000	80,000	80,000	80,000		320,000	
Reentry Home Office Extension	782,573		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
Veterans One-Stop Partner	800,000	700,000		700,000	175,000	175,000	175,000	175,000		700,000	
One-Stop System Operations	1,675,012		1,729,039	1,729,039	400,000	400,000	400,000	400,000		1,600,000	
One-Stop Center Operations (Charleston)	665,216		692,121	692,121	173,030	173,030	173,030	173,030		692,121	
Operations											
Administration and Programs	4,617,394	1,060,000	2,693,818	3,753,818	695,000	695,000	695,000	682,987	640,000	3,407,987	
PY2013/2014 Administration and Programs (NEG)	70,000	70,000		70,000	17,500	17,500	17,500	17,500		70,000	
Pending Contracts											
PY2014 New Rural Contracts (Laughlin)			100,000	100,000		25,000	25,000	50,000		100,000	
PY2014 Higher Education Training/Pre-Apprenticeship (UNLV/CSN)			284,000	284,000	71,000	71,000	71,000	71,000		284,000	
Next Year Projection - First Quarter Obligations	2,003,865								2,060,000	2,060,000	
TOTAL	24,230,904	3,375,000	15,163,978	18,538,978	4,134,030	4,259,030	4,359,030	4,372,017	3,000,000	20,124,108	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

Workforce Connections Youth Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated July 1, 2014)											
PY2012 Youth Funding	3,695,991			-						-	-
PY2013 Youth Funding	6,564,523	4,000,000		4,000,000	2,161,988	1,838,012				4,000,000	-
PY2014 Youth Funding			5,924,695	5,924,695	-	(26,024)	1,811,988	1,811,988	1,811,988	5,409,940	514,755
TOTAL REVENUES	10,260,514	4,000,000	5,924,695	9,924,695	2,161,988	1,811,988	1,811,988	1,811,988	1,811,988	9,409,940	514,755
				-3.27%							
EXPENDITURES											0.28
Community Resource Contracts											Months
Youth In-School Contracts (15 School Locations)	2,540,866	620,000	1,650,000	2,270,000	620,000	412,500	412,500	412,500	412,500	2,270,000	
Out-of-School Youth Contracts	2,406,870	590,000	1,600,000	2,190,000	590,000	400,000	400,000	400,000	400,000	2,190,000	
PY2014 Youth Re-entry	402,097	75,000	300,000	375,000	75,000	75,000	75,000	75,000	75,000	375,000	
Youth with Disabilities	465,558		500,000	500,000	100,000	100,000	100,000	100,000	100,000	500,000	
Former Foster Care	445,093		500,000	500,000	100,000	100,000	100,000	100,000	100,000	500,000	
PY2014 Youth Rural Contracts (RFP Award July 1, 2014)	463,563	75,000	450,000	525,000	75,000	112,500	112,500	112,500	112,500	525,000	
PY2014 Youth Summer Component (Public Housing)	400,000	95,000	400,000	495,000	95,000	100,000	100,000	100,000	100,000	495,000	
Operations											
PY2014 Administration and Programs	2,296,141	700,000	1,184,940	1,884,940	376,988	376,988	376,988	376,988	376,988	1,884,940	
PY2014 Workforce Development Academy			70,000	70,000		17,500	17,500	17,500	17,500	70,000	
Pending Contracts											
PY2012 Additional Youth Contract (Public Housing)	50,000	50,000		50,000	50,000					50,000	
PY2014 New Rural Contracts (Boulder City/Laughlin)			400,000	400,000	80,000	80,000	80,000	80,000	80,000	400,000	
PY2014 New Rural Contracts (Mesquite)			150,000	150,000		37,500	37,500	37,500	37,500	150,000	
Jobs for Americas Graduates (JAG - Cancelled Contract)	350,000			-		-	-	-	-	-	
TOTAL	9,820,188	2,205,000	7,204,940	9,409,940	2,161,988	1,811,988	1,811,988	1,811,988	1,811,988	9,409,940	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

Agenda Item 21. DISCUSSION AND POSSIBLE ACTION:

e. Workforce Connections' Professional Services Contracts – Monthly Update

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS
As of 5/19/2014**

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
ALLIED BARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services	\$80,000.00	Competitive [State Procurement Process]	Based on performance, will be renewed	7/1/2013 to 6/30/2014
JOHN CHAMBERLIN ARRA/WIA Program/Fiscal Attorney Technical Assistance Amendment #1 Procurement Technical Assistance & SNWA LEO Technical Assistance Amendment #2 Board & Staff Technical Assistance for Program Year 2012 Strategic Plan Amendment #3 Board Strategic Planning Amendment #4 Continuation of PY2013 Strategic Plan Amendment #5 Legal Status of New Workforce Federal PY2013 Legislation & "SKILLS ACT"	\$20,000.00 \$15,000.00 \$10,000.00 \$20,000.00 \$1,000.00 \$10,000.00	Sole Source	Currently not being considered for renewal	4/1/2008 to 6/30/2014
COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop Center	\$38,412.00	Competitive	Based on performance, may be considered for renewal	12/13/2013 to 12/13/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
CST PROJECT CONSULTING Development of Responses to Clear PY2010 A-133 Audit findings Amendment #1 Development and Establishment of an Effective Cash Management System Amendment #2 Fiscal Technical Assistance for WC Cash Management System Amendment #3 Fiscal Technical Assistance	\$74,990.00 \$163,184.00 \$163,440.00 \$163,440.00	Sole Source	Based on performance, may be considered for award	9/15/2011 to 1/1/2015
LAURA DIEKEN Software Development	\$26,400.00	Competitive	Currently not being considered for renewal	8/7/2013 to 6/30/2014
GREG NEWTON ASSOCIATES One-Stop System Planning Training Amendment # 1 Partners One-Stop System Training Amendment #2 One-Stop Training for New Partners Amendment #3 Business Services Representative Procedures	\$25,200.00 \$8,400.00 \$10,000.00 \$15,000.00	Competitive	Based on performance, will be renewed	8/1/2012 to 6/30/2014
JANTEC Temporary Employment Services for Workforce Connections Temporary Employees Amendment# 1 Youth WEX Special discount Amendment# 2 Contract Renewal Amendment# 3 Contract Renewal	32.4% overhead cost	Competitive	Recently renewed	2/12/2011 to 2/12/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
TAKA KAJIYAMA Software Development	\$62,400.00	Competitive	Based on performance, will be renewed	8/7/2013 to 6/30/2014
MACEY PRINCE CONSULTANTS Fiscal & Procurement Technical Assistance	\$5,000.00	Competitive	Based on performance, will be renewed	9/23/2011 to 6/30/2014
Amendment #1 Funded Partners & DETR Fiscal Training	\$20,000.00			
Amendment #2 Modification to hourly rate	No cost amendment			
Amendment #3 Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures	\$25,000.00			
Amendment #4 Staff & Workforce Community RFP Training	\$20,000.00			
Amendment #5 Fiscal Aspects of High Risk Contracts & Procurement Manual	\$15,000.00			
MARQUIS AURBACH COFFING Board Legal Counsel	\$100,000.00	Competitive	Recently Renewed	1/31/2014 to 1/30/2015
MICHAEL MEADE One-Stop Website Copywriting Services	\$1,250.00	Competitive	Currently not being considered for renewal	1/2/2014 to 6/30/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES–PY2010 Contract Extension A-133 AUDITING SERVICES for Program Year 2011 Amendment #1 A-133 AUDITING SERVICES for Program Year 2012 Amendment #2 Change in Amendment #1 Terms Amendment #3 Additional Work Performed	\$219,296.67 \$75,724.00 \$75,724.00 No cost \$15,000.00	Competitive	Will be renewed	9/15/2011 to 3/31/2014
PRISM GLOBAL MANAGEMENT GROUP HR Services Amendment #1 HR Services Amendment #2 HR Services Amendment #3 HR Services	\$40,000.00 \$27,000.00 \$8,000.00 \$82,000.00 per year (not to exceed \$164,000.00 for 2 years)	Competitive	Based on performance, will be renewed	9/22/2011 to 9/30/2014
PUNAM MATHER Staff Leadership/Organizational Training	\$25,000.00	Competitive	Currently not being considered for renewal	11/1/2013 to 6/30/2014
RED 7 COMMUNICATIONS One-Stop and WC Out Reach Services Amendment #1 Continuation of Out Reach Services	\$15,000.00 \$7,500.00	Competitive	Recently renewed	9/1/2013 to 5/31/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
SIN CITY MAD MEN Web Development Services Amendment #1 Maintenance of WC Web Site Amendment #2 Maintenance of One-Stop Web Site Amendment #3 One-Stop Web Development Amendment #4 One-Stop Web Development	\$8,000.00 \$26,120.00 \$61,500.00 \$7,200.00 \$5,444.00	Competitive	Based on performance, will be renewed	11/5/2012 to 6/30/2014
STRATEGIC PROGRESS Research and Assistance in Grant Writing Amendment #1 Research and Assistance in Grant Writing	\$8,000.00 per grant (not to exceed \$24,000.00) No Cost	Competitive	Based on performance, may be considered for renewal	10/1/2012 to 10/31/2014
ANNIE V. WHITE, PHD Staff Team Building Training Amendment #1 Continuation of Staff Team Building	\$3,500.00 \$10,000.00	Competitive	Currently not being considered for renewal	4/5/2013 to 6/30/2014
WORKPLACE ESL SOLUTIONS Staff Training - Basic Office & Communications Skills Workshop Amendment #1 Staff Training-Basic Skills Monitoring Reports Amendment #2 Continuation of Improvement of Staff's Basic Writing Skills Amendment #3 Staff Writing Skills	\$2,000.00 \$5,000.00 \$10,000.00 \$5,000.00	Competitive	Currently not being considered for renewal	4/9/2013 to 6/30/2014

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

Agenda Item 22. DISCUSSION AND POSSIBLE ACTION:

Executive Director's Report ~ Ardell Galbreth

Executive Director's Report May 27, 2014

Rural Counties Update

- **Nye County**
- Last month—April 2014, Nye County Community Coalition hosted a “Rapid Response Hiring Event”
 - Four employers represented at least 20 job openings in Pahrump
 - Approximately 75 job seekers attended the event
- Nye County Community Coalition has been constantly producing good quality employment and services numbers, e.g., client registration, delivery of core services, job readiness workshops, GED testing, etc.
- **Lincoln County**
- Great traction in all areas—particularly business/employer engagement
 - Because of active business/employer outreach efforts, there are more work experience worksites for youth participants
 - From local businesses to Lincoln County Courthouse, all are on board in hiring youth to employ this summer—some on a permanent bases
- Recent staff changes and LEO support and involvement have made a difference

One-Stop Career Center Consortium Update

- We have hired a new One-Stop Career Center Manager—Jake McClelland who comes to us with a wealth of experience in non-profit service delivery

Visit from U.S. Department of Labor

- We had a site visit from the U.S. Department of Labor to review and discuss Workforce Connections' One-Stop Career Center Consortium and its service delivery operation
- DOL staff was very commendable and impressed with the One-Stop Career Center operation
- We also **discussed the requirements that must be in place to avoid disallowed operating costs in partnership with the One-Stop Career Center Consortium partners**
- **DOL's official staff confirmed that our MOU documents needed to be very distinct: a consortium agreement with consortium members that reads the same as long as the consortium exists; a One-Stop Center MOU with each center partner and a One-Stop System MOU with each system partner.**
- According to DOL's staff, the **consortium agreement needs to be revised to include their recommendation for compliance.** They even **provided technical assistance and sent us an Arizona agreement that will illustrate the needed changes.**

- For example, the One-Stop Consortium agreement should be one document signed by at least the three mandated funding sources (in our case: WIA, Wagner Peyser and Vocational Rehabilitation), and ideally should be only one page.
- **The Consortium agreement should specify the exact role of Workforce Connections staff working in the One-Stop Career Center**
- It should be noted that DOL staff stated that it was not a viable option for DETR to run the One-Stop and stated that they had made a similar decision in Hawaii.

Workforce Development Challenges

- During a recent on-site monitoring review, DETR's Workforce Investment Support Services (WISS) identified two contracts related to questioned costs, i.e., Urban League and Academy of Human Development.
 - The questioned costs is centered around sole source awards
 - Staff is working to resolve this informally—and will keep you updated

Workforce Development Academy

- We are ready to launch Workforce Connections' Workforce Development Academy
 - Completion comes with a Certificate/Certification supported by Continuing Education Units (CEUs) through our partnership with UNLV
 - Such courses are:
 - WIA Overview
 - Individual Services Strategies/Individual Employment Plans, i.e., case management
 - Client Training Services and Activities
 - Common Performance Measures
 - Data Entry
 - STEM and Industry Sector Activities
 - Customer Service
 - Nevada Career Information System
 - Eligibility and Intake Process
 - Workforce Connections' Policies

Executive Director's Health and Wellness Update

- Currently undergoing treatment and looking forward to a full recovery from multiple myeloma cancer (bone disease)
- Workforce Connections' leadership and management functions shall continue on course without disruption as illustrated in the attached Line of Succession

**Workforce Connections
Line of Succession
Effective: September 1, 2013**

The purpose of Workforce Connections' Line of Succession order is to aide in ensuring the agency's continuity of employment and training services with effective oversight activities without disruption.

I have identified individuals who I believe have the potential to make key business decisions in the best interest of Workforce Connections and not themselves.

In addition to identifying key selected leaders, such individuals are expected to receive the necessary training and support that prepare them to better understand the agency's mission and role within our workforce community, as well as making critical decisions that provide stability to Workforce Connections. This is the type of leadership Workforce Connections cannot afford to lose.

As the agency's executive director and chief staff officer, I have aligned the following positions and staff succession in the following order:

1. Deputy Director – Heather DeSart
2. Chief of Industry Sectors - Jaime Cruz
3. Director, Youth Department - Ricardo Villalobos
4. Chief Information Officer - Peter Bacigalupi
5. Financial Manager – Jim Kostecki

If for whatever reason I am not available to respond to decision making opportunities on behalf of Workforce Connections, I have full confidence that the selected individuals will be equipped to respond with creditable support to the agency.



Ardell Galbreth
Executive Director

Agenda Item 23. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 24. INFORMATION:

Board Member Comments