

WORKFORCE CONNECTIONS

BOARD AGENDA

March 25, 2014

10:00 a.m.

Workforce Connections
6330 W. Charleston Blvd., Suite 150
Bronze Conference Room
Las Vegas, NV 89146

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main, Las Vegas
City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Boulder City, City Hall, 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County, 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 638-8750 or at spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146 and are available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter, in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Maggie Arias-Petrel, Councilman Bob Beers, Commissioner Butch Borasky, Hannah Brown (Chair), William Bruninga, Matt Cecil, Mark Edgel, Willie J. Fields, Jr., Dan Gouker, Sonja Holloway, Commissioner Adam Katschke, Commissioner Ralph Keyes, Councilwoman Peggy Leavitt, Dr. David Lee, Vida Chan Lin, Valerie Murzl (Vice-Chair), Lynda Parven, Bart Patterson, Charles Perry, Mujahid Ramadan, Bill Regenhardt, Dan Rose, Tommy Rowe, Councilwoman Gerri Schroder, Commissioner Lawrence Weekly, Councilwoman Anita Wood

All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items..... 2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes 4
4. **DISCUSSION AND POSSIBLE ACTION:** Approve the Board Meeting Minutes of February 25, 2014..... 5

ADULT & DISLOCATED WORKER COMMITTEE UPDATE ~ Valerie Murzl, Chair

5. **INFORMATION:** Adult & Dislocated Worker Committee Meeting Minutes of March 12, 2014 (draft) 14
6. **INFORMATION:** Workforce Connections is in the initial discussion phase with the Nevada Department of Corrections regarding a potential sole-source contract to serve pre-release inmates from the Florence McClure Women’s Correctional Center and the Southern Desert Correctional Center. Discussions are preliminary and centered on program design and sole-source requirements. 19
7. **DISCUSSION AND POSSIBLE ACTION:** Accept staff’s recommendation to award Nevada Partners, Inc. additional funding in an amount not to exceed \$30,000. These funds will be used to augment Nevada Partners, Inc.’s current PY2013 WIA Adult and Dislocated Worker Home Office contract to provide training and supportive services to 20 additional participants..... 20

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EXECUTIVE DIRECTOR REPORT ~ Ardell Galbreth, Executive Director

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b. Executive Director’s Report	78
14. <u>SECOND PUBLIC COMMENT SESSION</u>: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.....	80
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16. <u>ACTION</u>: Accept a motion for Adjournment	

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4. DISCUSSION AND POSSIBLE ACTION: Approve
the Board Meeting Minutes of February 25, 2014

WORKFORCE CONNECTIONS

BOARD MEETING MINUTES

February 25, 2014
10:00 a.m.

*Workforce Connections
Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146*

Members Present

Bart Patterson	Bill Regenhardt	Commissioner Adam Katschke (phone)
Commissioner Lawrence Weekly	Commissioner Ralph Keyes (phone)	Dan Rose
Councilwoman Peggy Leavitt	Councilwoman Anita Wood (phone)	Vida Chan Lin
Dr. David Lee	Hannah Brown, Chair	Lynda Parven
Charles Perry	Mujahid Ramadan (phone)	Sonja Holloway
Tommy Rowe	Valerie Murzl, Vice-Chair	Mark Edgel (phone)
William Bruninga (phone)	Maggie Arias-Petrel	

Members Absent

Willie J. Fields	Dan Gouker
Councilman Bob Beers	Commissioner Butch Borasky
Matt Cecil	Councilwoman Gerri Schroder

Staff Present

Ardell Galbreth	Chris Shaw	Heather DeSart
Jim Kostecki	Carol Turner	Tom Dang
Debra Collins	Brett Miller	Jeannie Kuennen
Dianne Tracy	Kenadie Cobbin-Richardson	Emilio Pias

Others Present

George H. Taylor, Senior Deputy Attorney General	Dr. Tiffany Tyler, Nevada Partners, Inc.
Bruce A. McKim, Precision Electric, Inc.	Janice M. Rael, Nevada Partners, Inc.
Denise Gee, HELP of Southern Nevada	Eloisa Martinez, LCCCF
Jeramey Picket, Nevada Partners, Inc.	Penny Hagen, FIT
Helicia Thomas, GNJ Family Life Center	Jennifer Casey, FIT
Arcadio Bolanos, Academy of Human Development	Sharon Morales, LCCCF
Nield Montgomery, The Learning Center	Sherry Ramsey, Goodwill of Southern Nevada
Linda Montgomery, The Learning Center	Richard Hallon, Las Vegas Urban League
Joselyn Hernandez, YAP	Ryan Whitman, PBTk
David Lunden, GNJ Family Life Center	Tenesha McCulloch, Goodwill of Southern Nevada
Anthony Gilyard Jr., FIT	Nyeri Richards, YAP
Carlos Stratton	Bretaishe Rogers

(It should be noted that not all attendees may be listed above)

Chair Hannah Brown began the meeting with Agenda item 3 – First Public Comment Session until a quorum was met.

1. Call to order, confirmation of posting and roll call

The meeting was called to order by Chair Hannah Brown at 10:24 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

Ardell Galbreth recommended a change to the agenda to reflect agenda items 7, 8, 9, 10, 11, 12, and 13 for the Adult and Dislocated Worker Committee Updates moved after agenda item 4 once a quorum is attained. The agenda will reflect these changes with no additional changes.

A motion was made to approve the agenda as presented by Charles Perry and seconded by Bill Regenhardt. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

Acadio Bolanos, Director for the Academy of Human Development, distributed a one-page handout with data compiled from the activities through the Computer Lab. Mr. Bolanos stated August through December 954 clients were served, and from August through February 23, 2014 a total to date of 1,340 clients were served, exceeding their expectations. Mr. Bolanos expressed his concern that Board member have not visited the Center and extended an invitation to all.

Commissioner Weekly stated he appreciated the report, but queried under job search if there was any data to show how many of the clients found employment. Mr. Bolanos responded they do not have the money or the manpower to do follow-up. The Center can only provide the job search.

Ardell Galbreth clarified the Academy of Human Development is not a service contract, it is a resource center for the individuals in the area and not contracted to track the numbers for job placement, because the Academy of Human Development works closely with the service providers, the numbers could be captured in existing reports.

Bruce McKim ~ Mr. McKim was asked by his caseworker to speak of his experience through Foundation for an Independent Tomorrow (FIT) under public comment. Mr. McKim is a commercial journeyman electrician, re-entering the workforce after 4 years in prison. FIT enabled Mr. McKim the ability to purchase the tools of his trade and the use of his legitimate skills. Mr. McKim thanked both FIT and Workforce Connections for the opportunity.

Carlos Stratton ~ Mr. Stratton was asked by his caseworker to speak of his experience through Foundation for an Independent Tomorrow (FIT) under public comment. Mr. Stratton is currently enrolled in school (Culinary) and a job, just looking forward to graduating. Mr. Stratton expressed his thanks for to both FIT and Workforce Connections.

Darrein Radford ~ Through GNJ, Ms. Radford has increased her math and reading skills within 3-weeks and additional useful direction in work field and parenting. Ms. Radford appreciates the program and the support from Workforce Connections.

Bretaishe Rogers ~ A participant of GNJ Family Life Center, Ms. Rogers has received steps to success, certificates and CEU in Microsoft Word, PowerPoint, Excel, Access, and experience in Green Technology. In her current position, she stands as the head leader in the leadership program, and a parent program under development. Ms. Rogers appreciates the program and the support from Workforce Connections.

James Allen ~ Former worker with the Urban League and former Re-Entry patriarch. After 30 years, Mr. Allen is looking to reintegrate into society, transition into the workforce, and find a job. Mr. Allen has worked with re-entry, mentoring, outreach, and worked with juvenile detention. Mr. Allen's concern is the lack grants to support re-entry.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board Meeting Minutes of January 28, 2014

A motion was made to approve the Board Meeting Minutes of January 28, 2014 as presented by Charles Perry and seconded by Councilwoman Peggy Leavitt. Motion carried.

5. INFORMATION: Nevada Open Meeting Law Training ~ George H. Taylor, Senior Deputy Attorney General

Mr. Galbreth stated there is an effort to provide this training every two years.

Commissioner Weekly recommended continuance on voting items to ensure a quorum. Mr. Taylor concurred.

Mr. George H. Taylor, Senior Deputy Attorney General provided a PowerPoint presentation (included with the agenda packet) and training on Open Meeting Law at 12:24 p.m.

6. DISCUSSION AND POSSIBLE ACTION: Review and Discuss the DRAFT One-Stop Operator Agreement between Workforce Connections and Nevada's Department of Employment, Training, and Rehabilitation (DETR) and authorize staff to enter into negotiations to finalize the MOU for Board and Local Elected Officials approval

Mr. Galbreth stated at the last Board meeting, there was a recommendation to staff to contact DETR and obtain a draft MOU regarding the One-Stop Career Center. Mr. Galbreth noted the following concerns:

- In accordance with WIA, WC cannot designate DETR as a One-Stop Operator – only through an RFP process; however, the Board could designate DETR and other entities to serve as a One-Stop Consortium;
- On page 11 of the agenda packet, DETR indicated four programs to be a part of the Consortium, but appears as four different entities;
- On page 13 of the agenda packet, would provide its reports to the Executive Committee and full Board, and should be vetted through the appropriate committees and/or councils with recommendations to the full Board

Ms. Brown queried page 11 Item 1. Designation of DETR as a One Stop Operator, did this imply that DETR would take control of the One-Stop. Mr. Galbreth responded that he has not met with DETR Leadership regarding the MOU, and will report to the Board with any additional information; however, Ms. Parven represents DETR and can speak to this agenda item.

Lynda Parven abstained from discussion due to her seat with DETR and the One-Stop Consortium.

Hannah Brown queried the purpose of the MOU, and expressed her concern with the angst between DETR and the One-Stop Career Center.

Councilwoman Anita Wood stated if having a One-Stop in North Las Vegas will bring up the numbers, she echoes support to the MOU once it has been routed through the proper legal avenues, and urges WC staff to proceed.

Commissioner Lawrence Weekly stated his unreadiness, and further, "I do not understand there -- is a DETR representative here who could give us clarification in terms of what it is they are expecting to do, but I do not understand why she is precluded from speaking. Secondly, there is an explanation on page 12 in terms of the description DETR One-Stop Centers and Responsibilities of DETR. This explains what their role is, what their responsibilities are, what their expectations are." Commissioner Weekly concurred with the Board Chair regarding every other month we (WC) are at odds with DETR about a One-Stop. What do we need to do to get on the same page? He reiterated his concern that Ms. Parven as a representative of DETR is not allowed to speak.

Mr. Galbreth stated Ms. Parven is allowed to speak regarding this particular topic that deals directly with DETR. There is no one else that can answer the questions on DETR's behalf.

Ms. Brown requested Ms. Parven as a representative of DETR, to explain to the Board the purpose of the MOU.

Ms. Parven responded she was confused as the subject of the agenda item is DETR as a Consortium. Further, Ms. Parven has a seat on the Consortium and notes that she is not allowed to speak on agenda items regarding the One-Stop Consortium.

Mr. Galbreth stated there is no Consortium until the Board and the Local Elected Officials make it a Consortium.

Ms. Brown stated there could be Consortia throughout the Las Vegas Valley, but the hub would be Workforce Connections as the reporting body and oversight. She further stated that WC could have other Consortia and it needs to be clearly defined in the MOU that those Consortia will report to Workforce Connections according to the Workforce Investment Act.

Ms. Parven stated DETR does not have any intent; this is an option for the Board. It does not have anything to do with the One-Stop Career Center that DETR does participate in with six staff that staff it regularly and that we do cooperate in the Consortium and with the Board with running that and helping to serve our clients. This on page 12 indicates it has to do with the three JobConnects that are currently in existence in Las Vegas. It is merely an option.

Mr. Ramadan queried “what need is there for this MOU and what purpose is it going to serve.” Ms. Brown replied she thought it was “power” speaking.

Ms. Brown stated the bottom line is we need to understand there are clients to be served in all of the communities and we need to come up with some reasonable solution of being able to serve these clients and forget all of this power and confusion.

Mr. Ramadan queried again, what was the purpose and need for this MOU. Ms. Parven responded that this is a One-Stop Operating Agreement that Mr. Beers asked DETR to create. It is a draft document prepared by DETR and requested by Ardell. Mr. Galbreth responded he assumed that DETR and Councilman Beers may have had some discussion regarding this document at the last Board meeting, Councilman Beers indicated there was a draft document, which he has not seen, and he requested a copy of it and this is the copy.

Councilwoman Wood stated in the interim that staff ask legal continue to review this issue to see if there is a possibility of working something out that is agreeable with DETR and Workforce Connections through all legal aspects and in compliance. Ms. Brown responded that it must be a document that should be vetted through the attorney to comply with WIA.

Councilwoman Peggy Leavitt stated she would make a motion to table agenda item 6 to have Councilman Beers present to represent his intent, and that she does not have enough information to vote on the agenda item.

Bill Regenhardt request the concerns that staff has regarding this issue, be itemized and made clear for the Board so those questions could be answered at the next Board meeting.

Dr. Lee requested separate MOUs for each community. Mr. Galbreth responded that typically that could be the case, but it depends on the negotiation process, intent and expectations regarding the service and delivery. The JobConnect offices are established in the three communities as mentioned.

Charles Perry stated this is an MOU between DETR and Workforce Connections. It is not an MOU between any, jurisdiction.

A motion was made to table agenda item 6 for clarity, purpose, intent, legality and the concerns stated by staff above (bullet points) by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.

7. INFORMATION: Adult & Dislocated Worker (ADW) Committee Meeting Minutes of February 12, 2014 (draft)

Valerie Murzl ADW Committee Chair presented the Minutes of February 12, 2014 (draft) provided on page 16-21 of the agenda packet for information only.

8. DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee’s recommendation to award Foundation for an Independent Tomorrow (FIT) additional funding in an amount not to exceed \$50,000 for their One-Stop Center contract and \$50,000 for their Home Office contract for a total of \$100,000. These funds will be used to augment FIT’s current PY2013 WIA Adult and Dislocated Worker and One-Stop contracts to provide additional training and supportive services to participants.

Heather DeSart stated, last month one of the providers low on training funds and supportive service dollars, came forward requesting additional funds. Pages 23 and 24 of the agenda packet include self-explanatory letters providing the information for the request.

Lynda Parven queried if she was allowed to vote on the agenda item as she holds a seat on the ADW Committee requested point of order. Ardell Galbreth stated if Ms. Parven was a member of the board of directors for FIT this would be a conflict of interest, and she should not discuss or vote on any actions taken. Ms. DeSart concurred, further clarifying the differentiation between the One-Stop Consortium, the ADW Committee, and actions taken to award funding to FITs contract.

A motion was made to approve the Adult & Dislocated Worker Committee’s recommendation to award Foundation for an Independent Tomorrow (FIT) additional funding in an amount not to exceed \$50,000 for their One-Stop Center contract and \$50,000 for their Home Office contract for a total of \$100,000. These funds will be used to augment FIT’s current PY2013 WIA Adult and Dislocated Worker and One-Stop contracts to provide additional training and supportive services to participants by Hannah Brown and seconded by Tommy Rowe. Motion carried.

- 9. DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee's recommendation to renew Las Vegas Clark County Urban League's contract in an amount not to exceed \$170,000 to continue to operate its community resource center in support of local area job seekers. The computer center or resource laboratory will continue to serve as an Affiliate One-Stop Career Center linked to Workforce Connection's Comprehensive One-Stop Career Center. Upon approval, the term of the contract is February 1, 2014 through June 30, 2015.**

Ms. Murzl stated agenda item 9 is included on pages 25 and 26 of the agenda packet.

Ms. DeSart stated this item is self-explanatory.

A motion was made to the Adult & Dislocated Worker Committee's recommendation to renew Las Vegas Clark County Urban League's contract in an amount not to exceed \$170,000 to continue to operate its community resource center in support of local area job seekers. The computer center or resource laboratory will continue to serve as an Affiliate One-Stop Career Center linked to Workforce Connection's Comprehensive One-Stop Career Center. Upon approval, the term of the contract is February 1, 2014 through June 30, 2015 by Charles Perry and seconded by Lynda Parven. Motion carried.

- 10. DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee's recommendation to remain with Workforce Connections' current programmatic reporting structure as it pertains to the One-Stop Career Center Consortium and other One-Stop Career Center affiliate sites to deliver performance and service delivery activity reports through appropriate committees/councils to be vetted and then presented to the full Board as necessary and required**

Mr. Galbreth stated at the last meeting, this item was requested for discussion by the Consortium through Councilman Beers, as a standing committee to the Board. The Consortium's desire is to direct report to the Board. The Consortium is a group of entities that constitute the One-Stop Career Center and its associated partners to deliver One-Stop delivery services. After discussion through the ADW Committee, it was determined that the Consortium vet or present their presentation through the ADW Committee so that the committee has an opportunity to address any concerns. The ADW Committee would report out to the Board.

Valerie Murzl commented the opinion of the ADW Committee is not to set a precedent to have a group of people or non-profits come to the Board, with all others mandated to vet through proper channels. She further stated that the ADW Committee reviews providers' request for funding programs, RFPs related to the programs, approves the awards for the programs, submits recommendations to the Board, and monitors the funds on a monthly basis.

Ms. Parven stated that the Board staff has decided that DETR cannot speak on Consortium issues. Mr. Galbreth concurred with regard to this agenda item.

A motion was made to approve the Adult & Dislocated Worker Committee's recommendation to remain with Workforce Connections' current programmatic reporting structure as it pertains to the One-Stop Career Center Consortium and other One-Stop Career Center affiliate sites to deliver performance and service delivery activity reports through appropriate committees/councils to be vetted and then presented to the full Board as necessary and required by Hannah Brown and seconded by Charles Perry.

Discussion ensued regarding the current programmatic reporting structure.

The motion was re-read for the record and approved. Motion carried.

- 11. INFORMATION: Sector Council Snapshot**

Brett Miller, Sr. Analyst presented the Sector Council Snapshot on pages 29 of the agenda packet. Over the last three months, the overarching theme for the Sector Councils has been the development of strategic plan. Within the strategic plan, each sector has identified in-demand positions, in some cases emerging positions, and developed potential pilot programs for implementation within the sectors. Methodology is strategic guidance for spending training dollars, and meeting industry demand. Locally, there is the Local Employer Advisory Panel (LEAP) using local employers to gather intelligence on how WC can improve services.

- 12. INFORMATION: Training, Wage and Employment Reports**

Brett provided the Average Training Cost by Sector and the Wage by Sector reports provided on pages 31 and 32 of the agenda packet.

13. INFORMATION: WIA Client Demographic Report ~ Adult/Dislocated Worker & Youth

Brett provided the WIA Client Demographics Reports - Adult & Dislocated Worker and Youth on pages 34-38 of the agenda packet.

14. INFORMATION: Approve Youth Council's recommendation to negotiate and amend Nevada Partner, Inc. In-School Youth Program contract to include Legacy High School for an additional amount not to exceed \$100,000

Mr. Villalobos reported the Graduate Advocate Program Initiative that initially began with 10 schools; last year grew to 12 schools, with recent reports on graduation improvements in the district. The recommendation is to include Legacy High School into the Graduate Advocate Initiative that fall under the purview of NPI, where 63% are students of color. In 2012, Legacy High School had a graduation rate of approximately 64%, in 2013 approximately 65% falling approximately 5%-10% comparatively with the State and National averages in general. Legacy High School has not met the Adequate Yearly Progress in the last 3 years. In 2013, Legacy High School was 18% credit deficient (State average 14.79%). In 2012, Legacy High School was approximately 21% credit deficient. 43.8% of the students that leave Legacy High School are college and/or career ready. The Nevada school performance framework has Legacy High School ranked at 54.50% out of a possible 100% rating placing that school at a 3 star rating level. Councilwoman Anita Wood brought this school to the Youth Council's attention as a school in need in the North Las Vegas area. The contract would begin in March and end September 30, 2014 for 50 students.

Mr. Galbreth stated for the record, according to the Open Meeting Law since this agenda item deal specifically with North Las Vegas, Councilwoman Wood or anyone that sit on an official board for North Las Vegas, must abstain from the vote.

Councilwoman Wood stated, "It does not make sense, I was actually appointed to the board by the City of North Las Vegas." Commissioner Weekly concurred, and should not have to abstain. "We are not Clark County School District employees, and we are appointed to be on this board." Mr. Galbreth stated he would have to seek legal counsel.

Commissioner Weekly stated they already have legal counsel through their legal counsel because we have been through this before that we do not have to abstain. If we were CCSD employees, if we were employees of Legacy or one of these High Schools, then we would need a legal opinion and we would disclose that for the record, because we do not have any fiduciary responsibilities at any one of these schools, I would be voting.

Councilwoman Wood, for the record, disclosed she is the Councilwoman from the City of North Las Vegas and she will be voting.

A motion was made to approve Youth Council's recommendation to negotiate and amend Nevada Partners, Inc. In-School Youth Program contract to include Legacy High School for an additional amount not to exceed \$100,000 by Tommy Rowe and seconded by Charles Perry. Motion carried.

15. INFORMATION: 2012 – 2013 Graduate Advocate Initiative Report

Mr. Villalobos presented the 2012 – 2013 Graduate Advocate Initiative Report on page 41 of the agenda packet.

Commissioner Weekly requested an update on a quarterly basis in terms of what types of assistance this agency made to help increase the graduation rate. He emphasized his excitement that staff is working with the schools, along with Senator Ruben Kihuen, Councilwoman Wood, and Commissioner Weekly working directly with the principals in their districts to find resources to bring the schools that will help the students to overcome many of the barriers. The challenge for the students is the proficiency exam, particularly for students of color. Commissioner Weekly stated that efforts have been made searching for retired teachers, professional volunteers to provide free space for tutoring at facilities such as Pearson Community Center, Rafael Rivera Community Center, East Las Vegas Community Center, and Doolittle Community Center for after school and weekends. Commissioner Weekly stressed periodically having some "celebratory moments".

Discussion ensued regarding the levels of diploma attainment in the varying High Schools.

Dr. Tiffany Tyler echoed the sentiments stating it is a collective effort that particular schools were able to leverage an array of resources and provide individual strategies that vary across campuses.

Denise Gee stated HELP conducted tracking on the Del Sol High School to respond to the low number of students that did not graduate with the highest majority of students not able to pass their proficiencies. The students need that additional tutoring and assistance.

16. INFORMATION: Budget & Finance Committee Minutes of February 12, 2014 (draft)

The Budget & Finance Committee Minutes of February 12, 2014 (draft) provided on page 44-49 of the agenda packet.

17. DISCUSSION AND POSSIBLE ACTION: Approve the Legal Services Contract Award to Marquis, Aurbach, Coffing in an amount not to exceed \$100,000

Jim Kostecki announced that the LEO Joint Legal Counsel Advisory Committee met and discussed the Committee members' reviews of the Legal RFP responses submitted by four respondents. Mr. Kostecki stated based on the review, Clark County, City of Las Vegas, City of Henderson, with City of North Las Vegas abstaining due to direct involvement with many of the proponents. Mr. Kostecki directed the committee to the letter on page 51 that indicates two potential candidates were determined that based on a possible score of 100: Parker, Nelson & Associates – 94.67, and Marquis Aurbach, Coffing - 92. The Budget Committee is requesting and recommending that Marquis Aurbach, Coffing continue with the Legal Services contract.

A motion was made to approve the Legal Services Contract Award to Marquis, Aurbach, Coffing in an amount not to exceed \$100,000 by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.

18. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports

Mr. Kostecki and Ms. Turner presented the budget reports on pages 54 – 68 of the agenda packet, and the Board voted on each item separately.

a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative (No change since last report)

A motion was made to accept and approve agenda items 18.a. as presented by Bill Regenhardt and seconded by Vida Chan Lin. Motion carried.

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

A motion was made to accept and approve agenda item 18.b. as presented by Charles Perry and seconded by Vida Chan Lin. Motion carried.

c. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update

A motion was made to accept and approve agenda item 18.c. as presented by Charles Perry and seconded by Bill Regenhardt. Motion carried.

d. Funding Plans – Adult/Dislocated Worker & Youth – Monthly Update

A motion was made to accept and approve agenda item 18.d. as presented by Charles Perry and seconded by Vida Chan Lin. Motion carried.

e. PBTK Audit – PY2012 (Year Ended June 30, 2013)

Mr. Kostecki presented Ryan Whitman, Principal for Piercy, Bowler, Taylor and Kern to provide a report on the PY2012 Audit on page 69 -121 of the agenda packet.

Mr. Whitman stated the Audit of June 30, 2013 financials was completed as of January 31, 2014 and proceeded to review the Summary of Auditor's Results on page 112, and the Schedule of Findings and Questionable Costs on pages 113 through 121 of the agenda packet.

Hannah Brown, on behalf of the Board, expressed appreciation for the work conducted on the PY12 Audit.

A motion was made to approve agenda item 18.e. as presented by Sonja Holloway and seconded by Bill Regenhardt. Motion carried.

f. Workforce Connections' Professional Services Contracts – Monthly Update

A motion was made to accept and approve agenda item 18.f. as presented by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.

19. INFORMATION: Statewide WIA Allocation Update

Carol Turner reported on the Statewide WIA Allocation Update on page 128 of the agenda packet. Ms. Turner stated that the state receives an allocation from US DOL then distributes to the Local Workforce Board based on the Statewide WIA Allocation formulas. Ms. Turner stated that Mr. Galbreth contacted DETR in June formally reminding DETR of the need to discuss the Statewide WIA Allocation formulas. In September, Mr. Galbreth spoke with DETR again with no action taken. Ms. Turner stated that within 2-months, the formula would be used for allocation of the PY2014 funds. WC and NevadaWorks staff will work with DETR to gain a better understanding, and changes made in the formulas used in the annual statewide allocation.

20. INFORMATION: One-Stop Center MOU and Resource Sharing Agreement Requirements

Mr. Galbreth directed the committee to pages 130 - 132 of the agenda packet that outlines the One-Stop Center Memorandum of Understanding and Resource Sharing Agreement Requirements submitted by Ms. Macey Prince-Swinson, U.S. DOL grants and contract specialist and current DOL contractor.

21. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

A quorum was not met for the Executive Director's Report, and therefore no action taken. The Executive Director's Report is provided on page 100 – 101 of the agenda packet.

Mr. Galbreth focused on the failed Youth Literacy/Numeracy Performance Measures. Mr. Galbreth reported at the last LEO meeting that WC failed the Youth Literacy/Numeracy performance measure at 28%. WC made a conscious decision to serve populations hardest to serve, including youth with disabilities and foster youth. Mr. Galbreth stated that after the data validation, information, and background support indicated WC did not fail. Mr. Galbreth is in coordination with the DETR and the US Department of Labor to have the report corrected. WC NVTrac data system does not translate to DETR's data system and onto the USDOL. WC not only met the performance measure, but also exceeded the performance measure.

22. SECOND PUBLIC COMMENT SESSION

None

23. INFORMATION: Board Member Comments

Charles Perry queried the additional funds from the WIA Statewide Allocation of \$102,000 due to the South as a back payment, and whether they were actually spent.

Lynda Parven, briefly stated DETR staff collectively spent hundreds of hours in helping to develop policies and procedures and customer flow efficiencies for the One-Stop along with the other Consortium partners, found it disturbing that there were Board members who were not aware of their positive participation in the success of the One-Stop.

Hannah Brown, responded it was her belief that it had to do with the tone and expressed her concerns about the relationship. She further stated in the beginning it was her understanding that we (DETR and WC) were partners and was excited, but thought the breakdown had a lot to do with the tone.

Tommy Rowe, I am still looking forward to the time that we could walk in here and see Old Glory.

24. ACTION: Adjournment

The meeting adjourned at 1:15 p.m.

**Agenda Item 5. INFORMATION: Adult & Dislocated Worker
Committee Meeting Minutes of March 12, 2014 (draft)**

**WORKFORCE CONNECTIONS
ADULT & DISLOCATED WORKER COMMITTEE MINUTES**

March 12, 2014 - 9:00 a.m. -- Bronze Conference Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146

Members Present

Bill Regenhardt (via telephone)
Lynda Parven
Dr. David Lee (via telephone)
Charles Perry
Bart Patterson
Dan Rose, Vice-Chair
Hannah Brown
Maggie Arias-Petrel
Chelle Bize

Members Absent

Mark Edgel
Valerie Murzl, Chair
Matt Cecil

Staff Present

Ardell Galbreth
Heather DeSart
Kelly Ford
Jim Kostecki
Brett Miller

Others Present

Trinette Burton, NDOC
Tanya Hill, NDOC
Janice Rael – NPI
Gary Rosenfeld, NDOC
Arcadio Bolanos, Academy of Human Development
Patrick Malone, NDOC
Sharon Morales, LCCCF
Janet Blumen, FIT
Onyaka Tiggart, LVUL
Tim Perez, LVUL
Al Ballista, NHA
Jennifer Casey, FIT
Bonita Fahy, GNJ
Tenesha McCulloch, Goodwill
Tamara Collins, LVUL
LaWanna Calhoun, Westcare
Donna Somera-Bensing, New Horizons
Dr. Tiffany Tyler, NPI
Linda Montgomery – The Learning Center
Nield Montgomery – The Learning Center

(It should be noted that not all attendees may be listed above)

Agenda Item 1 – Call to Order, confirmation of posting, roll call:

Chair, called the meeting to order at 9:10 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken, and the quorum was confirmed.

Agenda Item 2 – Action: Approval of the agenda with the inclusions of any emergency items, and deletion of any items

A motion to approve the agenda as presented was made by Charles Perry and seconded by Lynda Parven. The motion carried.

Agenda Item 3 – First Public Comment Session: Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Linda Montgomery, spoke as a representative for the Information Technology Sector, providing a handout with statistics on IT Certification credentialing for 2013. Ms. Montgomery stated she has 75 position openings with employers available, and not enough people to fill the positions.

Ardell Galbreth queried if the employers that Ms. Montgomery is working with are willing to accept trained ex-offenders in the entry-level positions. Ms. Montgomery responded that two of the employers are government

employers and cannot place an ex-offender in a government position. Her suggestion is to place an ex-offender into small computer repair shops where they do not have the requirements for background checking. Mr. Galbreth requested a list of employers forwarded to him or Heather DeSart in an effort to provide the information to the funded partners.

Janice Rael, Nevada Partners Inc. has provided services to 576 residents, which include 349 enrollments from the One Stop office of the 500 residents projected to receive services this program year. Return on investment has been over \$7,617,792.00 in earned wages. Provided training services to 403 job seekers, 260 out of the One-Stop office and approximately \$103,178.56 in supportive services (ie., transportation assistance, work cards and tools). To date, Nevada Partners has helped 240 residents gain employment, with an average hourly wage of \$15.26.

Jennifer Casey, Foundation for an Independent Tomorrow provided an overview of the Re-Entry Program. 94 new enrollments on track with a goal of 150. Placed 78 participants into training with 42 of the enrollments employed full-time. A client success story was included in the report with funding provided to the client for vocational training to obtain CDL Class A. The client has been hired and working approximately 60 hours a week making \$25.00 per hour. Ms. Casey provided a program demographics breakdown by race/ethnicity/gender/offense for the 94 enrolled participants with those placed into employment.

Agenda Item 4 – Discussion and Possible Action: Approve the minutes of the previous ADW Committee meeting minutes of February 12, 2014.

A motion to approve the meeting minutes of February 12, 2014 presented by staff, and made by Charles Perry and seconded by Maggie Arias-Petrel. Motion carried.

Agenda Item 5 – Discussion and Possible Action: Accept staff's recommendation to award Nevada Partners Inc. additional funding in an amount not to exceed \$30,000. These funds will be used to augment Nevada Partners Inc.'s current PY2013 WIA Adult and Dislocated Worker contract to provide training and supportive services to 20 additional participants.

Heather DeSart presented the letter from Nevada Partners Inc. drafted and submitted by Dr. Tiffany Tyler. Staff did meet, discuss and review NPI's program, budgets, expenditure rates, and training line items. NPI is running low on training funds in their home office with staff bringing the recommendation to the ADW Committee to award additional funding in an amount of \$30,000.

A motion was made to accept staff's recommendation to award Nevada Partners Inc. additional funding in an amount not to exceed \$30,000. These funds will be used to augment Nevada Partners Inc.'s current PY2013 WIA Adult and Dislocated Worker contract to provide training and supportive services to 20 additional participants, was made by Hannah Brown and seconded by Dr. David Lee. Motion carried.

Agenda Item 6 – Information: Workforce Connections is in the initial discussion phase with the Nevada Department of Corrections regarding a potential sole-source contract. The contract would be to serve pre-release inmates from the Florence McClure Women's Correctional Center and the Southern Desert Correctional Center. Discussions are preliminary, and centered on program design and sole-source requirements.

Ms. DeSart stated Workforce Connections is working in tandem with the Nevada Department of Corrections as a first time pre-release program. This will be a sole-source contract. WC has had pilot programs in the past, but this is the first to come together with a specific plan, targeting inmates that will be released in 6-months, providing training inside the facilities, and then transition into the workforce. Anticipated start date is July 1, 2014.

Mr. Galbreth emphasized individuals released from incarceration will need training or supportive services. As WC moves forward with recommendations for additional funding for training and services, the committee can expect another contract with a service provider that the individuals will be passed too.

Mr. Patterson queried the scope and additional funds, and asked for a general preview of this contract. Ms. DeSart responded that WC has set-aside funding in the budget. The scope: Working closely with the Nevada Department of Corrections to address the anticipated barriers, the needs of the inmates while still incarcerated, identification issues resolved, to provide soft skills, and provisions for certification training.

Agenda Item 7 –Information: One-Stop Reports

a. Consortium report

Janet Blumen, Foundation for an Independent Tomorrow presented and distributed a packet addressing the functions of the One-Stop Career Center Consortium:

- Meeting minutes of March 12, 2014
- Glossary of Parties
- Voting Procedure
- Voting Chart
- Operations Manual
- Customer Flow
- Partner Observations
- Resources Needed`
- Policies
- Orientation PowerPoint
- Proposed Outcome Reporting/Proposed Data Collection
- Workforce Connection 7/1/13 – 1/31/14
- One-Stop Statistics

Noted: The Consortium are dedicated to making the southern Nevada One-Stop Career Center the premier One-Stop, dedicated to working together, and maximizing the productivity of all of the parties within the One-Stop System.

b. One-Stop affiliate update: Academy of Human Development

Ms. DeSart presented the Metrics on page 7 of the agenda packet.

Mr. Rose queried if the participants were able to access their email on the computers. Ms. DeSart stated they are able to access the Internet, email, apply for jobs, and send resumes. Arcadio Bolanos confirmed the Academy of Human Development monitors job related activities on the computers, and the report reflects numbers of participants that access the Resource Center only.

Ms. Bize requested a list of the participants that enter the Resource Center on one or more occasion to utilize services unavailable to them on a daily basis.

c. One-Stop affiliate update: Urban League

Ms. DeSart presented the Metrics on page 8 of the agenda packet.

Ms. Tiggart noted that in the month of October there was a significant drop in an effort to make everyone accountable to the One-Stop clients and the Las Vegas Urban League. Ms. Tiggart stated LVUL has a new database that will capture statistics with improvements to reflect employments,

placements, training placements, and employment retention. Ms. Tiggart further stated the Las Vegas Urban League is relocating as of March 31, 2014.

Agenda Item 8 – Information: Training and Employment Reports

Brett Miller reported on the Training and Employment Reports from July 1, 2013 through January 31, 2014 on pages 9 of the agenda packet, noting number of trainings at 1,227 with the most significant in Health & Medical Services at 476, Tourism, Gaming & Entertainment at 281, and Logistics & Operations at 253. Overall average spent on training is \$2,400. He continued with the Wage by Sector illustrated on page 10 total employed 1,286, and the effects of increased enrollments from opening the One-Stop Career Center. The most significant is Health & Medical Services at 346, Logistics & Operations at 255, and Tourism, Gaming & Entertainment at 226, and an Average wage of \$14.05. Brett Miller reported on the ADW Demographics by Zip and Locality on page 11 - 13 of the agenda packet.

Ms. Bize requested a report that indicates where home offices are located for each agency versus the One-Stop Career Center according to zip code to review the number of clients served. The report might indicate the clients are served greater at the primary home offices versus the One-Stop Career Center or vice versa.

Agenda Item 9 – Information: Adult and Dislocated Worker Fiscal Reports

Mr. Kostecki reported on the Awards and Expenditures Reports on pages 14 of the agenda packet. Of note is the WIA PY13 NEG monies slow to expend. The NEG money is Dislocated Worker money ramped up for individuals who have been out of work for 27 weeks or more, and an additional step to the Dislocated Worker requirements. These funds will end June 2015. Next year the State will require WC to meet a 25% Occupational Skill Training, On-the-Job training (contracts are mandated that employers will retain the client at the end of the training unless there is an egregious act) and related supportive services in each of the WIA contracts. Mr. Kostecki emphasized that all funds not spent will be recaptures and re-issued in next year's contracts.

Mr. Kostecki reported on the Adult and Dislocated Worker Funding Plan on page 15 of the agenda packet. Item of note is a next program year column that indicates \$2,800,000 anticipated to not be spent and/or set-aside in the event of sequestration in the first quarter. Mr. Kostecki also reviewed the pending projects or contracts.

Agenda Item 10 – Information: ADW Committee Member Comments

The Committee thanked staff for the reports, and work well done.

Agenda Item 11 – Second Public Comment Session: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.

Janice Rael thanked the committee for approving NPI for the additional funding.

Arcadio Bolanos thanked staff for the technical assistance provided.

Agenda Item 12 – Adjournment: The meeting adjourned at 9:41 a.m.

Agenda Item 6. **INFORMATION:** Workforce Connections is in the initial discussion phase with the Nevada Department of Corrections regarding a potential sole-source contract to serve pre-release inmates from the Florence McClure Women's Correctional Center and the Southern Desert Correctional Center. Discussions are preliminary and centered on program design and sole-source requirements.

Agenda Item 7. DISCUSSION AND POSSIBLE ACTION: Accept staff's recommendation to award Nevada Partners, Inc. additional funding in an amount not to exceed \$30,000. These funds will be used to augment Nevada Partners, Inc.'s current PY2013 WIA Adult and Dislocated Worker Home Office contract to provide training and supportive services to 20 additional participants.



NEVADA PARTNERS

3/5/14

Ardell Galbreth, Executive Director
Workforce Connections
6330 W. Charleston Blvd. Ste 150
Las Vegas, NV 8914

Dear Mr. Galbreth:

Nevada Partners is requesting \$30,000 in additional funding for the PY 13 Home Office contract.

BOARD OF DIRECTORS

ROSE MCKINNEY-JAMES, Chair
President, Energy Works Consulting

TONY F. SANCHEZ, Treasurer
Corporate Senior Vice President
NV Energy

MARK LARSON
Executive Vice President
Bank of Nevada

CHRIS BROOKS
Director
Bombard Renewable Electric

SHAUNDELL NEWSOME
President and CEO
Sumnu Marketing

EXECUTIVE STAFF

MONICA FORD
President/Executive Director

DR. TIFFANY TYLER
Chief Operations Officer

702-924-2100
www.NevadaPartners.org
710 West Lake Mead Blvd.
North Las Vegas, NV 89030

As of 2/28/14 we have expended our Training allotment and are in need of additional funds to assist with the demand of requests. We are asking for an additional \$30,000. With this addition funding we anticipate to enroll an additional 20 clients. This will increase the number of clients served in this current program year from 200 to 220.

Enclosed with this request is a budget modification reflecting the increase in funding.

Please feel free to contact me if you have any additional questions.

Sincerely,

Tiffany Tyler, Chief Operating Officer
Nevada Partners, Inc.

Cc: James Kostecki, Finance Manager, Workforce Connections
Faith Cannella, Sr. Financial Analyst, Workforce Connections
MaryAnn Avendano, Sr. Financial Analyst, Workforce Connections
Monica Ford, CEO, Nevada Partners, Inc.

Agenda Item 8a. INFORMATION: Consortium Report

PLEASE SEE ATTACHED REPORT

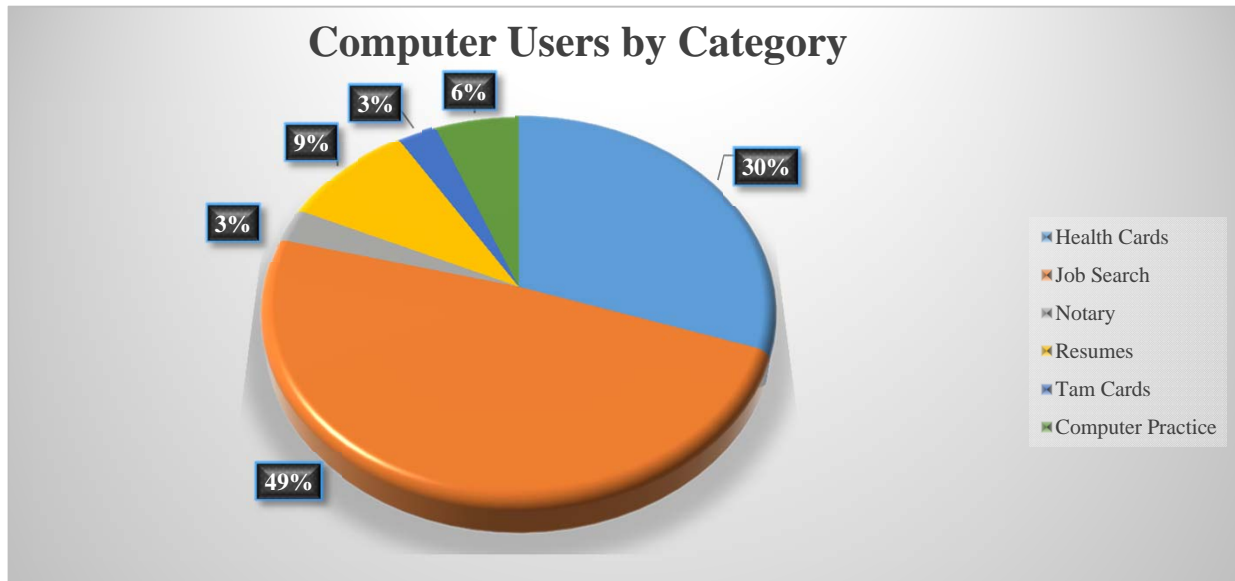
Agenda Item 8b. INFORMATION: One-Stop Affiliate Update

Academy of Human Development

workforce CONNECTIONS
Academy of Human Development Computer Lab Metrics
August through January, 2014

	Usage by Month						August through January Usage		
	Aug	Sep	Oct	Nov	Dec	Jan	Aug - Jan	Avg. per Day	Est. Annual
Days	31	30	31	30	31	31	184		
Health Cards	65	70	125	35	38	23	356	2	706
Job Search	103	96	102	52	42	180	575	3	1,141
Notary	9	5	15	4	0	0	33	0	65
Resumes	8	15	50	9	20	8	110	1	218
Tam Cards	2	12	15	0	4	0	33	0	65
Computer Practice	10	23		3	22	12	70	0	139
Total	197	221	307	103	126	223	1,177	6	2,335

Annual Contract \$ 150,000
Average Cost per Use \$64.25



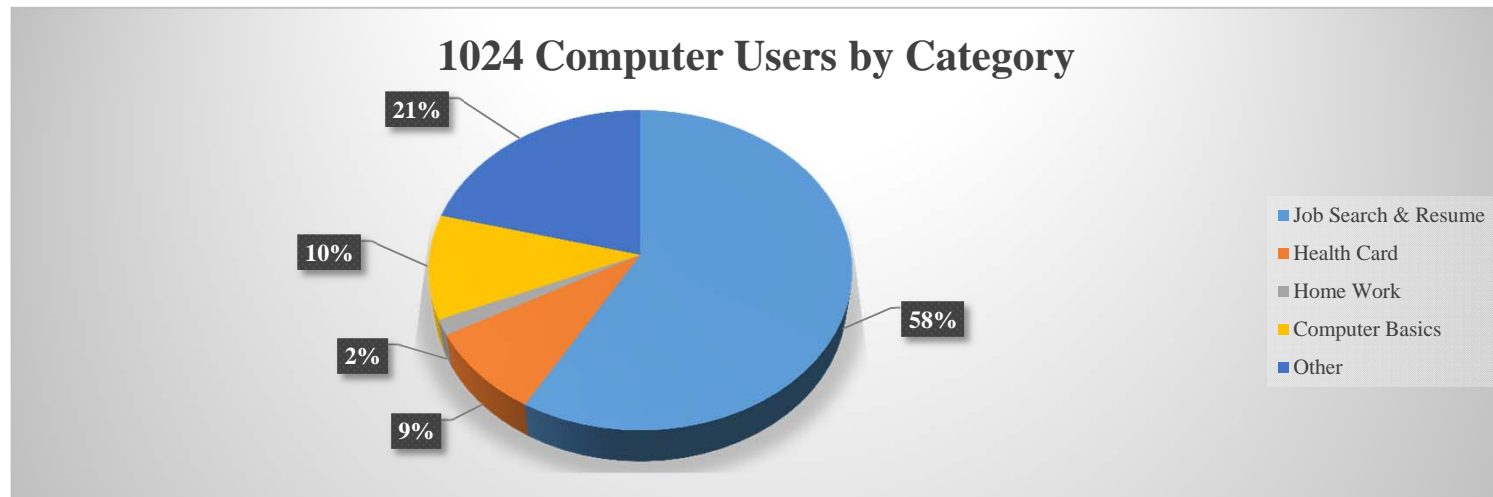
Agenda Item 8c. INFORMATION: One-Stop Affiliate Update

Las Vegas Clark County Urban League

workforce CONNECTIONS
Las Vegas Urban League Computer Lab Metrics
April 1 - January 31, 2014

Computer Usage													
	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Apr - Jan</u>	<u>Avg. per Day</u>	<u>Est. Annual</u>
# of Days	30	31	30	31	31	30	31	30	31	31	306		
Job Search & Resume	350	522	679	499	480	667	475	481	462	508	5,123	17	6,111
Health Card	400	178	75	50	11	19	7	4	4	10	758	2	904
Home Work	50	60	10	10				1	0	6	137	0	163
Computer Basics	132	207	215	155	0	12	43	30	32	98	924	3	1,102
Other	341	277	150	170	426	372	46	6	19	30	1,837	6	2,191
Total	1,273	1,244	1,129	884	917	1,070	571	522	517	652	8,779	29	10,472

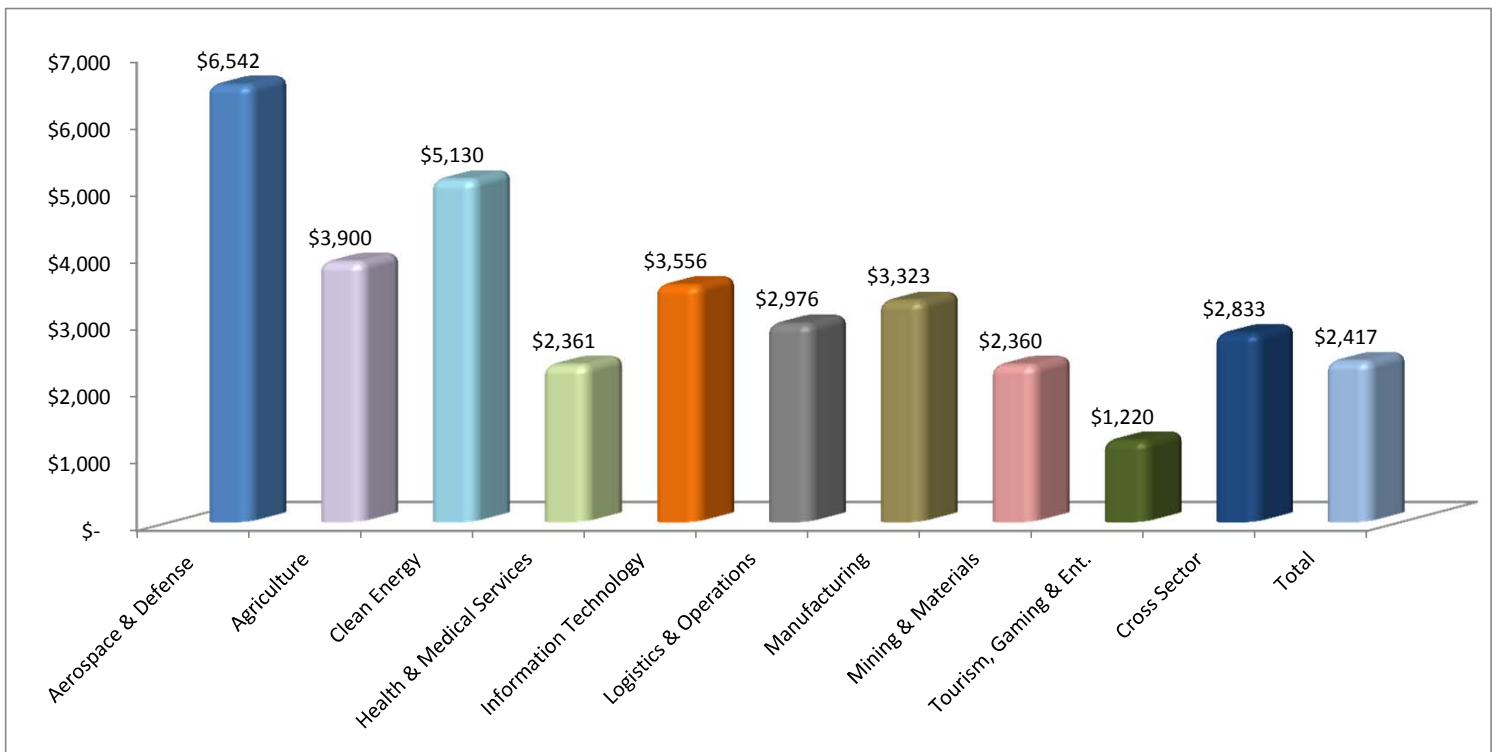
Annual Contract \$ **\$150,000**
 Average Cost per Use **\$14.32**



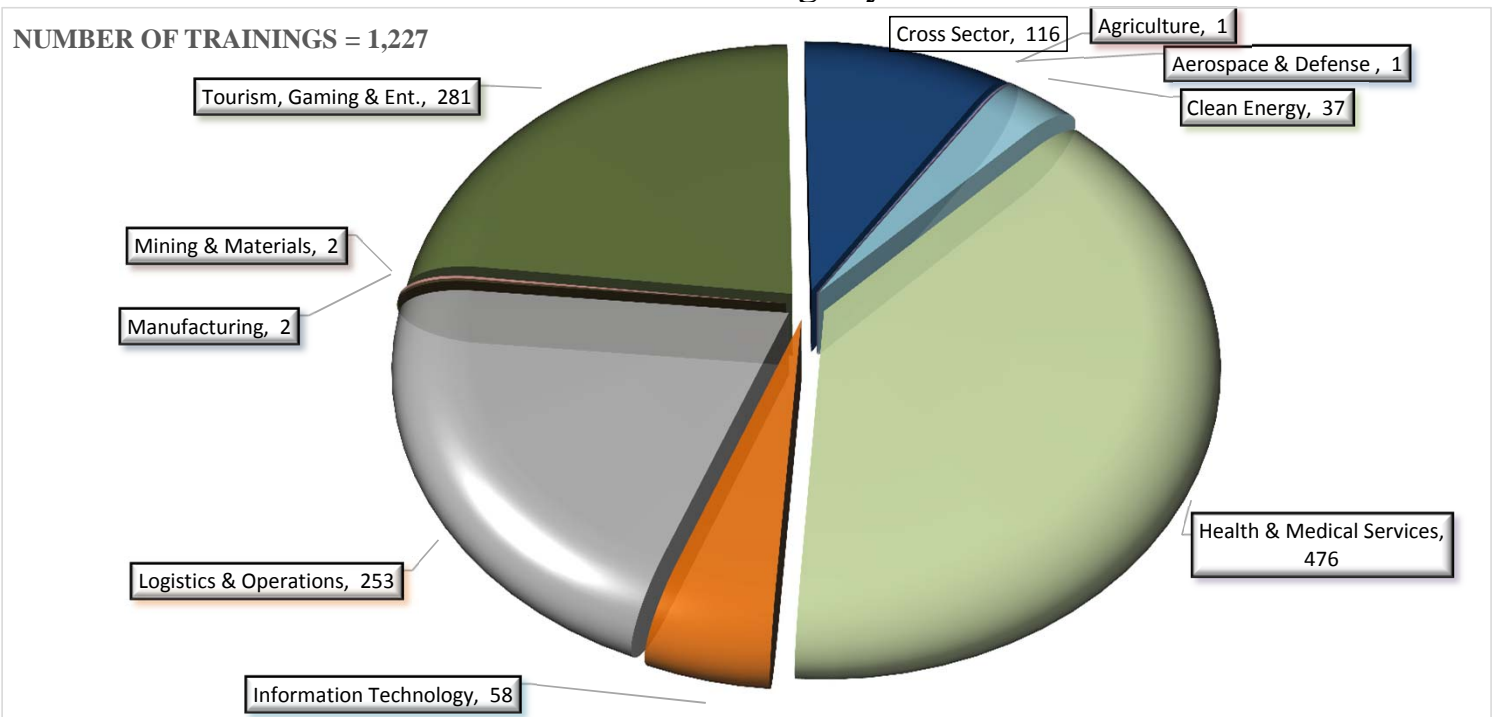
Agenda Item 9. INFORMATION: Training, Wage and Employment Reports

Adult and Dislocated Workers Trained by Industry Sector July 1, 2013 through January 31, 2014

Average Training Cost by Sector

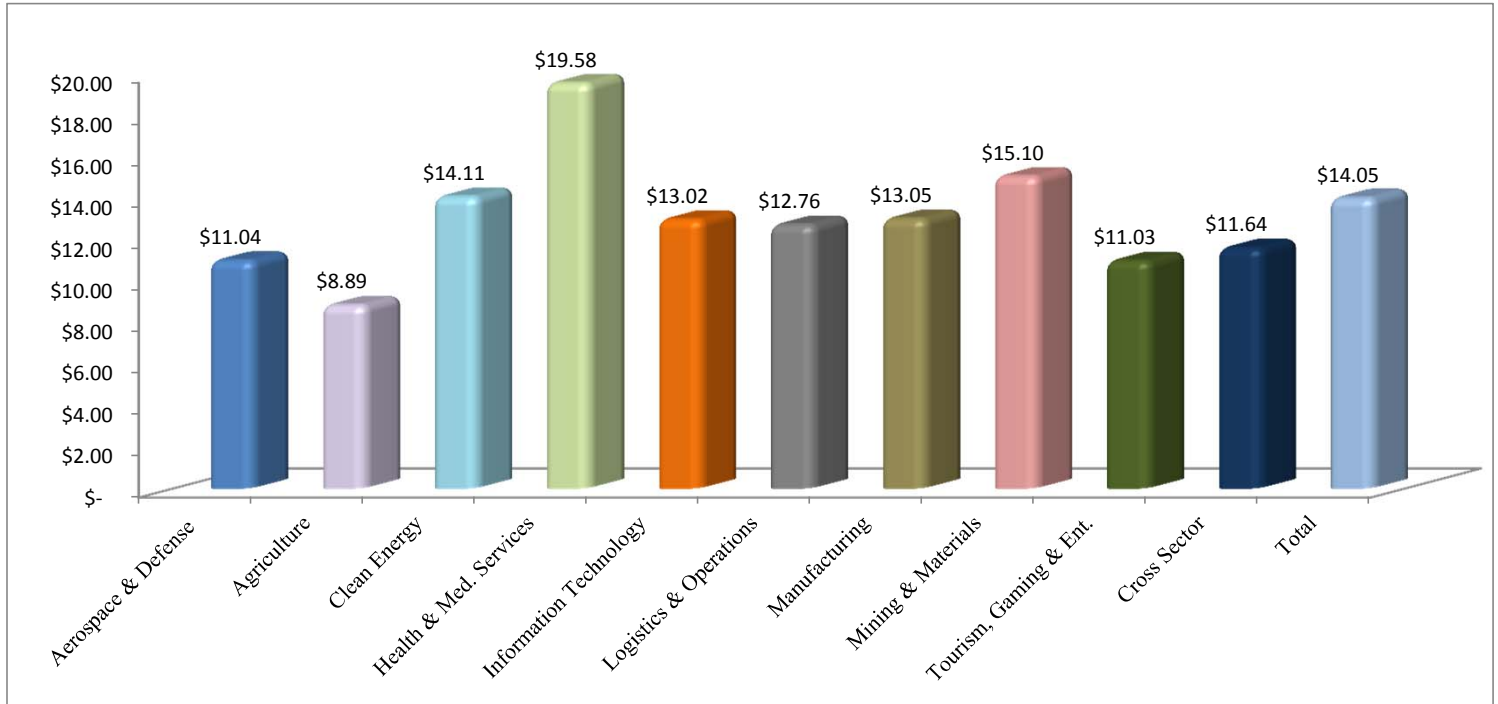


Number of Trainings by Sector

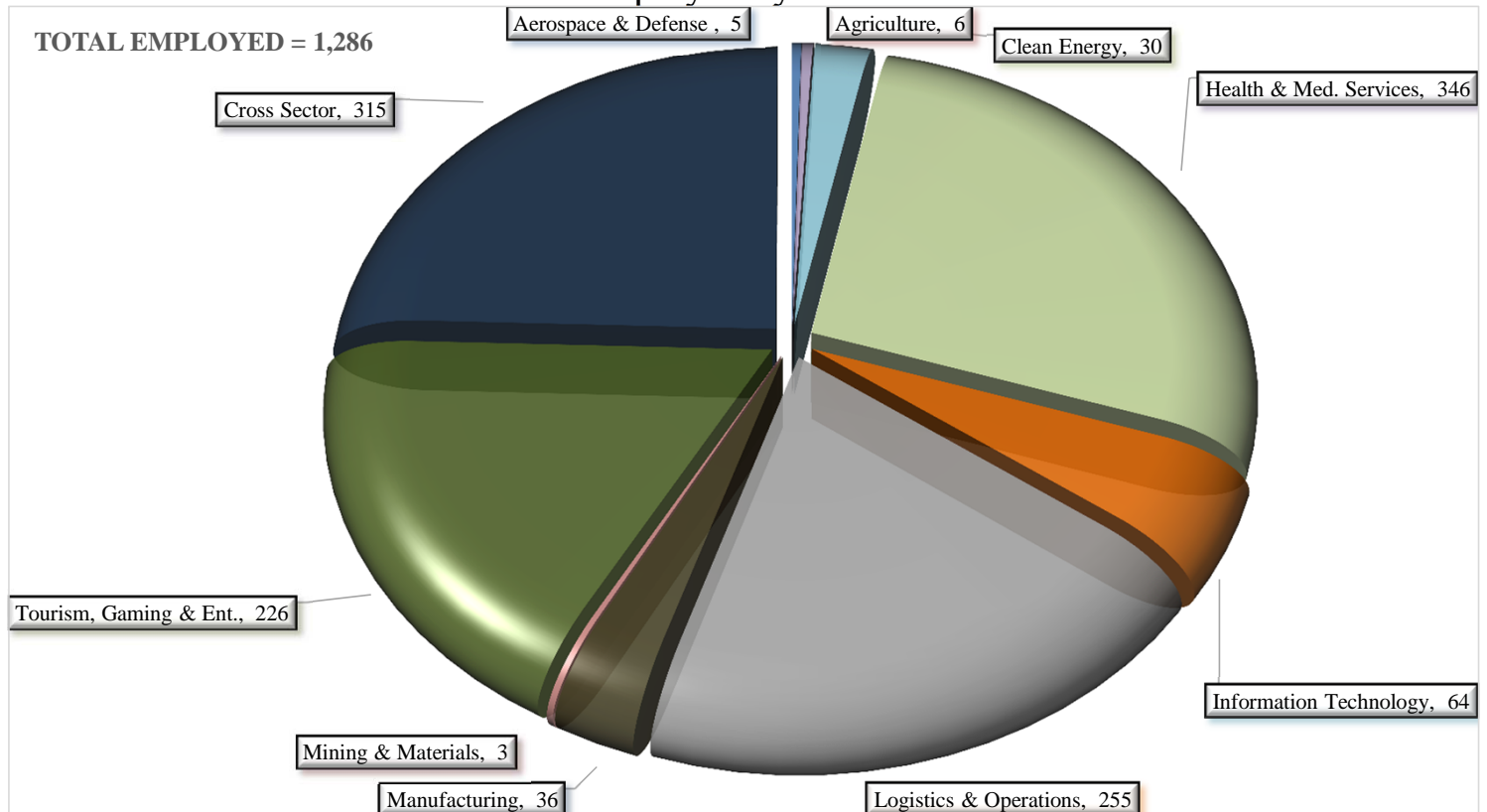


Adult and Dislocated Workers Employed by Industry Sector July 1, 2013 through January 31, 2014

Wage by Sector



Employed by Sector



**Agenda Item 10. INFORMATION: WIA Client Demographics Report –
Adult/Dislocated Worker & Youth**

workforce CONNECTIONS
ADW Demographics by Zip and Locality
Actives From July 1, 2013 through January 31, 2014

Community / Zip	Ethnicity ⁽¹⁾						Total Enrolled	Gender	
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino		Female	Male
<u>Henderson</u>									
89002	4	1	0	9	1	5	17	10	7
89009	0	0	0	1	0	0	1	1	0
89011	8	1	3	17	0	6	29	21	8
89012	4	0	3	14	1	3	23	10	13
89014	10	0	0	25	0	6	38	21	17
89015	5	1	1	26	1	5	34	21	13
89044	1	0	0	5	0	2	6	1	5
89052	12	0	2	21	0	8	38	23	15
89053	0	0	0	1	0	0	1	1	0
89074	4	1	6	20	0	4	38	21	17
89077	0	0	1	0	1	0	1	0	1
89016	0	0	0	1	0	1	2	1	1
89105	2	0	0	1	0	0	3	1	2
89183	0	0	0	1	0	1	1	0	1
Henderson Total	50	4	16	142	4	41	232	132	100
<u>Las Vegas</u>									
89030	0	0	0	0	0	0	1	1	0
89031	0	0	0	1	0	0	1	0	1
89032	2	0	0	0	0	0	2	0	2
89052	1	0	0	0	0	0	1	1	0
89081	0	0	0	0	1	0	1	1	0
89101	48	3	1	45	2	33	117	45	72
89102	16	2	4	14	2	16	52	24	28
89103	53	1	5	25	2	18	105	38	67
89104	19	1	3	19	2	14	55	27	28
89105	1	0	0	0	0	0	1	1	0
89106	97	0	3	17	1	11	126	74	52
89107	27	1	1	25	2	15	67	42	25
89108	75	3	11	55	2	31	160	93	67
89109	3	0	0	7	1	2	12	2	10
89110	40	1	0	45	1	41	107	68	39
89113	8	1	4	17	1	7	33	21	12
89114	1	0	0	0	0	0	1	1	0
89115	66	4	2	28	2	26	112	71	41
89116	0	0	0	0	0	0	1	0	1
89117	27	0	7	38	0	16	82	43	39
89118	30	2	3	47	2	10	92	26	66
89119	55	1	6	21	0	19	100	48	52
89120	9	0	2	18	0	9	33	15	18
89121	34	4	1	32	1	28	86	40	46
89122	17	3	2	31	1	20	69	31	38
89123	9	3	6	26	1	4	44	24	20
89124	1	0	0	0	0	0	1	0	1
89125	1	0	0	2	0	1	4	4	0
89126	1	0	0	2	0	1	3	3	0

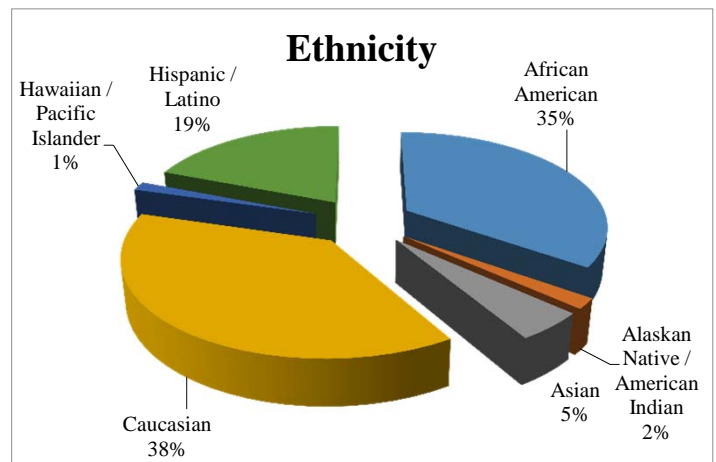
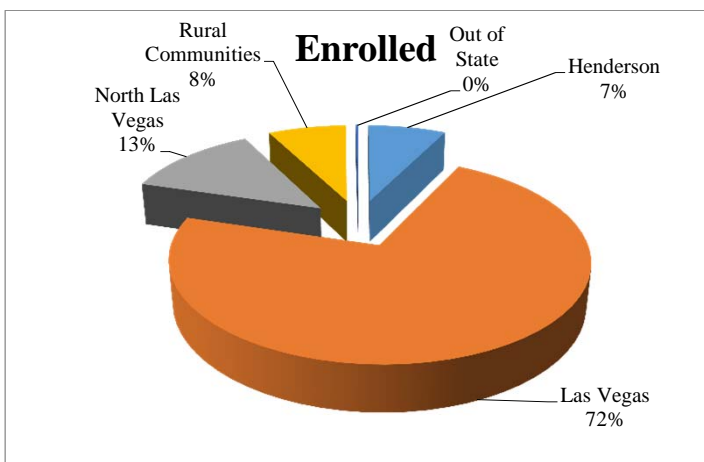
workforce CONNECTIONS
ADW Demographics by Zip and Locality
Actives From July 1, 2013 through January 31, 2014

Community / Zip	Ethnicity ⁽¹⁾						Gender		
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino	Total Enrolled	Female	Male
89128	27	1	5	25	2	16	71	44	27
89129	24	0	5	29	1	17	72	41	31
89130	18	1	1	22	0	12	47	24	23
89131	8	0	1	22	0	5	34	21	13
89133	1	0	0	0	0	0	1	0	1
89134	3	0	1	5	1	2	12	7	5
89135	2	0	0	10	0	1	14	8	6
89138	2	0	2	8	0	1	12	5	7
89139	14	2	8	12	1	6	46	25	21
89141	8	0	1	12	1	5	26	13	13
89142	10	0	2	18	0	14	36	17	19
89143	1	1	0	9	0	1	11	3	8
89144	0	0	1	7	0	1	8	5	3
89145	14	1	3	20	0	10	43	16	27
89146	22	1	5	12	1	6	42	24	18
89147	22	0	3	37	1	15	76	38	38
89148	15	0	6	17	0	4	41	23	18
89149	13	1	5	17	0	11	38	21	17
89155	1	0	0	0	0	0	1	1	0
89156	19	0	3	16	0	15	46	30	16
89160	1	0	0	0	0	0	1	0	1
89166	2	1	3	9	1	2	14	7	7
89169	13	0	1	13	1	6	28	16	12
89170	0	0	0	1	0	0	1	0	1
89173	2	0	0	1	0	0	3	1	2
89178	11	0	3	14	1	3	28	13	15
89179	1	0	1	2	0	2	5	3	2
89183	8	0	8	23	2	15	44	22	22
93550	1	0	0	0	0	0	1	1	0
Las Vegas Total	904	39	129	876	37	492	2,271	1,173	1,098
<u>North Las Vegas</u>									
89030	59	3	1	20	0	34	106	69	37
89031	41	1	6	32	5	14	93	47	46
89032	59	2	5	28	1	21	105	65	40
89081	27	1	1	13	1	11	51	30	21
89084	15	1	1	6	0	9	29	19	10
89085	0	0	0	1	0	0	1	1	0
89086	10	0	0	3	0	4	14	9	5
89130	0	0	0	1	0	0	1	1	0
89303	1	0	0	0	0	0	1	0	1
North Las Vegas Total	212	8	14	104	7	93	401	241	160

workforce CONNECTIONS
ADW Demographics by Zip and Locality
Actives From July 1, 2013 through January 31, 2014

Community / Zip	Ethnicity ⁽¹⁾						Gender		
	African American	Alaskan Native / American Indian	Asian	Caucasian	Hawaiian / Pacific Islander	Hispanic / Latino	Total Enrolled	Female	Male
Rural Communities									
Alamo	0	0	0	2	0	0	2	2	0
Beatty	0	0	0	1	0	0	1	0	1
Boulder City	0	1	0	8	0	0	8	2	6
Caliente	1	0	0	11	0	0	12	7	5
Ely	0	1	0	0	0	0	1	1	0
Indian Springs	0	0	0	1	0	1	2	1	1
Jean	0	0	0	1	0	1	1	0	1
Laughlin	0	0	0	0	0	1	1	0	1
Mesquite	0	0	0	1	0	0	1	1	0
Pahrump	26	8	4	159	2	24	202	88	114
Panaca	0	0	0	1	0	1	1	0	1
Reno	0	0	0	0	0	0	0	0	0
Tonopah	0	0	0	1	0	0	1	1	0
Rural Total	27	10	4	186	2	28	233	103	130
Out of State	2	0	1	2	0	2	7	4	3
Report Total	1,195	61	164	1,310	50	656	3,144	1,653	1,491

1) Totals for ethnicity will not generally equal total enrolled due to the fact that multiple ethnicities can be recorded or participants can choose to not provide information.



**Agenda Item 11. INFORMATION: Budget & Finance Committee
Meeting Minutes of March 12, 2014 (draft)**

**WORKFORCE CONNECTIONS
MINUTES**

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, March 12, 2014 beginning at 2:04 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room,
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Those present: Dan Gouker, Chair, Hannah Brown, Vice-Chair; Bill Bruninga (via telephone); Councilman Bob Beers, and Vida Chan Lin, Excused: Councilwoman Gerri Schroder Absent: William Kirby

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

A motion to approve the agenda presented by staff, made by Hannah Brown and seconded by Bill Bruninga. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on February 12, 2014.

A motion to approve the meeting minutes of February 12, 2014 presented by staff, made by Hannah Brown and seconded by Councilman Bob Beers. Motion carried

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative

1. PY2013 WIA Formula Budget (Operations)

Jim Kostecki presented and reported on the PY2013 WIA Formula Budget on page 6 of the agenda packet. He indicated the changes in the revenues reflect the increase in carry forward adjustments after the audit from the prior year with an additional \$3,900,000. Page 7 of the agenda packet reflects augmentation of budget line items (narrative on page 8-11 self-explanatory) using the strategic initiative funds (line item 8900). Of note: Line item 8500-Capital – Equipment and Furniture for an increase of \$100,000 (bid will be procured) requested to enhance the ADA access capabilities at the new office to include ramps, sidewalk cutouts, and door modifications to the front and rear of suite 150. The property owner has met the statutory requirement of ADA, but not the convenient requirement for ADA at suite 150. Discussion ensued regarding shared expense by the property owner, and the 10% Administrative / 10% Program - 20% expenditure over a 2-year period.

A motion to accept and approve the report for agenda item 5.A.1 presented by staff, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried

2. PY2013 WIA Formula Budget One-Stop Center – Charleston

Jim Kostecki reported on the PY2013 WIA Formula Budget One-Stop – Charleston report on pages 12-14 of the agenda packet. Prior to bringing this report to the Budget & Finance Committee, the report vetted through the Consortium CFO Subcommittee and received approval from the Consortium itself for funding increases noted.

Mr. Kostecki stated The Consortium has requested that the new hire (One-Stop Center Manager) specifically report to them under the Center budget.

Discussion ensued.

Heather DeSart stated the employer of record would be Workforce Connections, the One-Stop Center Manager reporting to the Deputy Director of Workforce Connections and respond to the Consortium on activities requested at the One-Stop.

Dan Gouker requested an organization chart at the next Budget & Finance Committee meeting.

Councilman Bob Beers queried the potential illegality of the One-Stop Center stating the Workforce Investment Board cannot operate the Center. He further stated his concern with a One-Stop Center budget for approval, the Center Manager reporting to Workforce Investment Board personnel with the extended concern that the monies expended be disallowed costs because someone determined that constructively the Board is running the One-Stop Center.

Ms. DeSart responded her understanding is if a One-Stop Operator operates the One-Stop Center then the One-Stop Center Manager would report to the One-Stop Operator, which would be an entity, an employer. Because it does not operate under that structure, Workforce Connections has a Consortium of members who operate the One-Stop Center (Ms. DeSart will forward a copy of the report provided at the Adult & Dislocated Worker Committee on the Consortium presented by the Chair of the Consortium). Because the Consortium cannot act as an employer of record, they are a group of entities, the One-Stop Center Manager falls under Workforce Connections.

Councilman Beers requested the Consortium information forwarded to his office with a copy to Jack Eslinger, Deputy City Attorney for the City of Las Vegas.

Mr. Gouker queried if there was a discipline issue, would the discipline come from the Consortium or from Workforce Connections as the employer of record. That would determine whether, or not the person is working for Workforce Connections as opposed to the Consortium.

Ms. Brown stated as someone who retired as a senior manager, only the employer can discipline an employee. Mr. Gouker responded that that puts Ms. DeSart in that discipline stream and not the Consortium i.e., the person is working for Workforce Connections. Ms. Brown concurred.

Councilman Beers cited the State has a long history of employee leasing having been enabled into state law. Under that situation, a third party comes in and essentially acts as the administrative employer, and the payroll reported under their EIN number on their quarterly report. You can essentially contract to have a fiscal agent run your payroll as a third party, and employer of record, typically for a number of organizations.

Ms. Brown queried what Councilman Beers' interest is in separating the One-Stop from Workforce Connections. Councilman Beers responded compliance with federal law out of fear that the costs from the One-Stop Center would be declared disallowed by the Department of Labor. The concern is well documented, both within the entities that have the fiscal responsibility, and it is a concern.

Ms. Brown further stated that if Workforce Connections was guided by the Department of Labor

Councilman Beers interjected the Department of Labor has not issued this guidance. A consultant has issued this guidance. Ms. Brown stated that Mr. Galbreth provided all of us (the Board) with a letter from the Department of Labor on Department of Labor letterhead having a great deal of comfort with the way the One-Stop is being run.

Councilman Beers, "requested (if amiable) of the Chair to have Mr. Galbreth pass on to Mr. Eslinger, once again the Department of Labor having examined the One-Stop Center and its operation and approved the way it is structured. Does that document exist, I don't remember seeing it?"

Mr. Galbreth stated that staff has not specifically received anything from the Department of Labor other than the report that some, if not all of you have seen. That we were out of compliance at the state level, as well as the local level, and a Comprehensive One-Stop needed to be established here in southern Nevada, and based on that I proceeded to do so, and this is where we are now.

Councilman Beers stated as we have had this discussion before, I reiterate the Department of Labor has in fact, not looked at the way we are operating this One-Stop. Aside from the previous discussion that we had about the wisdom of the organization in doing this, there is a separate issue now, which is whether a DOL examination would conclude that this Board is constructively operating the One-Stop, and, if it is, we are out of compliance with federal law.

Ms. Brown stated she would support that we get a ruling.

Mr. Gouker stated we have a structure that Ardell and staff put together, but not reviewed, and we need to do that. Yes, we did establish a One-Stop and this is how we are operating it. Mr. Gouker suggested this information sent to all the legal counsels of the entities, and collectively, the lawyers can review it, and if it goes to DOL, we just want a stamp of approval.

Mr. Galbreth stated it would be unlikely that the U.S. Department of Labor would come here to do that out of cycle. Probably in another year, possibly a year and a half; however, they will not agree to come here just to look and see whether we are in compliance or not. They have given us direction and instructions and they expect us to follow it. The state or DETR may have the opportunity to request a review, but at this point, local boards or Workforce Connections does not.

Dan Gouker asked, “Are you telling me that this committee; or our local board, does not have the mechanism to make sure this new organization chart we are about to put into place, have a Center Manager that works there, and reports here, that we do not have the authority to question if it is possibly in violation of federal law? We can’t do that?”

Mr. Galbreth stated, you can question anything you want, but my understanding of what you are asking is for us to have the U.S. Department of Labor to come here to do a review of whether we are in compliance with the Workforce Investment Act. Mr. Gouker responded, that is not at all what I am asking. What I am asking is, we (the Board) hire a Center Manager, the individual gets direction from the Consortium, but he/she reports to Deputy Director of Workforce Connections. A simple letter – Does this meet the requirements or not?

Councilman Beers stated if the Department of Labor is going to be out here in a year (states he has no knowledge of the cycle to which they audit), we will want to make sure we have everything structured properly in about six months, or as soon as possible in accordance with the law.

Ms. Brown stated that obviously the Board is not running the Consortium, because all we are doing is voting to allocate funds and look at policy.

Councilman Beers stated historically the Department of Labor attributes the actions of the Boards Executive Director and staff to the larger Board as a whole. So that when it comes to construing the law an authorized action taken by the Executive Director would be attributable to the Board for purposes of interpreting the law.

Mr. Galbreth stated for the record, an administrator from the U.S. Department of Labor, Region 6, who oversees this area, has been here, and we have had some discussion about the operation of the One-Stop. It was not an official review, we talked about the elements and components, and there were no issues at all at that time. Again, I want to specify that for the record, that there was no official review. Even though the administrator of the U.S. Department of Labor did visit and complimented, but there was no official review.

Mr. Gouker stated that at the time of that visit, we were not hiring a Manager for the Consortium, but they knew the reporting stream was to Heather. Ardell stated the Manager reported to him. Do we have that in writing? That she (Department of Labor administrator) unofficially reviewed that? Ardell stated that the only thing we (staff) have in writing is a newspaper article from the Secretary of Labor complimenting us for the operation of the One-Stop. Again, it was not an official review – I want to make that clear.

Councilman Beers offered a summarization that it would be prudent to start building a case that the Workforce Board is not operating the One-Stop Center. Ms. DeSart concurred. She will provide the report that the Consortium presented today and will bring it to the full Board. They (the Consortium) have a very clear structure.

A motion to accept and approve the report for agenda item 5.A.2 presented by staff, made by Hannah Brown and seconded by Councilwoman Bob Beers. Motion carried

3. PY2013 WIA Formula Budget One-Stop Systems

Mr. Kostecki presented and reported on the PY2013 WIA Formula Budget One-Stop – System report on pages 15 - 17 of the agenda packet.

Councilman Beers queried if there was an Internal Service Fund and suggested an Internal Service fund to isolate all of the components for services provided to the Center in one ledger.

Mr. Kostecki responded that he treats each entity as a separate fund in the general ledger system where invoices is split among three entities on a project level or a fund level.

A motion to accept and approve the report for agenda item 5.A.3 presented by staff, made by Hannah Brown and seconded by Councilman Bob Beers. Motion carried

- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) – No change from previous report

A motion to accept and approve the report for agenda item 5B presented by staff, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried

- C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)

Mr. Kostecki presented and reported on the Awards & Expenditures for invoicing through December 2013 on pages 20 - 22 of the agenda packet.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2011 One-Stop			45.27%	2,736,966
WIA PY2011 Home Office			53.86%	2,330,318
WIA PY2011-PY2012 Other (Disabilities, Re-Entry, Rural)			59.25%	4,346,023
WIA PY2012-PY2013 MOU's			43.37%	266,167
WIA PY2013 NEG			00.90%	1,090,087
Total PY2011/PY2012 Adult & Dislocated Worker	70%	30%	49.06%	10,769,162
WIA PY2012 Youth General			51.91%	2,650,421
WIA PY2011-PY2012 Youth Re-Entry			58.79%	247,278
WIA PY2013 Youth Out-of-School			14.59%	1,392,235
WIA PY2013 Youth Rural and Tri-County			27.56%	217,310
Total Youth	73%	27%	43.95%	4,507,244
Direct Grants			55.23%	1,019,063

Mr. Kostecki noted the WIA PY13 NEG monies slow expenditure rate. This is Dislocated Worker money ramped up for individuals who have been out of work for 27-weeks or more, and an additional step to the Dislocated Worker requirements. These funds will end June 2015. Next year the State requires WC to meet a 25% Occupational Skill Training, On-the-Job training and related supportive services in each of the WIA contracts. Mr. Kostecki emphasized that all funds not spent will be recaptured and re-issued in next year's contracts.

Ms. DeSart added that one of challenges staff is experiencing is all of the current contracts will be ending June 30, 2014. The money has no administrative costs associated with it, and is being utilized through the funded partners who are using their case managers to do the work (an allowable cost). When this NEG money ends at the end of June, one strategy is to publish an RFP for someone to provide the training – seeking an entity that would be willing and not expect funding for his or her administration of the program. The other challenge is the population to be served. Individuals identified as 27-weeks or longer on unemployment, and staff does not have a database to identify the individuals. Staff will continue to persist in asking DETR to help identify the individuals through the UI Wage data, but the information has not been provided to WC at this time.

Discussion ensued regarding the low numbers for Bridge Counseling, Easter Seals and Goodwill.

Mr. Kostecki reported that Workforce Connections has issued three RFPs: Adult and Dislocated Worker Home Office; Adult and Dislocated Worker One-Stop Center; and Adult and Youth Rural.

A motion to accept and approve the report for agenda item 5C presented by staff, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried

D. Funding Plans Adult/Dislocated Worker and Youth

Mr. Kostecki reported on the Adult/Dislocated Worker and Youth funding plans on pages 23 - 27 of the agenda packet.

Pending Projects or Contracts - ADW	Current Year PY2013 Budget	Remaining Available Funds
PY2013 Academy of Human Development Computer Center (To June 2015)	\$120,000	
Additional ADW Funding Home Office (NPI)	\$30,000	
PY2013 New Adult and DW (New Rural–Boulder City/Mesquite/Laughlin)	\$600,000	
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	\$625,000	
Projected – First Quarter Obligations for PY2014 Awards		\$120,168
PY2014 New Adult and DW Contracts RFP (Reentry/Corrections)	\$800,000	
PY2013 New Adult and DW (New Rural–Boulder City/Mesquite/Laughlin)	\$600,000	
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	\$625,000	
Next Year Projections – First Quarter Obligations		\$120,168
Pending Projects or Contracts		
PY2013/PY2014 DW National Emergency Grant (NEG) Funding	\$230,000	
Pending Contracts - Youth		
PY2013 Additional Youth Contracts	\$545,000	
PY2013 New Rural Youth Contracts (Boulder City/Laughlin)	\$300,000	
PY2013 New Rural Youth Contracts (Mesquite)	\$180,000	
Youth Jobs for America's Graduates (JAG)	\$350,000	

Ms. DeSart stated the St. Jude's project is looking at a projected start date of July 1, 2014. Workforce Connections can increase that number if they choose to increase their footprint and decide to spread out.

Councilman Beers spoke to the Spring Mountain Youth Camp that he and Commissioner Weekly visited where they had a program with the Boys and Girls Club (that went defunct and merged into Henderson) operating similar to the Nevada Department of Corrections project. The camp had a clubhouse and a component in the Las Vegas Valley that continued after the youth left the camp with a natural reintegration back into the Boys and Girls Club. Ms. DeSart responded that it is certainly worth a conversation if Councilman Beers could provide her outreach information regarding the Spring Mountain Youth Camp.

A motion to accept and approve the report for agenda item 5D presented by staff, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried

Mr. Gouker spoke to DETR's non-responsive request to Workforce Connections' request for UI information regarding the 27 weeks or longer unemployed individuals under the NEG. Ms. DeSart responded a request for assistance was made with basically a poster generated then posted at varying locations. The next step will be to request assistance through DETR Leadership.

E. Audit Findings for PY2012 (Year Ended June 30, 2013) Monthly Status Report

Mr. Kostecki reported his resurrection of the Audit Findings for PY2012 on page 28 of the agenda packet, and reviewed each finding noting that items 1 and 4 potentially will not reappear on the report after the next audit.

Councilman Beers recommended that unless there is a change to the Audit Findings Report, reporting on a semi-annual basis is adequate. The committee concurred.

A motion was made to accept the Audit Findings for PY2012 (Year Ended June 30, 2013) Monthly Status report presented by staff, review on a semi-annual basis or more frequently if staff needs to bring item(s) to the committees attention, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried

6. Public Comment (2nd period)

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

7. Committee Comments

None

8. Adjournment unanimously approved at 3:24 p.m.

Respectfully submitted,
Dianne Tracy

Agenda Item 12. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports

- a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative
 - i. PY2013 WIA Formula Budget (Operations)
 - ii. PY2013 WIA Formula Budget One-Stop Center (Charleston)
 - iii. PY2013 WIA Formula Budget One-Stop System
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)
- c. Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update
- d. Funding Plans – Adult/Dislocated Worker & Youth – Monthly Update
- e. Audit Findings for PY2012 (Year Ended June 30, 2013) – Monthly Status Report
- f. Workforce Connections' Professional Services Contracts – Monthly Update

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PY2013 WIA Formula Budget
July 1, 2013 - June 30, 2014
(Revised Budget - March 1, 2014 Revision)

Revenue by Funding Stream	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	10,665,753	10,665,753	-	1,066,575	1,066,575	8,532,603	10,665,753
PY2013 Dislocated Worker	4,140,823	4,140,823	-	414,082	414,082	3,312,659	4,140,823
PY2013 Youth	6,564,523	6,564,523	-	656,452	656,452	5,251,619	6,564,523
PY2011 Dislocated Worker - Addl. DETR Allocation Apr	-	557,139	557,139	66,977	66,978	423,184	557,139
PY2012 Dislocated Worker - Addl. DETR Allocation Apr	628,047	1,312,962	684,915	135,827	135,827	1,041,308	1,312,962
PY2011/2012 Adult Carry Forward	3,400,000	4,568,885	1,168,885	813,108	327,273	3,428,504	4,568,885
PY2011/2012 Dislocated Worker Carry Forward	471,953	231,085	(240,868)	110,089	-	120,996	231,085
PY2011/2012 Youth Carry Forward	2,000,000	3,695,991	1,695,991	473,789	241,825	2,980,377	3,695,991
Other Revenues (Interest)	25	25	-		25	-	25
Total Revenue by Funding Stream	\$ 27,871,124	\$ 31,737,186	\$ 3,866,062	\$ 3,736,899	\$ 2,909,037	\$ 25,091,250	\$ 31,737,186
				Subtotal Board Operations \$		6,645,936	

Notes:

1. PY2013 Estimated Revenues include WIA funding in the total amount of \$21,371,099
2. Carry forward funds have been estimated for PY2012 in the amount of \$10,366,062.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	One-Stop Center	One-Stop System	Community Resource Allocation	TOTAL
Adult Services	11,252,603	11,961,107	708,504	465,651	1,207,508	10,287,948	11,961,107
Dislocated Worker Services	4,192,659	4,898,147	705,488	199,565	517,504	4,181,078	4,898,147
Youth Services	7,001,619	8,231,996	1,230,377			8,231,996	8,231,996
Subtotal Community Resource Allocations	\$ 22,446,881	\$ 25,091,250	\$ 2,644,369	\$ 665,216	\$ 1,725,012	\$ 22,701,022	\$ 25,091,250

Board Operations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,424,243	6,645,936	1,221,693	2,359,842	4,286,094	6,645,936
Total Expenditures	\$ 27,871,124	\$ 31,737,186		\$ 2,359,842	\$ 4,286,094	
Fund Balance	\$ -	\$ -		\$ 1,377,057	\$ (1,377,057)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

workforceCONNECTIONS
PY2013 WIA Formula Budget
July 1, 2013 - June 30, 2014
(Revised Budget - March 1, 2014 Revision)

Board Operations	Authorized FTE	Actual FTE	Original Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	33.18	28.75	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			300,000	300,000	-	300,000	-	300,000
7005 Legal Fees			50,000	50,000	-	50,000	-	50,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			12,000	15,000	3,000	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			4,000	6,000	2,000	2,160	3,840	6,000
7040 Office Supplies			15,000	24,000	9,000	8,640	15,360	24,000
7045 Systems Communications			68,000	80,000	12,000	28,800	51,200	80,000
7050 Tuition, Training, and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			40,000	42,000	2,000	15,120	26,880	42,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Rent (Offices)			264,723	264,723	-	95,300	169,423	264,723
7075 Facilities Repairs & Maintenance			41,680	50,000	8,320	18,000	32,000	50,000
7080 Admin Support Contracts			135,000	135,000	-	135,000	-	135,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			121,800	121,800	-	-	121,800	121,800
7090 Non-Board Meetings and Outreach			39,168	43,000	3,832	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			47,500	47,500	-	17,100	30,400	47,500
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	3,960	7,040	11,000
7200 Equipment - Operating Leases			23,000	25,000	2,000	9,000	16,000	25,000
8500 Capital - Equipment and Furniture			102,000	202,000	100,000	72,720	129,280	202,000
8900 Strategic Initiative - WIA			174,922	594,463	419,541	214,007	380,456	594,463
8900 Strategic Initiative - WIA (1st Quarter PY2014)			-	660,000	660,000	237,600	422,400	660,000
Subtotal Board Operations			5,424,243	6,645,936	1,221,693	2,359,842	4,286,094	6,645,936
				\$ 6,645,936				-

**Workforce Connections
Program Year 2013
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2013 allotted funds are in the amount of \$21,371,099. Funding is allocated among the three funding streams: Adult - \$10,665,753, Dislocated Worker - \$4,140,823, Youth - \$6,564,523.

Overall funding for PY2013 is projected to increase by \$1,868,559 (10%), compared to the PY 2012 WIA allocation which was \$19,502,540.

Other anticipated funding includes operating carry forward funds from PY2012 WIA allocation of **\$10,366,062** and interest at \$25.

Total budgeted revenues for PY2013 are **\$31,737,186.**

Expenditures – Community Resource Allocation:

On January 28, 2014, the Board approved \$800,000 in funding for the Adult & Dislocated Worker contract to Las Vegas Clark County Urban League for Veteran's Employment and Training Services.

On January 28, 2014, the Board approved additional funding for the Adult & Dislocated Worker contract to GNJ Family Life Center for \$150,000 on the One-Stop contract and \$200,000 for the Home Office contract to continue to serve the Adult & Dislocated Worker population.

On January 28, 2014, the Board approved funding for the National Emergency Grant training funds to Latin Chamber of Commerce Community Foundation for \$100,000 to further serve Dislocated Workers and it also approved \$250,000 of Youth funding to serve Out-of-School Youth.

On February 25, 2014, the Board approved additional funding for the Adult & Dislocated Worker contract to Foundation for an Independent Tomorrow for \$50,000 on the One-Stop contract and \$50,000 on the Home Office contract to continue to serve the Adult & Dislocated Worker population. They also approved additional funding for the Adult & Dislocated Worker contract to Las Vegas Clark County Urban League for \$170,000 to continue to operate the community resource center.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$300,000 –Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 55,000
Accounting Services	\$165,000

7005 Legal Fees: \$50,000 –Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – An increase of \$3,000 – The increase is requested based on an analysis of spending through January. Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$6,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January. Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$24,000 – An increase of \$9,000 – The increase is requested based on an analysis of spending through January and is due to the move to the new location. Expenditures in the beginning of the year for supplies and business cards were very high. Allocated costs for various office supplies needed for daily operations.

- 7045 Systems Communications: \$80,000 – An increase of \$12,000 – The increase is requested based on an analysis of spending through January. The network and internet connections (size and speed) in the new building are 5 times larger than at the old location on which the budget was estimated.** Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Tuition, Training, and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$42,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$264,723** –Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000 – An increase of \$8,320 – The increase is requested due to the use of temporary labor to help with special projects related to the set up of the new facility. These costs were not anticipated in the original budget.** Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$135,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** –Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$121,800** –Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000 – An increase of \$3,832 – The increase is requested based on an analysis of spending through January.** Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** –Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.

- 7100 Insurance: \$47,500** –Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$25,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$202,000 – An increase of \$100,000 – The increase is requested to enhance the ADA access capabilities at the new office. This includes adding new ramps, side walk cut outs and door modifications.** Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$1,254,463 – An increase of \$1,079,541 – This net increase is a result of the true up of the carry forward funding from the prior year. With the audit complete, actual carry forward numbers can be determined.** This account line was created to utilize and track strategic projects in support of workforce initiatives with detailed tactics and strategies in response to unanticipated high demand workforce needs. These funds are available to be allocated for future workforce initiatives approved by the Board.

workforceCONNECTIONS
PY 2013 WIA Formula Budget
One Stop Center - Charleston
(Revised Budget - March 1, 2014 Revision)

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	3.95	2.95	88,526	267,361	178,835		267,361	267,361
7000 Accounting and Auditing					-		-	-
7005 Legal Fees					-		-	-
7010 Legal Publication Advertising					-		-	-
7020 License and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			10,500	6,000	(4,500)		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Comm./Telephone Support			9,810	25,500	15,690		25,500	25,500
7050 Tuition, Training, and Seminars - Staff					-		-	-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone				2,700	2,700		2,700	2,700
7070 Facility Rent/Lease			64,032	64,032	-		64,032	64,032
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts					-		-	-
7085 Program Support Contracts			13,442	14,000	558		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-		-	-
7090 Non-Board Meetings and Outreach			6,825	1,800	(5,025)		1,800	1,800
7095 Board Meetings and Travel					-		-	-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			30,984	85,177	54,193		85,177	85,177
7125 Employer Payroll Taxes			2,656	8,021	5,365		8,021	8,021
7130/7135 Payroll Services and Bank Fees				450	450		450	450
7200 Equipment - Operating Leases			4,446	18,000	13,554		18,000	18,000
8500 Capital - Equipment and Furniture				5,750	5,750		5,750	5,750
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			42,000	12,823	(29,177)		12,823	12,823
GASB Depreciation			50,911	85,000	34,089		85,000	85,000
Subtotal One-Stop Center			392,734	665,216	272,482	-	665,216	665,216
Per Partner Cost - 38 Total			\$ 10,335.11	\$ 17,505.68				

One-Stop Center Budget Adjustment Explanation

- 1. Account 6500 – Salaries Expenses – Increase of \$178,835**
Account 7100 – Employee Fringe Benefits – Increase of \$54,193
Account 7125 – Employer Payroll Taxes – Increase of \$5,365
The original Center budget included 2 front desk Career Representatives. This budget adjustment includes the addition of a new One-Stop Center Manager position, along with partial FTE's for the Deputy Director, Facilities Maintenance, Information Technology, and Financial Staff for a total of 3.95 FTE. This adjustment captures the actual activities that are occurring within the One-Stop Center.

- 2. Account 7035 – Printing and Reproduction – Decrease of \$4,500**
When the budget was developed for the Center, the copier usage was estimated for the new Center. The two Canon copiers have usage built into the monthly lease payment where the Xerox copier usage is billed separately. Due to this, we are reallocating budget to the Equipment – Operating Leases line.

- 3. Account 7045 – Systems Communication – Increase of \$15,690**
The budget estimate was based on the level of services used at our old location for data networking, internet and phone services. The level of services and costs for the networking and internet connection is actually 5 times bigger than the old location to accommodate the increase in users at the Center. Vendors charged to this line item include Century Link (data networking, internet and local phone service), Cox (backup internet and local phone service), Affiliated Technologies (maintenance for phone system), Protection One (alarm service) and Queless (maintenance for queuing system).

- 4. Account 7065 – Telephone – Increase of \$2,700**
The telephone service was accounted for under Systems Communication line in the budget. At the new location, AT&T long distance is a separate bill charged to the Telephone line.

- 5. Account 7085 –Program Support Contracts – Increase of \$558**
A small adjustment is needed for the Allied Barton security contract.
- 6. Account 7090 – Non-Board Meetings/Outreach – Decrease of \$5,025**
There has been no activity in this account so far this year so we are adjusting the budget down to offset other adjustments.
- 7. Account 7130 –Payroll fees – Increase of \$450**
Payroll service fees were not included in the original budget. The payroll processing fees for Paylocity are allocated with each payroll.
- 8. Account 7200 –Equipment-Operating Leases – Increase of \$13,554**
See account 7035 description. \$4,500 from the Printing and Reproduction budget line is reallocated here to cover the usage built into the lease on the Canon copiers. In addition, there were only two copiers built into the original budget but the level of Center usage requires three.
- 9. Account 8500 – Equipment and Furniture – Increase of \$5,750**
Additional training laptops were purchased above and beyond the initial estimated number based on activities at the Center. Also, electrical wiring was needed to modify the doors to be ADA compliant.

workforceCONNECTIONS
PY 2013 WIA Formula Budget
One Stop Systems
(Revised Budget - March 1, 2014 Revision)

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	532,967	655,204	122,237		655,204	655,204
7000 Accounting and Auditing					-			
7005 Legal Fees					-			
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 License and Permits			500	500	-		500	500
7025 Dues and Subscriptions			-	1,000	1,000		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			5,000	7,500	2,500		7,500	7,500
7045 Systems Comm./Telephone Support			11,310	11,310	-		11,310	11,310
7050 Tuition, Training, and Seminars - Staff			1,000	6,256	5,256		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			75,168	75,168	-		75,168	75,168
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts					-			
7085 Program Support Contracts			345,159	390,159	45,000		390,159	390,159
7085 Program Support Contracts - IT NVTrac/Web			32,200	37,200	5,000		37,200	37,200
7090 Non-Board Meetings and Outreach			15,750	25,000	9,250		25,000	25,000
7095 Board Meetings and Travel					-			
7100 Insurance			2,100	9,000	6,900		9,000	9,000
7100-7120 Employee Fringe Benefits			186,539	208,321	21,782		208,321	208,321
7125 Employer Payroll Taxes			15,990	19,656	3,666		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-		500	500
7200 Equipment - Operating Leases			28,000	8,000	(20,000)		8,000	8,000
8500 Capital - Equipment and Furniture			208,260	208,260	-		208,260	208,260
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			4,906	-	(4,906)		-	-
GASB Depreciation					-		-	-
Subtotal One-Stop System			1,527,327	1,725,012	197,685	-	1,725,012	1,725,012

One-Stop System Budget Adjustment Explanation

- 1. Account 6500 – Salaries Expenses – Increase of \$122,237**
Account 7100 – Employee Fringe Benefits – Increase of \$21,782
Account 7125 – Employer Payroll Taxes – Increase of \$3,666
The previous System budget included 9.23 FTEs. This budget adjustment includes the addition of partial FTE’s for the Deputy Director, Information Technology staff, and Financial Staff for a total of .85 FTE. This adjustment captures the actual activities that are occurring within the One-Stop Center.
- 2. Account 7025 – Dues and Subscriptions – Increase of \$1,000**
Along with moving Business Services over to the One-Stop System budget, certain line items need budget support. This line item was not used in the initial budget for the System, but it now needs a minimal amount to support the activity until year end.
- 3. Account 7040 – Office Supplies – Increase of \$2,500**
The initial budget needs additional funds based on expenditures through January.
- 4. Account 7050 – Tuition, Training & Seminars – Increase of \$5,256**
Along with moving Business Services over to the One-Stop System budget, certain line items need budget support. Business Services staff will be attending some training sessions in the upcoming months that are not in the current System budget.
- 5. Account 7085 – Program Support Contracts – Increase of \$45,000**
This is related to the renewal of the Urban League computer resource center contract from February 2014 until June 2015. This increase is for the remainder of the year.
- 6. Account 7085 – Program Support Contracts-IT – Increase of \$5,000**
This increase is for additional web development and video support services from the contracted IT consultant.
- 7. Account 7090 – Non-Board Meetings/Outreach – Increase of \$9,250**

Business Services has a couple of upcoming events planned in the upcoming months that is not in the current budget. Also, many of the expenditures from the Super Hiring Event from October were moved to this budget line.

- 8. Account 7100 –Insurance – Increase of \$6,900**
Insurance was budgeted with an allocation by head count. We have decided that it should be allocated by square footage and the budget needs adjusting accordingly.

- 9. Account 7200 –Equipment-Operating Leases – Decrease of \$20,000**
The copier leases were heavily budgeted on the System side but the Center picks up most of the costs based on the allocation method.

JANUARY YTD 2014 REPORT

workforce CONNECTIONS

JANUARY 2014 YTD

For the Period : July 1, 2013 through June 30, 2014

**PY2013 WIA Formula Expenses
Administrative and Program Operating Budget**

Line Item Number	Budget			ACTUAL EXPENSES			Budget Authority Remaining			% of Program Year Concluded			58.33%
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	% Expended from Budget		
											Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	261,325	1,082,600	1,343,925	546,435	802,173	1,348,608	32.35%	57.44%	49.91%
7000	Accounting and Auditing	300,000	0	300,000	152,322	0	152,322	147,679	0	147,679	50.77%	0.00%	50.77%
7005	Legal Fees	50,000	0	50,000	9,037	0	9,037	40,963	0	40,963	18.07%	0.00%	18.07%
7010	Legal Publication Advertising	6,480	11,520	18,000	621	2,628	3,249	5,859	8,892	14,751	9.59%	22.81%	18.05%
7020	Licenses and Permits	1,080	1,920	3,000	44	205	250	1,036	1,715	2,750	4.11%	10.70%	8.33%
7025	Dues and Subscriptions	4,320	7,680	12,000	1,801	6,870	8,671	2,519	810	3,329	41.69%	89.46%	72.26%
7030	Postage & Delivery	2,160	3,840	6,000	362	1,414	1,776	1,798	2,426	4,224	16.76%	36.81%	29.59%
7035	Printing and Reproduction	1,440	2,560	4,000	783	2,297	3,080	657	263	920	54.37%	89.74%	77.01%
7040	Office Supplies	5,400	9,600	15,000	3,854	9,688	13,542	1,546	-88	1,458	71.37%	100.92%	90.28%
7045	System Communications	24,480	43,520	68,000	12,035	34,348	46,383	12,445	9,172	21,617	49.16%	78.93%	68.21%
7050	Tuition, Training and Seminars	14,400	25,600	40,000	4,373	16,354	20,728	10,027	9,246	19,272	30.37%	63.88%	51.82%
7055	Travel and Mileage (Staff)	14,400	25,600	40,000	5,057	19,381	24,439	9,343	6,219	15,561	35.12%	75.71%	61.10%
7060	Utilities	10,800	19,200	30,000	2,587	10,116	12,704	8,213	9,084	17,296	23.96%	52.69%	42.35%
7065	Telephone	10,800	19,200	30,000	2,015	7,730	9,745	8,785	11,470	20,255	18.65%	40.26%	32.48%
7070	Rent	95,300	169,423	264,723	31,980	133,488	165,468	63,320	35,935	99,255	296.11%	78.79%	62.51%
7075	Facilities Maintenance	15,005	26,675	41,680	5,545	25,669	31,214	9,460	1,006	10,466	5.82%	96.23%	74.89%
7080/7085	Support Contracts	135,000	331,800	466,800	47,023	185,101	232,123	87,977	146,699	234,677	313.38%	55.79%	49.73%
7090	Non-Board Meetings & Outreach	14,100	25,068	39,168	4,621	20,281	24,902	9,479	4,787	14,266	32.77%	80.91%	63.58%
7095	Board Meetings and Travel	0	18,000	18,000	0	6,566	6,566	0	11,434	11,434	0.00%	36.48%	36.48%
7100	Insurance	17,100	30,400	47,500	3,542	15,733	19,274	13,558	14,667	28,226	20.71%	51.75%	40.58%
7120	Employee Fringe Benefits	253,842	592,298	846,140	86,255	334,235	420,490	167,587	258,063	425,650	33.98%	56.43%	49.70%
7125	Employer Payroll Taxes	24,233	56,544	80,777	5,415	20,123	25,538	18,818	36,421	55,239	22.34%	35.59%	31.62%
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	3,849	0	3,849	111	7,040	7,151	97.21%	0.00%	34.99%
7200	Equipment - Operating Leases	8,280	14,720	23,000	2,798	11,657	14,455	5,482	3,063	8,545	33.80%	79.19%	62.85%
8500	Equipment and Furniture	36,720	65,280	102,000	10,729	45,212	55,942	25,991	20,068	46,058	29.22%	69.26%	54.84%
8900	Strategic Initiative (Operations)	62,972	111,950	174,922	0	0	0	62,972	111,950	174,922	0.00%	0.00%	0.00%
	Total	1,920,032	3,504,211	5,424,243	657,973	1,991,698	2,649,671	1,262,059	1,512,513	2,774,572	34.27%	56.84%	48.85%

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January-Budget to Actual Variances

- 1. Account 7025 – Dues and Subscriptions – Expenses are running high because of prepaid expense reversals from the prior year. \$3,000 plus in dues paid late last year were put into prepaid and reversed out to expense in this fiscal year. We are requesting a budget reallocation from strategic initiative of \$3,000 in the prior agenda item.**
- 2. Account 7035 – Printing and Reproduction – Printing usage is running about \$480 per month. We are requesting a reallocation from strategic initiative of \$2,000 in the prior agenda item.**
- 3. Account 7040 – Office Supplies – This account is running high due to the move to the new office. Supplies and brand new business cards for all employees were needed for the new office. We are requesting a reallocation from strategic initiative of \$9,000 in the prior agenda item.**
- 4. Account 7075 – Facilities Maintenance – This account is running high due to the use of temporary labor for special projects in the amount of approximately \$7,000 over a two month period. We are requesting a reallocation from strategic initiative of \$8,320 in the prior agenda item.**

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs
March 3, 2014**

Amounts for Providers reflect invoiced allowable expenditures through January 2014. Starred lines only reflect expenditures through December 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY11 One-Stop

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/13-6/30/14	\$ 400,000	\$ 66,048	\$ 64,703	\$ 130,751	32.69%	\$ 269,249
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 850,000	\$ 345,283	\$ 174,595	\$ 519,878	61.16%	\$ 330,122
GNJ Family Life Center	6/1/13-6/30/14	\$ 550,000	\$ 190,017	\$ 105,387	\$ 295,404	53.71%	\$ 254,596
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 112,124	\$ 41,817	\$ 153,940	38.49%	\$ 246,060
Latin Chamber Foundation	6/1/13-6/30/14	\$ 800,000	\$ 184,297	\$ 78,193	\$ 262,490	32.81%	\$ 537,510
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 100,563	\$ 78,157	\$ 178,719	44.68%	\$ 221,281
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,200,000	\$ 367,457	\$ 173,974	\$ 541,431	45.12%	\$ 658,569
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 76,554	\$ 104,267	\$ 180,821	45.21%	\$ 219,179
Total		\$ 5,000,000	\$ 1,442,341	\$ 821,092	\$ 2,263,434	45.27%	\$ 2,736,566

WIA PY11 Home Office

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/13-6/30/14	\$ 600,000	\$ 172,300	\$ 58,022	\$ 230,321	38.39%	\$ 369,679
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 650,000	\$ 213,172	\$ 174,767	\$ 387,939	59.68%	\$ 262,061
GNJ Family Life Center	7/1/13-6/30/14	\$ 800,000	\$ 304,678	\$ 162,642	\$ 467,321	58.42%	\$ 332,679
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 289,943	\$ 79,360	\$ 369,303	61.55%	\$ 230,697
Latin Chamber Foundation	7/1/13-6/30/14	\$ 600,000	\$ 183,194	\$ 84,178	\$ 267,373	44.56%	\$ 332,627
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 329,300	\$ 11,736	\$ 341,036	56.84%	\$ 258,964
Nevada Partners, Inc	7/1/13-6/30/14	\$ 600,000	\$ 227,219	\$ 100,975	\$ 328,194	54.70%	\$ 271,806
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 235,766	\$ 92,429	\$ 328,195	54.70%	\$ 271,805
Total		\$ 5,050,000	\$ 1,955,572	\$ 764,110	\$ 2,719,682	53.86%	\$ 2,330,318

WIA PY11/12 Other (Disabilities, Re-Entry, Rural)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	4/1/13-6/30/14	\$ 800,000	\$ 222,362	\$ 57,805	\$ 280,168	35.02%	\$ 519,832
Foundation for an Independent Tomorrow	7/1/12-6/30/14	\$ 1,400,000	\$ 1,037,817	\$ -	\$ 1,037,817	74.13%	\$ 362,183
Las Vegas Clar County Urban League	2/1/14-6/30/15	\$ 800,000	\$ -	\$ -	\$ -	0.00%	\$ 800,000
Lincoln County School District	10/1/12-6/30/14	\$ 142,000	\$ 51,641	\$ 24,219	\$ 75,861	53.42%	\$ 66,139
Nye Communities Coalition	7/1/11-6/30/14	\$ 1,805,000	\$ 908,994	\$ 628,456	\$ 1,537,449	85.18%	\$ 267,551
Total		\$ 4,947,000	\$ 2,220,815	\$ 710,480	\$ 2,931,295	59.25%	\$ 4,346,023

WIA PY12/13 MOUs

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	8/1/13-10/31/14	\$ 150,000	\$ 44,134	\$ 44,134	\$ 88,269	58.85%	\$ 61,731
Urban League*	2/1/13-1/31/14	\$ 150,000	\$ 59,264	\$ 56,300	\$ 115,564	77.04%	\$ 34,436
Urban League	2/1/14-6/30/15	\$ 170,000	\$ -	\$ -	\$ -	0.00%	\$ 170,000
Total		\$ 470,000	\$ 103,399	\$ 100,434	\$ 203,833	43.37%	\$ 266,167

WIA PY13 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	12/1/13-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Latin Chamber Foundation	1/1/14-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
GNJ Family Life Center	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Goodwill of Southern Nevada	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Nevada Hospital Association	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 9,913	\$ 9,913	6.61%	\$ 140,087
Nevada Partners, Inc	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
So. NV Regional Housing Authority	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Total		\$ 1,100,000	\$ -	\$ 9,913	\$ 9,913	0.90%	\$ 1,090,087

Total PY11-PY12 Adult/DW		\$ 16,567,000	\$ 5,722,127	\$ 2,406,029	\$ 8,128,156	49.06%	\$ 10,769,162
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70%

30%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
March 3, 2014**

Amounts for Providers reflect invoiced allowable expenditures through January 2014. Starred lines only reflect expenditures through December 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY12 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 37,900	\$ 170,452	\$ 208,352	41.67%	\$ 291,648
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,114,383	\$ -	\$ 1,114,383	61.20%	\$ 706,520
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,137,111	\$ -	\$ 1,137,111	58.60%	\$ 803,483
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 130,155	\$ 100,156	\$ 230,311	46.06%	\$ 269,689
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 120,618	\$ 50,301	\$ 170,919	42.73%	\$ 229,081
Community Service Agency (JAG)	11/1/13-6/30/14	\$ 350,000	\$ -	\$ -	\$ -	0.00%	\$ 350,000
Total		\$ 5,511,497	\$ 2,540,167	\$ 320,909	\$ 2,861,076	51.91%	\$ 2,650,421
			89%	11%			

WIA PY11-12 Youth Re-Entry

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 5,544	\$ 347,179	\$ 352,722	58.79%	\$ 247,278
Total		\$ 600,000	\$ 5,544	\$ 347,179	\$ 352,722	58.79%	\$ 247,278
			2%	98%			

WIA PY13 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 128,877	\$ 128,877	17.90%	\$ 591,123
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ -	\$ -	0.00%	\$ 250,000
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 108,888	\$ 108,888	16.50%	\$ 551,112
Total		\$ 1,630,000	\$ -	\$ 237,765	\$ 237,765	14.59%	\$ 1,392,235
			0%	100%			

WIA PY13 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 16,491	\$ 4,458	\$ 20,949	20.95%	\$ 79,051
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 28,800	\$ 32,941	\$ 61,741	30.87%	\$ 138,259
Total		\$ 300,000	\$ 45,291	\$ 37,399	\$ 82,690	27.56%	\$ 217,310
			55%	45%			

Total Youth		\$ 8,041,497	\$ 2,591,001	\$ 943,252	\$ 3,534,253	43.95%	\$ 4,507,244
			73%	27%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
March 3, 2014**

Amounts for Internal Programs reflect expenditures as of March 3, 2014.

Amounts for Providers reflect invoiced allowable expenditures through January. Starred lines only reflect expenditures through December 2013.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,820	100.00%	-
Americorps YouthBuild PY13	0.13	8/15/13-8/14/14	25,000	\$ 11,621	46.48%	13,379
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	1.78	6/1/11-5/31/14	1,100,000	\$ 1,044,850	94.99%	55,150
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 140,396	14.93%	800,010
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	159,594	\$ 11,240	7.04%	148,354
Total	5.18		2,276,320	1,257,257	55.23%	1,019,063

**Workforce Connections
Adult and Dislocated Worker Funding Plan
PY 2013 Projections**

	Prior Year PY2012 Budget	Current Year PY2013 Budget	Remaining Available Funds	Projections Based on Monthly Invoices			
				Jan-Mar 2014	Apr-Jun 2014	Next Program Year	Remaining
				2 Months	3 Months		
REVENUES (Available as of February 26, 2014)							
PY2012 Incentive Funding for June 2013 Performance	75,000	Unknown					
PY2011 Adult and DW Funding	4,893,039						
PY2012 Adult and DW Funding	13,164,641	4,799,969	-				-
PY2011/2012 Additional Dislocated Worker Funding (Begin 5/2013)	2,707,512	1,870,102	-				-
PY2013 Adult and DW Funding		14,806,576	12,105,566	3,276,400	5,612,325	2,800,000	416,841
TOTAL REVENUES	20,840,192	21,476,647	12,105,566	3,276,400	5,612,325	2,800,000	416,841
EXPENDITURES							0.22 Months
Community Resources							
PY2011 Extend Adult and DW Contracts (One-Stop Center Partners)	-	5,000,000	2,736,566	900,000	1,500,000		
PY2011 Extend Adult and DW Contracts (Home Office Locations)	9,753,138	5,778,950	2,330,318	900,000	1,350,000		
PY2011 Nye Rural Services	1,076,043	582,779	267,551	108,000	159,000		
PY2012 Reentry Program	700,000	782,573	362,183	142,000	213,000		
PY2012 Adults with Disabilities	800,000	729,448	519,832	90,000	135,000	294,832	
PY2012 Lincoln County Rural Services	100,000	95,667	66,139	10,000	15,000		
PY2013 Veterans (To June 2015)	-	800,000	789,900	39,900	150,000	600,000	
PY2012 Urban League Computer Center (To Feb 2014)	150,000	92,023	34,436	12,500			
PY2013 Urban League Computer Center (To June 2015)		170,000	170,000	20,000	30,000	120,000	
PY2013 Academy of Human Development Computer Center (To Oct 2014)		150,000	61,731	24,000	37,731		
PY2013 One-Stop Center Operations - Charleston	-	665,216	178,458	60,000	75,000		
PY2013 One-Stop System Operations	1,855,600	1,725,012	571,163	220,000	330,000		
Operations							
PY2013 Administration and Programs	3,438,540	4,617,394	2,883,594	750,000	1,367,594	540,000	
Pending Projects or Contracts							
PY2013 Academy of Human Development Computer Center (To June 2015)		120,000	120,000			120,000	
Additional ADW Funding Home Office (NPI)		30,000	30,000		30,000		
PY2013 New Adult and DW (New Rural - Boulder City/Mesquite/Laughlin)		600,000	600,000		120,000	480,000	
PY2013 Pre-apprenticeship Program (RTC Construction/Other)		625,000	625,000		100,000	525,000	
Projected - First Quarter Obligations for PY2014 Awards			120,168			120,168	
TOTAL	17,873,321	22,564,062	12,467,039	3,276,400	5,612,325	2,800,000	

PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

	WC Operations	Service Provider	One-Stop Ctr/Sys	Total	
One Stop System/Center	4,617,394	6,455,000	2,390,228	13,462,622	60%
Home Office and Affiliate Locations		7,290,971	532,023	7,822,994	35%
Rural Locations			-	1,278,446	6%
Total Community Resources	4,617,394	15,024,417	2,922,251	22,564,062	100%
	20%	67%	13%	100%	

**Workforce Connections
Dislocated Worker National Emergency Grant Funding Plan
PY 2013 Projections**

	Budget	Remaining Available Funds	Projections Based on Monthly Invoices			
			Jan-Mar 2014 2 months	Apr-Jun 2014 3 Months	Next Program Year	Projected PY2013 TOTAL
REVENUES (Available as of February 26, 2014)						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,381,794	412,718	619,076	250,000	1,281,794
TOTAL REVENUES	1,400,000	1,381,794	412,718	619,076	250,000	1,281,794
EXPENDITURES						
Community Resources						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,100,000	1,081,794	392,718	589,076		981,794
Operations						
PY2013/2014 Administration and Programs (NEG)	70,000	70,000	20,000	30,000	20,000	70,000
Pending Projects or Contracts						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	230,000	230,000			230,000	230,000
TOTAL	1,400,000	1,381,794	412,718	619,076	250,000	1,281,794

NEG PY2013/2014 funding period is available September 2013 through June 30, 2015

Workforce Connections
Adult and Dislocated Worker Funding Plan
PY 2014 Projections

	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Projection PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices					Projected PY2014 TOTAL	Remaining
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months			
REVENUES (Estimated July 1, 2014)											
PY2011/2012 Incentive Funding for Performance	Unknown									-	-
PY2012 Adult and DW Funding	6,670,071										
PY2013 Adult and DW Funding	14,806,576	2,800,000		2,800,000	2,800,000	-			2,800,000		-
PY2014 Adult and DW Funding (Estimate)			14,800,000	14,800,000	1,579,006	4,379,006	4,379,006	4,387,981	14,725,000		75,000
PY2014 Program Income (One-Stop Billing) and Interest			60,025	60,025	15,006	15,006	15,006	15,007	60,025		-
TOTAL REVENUES	21,476,647	2,800,000	14,860,025	17,660,025 -17.77%	4,394,012	4,394,012	4,394,012	4,402,988	17,585,025		75,000
EXPENDITURES											0.05 Months
Community Resources											
Home Office Contracts (RFP Release March 2014)	5,833,950		3,000,000	3,000,000	750,000	750,000	750,000	750,000	3,000,000		
One-Stop Consortium Contracts (RFP Release March 2014)	5,045,000		4,800,000	4,800,000	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000		
Rural Contracts (RFP Release March 2014)	678,446		675,000	675,000	168,750	168,750	168,750	168,750	675,000		
Adults with Disabilities Extension	729,448	294,832		294,832	73,708	73,708	73,708	73,708	294,832		
Reentry Contract Extension	782,573		600,000	600,000	150,000	150,000	150,000	150,000	600,000		
Veterans One-Stop Partner	800,000	600,000		600,000	150,000	150,000	150,000	150,000	600,000		
One-Stop System Operations	1,675,012		1,627,534	1,627,534	406,884	406,884	406,884	406,884	1,627,534		
One-Stop Center Operations (Charleston)	665,216		653,683	653,683	163,421	163,421	163,421	163,421	653,683		
Urban League Computer Center	262,023	120,000		120,000	30,000	30,000	30,000	30,000	120,000		
Academy of Human Development Computer Center	270,000	120,000		120,000	30,000	30,000	30,000	30,000	120,000		
Operations											
Administration and Programs	4,617,394	540,000	2,960,000	3,500,000	820,000	820,000	820,000	828,976	3,288,976		
Pending Contracts											
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	625,000	525,000		525,000	131,250	131,250	131,250	131,250	525,000		
New Rural Contracts (Boulder City/Mesquite/Laughlin)	600,000	480,000		480,000	120,000	120,000	120,000	120,000	480,000		
PY2014 New Adult and DW Contracts RFP (Reentry/Corrections)			800,000	800,000	200,000	200,000	200,000	200,000	800,000		
Next Year Projection - First Quarter Obligations		120,168							-		
TOTAL	22,584,062	2,800,000	15,116,217	17,796,049	4,394,012	4,394,012	4,394,012	4,402,988	17,585,025		

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

**Workforce Connections
Youth Funding Plan
PY 2013 Projections**

	Prior Year PY2012 Budget	Current Year PY2013 Budget	Available Funds	Projections Based on Monthly Invoices				
				Jan-Mar 2014	Apr-Jun 2014	Next Program Year	Projected PY2013 TOTAL	Remaining
				2 Months	3 Months			
REVENUES (Available as of February 26, 2014)								
PY2011 Youth Funding	4,252,714		-	-			-	-
PY2012 Youth Funding	6,337,899	3,695,991	-				-	-
PY2013 Youth Funding		6,564,523	6,278,000	1,223,000	2,055,000	3,000,000	6,278,000	-
TOTAL REVENUES	10,590,613	10,260,514	6,278,000	1,223,000	2,055,000	3,000,000	6,278,000	-
EXPENDITURES								- Months
Community Resource Contracts - PY2011/2012 (To Sept 2014)								
PY2011 Year Round and Green Consortium	715,063	234,116	-				-	
PY2012 WC New Office Location/One-time Construction	430,000	267,622	-					
PY2011 Rural Youth	749,284	463,563	217,310	56,000	84,000	75,000	215,000	
PY2012 Youth In-School Contracts	2,003,997	2,540,866	1,510,004	280,000	420,000	620,000	1,320,000	
PY2012 Youth Re-entry	300,000	402,097	242,278	32,000	48,000	75,000	155,000	
PY2012 Foster Care and Youth with Disabilities	1,000,000	910,651	561,337	130,000	195,000	200,000	525,000	
PY2012 Youth Summer Component / Year Round	1,536,064	687,634	229,081	30,000	45,000	95,000	170,000	
Community Resource Contracts - PY2013 (To Sept 2014)								
PY2013 Youth Out-of-School Contracts	1,965,478	2,406,870	1,392,235	260,000	390,000	590,000	1,240,000	
PY2013 Youth In-School Contract - Jobs for America's Graduates (JAG)	-	350,000	350,000	150,000	150,000		300,000	
Operations								
PY2013 Administration and Programs	2,118,122	2,028,519	1,413,648	270,000	398,000	660,000	1,328,000	
Pending Contracts								
Additional Youth Funding		545,000	545,000		210,000	335,000	545,000	
PY2013 New Rural Youth Contracts - (Boulder City/Laughlin thru Sept 2015)		300,000	300,000	15,000	85,000	200,000	300,000	
PY2013 New Rural Youth Contracts - (Mesquite)		180,000	180,000		30,000	150,000	180,000	
TOTAL	10,818,008	11,316,938	6,940,893	1,223,000	2,055,000	3,000,000	6,278,000	

PY2012 funding period is available April 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

Workforce Connections Youth Funding Plan PY 2014 Projections														
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices							Next Program Year	Projected PY2014 TOTAL	Remaining
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months						
REVENUES (Estimated July 1, 2014)														
PY2012 Youth Funding	3,695,991			-								-	-	
PY2013 Youth Funding	6,564,523	3,000,000		3,000,000	2,202,500	797,500						3,000,000	-	
PY2014 Youth Funding			6,525,000	6,525,000	-	1,037,500	1,835,000	1,835,000	1,817,500			6,525,000	-	
TOTAL REVENUES	10,260,514	3,000,000	6,525,000	9,525,000	2,202,500	1,835,000	1,835,000	1,835,000	1,817,500			9,525,000	-	
				-7.17%										
EXPENDITURES													-	
Community Resource Contracts													Months	
Youth In-School Contracts (15 School Locations)	2,540,866	620,000	1,650,000	2,270,000	620,000	412,500	412,500	412,500	412,500			2,270,000		
Out-of-School Youth Contracts	2,406,870	590,000	1,650,000	2,240,000	590,000	412,500	412,500	412,500	412,500			2,240,000		
PY2014 Youth Re-entry	402,097	75,000	300,000	375,000	75,000	75,000	75,000	75,000	75,000			375,000		
Youth with Disabilities	465,558	100,000	300,000	400,000	100,000	75,000	75,000	75,000	75,000			400,000		
Former Foster Care	445,093	100,000	300,000	400,000	100,000	75,000	75,000	75,000	75,000			400,000		
PY2014 Youth Rural Contracts (RFP Release March 2014)	463,563	75,000	300,000	375,000	75,000	75,000	75,000	75,000	75,000			375,000		
PY2014 Youth Summer Component (Public Housing)	400,000	95,000	300,000	395,000	95,000	75,000	75,000	75,000	75,000			395,000		
Operations														
PY2014 Administration and Programs	2,296,141	660,000	1,305,000	1,965,000	393,000	393,000	393,000	393,000	393,000			1,965,000		
PY2014 Workforce Development Academy			70,000	70,000	17,500	17,500	17,500	17,500				70,000		
Pending Contracts														
PY2013 Additional Youth Contracts	545,000	335,000		335,000	67,000	67,000	67,000	67,000	67,000			335,000		
PY2013 New Rural Contracts - (Boulder City/Laughlin)	300,000	200,000		200,000	40,000	40,000	40,000	40,000	40,000			200,000		
PY2013 New Rural Contracts - (Mesquite)	180,000	150,000		150,000	30,000	30,000	30,000	30,000	30,000			150,000		
Youth Jobs for America's Graduates (JAG)	350,000		350,000	350,000		87,500	87,500	87,500	87,500			350,000		
TOTAL	10,795,188	3,000,000	6,525,000	9,525,000	2,202,500	1,835,000	1,835,000	1,835,000	1,817,500			9,525,000		

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

workforce CONNECTIONS

Audit Findings for PY2012
(Year Ended June 30, 2013)

Monthly Status Report
March 2014

Finding	Type	Description	Target Date	Audit						
				PY2012	PY2011	PY2010	PY2009	PY2008	PY2007	
				ended	ended	ended	ended	ended	ended	
				6/30/2013	6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008	
				(1/30/2014)	(1/31/2013)	(2/24/2012)	(4/29/2011)	(06/08/2010)	(09/22/2009)	
13-1	Financial Reporting	Long-Term building lease cash incentives and uneven rents were not properly recorded in the financial system at year end	January 2014	X						
		Action: March 2014 - This condition was a result of the lease related to the move to the new location. Unless another lease is entered into again, this should not recur. Any future lease transactions will be fully vetted with appropriate accounting personnel for proper treatment.								
13-2	Financial Reporting	Subrecipient cash advances were improperly recorded at year end	June 2014	X						
		Action: March 2014 - Staff will review all subrecipient cash advances outstanding at year end for proper classification in the financial statements.								
13-3	Federal Grants	Property records shall be complete, accurate and equipment will be properly accounted for.	June 2014	X	X					
		Status: Policies and procedures will be followed to properly track equipment.								
		Action: March 2014 - Staff has procured new asset tags that correspond to the asset numbers in the fixed asset listing. Each asset will be labeled with the new tags. Staff is also compiling a disposal list to send to the state for approval. Once approved, these assets will be disposed of for year end.								
13-4	Federal Grants	Time was reallocated from one federal award to another without sufficient documentation and support.	January 2014	X						
		Action: March 2014 - Staff will not reallocate previously approved time allocations without appropriate documentation/support and management approvals.								
13-5	Federal Grants	Low income exceptions for youth participants were not properly classified in the automated system causing inaccurate reporting.	June 2014	X						
		Action: March 2014 - The Executive Director will continue to be the point person on approvals of low income exceptions for youth eligibility. Upon approval, case managers can continue with the enrollment process. The final step will be for program and IT staff to go into the automated system to properly correct the client record to reflect a low income exception.								

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS**

As of 3/25/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
ALLIEDBARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services	\$80,000.00	Competitive [State Procurement Process]	Based on performance, may be renewed	7/1/2013 to 6/30/2014
JOHN CHAMBERLIN ARRA/WIA Program/Fiscal Attorney Technical Assistance	\$20,000.00	Sole Source	Currently not being considered for renewal	4/1/2008 to 6/30/2014
Amendment #1 Procurement Technical Assistance & SNWA LEO Technical Assistance	\$15,000.00			
Amendment #2 Board & Staff Technical Assistance for Program Year 2012 Strategic Plan	\$10,000.00			
Amendment #3 Board Strategic Planning	\$20,000.00			
Amendment #4 Continuation of PY2013 Strategic Plan	\$1,000.00			
Amendment #5 Legal Status of New Workforce Federal PY2013 Legislation & "SKILLS ACT"	\$10,000.00			
COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop Center	\$38,412.00	Competitive	Based on performance, may be considered for renewal	12/13/2013 to 12/13/2014
CST PROJECT CONSULTING Development of Responses to Clear PY2010 A-133 Audit findings	\$74,990.00	Sole Source	Based on performance, may be considered for award	9/15/2011 to 1/1/2015
Amendment #1 Development and Establishment of an Effective Cash Management System	\$163,184.00			
Amendment #2 Fiscal Technical Assistance for WC Cash Management System	\$163,440.00			
Amendment #3 Fiscal Technical Assistance	\$163,440.00			

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
LAURA DIEKEN Software Development	\$26,400.00	Competitive	Currently not being considered for renewal	8/7/2013 to 6/30/2014
GREG NEWTON ASSOCIATES One-Stop System Planning Training Amendment # 1 Partners One-Stop System Training Amendment #2 One-Stop Training for New Partners	\$25,200.00 \$8,400.00 \$10,000.00	Competitive	Based on performance, may be renewed	8/1/2012 to 6/30/2014
JANTEC Temporary Employment Services for Workforce Connections Temporary Employees Amendment# 1 Youth WEX Special discount Amendment# 2 Contract Renewal Amendment# 2 Contract Renewal Amendment #3 Contract Renewal	32.4% overhead cost	Competitive	Recently renewed	2/12/2011 to 2/12/2015
TAKA KAJIYAMA Software Development	\$62,400.00	Competitive	Currently not being considered for renewal	8/7/2013 to 6/30/2014
MARQUIS AURBACH COFFING Board Legal Counsel	\$100,000.00	Competitive	Recently Renewed	1/31/2014 to 1/30/2015
MICHAEL MEADE One-Stop Website Copywriting Services	\$1,250.00	Competitive	Currently not being considered for renewal	1/2/2014 to 6/30/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
MACEY PRINCE CONSULTANTS Fiscal & Procurement Technical Assistance Amendment #1 Funded Partners & DETR Fiscal Training Amendment #2 Modification to hourly rate Amendment #3 Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures Amendment #4 Staff & Workforce Community RFP Training Amendment #5 Fiscal Aspects of High Risk Contracts & Procurement Manual	\$5,000.00 \$20,000.00 No cost amendment \$25,000.00 \$20,000.00 \$15,000.00	Competitive	Based on performance, will be renewed	9/23/2011 to 6/30/2014
MARQUIS AURBACH COFFING Board Legal Counsel	\$100,000.00	Competitive	Recently Renewed	1/31/2014 to 1/30/2015
MICHAEL MEADE One-Stop Website Copywriting Services	\$1,250.00	Competitive	Currently not being considered for renewal	1/2/2014 to 6/30/2014
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES-PY2010 Contract Extension A-133 AUDITING SERVICES for Program Year 2011 Amendment #1 A-133 AUDITING SERVICES for Program Year 2012 Amendment #2 Change in Amendment #1 Terms Amendment #3 Additional Work Performed	\$219,296.67 \$75,724.00 \$75,724.00 No cost \$15,000.00	Competitive	Will be renewed	9/15/2011 to 3/31/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
PRISM GLOBAL MANAGEMENT GROUP HR Services Amendment #1 HR Services Amendment #2 HR Services Amendment #3 HR Services	\$40,000.00 \$27,000.00 \$8,000.00 \$82,000.00 per year (not to exceed \$164,000.00 for 2 years)	Competitive	Based on performance, may be considered for renewal	9/22/2011 to 9/30/2014
PUNAM MATHER Staff Leadership/Organizational Training	\$25,000.00	Competitive	Currently not being considered for renewal	11/1/2013 to 6/30/2014
RED 7 COMMUNICATIONS One-Stop and WC Out Reach Services Amendment #1 Continuation of Out Reach Services	\$15,000.00 \$7,500.00	Competitive	Recently extended	9/1/2013 to 5/31/2014
SIN CITY MAD MEN Web Development Services Amendment #1 Maintenance of WC Web Site Amendment #2 Maintenance of One-Stop Web Site Amendment #3 One-Stop Web Development Amendment # One-Stop Web Development	\$8,000.00 \$26,120.00 \$61,500.00 \$7,200.00 \$5,444.00	Competitive	Currently not being considered for renewal	11/5/2012 to 6/30/2014
STRATEGIC PROGRESS Research and Assistance in Grant Writing Amendment #1 Research & Assistance in Grant Writing	\$8,000.00 per grant (not to exceed \$24,000.00) No Cost	Competitive	Based on performance, may be considered for renewal	10/1/2012 to 10/31/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
ANNIE V. WHITE, PHD Staff Team Building Training Amendment #1 Continuation of Staff Team Building	\$3,500.00 \$10,000.00	Competitive	Currently not being considered for renewal	4/5/2013 to 6/30/2014
WORKPLACE ESL SOLUTIONS Staff Training - Basic Office & Communications Skills Workshop Amendment #1 Staff Training-Basic Skills Monitoring Reports Amendment #2 Continuation of Improvement of Staff's Basic Writing Skills Amendment #3 Staff Writing Skills	\$2,000.00 \$5,000.00 \$10,000.00 \$5,000.00	Competitive	Currently not being considered for renewal	4/9/2013 to 6/30/2014

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

**Agenda Item 13. DISCUSSION AND POSSIBLE ACTION: Executive
Director's Report ~ Ardell Galbreth**

- a. Agreement between the Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board
- b. Executive Director's Report

AMENDED AND RESTATED AGREEMENT BETWEEN THE CHIEF LOCAL ELECTED OFFICIALS CONSORTIUM AND THE SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD TO A SOUTHERN NEVADA WORKFORCE INVESTMENT AREA

THIS amendment and restatement of the April 10, 2000 AGREEMENT, entered into this 20TH day of JUNE, 07, and effective as of the _____ day of _____, by and between the Chief Local Elected Officials Consortium (herein after "LEOs") and the SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD (herein after "SNWIB") for the Southern Nevada Workforce Service Delivery Area.

WITNESSETH

WHEREAS, the Workforce Investment Act of 1998 (P.L. 105-220, 112 Stat. 936, as amended) herein referred to as the "Act" authorizes the expenditure of federal funds for workforce development services in locally determined workforce investment areas; and

WHEREAS, pursuant to the Act, the Chief Local Elected Officials (LEOs) Consortium has been created and consists of elected officials of the Cities of Las Vegas, North Las Vegas, Henderson and Boulder City and the Counties of Clark, Lincoln, Nye and Esmeralda; and

WHEREAS, pursuant to the Act, the Southern Nevada Workforce Investment Board (SNWIB) has been created and consists of representatives of the private sector, educational agencies, organized labor, one-stop partners, community based organizations, economic development agencies and such other representatives as the LEOs deems appropriate; and

WHEREAS, pursuant to the Act, the LEOs have designated the SNWIB as the administrative entity and grant subrecipient to administer WIA funds; and

WHEREAS, pursuant to the Act the LEOs and the SNWIB may enter into an agreement that describes the respective roles and responsibilities of the parties.

WHEREAS, LEOs and the SNWIB desire, by this Agreement to define the scope of their relationship and their individual rights, duties and obligations;

NOW, THEREFORE, in accordance with the Act and related regulations and in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. The LEOs is designated as the policy-making and budgetary control body for the SNWIB to the extent that such policies recognize and do not conflict with State law, the Workforce Investment Act State Compliance Policies, and the terms of this agreement which establish the SNWIB as a separate entity. These two boards are responsible for carrying out their respective and joint responsibilities under the Act in accordance with guidelines that may be approved by the Governor of the State of Nevada and the terms of the Act and as such shall:

- A. Ensure delivery of services pursuant to the Act and other workforce investment programs and related services in such a manner to provide the most beneficial mix of program options to residents of the Local Workforce Investment Area (LWIA).
 - B. Stimulate the active, effective participation of all sectors of the LWIA community in the provision of workforce development services.
 - C. The LEOs or the SNWIB, as applicable, shall establish all advisory boards, councils, or committees, or other advisory groups as mandated by federal laws and state regulations.
 - D. The LEOs and the SNWIB shall establish their respective bylaws for meetings and other matters of internal governance. These bylaws shall be consistent with any applicable federal and state laws, any regulations promulgated by the Governor and/or the State, and the provisions of this agreement. All meetings of the LEOs, the SNWIB, or its subcommittees shall be conducted in accordance with Nevada's Open Meeting Law NRS Chapter 241.
 - E. Establish the criteria for workforce service centers and the criteria, for the process for the selection or designation of one-stop operators and service providers.
 - F. Select youth service providers and programs after receiving recommendations of the Youth Council.
 - G. Review and approve all programs and budgets to be funded under the Act; except the LEOs may withhold approval of any training program if:
 - 1) There are insufficient funds available to support the program; or
 - 2) Funding of the program is not authorized by the Act.
 - H. Provide oversight with respect to activities authorized under the Act to include youth activities, local employment and training activities and the one-stop delivery system in the local area.
2. The SNWIB shall undertake the following and may do so jointly with the LEOs:
- A. Identify
 - 1) employer labor force needs
 - 2) programs to address those needs
 - 3) appropriate linkages with resources
 - 4) economic development opportunities of the area
 - 5) employment needs of the unemployed or underemployed

- B. Develop programs based on locally determined business community needs.
 - C. Provide policy recommendations to the LEOs on matters pertaining to the provision of services under the Act.
 - D. Select, monitor and independently assess the performance of and evaluate the benefit, productivity and impact of all programs funded and report their assessment and recommendations to the LEOs.
 - E. The SNWIB staff is responsible for preparing an annual budget which must be submitted for approval by the LEOs.
 - F. Maintain a consolidated office support and staff structure in order to minimize costs of administration, and maximize the funding available for programs and services under the Act. The SNWIB is authorized to employ support staff as recommended by the Executive Director. The staff shall be considered to be employees of the separate legal entity known as SNWIB. However, the staff shall provide support services to the LEOs and SNWIB jointly and perform functions for the SNWIB in performance of its responsibilities under the Act.
 - G. The SNWIB will be required to obtain legal counsel, separate and apart from the LEOs, on behalf of the SNWIB members and the organization. The legal counsel will be responsible for advising the SNWIB, providing legal opinions and ensuring compliance with applicable laws. The legal counsel will also be responsible for rendering direction and suggestions to the SNWIB in order to maintain due diligence.
3. Any member of the SNWIB may be removed for cause, by majority vote of the LEOs at a regularly scheduled meeting of the LEOs. "Cause" includes, but is not limited to:
- A. Failure to attend meetings as required by the SNWIB Bylaws.
 - B. Unprofessional conduct, including conduct detrimental to the effectiveness and/or objectives of the SNWIB.
 - C. Willful neglect or failure to observe and carry out programs or policies adopted by the SNWIB.

If a member is removed, a vacancy occurs and a new member shall be appointed by the LEOs pursuant to the LEO Consortium Agreement and State Policy for notification of and filling of Local Workforce Investment Board vacancies.

4. The LEOs shall:
- A. Be financially liable for any misuse of grant funds and disallowed costs pursuant to WIA.

- B. Have sole responsibility, by and through the SNWIB, for:
- 1) Receiving, disbursing and budgeting of all funds relating to WIA programs.
 - 2) Collecting program data necessary for management, evaluation and preparation of required and desired reports.
 - 3) Monitoring and evaluation of programs and program operators, subrecipients and service providers pursuant to the Act.
- C. Work with the Executive Director and SNWIB staff to resolve any questions arising from the audits.
- D. Develop and manage a system to hear and resolve grievances brought by participants, vendors and other interested parties as required by the Act and state compliance regulations.
- E. Hire, evaluate and remove the Executive Director. The Executive Director shall be directed by and answer solely to the LEOs and shall serve at the pleasure of LEOs. The Executive Director shall provide all information and documentation regarding all SNWIB administrative, operational, and fiscal matters relating to the Act to the LEOs and the SNWIB upon request. The nature, scope and frequency of the information relating to the Act that is to be provided pursuant to this paragraph by the Executive Director shall be specified by the LEOs. Whenever a vacancy occurs in the position of Executive Director of SNWIB, a new Executive Director shall be selected by the LEOs.
- F. In the case where liability is identified and validated concerning the misuse of grant funds or the disallowance of costs, liability and repayment of funds shall be in accordance with the following formula based on per capita:
- i. Clark County – 42.71%
 - ii. City of Las Vegas- 30.78%
 - iii. City of Henderson- 13.11%
 - iv. City of North Las Vegas- 9.97 %
 - v. Boulder City- .86%
 - vi. Nye County- 2.37%
 - vii. Esmeralda County – .04%

viii. Lincoln County- .25%

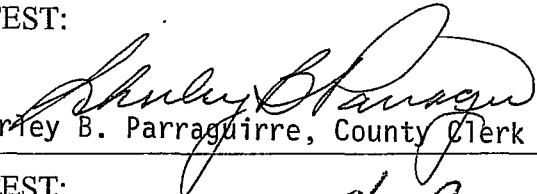
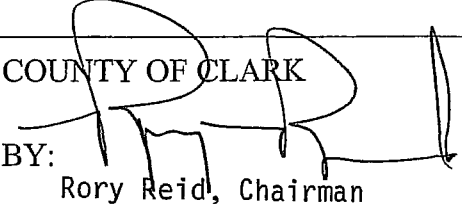
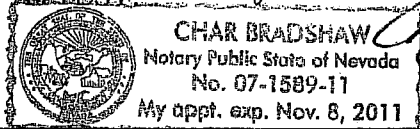
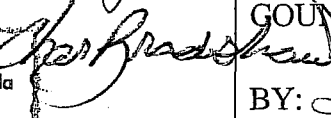
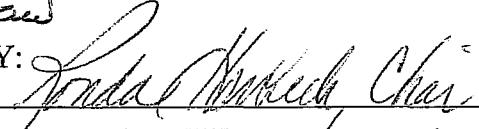


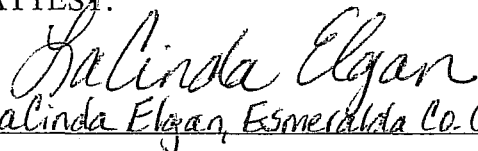

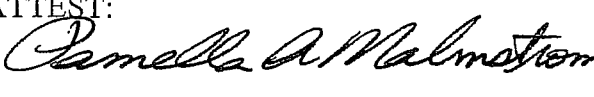
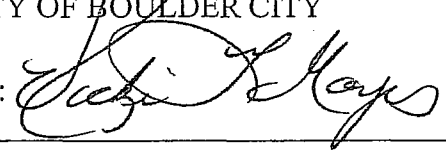
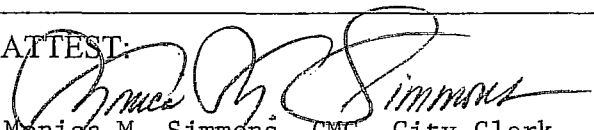
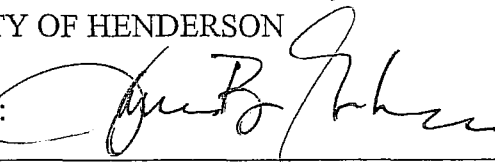
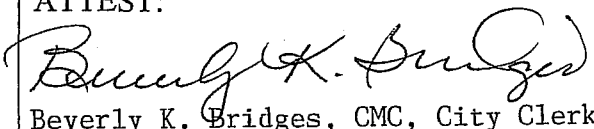
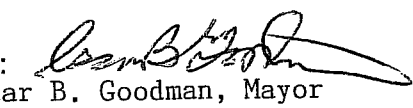
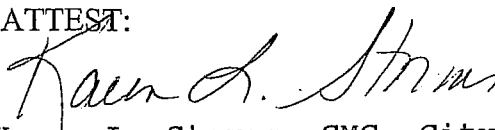
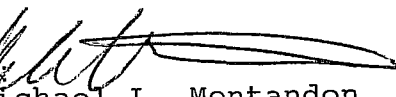
A mandatory review of the liability formula and the underlying factors upon which the calculations are based will be performed every two years and adjusted as deemed necessary by a vote of the LEOs. The recommended formula and the underlying calculation factors, or any amendment thereto, must be approved by the governing bodies of each of the respective counties or cities upon who liability is to be imposed in order to be effective. The formula liability herein governs prospective liability and becomes effective upon executing this consortium agreement. The liability formula provision regarding fiscal liability shall also be included in the required two-year WIA plan.

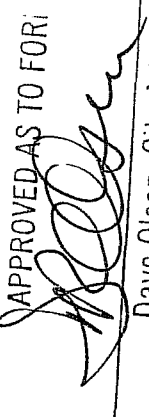
5. This Agreement may be amended by mutual consent of the SNWIB and LEOs at any time. Either party may propose amendment(s) by providing written notice; thereof, to the other party at least 60 days in advance of a regular meeting of the SNWIB. Any amendment must be approved by majority vote of each party.
 - A. Amendments to this Agreement become effective only upon concurrence of the respective county commissions and city councils of each county and city which is a signatory hereto.
6. This Agreement shall automatically be renewed from year to year unless either party notifies the other in writing of its intention not to renew at least 180 days prior to the expiration of any one year period.

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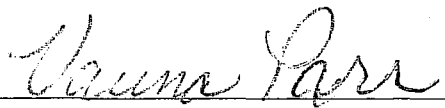
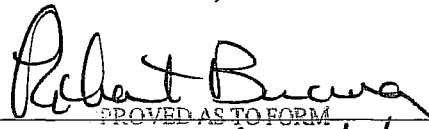
7. SNWIB and the LEOs agree that this document contains all of the agreements between the parties and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the matter hereof. All terms referred to in this Agreement are deemed to be part of this Agreement.

CHIEF LOCAL ELECTED OFFICIALS

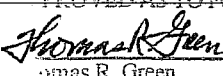
ATTEST:  Shirley B. Parraguirre, County Clerk	COUNTY OF CLARK  BY: Rory Reid, Chairman
ATTEST:  CHAR BRADSHAW Notary Public State of Nevada No. 07-1589-11 My appt. exp. Nov. 8, 2011 	COUNTY OF LINCOLN BY:  Linda Wickert, Chair
ATTEST:  Sandra L. Merlino, Nye County clk	COUNTY OF NYE BY:  Gary Haller
ATTEST:  Lalinda Elgan, Esmeralda Co. Clerk	COUNTY OF ESMERALDA BY:  Tony J. Bland
ATTEST:  Pamela A. Malmstrom	CITY OF BOULDER CITY BY:  Liza L. Hays
ATTEST:  Monica M. Simmons, CMC, City Clerk Council Action: 6/19/07	CITY OF HENDERSON BY:  Dave Olsen
ATTEST:  Beverly K. Bridges, CMC, City Clerk	CITY OF LAS VEGAS BY:  Oscar B. Goodman, Mayor
ATTEST:  Karen L. Storms, CMC, City Clerk	CITY OF NORTH LAS VEGAS BY:  Michael L. Montandon, Mayor

APPROVED AS TO FORM:

 Dave Olsen, City Attorney

SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD

ATTEST: 	ROBERT BREWER, CHAIR BY:  Robert Brewer
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APPROVED AS TO FORM
 Thomas R. Green
 Date 6/19/07

***Executive Director's Report
March 25, 2014***

Rural Counties Update

- **Nye County**
- Potential One-Stop Rural Career Center in Nye County--Pahrump
 - Many key One-Stop components are already in place
- **Lincoln County**
- Workforce Connections' staff will be conducting site visits to validate service delivery and appropriate business services support to improved job placement opportunities
- Recently staff changes have taken place and staff's technical assistance will be focused on employment and training service delivery

One-Stop Career Center

- One-Stop Delivery System and One-Stop Center training took place March 18-19, 2014
- Coordination with One-Stop Career Center Consortium members continues to show significant progress and coordination with regard to delivering employment and training services
- We are in search of a new One-Stop Career Center Manager with an expected hire date in May 2014

Workforce Development Challenges

- Update on failed youth measure - Literacy and Numeracy
 - The state's leadership is working with Workforce Connections to ensure proper and accurate data and information impacting performance measures is reported to the U.S. Department of Labor

Workforce Activities Update

- ***Pending Legal Review:*** Revived Works for Vegas 501(c)3 for the purpose of enhancing Workforce Connections' employment and training activities

Hip Pocket Workforce Activities

- The State of Nevada Department of Employment, Training and Rehabilitation (DETR) is seeking input from the local workforce investment boards to level WIA funding distribution between both Northern and Southern Workforce Investment Boards
- A review of the current formula distribution criteria is in work

Agenda Item 14. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 15. INFORMATION: Board Member Comments