

**WORKFORCE CONNECTIONS**  
**BUDGET & FINANCE COMMITTEE AGENDA**

Wednesday, March 12, 2014 – 2:00 p.m.  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV  
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV  
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County 181 Main Street Courthouse, Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV  
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

**COMMENTARY BY THE GENERAL PUBLIC**

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to be heard.  
Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at [dtracy@snvwc.org](mailto:dtracy@snvwc.org), and supporting materials are available at the front desk of Workforce Connections located at

6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146

Supporting material is available on-line at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

**NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER**

Budget & Finance Committee Members: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Councilman Bob Beers; Bill Bruninga; William Kirby; Vida Chan Lin; and, Councilwoman Gerri Schroder

*All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: approve; deny; condition; hold; or, table. Public Hearings maybe declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.
4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of February 12, 2014..... 1
5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports
  - A. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative
    1. PY2013 WIA Formula Budget (Operations) .....6
    2. PY 2013 WIA Formula Budget One Stop Center – Charleston.....12
    3. PY 2013 WIA Formula Budget One Stop Systems .....15
  - B. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) -- No change from previous report .....18
  - C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners) .....20
  - D. Funding Plans Adult/Dislocated Worker and Youth .....23
  - E. Audit Findings for PY2012 (Year Ended June 30, 2013) Monthly Status Report – March 2014..... 28
6. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. However; if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes

7. **COMMITTEE COMMENTS**

8. **ADJOURNMENT**

**WORKFORCE CONNECTIONS  
MINUTES**

of the meeting of the

**BUDGET & FINANCE COMMITTEE**

The Budget & Finance Committee held a public meeting on Tuesday, February 12, 2014 beginning at 2:01 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room,  
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Those present: Dan Gouker, Chair (via telephone), Hannah Brown, Vice-Chair; Bill Bruninga (via telephone); Councilman Bob Beers (via telephone), Councilwoman Gerri Schroder, Vida Chan Lin, and William Kirby (via telephone).

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

***A motion to approve the agenda presented by staff, made by Hannah Brown and seconded by Vida Chan Lin. Motion carried***

3. Public Comment (1<sup>st</sup> period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

***Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.***

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on December 10, 2013.

***A motion to approve the meeting minutes of December 10, 2013 presented by staff, made by Hannah Brown and seconded by Vida Chan Lin. Motion carried***

5. Discussion and Possible Action: Review, Discuss, Accept and Approve Reports

A. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative – No change

Mr. Kostecki reported no change to the PY13 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative.

*A motion to accept and approve the report for agenda item 5A presented by staff, made by Bill Bruninga and seconded by Councilwoman Gerri Schroder. Motion carried*

B. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

Mr. Kostecki presented and reported the Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) on page 14 of the agenda packet, and clarified the December-Budget to Actual Variances on page 15 the agenda packet. Noted are:

% Expended from Budget	
62.93%	Acct. 7025 – Dues Subscriptions
71.56%	Acct. 7035 – Printing and Reproduction
76.35%	Acct. 7075 – Facilities Maintenance
75.06%	Acct. 7090 – Non-Board Meetings & Outreach

Discussion ensued regarding Account number 7075 noting a one-time expense due to the use of temporary labor for special projects not anticipated in the budget. Also posed, what does Government Accounting Standards say regarding capitalizing the labor costs for someone who is hired to improve capital assets. Mr. Kostecki stated it is below individual capital threshold of \$5,000 on an individual basis with the full \$7,000 not spent on one project it was over a two-month period adding guards to tables and other special projects.

*A motion to accept and approve the report for agenda item 5B presented by staff, made by Hannah Brown and seconded by Vida Chan Lin. Motion carried*

C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)

Mr. Kostecki presented and reported on the Awards & Expenditures for invoicing through December 2013 on pages 16 – 18 of the agenda packet. Items of note are two new categories for the WIA PY2012/2PY2013 MOU’s and the WIA PY2013 NEG funding.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2011 One-Stop			38.87%	2,934,414
WIA PY2011 Home Office			47.06%	2,540,987
WIA PY2011-PY2012 Other (Disabilities, Re-Entry, Rural)			68.99%	3,781,450
WIA PY2012-PY2013 MOU’s			63.68%	108,953
WIA PY2013 NEG			00.99%	990,087
<b>Total PY2011/PY2012 Adult &amp; Dislocated Worker</b>	<b>71%</b>	<b>29%</b>	<b>47.55%</b>	<b>10,355,891</b>
WIA PY2012 Youth General			52.50%	2,403,966
WIA PY2011-PY2012 Youth Re-Entry			56.21%	262,721
WIA PY2013 Youth Out-of-School			11.96%	1,214,969
WIA PY2013 Youth Rural and Tri-County			19.12%	242,633
<b>Total Youth</b>	<b>75%</b>	<b>25%</b>	<b>43.82%</b>	<b>4,124,288</b>
<b>Direct Grants</b>			<b>53.41%</b>	<b>1,060,549</b>

Councilwoman Gerri Schroder disclosed her affiliation (board member) with the Urban League. Because these are only reports to be accepted, Councilwoman Schroder will vote.

Hannah Brown disclosed her affiliation (board member) with Olive Crest. Because these are only reports to be accepted, Ms. Brown will vote.

*A motion to accept and approve the report for agenda item 5C presented by staff, made by Hannah Brown and seconded by William Kirby. Motion carried*

D. Funding Plans Adult/Dislocated Worker and Youth

Carol Turner reported on the Adult/Dislocated Worker and Youth funding plans on page 18 and 19 of the agenda packet.

<b>Pending Projects or Contracts - ADW</b>	<b>Current Year PY2013 Budget</b>	<b>Remaining Available Funds</b>
PY2013 Urban League Computer Center (To June 2015)	\$170,000	
PY2013 Academy of Human Development Computer Center (To June 2015)	\$88,000	
Additional ADW Funding Home Office (FIT)	\$50,000	
Additional ADW Funding One-Stop (FIT)	\$50,000	
PY2013 New Adult and DW Contracts (New Rural - Mesquite/Laughlin)	\$200,000	
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	\$625,000	
<b>Projected – First Quarter Obligations for PY2014 Awards</b>		<b>\$1,360,000</b>
<b>Pending Contracts - Youth</b>		
Additional In-School Youth Funding (NPI) – Legacy High School	\$130,000	
Additional Youth Funding	\$545,000	
PY2013 New Rural Youth Contracts (Boulder City thru September 2015) – St. Jude’s Ranch	\$300,000	

Mr. Gouker commented on the Pre-apprenticeship program that WC look very closely at the Adult and Dislocated Worker Pre-apprenticeship programs that they do lead to potential employment. Mr. Galbreth responded that the intent is to get participants into the Pre-apprenticeship programs, to allow the participant to gain the skills and knowledge to pass the tests.

Councilwoman Gerri Schroder disclosed her affiliation (board member) with the Urban League. Because these are only reports to be accepted, Councilwoman Schroder will vote.

*A motion to accept and approve the report for agenda item 5D presented by staff, made by Vida Chan Lin and seconded by Councilwoman Gerri Schroder. Motion carried*

E. Statewide WIA Allocation Update – Information only

Carol Turner reported on the Statewide WIA Allocation Update on page 21 of the agenda packet. Ms. Turner stated that the state receives an allocation from US DOL then distributes to the Local Workforce Board based on the Statewide WIA Allocation formulas. Ms. Turner stated that Mr. Galbreth contacted DETR in June to formally remind DETR of the need to discuss the Statewide WIA Allocation formulas. In September, Mr. Galbreth spoke with DETR again with no action taken. Ms. Turner stated that within 2-months, the formula would be used for allocation of the PY2014 funds. WC and NevadaWorks staff will work with DETR to gain a better understanding, and changes to be made in the formulas used in the annual statewide allocation.

Mr. Galbreth stated this information does need to be brought to the Governors Workforce Board because they are the ones that provide the information to the Governor as to what criteria to use and how to allocate.

Councilwoman Schroder queried what might be the delay and is this time sensitive. Mr. Galbreth responded the latest communication was approximately six weeks ago, and that DETR will look into a contract with an independent person to come up with a recommendation to present to the Governors Workforce Board to make a decision, and yes, this is time sensitive. Mr. Galbreth further stated he will continue to work through the DETR Leadership and the Governors Board regarding this issue.

#### F. PBTk Audit PY2012

Jim Kostecki reported on the PBTk Audit PY2012 that concluded and received the report dated January 30, 2014. The results of the Audit are two unqualified reports on the financials and the single audit. There remains issues regarding findings, last year WC had four findings, this year there are five. Mr. Kostecki indicated page 65 of the Audit Report summarizes the Schedule of Findings and Questionable Costs. The Auditor, Ryan Whitman (the Principal) will be reporting to the full Board later this month. Mr. Kostecki reviewed and clarified each of the findings on pages 66 through 74 with discussion ensuing.

Mr. Gouker suggested there be a motion to accept the Audit report presented by staff with a disclaimer: At the next Budget & Finance Committee meeting (upon approval by the full Board and Local Elected Officials) a motion made in writing explaining Mr. Kirby's suggestions on how to improve or change the audit process to address the issues/findings.

***A motion was made to accept the Audit report presented by staff was made by William Kirby and seconded by Bill Bruninga. Motion carried***

Mr. Galbreth expressed his appreciation for the record, that the local jurisdictions: Boulder City, City of Henderson, City of North Las Vegas, City of Las Vegas, and Clark County have been providing WC a tremendous amount of technical assistance and support regarding fiscal initiatives and activities, in particular, this Audit.

Mr. Gouker concurred, and expressed his appreciation to WC fiscal staff during this audit period.

#### 6. Public Comment (2<sup>nd</sup> period)

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

***Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.***

#### 7. Committee Comments

Hannah Brown extended congratulations to the fiscal staff for the audit and the support given by them. She further stated that the findings listed are fixable with a minimal cost in addition to the flat rate quoted contrary to the high dollar cost of previous years' audits.

Dan Gouker and William Kirby concurred.

Jim Kostecki, as a reminder, stated that WC is required to respond to Department of Employment, Training and Rehabilitation (DETR) and U.S. Department of Labor (US DOL) on how WC intends to handle the findings in a written report. Once WC has received the finalized letter of response from DETR, US DOL, and YouthBuild the corrective actions can be added to the proposal for the meeting.

Mr. Gouker stated due to the time constraints for a written report from WC, WC will agendaize and begin on the recommendations for the corrective actions in March. Then staff can address the future corrective actions provided by Mr. Kirby.

8. Adjournment unanimously approved at 3:23 p.m.

Respectfully submitted  
Dianne Tracy



**workforceCONNECTIONS**  
**PY2013 WIA Formula Budget**  
**July 1, 2013 - June 30, 2014**  
**(Revised Budget - March 1, 2014 Revision)**

Revenue by Funding Stream	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	10,665,753	10,665,753	-	1,066,575	1,066,575	8,532,603	10,665,753
PY2013 Dislocated Worker	4,140,823	4,140,823	-	414,082	414,082	3,312,659	4,140,823
PY2013 Youth	6,564,523	6,564,523	-	656,452	656,452	5,251,619	6,564,523
PY2011 Dislocated Worker - Addl. DETR Allocation Apr	-	557,139	557,139	66,977	66,978	423,184	557,139
PY2012 Dislocated Worker - Addl. DETR Allocation Apr	628,047	1,312,962	684,915	135,827	135,827	1,041,308	1,312,962
PY2011/2012 Adult Carry Forward	3,400,000	4,568,885	1,168,885	813,108	327,273	3,428,504	4,568,885
PY2011/2012 Dislocated Worker Carry Forward	471,953	231,085	(240,868)	110,089	-	120,996	231,085
PY2011/2012 Youth Carry Forward	2,000,000	3,695,991	1,695,991	473,789	241,825	2,980,377	3,695,991
Other Revenues (Interest)	25	25	-		25	-	25
<b>Total Revenue by Funding Stream</b>	<b>\$ 27,871,124</b>	<b>\$ 31,737,186</b>	<b>\$ 3,866,062</b>	<b>\$ 3,736,899</b>	<b>\$ 2,909,037</b>	<b>\$ 25,091,250</b>	<b>\$ 31,737,186</b>
				Subtotal Board Operations		\$ 6,645,936	

Notes:

1. PY2013 Estimated Revenues include WIA funding in the total amount of \$21,371,099
2. Carry forward funds have been estimated for PY2012 in the amount of \$10,366,062.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	One-Stop Center	One-Stop System	Community Resource Allocation	TOTAL
Adult Services	11,252,603	11,961,107	708,504	465,651	1,207,508	10,287,948	11,961,107
Dislocated Worker Services	4,192,659	4,898,147	705,488	199,565	517,504	4,181,078	4,898,147
Youth Services	7,001,619	8,231,996	1,230,377			8,231,996	8,231,996
<b>Subtotal Community Resource Allocations</b>	<b>\$ 22,446,881</b>	<b>\$ 25,091,250</b>	<b>\$ 2,644,369</b>	<b>\$ 665,216</b>	<b>\$ 1,725,012</b>	<b>\$ 22,701,022</b>	<b>\$ 25,091,250</b>

Board Operations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,424,243	6,645,936	1,221,693	2,359,842	4,286,094	6,645,936
<b>Total Expenditures</b>	<b>\$ 27,871,124</b>	<b>\$ 31,737,186</b>		<b>\$ 2,359,842</b>	<b>\$ 4,286,094</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,377,057</b>	<b>\$ (1,377,057)</b>	<b>\$ -</b>

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)  
PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

**workforceCONNECTIONS**  
**PY2013 WIA Formula Budget**  
**July 1, 2013 - June 30, 2014**  
**(Revised Budget - March 1, 2014 Revision)**

	Authorized FTE	Actual FTE	Original Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	33.18	28.75	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			300,000	300,000	-	300,000	-	300,000
7005 Legal Fees			50,000	50,000	-	50,000	-	50,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			12,000	15,000	3,000	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			4,000	6,000	2,000	2,160	3,840	6,000
7040 Office Supplies			15,000	24,000	9,000	8,640	15,360	24,000
7045 Systems Communications			68,000	80,000	12,000	28,800	51,200	80,000
7050 Tuition, Training, and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			40,000	42,000	2,000	15,120	26,880	42,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Rent (Offices)			264,723	264,723	-	95,300	169,423	264,723
7075 Facilities Repairs & Maintenance			41,680	50,000	8,320	18,000	32,000	50,000
7080 Admin Support Contracts			135,000	135,000	-	135,000	-	135,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			121,800	121,800	-	-	121,800	121,800
7090 Non-Board Meetings and Outreach			39,168	43,000	3,832	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			47,500	47,500	-	17,100	30,400	47,500
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	3,960	7,040	11,000
7200 Equipment - Operating Leases			23,000	25,000	2,000	9,000	16,000	25,000
8500 Capital - Equipment and Furniture			102,000	202,000	100,000	72,720	129,280	202,000
8900 Strategic Initiative - WIA			174,922	594,463	419,541	214,007	380,456	594,463
8900 Strategic Initiative - WIA (1st Quarter PY2014)			-	660,000	660,000	237,600	422,400	660,000
<b>Subtotal Board Operations</b>			<b>5,424,243</b>	<b>6,645,936</b>	<b>1,221,693</b>	<b>2,359,842</b>	<b>4,286,094</b>	<b>6,645,936</b>
				\$ 6,645,936				-

**Workforce Connections  
Program Year 2013  
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

**Revenues:**

Workforce Investment Act (WIA) Program Year PY2013 allotted funds are in the amount of \$21,371,099. Funding is allocated among the three funding streams: Adult - \$10,665,753, Dislocated Worker - \$4,140,823, Youth - \$6,564,523.

Overall funding for PY2013 is projected to increase by \$1,868,559 (10%), compared to the PY 2012 WIA allocation which was \$19,502,540.

Other anticipated funding includes operating carry forward funds from PY2012 WIA allocation of **\$10,366,062** and interest at \$25.

Total budgeted revenues for PY2013 are **\$31,737,186.**

**Expenditures – Community Resource Allocation:**

On January 28, 2014, the Board approved \$800,000 in funding for the Adult & Dislocated Worker contract to Las Vegas Clark County Urban League for Veteran's Employment and Training Services.

On January 28, 2014, the Board approved additional funding for the Adult & Dislocated Worker contract to GNJ Family Life Center for \$150,000 on the One-Stop contract and \$200,000 for the Home Office contract to continue to serve the Adult & Dislocated Worker population.

On January 28, 2014, the Board approved funding for the National Emergency Grant training funds to Latin Chamber of Commerce Community Foundation for \$100,000 to further serve Dislocated Workers and it also approved \$250,000 of Youth funding to serve Out-of-School Youth.

On February 25, 2014, the Board approved additional funding for the Adult & Dislocated Worker contract to Foundation for an Independent Tomorrow for \$50,000 on the One-Stop contract and \$50,000 on the Home Office contract to continue to serve the Adult & Dislocated Worker population. They also approved additional funding for the Adult & Dislocated Worker contract to Las Vegas Clark County Urban League for \$170,000 to continue to operate the community resource center.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

**6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.

**7000 - Accounting and Auditing: \$300,000** –Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 55,000
Accounting Services	\$165,000

**7005 Legal Fees: \$50,000** –Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

**7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

**7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

**7025 Dues and Subscriptions: \$15,000 – An increase of \$3,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

**7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

**7035 Printing and Reproduction: \$6,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

**7040 Office Supplies: \$24,000 – An increase of \$9,000 – The increase is requested based on an analysis of spending through January and is due to the move to the new location. Expenditures in the beginning of the year for supplies and business cards were very high.** Allocated costs for various office supplies needed for daily operations.

- 7045 Systems Communications: \$80,000 – An increase of \$12,000 – The increase is requested based on an analysis of spending through January. The network and internet connections (size and speed) in the new building are 5 times larger than at the old location on which the budget was estimated.** Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Tuition, Training, and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$42,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$264,723** –Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000 – An increase of \$8,320 – The increase is requested due to the use of temporary labor to help with special projects related to the set up of the new facility. These costs were not anticipated in the original budget.** Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$135,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** –Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$121,800** –Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000 – An increase of \$3,832 – The increase is requested based on an analysis of spending through January.** Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** –Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.

**7100 Insurance: \$47,500** –Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.

**7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.

**7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

**7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

**7200 Equipment – Operating Leases: \$25,000 – An increase of \$2,000 – The increase is requested based on an analysis of spending through January.** Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

**8500 Capital – Equipment and Furniture: \$202,000 – An increase of \$100,000 – The increase is requested to enhance the ADA access capabilities at the new office. This includes adding new ramps, side walk cut outs and door modifications.** Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**8900 Strategic Initiatives: \$1,254,463 – An increase of \$1,079,541 – This net increase is a result of the true up of the carry forward funding from the prior year. With the audit complete, actual carry forward numbers can be determined.** This account line was created to utilize and track strategic projects in support of workforce initiatives with detailed tactics and strategies in response to unanticipated high demand workforce needs. These funds are available to be allocated for future workforce initiatives approved by the Board.

**workforceCONNECTIONS**  
**PY 2013 WIA Formula Budget**  
**One Stop Center - Charleston**  
**(Revised Budget - March 1, 2014 Revision)**

<b>One-StopCenter</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2013</b>	<b>Proposed Budget PY2013</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	3.95	2.95	88,526	267,361	178,835		267,361	267,361
7000 Accounting and Auditing					-		-	-
7005 Legal Fees					-		-	-
7010 Legal Publication Advertising					-		-	-
7020 License and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			10,500	6,000	(4,500)		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Comm./Telephone Support			9,810	25,500	15,690		25,500	25,500
7050 Tuition, Training, and Seminars - Staff					-		-	-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone				2,700	2,700		2,700	2,700
7070 Facility Rent/Lease			64,032	64,032	-		64,032	64,032
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts					-		-	-
7085 Program Support Contracts			13,442	14,000	558		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-		-	-
7090 Non-Board Meetings and Outreach			6,825	1,800	(5,025)		1,800	1,800
7095 Board Meetings and Travel					-		-	-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			30,984	85,177	54,193		85,177	85,177
7125 Employer Payroll Taxes			2,656	8,021	5,365		8,021	8,021
7130/7135 Payroll Services and Bank Fees				450	450		450	450
7200 Equipment - Operating Leases			4,446	18,000	13,554		18,000	18,000
8500 Capital - Equipment and Furniture				5,750	5,750		5,750	5,750
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			42,000	12,823	(29,177)		12,823	12,823
GASB Depreciation			50,911	85,000	34,089		85,000	85,000
<b>Subtotal One-Stop Center</b>			<b>392,734</b>	<b>665,216</b>	<b>272,482</b>	<b>-</b>	<b>665,216</b>	<b>665,216</b>
<b>Per Partner Cost - 38 Total</b>			<b>\$ 10,335.11</b>	<b>\$ 17,505.68</b>				

## **One-Stop Center Budget Adjustment Explanation**

- 1. Account 6500 – Salaries Expenses – Increase of \$178,835**  
**Account 7100 – Employee Fringe Benefits – Increase of \$54,193**  
**Account 7125 – Employer Payroll Taxes – Increase of \$5,365**  
**The original Center budget included 2 front desk Career Representatives. This budget adjustment includes the addition of a new One-Stop Center Manager position, along with partial FTE's for the Deputy Director, Facilities Maintenance, Information Technology, and Financial Staff for a total of 3.95 FTE. This adjustment captures the actual activities that are occurring within the One-Stop Center.**
  
- 2. Account 7035 – Printing and Reproduction – Decrease of \$4,500**  
**When the budget was developed for the Center, the copier usage was estimated for the new Center. The two Canon copiers have usage built into the monthly lease payment where the Xerox copier usage is billed separately. Due to this, we are reallocating budget to the Equipment – Operating Leases line.**
  
- 3. Account 7045 – Systems Communication – Increase of \$15,690**  
**The budget estimate was based on the level of services used at our old location for data networking, internet and phone services. The level of services and costs for the networking and internet connection is actually 5 times bigger than the old location to accommodate the increase in users at the Center. Vendors charged to this line item include Century Link (data networking, internet and local phone service), Cox (backup internet and local phone service), Affiliated Technologies (maintenance for phone system), Protection One (alarm service) and Queless (maintenance for queuing system).**
  
- 4. Account 7065 –Telephone – Increase of \$2,700**  
**The telephone service was accounted for under Systems Communication line in the budget. At the new location, AT&T long distance is a separate bill charged to the Telephone line.**



- 5. Account 7085 –Program Support Contracts – Increase of \$558**  
**A small adjustment is needed for the Allied Barton security contract.**
- 6. Account 7090 – Non-Board Meetings/Outreach – Decrease of \$5,025**  
**There has been no activity in this account so far this year so we are adjusting the budget down to offset other adjustments.**
- 7. Account 7130 –Payroll fees – Increase of \$450**  
**Payroll service fees were not included in the original budget. The payroll processing fees for Paylocity are allocated with each payroll.**
- 8. Account 7200 –Equipment-Operating Leases – Increase of \$13,554**  
**See account 7035 description. \$4,500 from the Printing and Reproduction budget line is reallocated here to cover the usage built into the lease on the Canon copiers. In addition, there were only two copiers built into the original budget but the level of Center usage requires three.**
- 9. Account 8500 – Equipment and Furniture – Increase of \$5,750**  
**Additional training laptops were purchased above and beyond the initial estimated number based on activities at the Center. Also, electrical wiring was needed to modify the doors to be ADA compliant.**

**workforceCONNECTIONS**  
**PY 2013 WIA Formula Budget**  
**One Stop Systems**  
**(Revised Budget - March 1, 2014 Revision)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	532,967	655,204	122,237		655,204	655,204
7000 Accounting and Auditing					-			
7005 Legal Fees					-			
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 License and Permits			500	500	-		500	500
7025 Dues and Subscriptions			-	1,000	1,000		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			5,000	7,500	2,500		7,500	7,500
7045 Systems Comm./Telephone Support			11,310	11,310	-		11,310	11,310
7050 Tuition, Training, and Seminars - Staff			1,000	6,256	5,256		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			75,168	75,168	-		75,168	75,168
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts					-			
7085 Program Support Contracts			345,159	390,159	45,000		390,159	390,159
7085 Program Support Contracts - IT NVTrac/Web			32,200	37,200	5,000		37,200	37,200
7090 Non-Board Meetings and Outreach			15,750	25,000	9,250		25,000	25,000
7095 Board Meetings and Travel					-			
7100 Insurance			2,100	9,000	6,900		9,000	9,000
7100-7120 Employee Fringe Benefits			186,539	208,321	21,782		208,321	208,321
7125 Employer Payroll Taxes			15,990	19,656	3,666		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-		500	500
7200 Equipment - Operating Leases			28,000	8,000	(20,000)		8,000	8,000
8500 Capital - Equipment and Furniture			208,260	208,260	-		208,260	208,260
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			4,906	-	(4,906)		-	-
GASB Depreciation					-		-	-
<b>Subtotal One-Stop System</b>			<b>1,527,327</b>	<b>1,725,012</b>	<b>197,685</b>	<b>-</b>	<b>1,725,012</b>	<b>1,725,012</b>

## **One-Stop System Budget Adjustment Explanation**

- 1. Account 6500 – Salaries Expenses – Increase of \$122,237**  
**Account 7100 – Employee Fringe Benefits – Increase of \$21,782**  
**Account 7125 – Employer Payroll Taxes – Increase of \$3,666**  
**The previous System budget included 9.23 FTEs. This budget adjustment includes the addition of partial FTE’s for the Deputy Director, Information Technology staff, and Financial Staff for a total of .85 FTE. This adjustment captures the actual activities that are occurring within the One-Stop Center.**
- 2. Account 7025 – Dues and Subscriptions – Increase of \$1,000**  
**Along with moving Business Services over to the One-Stop System budget, certain line items need budget support. This line item was not used in the initial budget for the System, but it now needs a minimal amount to support the activity until year end.**
- 3. Account 7040 – Office Supplies – Increase of \$2,500**  
**The initial budget needs additional funds based on expenditures through January.**
- 4. Account 7050 – Tuition, Training & Seminars – Increase of \$5,256**  
**Along with moving Business Services over to the One-Stop System budget, certain line items need budget support. Business Services staff will be attending some training sessions in the upcoming months that are not in the current System budget.**
- 5. Account 7085 – Program Support Contracts – Increase of \$45,000**  
**This is related to the renewal of the Urban League computer resource center contract from February 2014 until June 2015. This increase is for the remainder of the year.**
- 6. Account 7085 – Program Support Contracts-IT – Increase of \$5,000**  
**This increase is for additional web development and video support services from the contracted IT consultant.**
- 7. Account 7090 – Non-Board Meetings/Outreach – Increase of \$9,250**

**Business Services has a couple of upcoming events planned in the upcoming months that is not in the current budget. Also, many of the expenditures from the Super Hiring Event from October were moved to this budget line.**

**8. Account 7100 –Insurance – Increase of \$6,900**

**Insurance was budgeted with an allocation by head count. We have decided that it should be allocated by square footage and the budget needs adjusting accordingly.**

**9. Account 7200 –Equipment-Operating Leases – Decrease of \$20,000**

**The copier leases were heavily budgeted on the System side but the Center picks up most of the costs based on the allocation method.**

JANUARY YTD 2014 REPORT

workforce CONNECTIONS

JANUARY 2014 YTD

For the Period : July 1, 2013 through June 30, 2014

PY2013 WIA Formula Expenses  
Administrative and Program Operating Budget

Line Item Number	Budget			ACTUAL EXPENSES			Budget Authority Remaining			% of Program Year Concluded			58.33%	
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	% Expended from Budget			
											Admin	Program		Total
6500	Salaries	807,760	1,884,773	2,692,533	261,325	1,082,600	1,343,925	546,435	802,173	1,348,608	32.35%	57.44%	49.91%	
7000	Accounting and Auditing	300,000	0	300,000	152,322	0	152,322	147,679	0	147,679	50.77%	0.00%	50.77%	
7005	Legal Fees	50,000	0	50,000	9,037	0	9,037	40,963	0	40,963	18.07%	0.00%	18.07%	
7010	Legal Publication Advertising	6,480	11,520	18,000	621	2,628	3,249	5,859	8,892	14,751	9.59%	22.81%	18.05%	
7020	Licenses and Permits	1,080	1,920	3,000	44	205	250	1,036	1,715	2,750	4.11%	10.70%	8.33%	
7025	Dues and Subscriptions	4,320	7,680	12,000	1,801	6,870	8,671	2,519	810	3,329	41.69%	89.46%	72.26%	
7030	Postage & Delivery	2,160	3,840	6,000	362	1,414	1,776	1,798	2,426	4,224	16.76%	36.81%	29.59%	
7035	Printing and Reproduction	1,440	2,560	4,000	783	2,297	3,080	657	263	920	54.37%	89.74%	77.01%	
7040	Office Supplies	5,400	9,600	15,000	3,854	9,688	13,542	1,546	-88	1,458	71.37%	100.92%	90.28%	
7045	System Communications	24,480	43,520	68,000	12,035	34,348	46,383	12,445	9,172	21,617	49.16%	78.93%	68.21%	
7050	Tuition, Training and Seminars	14,400	25,600	40,000	4,373	16,354	20,728	10,027	9,246	19,272	30.37%	63.88%	51.82%	
7055	Travel and Mileage (Staff)	14,400	25,600	40,000	5,057	19,381	24,439	9,343	6,219	15,561	35.12%	75.71%	61.10%	
7060	Utilities	10,800	19,200	30,000	2,587	10,116	12,704	8,213	9,084	17,296	23.96%	52.69%	42.35%	
7065	Telephone	10,800	19,200	30,000	2,015	7,730	9,745	8,785	11,470	20,255	18.65%	40.26%	32.48%	
7070	Rent	95,300	169,423	264,723	31,980	133,488	165,468	63,320	35,935	99,255	296.11%	78.79%	62.51%	
7075	Facilities Maintenance	15,005	26,675	41,680	5,545	25,669	31,214	9,460	1,006	10,466	5.82%	96.23%	74.89%	
7080/7085	Support Contracts	135,000	331,800	466,800	47,023	185,101	232,123	87,977	146,699	234,677	313.38%	55.79%	49.73%	
7090	Non-Board Meetings & Outreach	14,100	25,068	39,168	4,621	20,281	24,902	9,479	4,787	14,266	32.77%	80.91%	63.58%	
7095	Board Meetings and Travel	0	18,000	18,000	0	6,566	6,566	0	11,434	11,434	0.00%	36.48%	36.48%	
7100	Insurance	17,100	30,400	47,500	3,542	15,733	19,274	13,558	14,667	28,226	20.71%	51.75%	40.58%	
7120	Employee Fringe Benefits	253,842	592,298	846,140	86,255	334,235	420,490	167,587	258,063	425,650	33.98%	56.43%	49.70%	
7125	Employer Payroll Taxes	24,233	56,544	80,777	5,415	20,123	25,538	18,818	36,421	55,239	22.34%	35.59%	31.62%	
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	3,849	0	3,849	111	7,040	7,151	97.21%	0.00%	34.99%	
7200	Equipment - Operating Leases	8,280	14,720	23,000	2,798	11,657	14,455	5,482	3,063	8,545	33.80%	79.19%	62.85%	
8500	Equipment and Furniture	36,720	65,280	102,000	10,729	45,212	55,942	25,991	20,068	46,058	29.22%	69.26%	54.84%	
8900	Strategic Initiative (Operations)	62,972	111,950	174,922	0	0	0	62,972	111,950	174,922	0.00%	0.00%	0.00%	
	<b>Total</b>	<b>1,920,032</b>	<b>3,504,211</b>	<b>5,424,243</b>	<b>657,973</b>	<b>1,991,698</b>	<b>2,649,671</b>	<b>1,262,059</b>	<b>1,512,513</b>	<b>2,774,572</b>	<b>34.27%</b>	<b>56.84%</b>	<b>48.85%</b>	

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## **January-Budget to Actual Variances**

- 1. Account 7025 – Dues and Subscriptions – Expenses are running high because of prepaid expense reversals from the prior year. \$3,000 plus in dues paid late last year were put into prepaid and reversed out to expense in this fiscal year. We are requesting a budget reallocation from strategic initiative of \$3,000 in the prior agenda item.**
- 2. Account 7035 – Printing and Reproduction – Printing usage is running about \$480 per month. We are requesting a reallocation from strategic initiative of \$2,000 in the prior agenda item.**
- 3. Account 7040 – Office Supplies – This account is running high due to the move to the new office. Supplies and brand new business cards for all employees were needed for the new office. We are requesting a reallocation from strategic initiative of \$9,000 in the prior agenda item.**
- 4. Account 7075 – Facilities Maintenance – This account is running high due to the use of temporary labor for special projects in the amount of approximately \$7,000 over a two month period. We are requesting a reallocation from strategic initiative of \$8,320 in the prior agenda item.**

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs  
March 3, 2014**

Amounts for Providers reflect invoiced allowable expenditures through January 2014. Starred lines only reflect expenditures through December 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY11 One-Stop**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/13-6/30/14	\$ 400,000	\$ 66,048	\$ 64,703	\$ 130,751	32.69%	\$ 269,249
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 850,000	\$ 345,283	\$ 174,595	\$ 519,878	61.16%	\$ 330,122
GNJ Family Life Center	6/1/13-6/30/14	\$ 550,000	\$ 190,017	\$ 105,387	\$ 295,404	53.71%	\$ 254,596
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 112,124	\$ 41,817	\$ 153,940	38.49%	\$ 246,060
Latin Chamber Foundation	6/1/13-6/30/14	\$ 800,000	\$ 184,297	\$ 78,193	\$ 262,490	32.81%	\$ 537,510
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 100,563	\$ 78,157	\$ 178,719	44.68%	\$ 221,281
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,200,000	\$ 367,457	\$ 173,974	\$ 541,431	45.12%	\$ 658,569
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 76,554	\$ 104,267	\$ 180,821	45.21%	\$ 219,179
<b>Total</b>		<b>\$ 5,000,000</b>	<b>\$ 1,442,341</b>	<b>\$ 821,092</b>	<b>\$ 2,263,434</b>	<b>45.27%</b>	<b>\$ 2,736,566</b>

**WIA PY11 Home Office**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/13-6/30/14	\$ 600,000	\$ 172,300	\$ 58,022	\$ 230,321	38.39%	\$ 369,679
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 650,000	\$ 213,172	\$ 174,767	\$ 387,939	59.68%	\$ 262,061
GNJ Family Life Center	7/1/13-6/30/14	\$ 800,000	\$ 304,678	\$ 162,642	\$ 467,321	58.42%	\$ 332,679
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 289,943	\$ 79,360	\$ 369,303	61.55%	\$ 230,697
Latin Chamber Foundation	7/1/13-6/30/14	\$ 600,000	\$ 183,194	\$ 84,178	\$ 267,373	44.56%	\$ 332,627
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 329,300	\$ 11,736	\$ 341,036	56.84%	\$ 258,964
Nevada Partners, Inc	7/1/13-6/30/14	\$ 600,000	\$ 227,219	\$ 100,975	\$ 328,194	54.70%	\$ 271,806
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 235,766	\$ 92,429	\$ 328,195	54.70%	\$ 271,805
<b>Total</b>		<b>\$ 5,050,000</b>	<b>\$ 1,955,572</b>	<b>\$ 764,110</b>	<b>\$ 2,719,682</b>	<b>53.86%</b>	<b>\$ 2,330,318</b>

**WIA PY11/12 Other (Disabilities, Re-Entry, Rural)**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	4/1/13-6/30/14	\$ 800,000	\$ 222,362	\$ 57,805	\$ 280,168	35.02%	\$ 519,832
Foundation for an Independent Tomorrow	7/1/12-6/30/14	\$ 1,400,000	\$ 1,037,817	\$ -	\$ 1,037,817	74.13%	\$ 362,183
Las Vegas Clar County Urban League	2/1/14-6/30/15	\$ 800,000	\$ -	\$ -	\$ -	0.00%	\$ 800,000
Lincoln County School District	10/1/12-6/30/14	\$ 142,000	\$ 51,641	\$ 24,219	\$ 75,861	53.42%	\$ 66,139
Nye Communities Coalition	7/1/11-6/30/14	\$ 1,805,000	\$ 908,994	\$ 628,456	\$ 1,537,449	85.18%	\$ 267,551
<b>Total</b>		<b>\$ 4,947,000</b>	<b>\$ 2,220,815</b>	<b>\$ 710,480</b>	<b>\$ 2,931,295</b>	<b>59.25%</b>	<b>\$ 4,346,023</b>

**WIA PY12/13 MOUs**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	8/1/13-10/31/14	\$ 150,000	\$ 44,134	\$ 44,134	\$ 88,269	58.85%	\$ 61,731
Urban League*	2/1/13-1/31/14	\$ 150,000	\$ 59,264	\$ 56,300	\$ 115,564	77.04%	\$ 34,436
Urban League	2/1/14-6/30/15	\$ 170,000	\$ -	\$ -	\$ -	0.00%	\$ 170,000
<b>Total</b>		<b>\$ 470,000</b>	<b>\$ 103,399</b>	<b>\$ 100,434</b>	<b>\$ 203,833</b>	<b>43.37%</b>	<b>\$ 266,167</b>

**WIA PY13 NEG**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	12/1/13-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Latin Chamber Foundation	1/1/14-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
GNJ Family Life Center	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Goodwill of Southern Nevada	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Nevada Hospital Association	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 9,913	\$ 9,913	6.61%	\$ 140,087
Nevada Partners, Inc	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
So. NV Regional Housing Authority	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
<b>Total</b>		<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 9,913</b>	<b>\$ 9,913</b>	<b>0.90%</b>	<b>\$ 1,090,087</b>

<b>Total PY11-PY12 Adult/DW</b>		<b>\$ 16,567,000</b>	<b>\$ 5,722,127</b>	<b>\$ 2,406,029</b>	<b>\$ 8,128,156</b>	<b>49.06%</b>	<b>\$ 10,769,162</b>
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70%                      30%

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Youth Programs  
March 3, 2014**

Amounts for Providers reflect invoiced allowable expenditures through January 2014. Starred lines only reflect expenditures through December 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY12 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 37,900	\$ 170,452	\$ 208,352	41.67%	\$ 291,648
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,114,383	\$ -	\$ 1,114,383	61.20%	\$ 706,520
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,137,111	\$ -	\$ 1,137,111	58.60%	\$ 803,483
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 130,155	\$ 100,156	\$ 230,311	46.06%	\$ 269,689
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 120,618	\$ 50,301	\$ 170,919	42.73%	\$ 229,081
Community Service Agency (JAG)	11/1/13-6/30/14	\$ 350,000	\$ -	\$ -	\$ -	0.00%	\$ 350,000
<b>Total</b>		<b>\$ 5,511,497</b>	<b>\$ 2,540,167</b>	<b>\$ 320,909</b>	<b>\$ 2,861,076</b>	<b>51.91%</b>	<b>\$ 2,650,421</b>
			89%	11%			

**WIA PY11-12 Youth Re-Entry**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 5,544	\$ 347,179	\$ 352,722	58.79%	\$ 247,278
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 5,544</b>	<b>\$ 347,179</b>	<b>\$ 352,722</b>	<b>58.79%</b>	<b>\$ 247,278</b>
			2%	98%			

**WIA PY13 Youth Out-of-School**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 128,877	\$ 128,877	17.90%	\$ 591,123
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ -	\$ -	0.00%	\$ 250,000
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 108,888	\$ 108,888	16.50%	\$ 551,112
<b>Total</b>		<b>\$ 1,630,000</b>	<b>\$ -</b>	<b>\$ 237,765</b>	<b>\$ 237,765</b>	<b>14.59%</b>	<b>\$ 1,392,235</b>
			0%	100%			

**WIA PY13 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 16,491	\$ 4,458	\$ 20,949	20.95%	\$ 79,051
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 28,800	\$ 32,941	\$ 61,741	30.87%	\$ 138,259
<b>Total</b>		<b>\$ 300,000</b>	<b>\$ 45,291</b>	<b>\$ 37,399</b>	<b>\$ 82,690</b>	<b>27.56%</b>	<b>\$ 217,310</b>
			55%	45%			

<b>Total Youth</b>		<b>\$ 8,041,497</b>	<b>\$ 2,591,001</b>	<b>\$ 943,252</b>	<b>\$ 3,534,253</b>	<b>43.95%</b>	<b>\$ 4,507,244</b>
			73%	27%			



**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Direct Programs  
March 3, 2014**

Amounts for Internal Programs reflect expenditures as of March 3, 2014.

Amounts for Providers reflect invoiced allowable expenditures through January. Starred lines only reflect expenditures through December 2013.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,820	100.00%	-
Americorps YouthBuild PY13	0.13	8/15/13-8/14/14	25,000	\$ 11,621	46.48%	13,379
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	1.78	6/1/11-5/31/14	1,100,000	\$ 1,044,850	94.99%	55,150
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 140,396	14.93%	800,010
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	159,594	\$ 11,240	7.04%	148,354
<b>Total</b>	<b>5.18</b>		<b>2,276,320</b>	<b>1,257,257</b>	<b>55.23%</b>	<b>1,019,063</b>

**Workforce Connections  
Adult and Dislocated Worker Funding Plan  
PY 2013 Projections**

	Prior Year PY2012 Budget	Current Year PY2013 Budget	Remaining Available Funds	Projections Based on Monthly Invoices			
				Jan-Mar 2014	Apr-Jun 2014	Next Program Year	Remaining
				2 Months	3 Months		
<b>REVENUES (Available as of February 26, 2014)</b>							
PY2012 Incentive Funding for June 2013 Performance	75,000	Unknown					
PY2011 Adult and DW Funding	4,893,039						
PY2012 Adult and DW Funding	13,164,641	4,799,969	-				-
PY2011/2012 Additional Dislocated Worker Funding (Begin 5/2013)	2,707,512	1,870,102	-				-
PY2013 Adult and DW Funding		14,806,576	12,105,566	3,276,400	5,612,325	2,800,000	416,841
<b>TOTAL REVENUES</b>	<b>20,840,192</b>	<b>21,476,647</b>	<b>12,105,566</b>	<b>3,276,400</b>	<b>5,612,325</b>	<b>2,800,000</b>	<b>416,841</b>
<b>EXPENDITURES</b>							<b>0.22 Months</b>
<b>Community Resources</b>							
PY2011 Extend Adult and DW Contracts (One-Stop Center Partners)	-	5,000,000	2,736,566	900,000	1,500,000		
PY2011 Extend Adult and DW Contracts (Home Office Locations)	9,753,138	5,778,950	2,330,318	900,000	1,350,000		
PY2011 Nye Rural Services	1,076,043	582,779	267,551	108,000	159,000		
PY2012 Reentry Program	700,000	782,573	362,183	142,000	213,000		
PY2012 Adults with Disabilities	800,000	729,448	519,832	90,000	135,000	294,832	
PY2012 Lincoln County Rural Services	100,000	95,667	66,139	10,000	15,000		
PY2013 Veterans (To June 2015)	-	800,000	789,900	39,900	150,000	600,000	
PY2012 Urban League Computer Center (To Feb 2014)	150,000	92,023	34,436	12,500			
PY2013 Urban League Computer Center (To June 2015)		170,000	170,000	20,000	30,000	120,000	
PY2013 Academy of Human Development Computer Center (To Oct 2014)		150,000	61,731	24,000	37,731		
PY2013 One-Stop Center Operations - Charleston	-	665,216	178,458	60,000	75,000		
PY2013 One-Stop System Operations	1,855,600	1,725,012	571,163	220,000	330,000		
<b>Operations</b>							
PY2013 Administration and Programs	3,438,540	4,617,394	2,883,594	750,000	1,367,594	540,000	
<b>Pending Projects or Contracts</b>							
PY2013 Academy of Human Development Computer Center (To June 2015)		120,000	120,000			120,000	
Additional ADW Funding Home Office (NPI)		30,000	30,000		30,000		
PY2013 New Adult and DW (New Rural - Boulder City/Mesquite/Laughlin)		600,000	600,000		120,000	480,000	
PY2013 Pre-apprenticeship Program (RTC Construction/Other)		625,000	625,000		100,000	525,000	
<b>Projected - First Quarter Obligations for PY2014 Awards</b>			120,168			120,168	
<b>TOTAL</b>	<b>17,873,321</b>	<b>22,564,062</b>	<b>12,467,039</b>	<b>3,276,400</b>	<b>5,612,325</b>	<b>2,800,000</b>	

PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

	WC Operations	Service Provider	One-Stop Ctr/Sys	Total	
<b>One Stop System/Center</b>	4,617,394	6,455,000	2,390,228	13,462,622	60%
<b>Home Office and Affiliate Locations</b>		7,290,971	532,023	7,822,994	35%
<b>Rural Locations</b>		1,278,446	-	1,278,446	6%
<b>Total Community Resources</b>	4,617,394	15,024,417	2,922,251	22,564,062	100%
	20%	67%	13%	100%	

**Workforce Connections  
Dislocated Worker National Emergency Grant Funding Plan  
PY 2013 Projections**

	Budget	Remaining Available Funds	Projections Based on Monthly Invoices			
			Jan-Mar 2014 2 months	Apr-Jun 2014 3 Months	Next Program Year	Projected PY2013 TOTAL
<b>REVENUES (Available as of February 26, 2014)</b>						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	<b>1,400,000</b>	<b>1,381,794</b>	412,718	619,076	250,000	1,281,794
<b>TOTAL REVENUES</b>	<b>1,400,000</b>	<b>1,381,794</b>	<b>412,718</b>	<b>619,076</b>	<b>250,000</b>	<b>1,281,794</b>
<b>EXPENDITURES</b>						
<b>Community Resources</b>						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	<b>1,100,000</b>	<b>1,081,794</b>	392,718	589,076		981,794
<b>Operations</b>						
PY2013/2014 Administration and Programs (NEG)	<b>70,000</b>	<b>70,000</b>	20,000	30,000	20,000	70,000
<b>Pending Projects or Contracts</b>						
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	<b>230,000</b>	<b>230,000</b>			230,000	230,000
<b>TOTAL</b>	<b>1,400,000</b>	<b>1,381,794</b>	<b>412,718</b>	<b>619,076</b>	<b>250,000</b>	<b>1,281,794</b>

NEG PY2013/2014 funding period is available September 2013 through June 30, 2015

**Workforce Connections  
Adult and Dislocated Worker Funding Plan  
PY 2014 Projections**

	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Projection PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices					Projected PY2014 TOTAL	Remaining
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months			
<b>REVENUES (Estimated July 1, 2014)</b>											
PY2011/2012 Incentive Funding for Performance	<b>Unknown</b>									-	-
PY2012 Adult and DW Funding	<b>6,670,071</b>										
PY2013 Adult and DW Funding	<b>14,806,576</b>	<b>2,800,000</b>		<b>2,800,000</b>	2,800,000	-			2,800,000		-
PY2014 Adult and DW Funding (Estimate)			<b>14,800,000</b>	<b>14,800,000</b>	1,579,006	4,379,006	4,379,006	4,387,981	14,725,000		75,000
PY2014 Program Income (One-Stop Billing) and Interest			<b>60,025</b>	<b>60,025</b>	15,006	15,006	15,006	15,007	60,025		-
<b>TOTAL REVENUES</b>	<b>21,476,647</b>	<b>2,800,000</b>	<b>14,860,025</b>	<b>17,660,025</b> -17.77%	<b>4,394,012</b>	<b>4,394,012</b>	<b>4,394,012</b>	<b>4,402,988</b>	<b>17,585,025</b>		<b>75,000</b>
<b>EXPENDITURES</b>											<b>0.05 Months</b>
<b>Community Resources</b>											
Home Office Contracts RFP	<b>5,833,950</b>		<b>3,000,000</b>	<b>3,000,000</b>	750,000	750,000	750,000	750,000	3,000,000		
One-Stop Consortium Contracts RFP	<b>5,045,000</b>		<b>4,800,000</b>	<b>4,800,000</b>	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000		
Rural Contracts RFP	<b>678,446</b>		<b>675,000</b>	<b>675,000</b>	168,750	168,750	168,750	168,750	675,000		
Adults with Disabilities Extension	<b>729,448</b>	<b>294,832</b>		<b>294,832</b>	73,708	73,708	73,708	73,708	294,832		
Reentry Contract Extension	<b>782,573</b>		<b>600,000</b>	<b>600,000</b>	150,000	150,000	150,000	150,000	600,000		
Veterans One-Stop Partner	<b>800,000</b>	<b>600,000</b>		<b>600,000</b>	150,000	150,000	150,000	150,000	600,000		
One-Stop System Operations	<b>1,675,012</b>		<b>1,627,534</b>	<b>1,627,534</b>	406,884	406,884	406,884	406,884	1,627,534		
One-Stop Center Operations (Charleston)	<b>665,216</b>		<b>653,683</b>	<b>653,683</b>	163,421	163,421	163,421	163,421	653,683		
Urban League Computer Center	<b>262,023</b>	<b>120,000</b>		<b>120,000</b>	30,000	30,000	30,000	30,000	120,000		
Academy of Human Development Computer Center	<b>270,000</b>	<b>120,000</b>		<b>120,000</b>	30,000	30,000	30,000	30,000	120,000		
<b>Operations</b>											
Administration and Programs	<b>4,617,394</b>	<b>540,000</b>	<b>2,960,000</b>	<b>3,500,000</b>	820,000	820,000	820,000	828,976	3,288,976		
<b>Pending Contracts</b>											
PY2013 Pre-apprenticeship Program (RTC Construction/Other)	<b>625,000</b>	<b>525,000</b>		<b>525,000</b>	131,250	131,250	131,250	131,250	525,000		
New Rural Contracts (Boulder City/Mesquite/Laughlin)	<b>600,000</b>	<b>480,000</b>		<b>480,000</b>	120,000	120,000	120,000	120,000	480,000		
PY2014 New Adult and DW Contracts RFP (Reentry/Corrections)			<b>800,000</b>	<b>800,000</b>	200,000	200,000	200,000	200,000	800,000		
<b>Next Year Projection - First Quarter Obligations</b>		<b>120,168</b>							-		
<b>TOTAL</b>	<b>22,584,062</b>	<b>2,800,000</b>	<b>15,116,217</b>	<b>17,796,049</b>	<b>4,394,012</b>	<b>4,394,012</b>	<b>4,394,012</b>	<b>4,402,988</b>	<b>17,585,025</b>		

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

**Workforce Connections  
Youth Funding Plan  
PY 2013 Projections**

	Prior Year PY2012 Budget	Current Year PY2013 Budget	Available Funds	Projections Based on Monthly Invoices				
				Jan-Mar 2014	Apr-Jun 2014	Next Program Year	Projected PY2013 TOTAL	Remaining
				2 Months	3 Months			
<b>REVENUES (Available as of February 26, 2014)</b>								
PY2011 Youth Funding	4,252,714		-	-			-	-
PY2012 Youth Funding	6,337,899	3,695,991	-				-	-
PY2013 Youth Funding		6,564,523	6,278,000	1,223,000	2,055,000	3,000,000	6,278,000	-
<b>TOTAL REVENUES</b>	<b>10,590,613</b>	<b>10,260,514</b>	<b>6,278,000</b>	<b>1,223,000</b>	<b>2,055,000</b>	<b>3,000,000</b>	<b>6,278,000</b>	<b>-</b>
<b>EXPENDITURES</b>								<b>-</b> <b>Months</b>
<b>Community Resource Contracts - PY2011/2012 (To Sept 2014)</b>								
PY2011 Year Round and Green Consortium	715,063	234,116	-				-	
PY2012 WC New Office Location/One-time Construction	430,000	267,622	-					
PY2011 Rural Youth	749,284	463,563	217,310	56,000	84,000	75,000	215,000	
PY2012 Youth In-School Contracts	2,003,997	2,540,866	1,510,004	280,000	420,000	620,000	1,320,000	
PY2012 Youth Re-entry	300,000	402,097	242,278	32,000	48,000	75,000	155,000	
PY2012 Foster Care and Youth with Disabilities	1,000,000	910,651	561,337	130,000	195,000	200,000	525,000	
PY2012 Youth Summer Component / Year Round	1,536,064	687,634	229,081	30,000	45,000	95,000	170,000	
<b>Community Resource Contracts - PY2013 (To Sept 2014)</b>								
PY2013 Youth Out-of-School Contracts	1,965,478	2,406,870	1,392,235	260,000	390,000	590,000	1,240,000	
PY2013 Youth In-School Contract - Jobs for America's Graduates (JAG)	-	350,000	350,000	150,000	150,000		300,000	
<b>Operations</b>								
PY2013 Administration and Programs	2,118,122	2,028,519	1,413,648	270,000	398,000	660,000	1,328,000	
<b>Pending Contracts</b>								
Additional Youth Funding		545,000	545,000		210,000	335,000	545,000	
PY2013 New Rural Youth Contracts - (Boulder City/Laughlin thru Sept 2015)		300,000	300,000	15,000	85,000	200,000	300,000	
PY2013 New Rural Youth Contracts - (Mesquite)		180,000	180,000		30,000	150,000	180,000	
<b>TOTAL</b>	<b>10,818,008</b>	<b>11,316,938</b>	<b>6,940,893</b>	<b>1,223,000</b>	<b>2,055,000</b>	<b>3,000,000</b>	<b>6,278,000</b>	

PY2012 funding period is available April 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

**Workforce Connections  
Youth Funding Plan  
PY 2014 Projections**

	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices							Projected PY2014 TOTAL	Remaining
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year				
<b>REVENUES (Estimated July 1, 2014)</b>													
PY2012 Youth Funding	3,695,991			-							-	-	
PY2013 Youth Funding	6,564,523	3,000,000		3,000,000	2,185,000	815,000					3,000,000	-	
PY2014 Youth Funding			6,525,000	6,525,000	-	1,002,500	1,817,500	1,817,500	1,817,500	1,817,500	6,455,000	70,000	
<b>TOTAL REVENUES</b>	<b>10,260,514</b>	<b>3,000,000</b>	<b>6,525,000</b>	<b>9,525,000</b> -7.17%	<b>2,185,000</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>9,455,000</b>	<b>70,000</b>	
<b>EXPENDITURES</b>												<b>0.04</b>	
<b>Community Resource Contracts</b>												<b>Months</b>	
Youth In-School Contracts (15 School Locations)	2,540,866	620,000	1,650,000	2,270,000	620,000	412,500	412,500	412,500	412,500	412,500	2,270,000		
Out-of-School Youth Contracts	2,406,870	590,000	1,650,000	2,240,000	590,000	412,500	412,500	412,500	412,500	412,500	2,240,000		
PY2014 Youth Re-entry	402,097	75,000	300,000	375,000	75,000	75,000	75,000	75,000	75,000	75,000	375,000		
Youth with Disabilities	465,558	100,000	300,000	400,000	100,000	75,000	75,000	75,000	75,000	75,000	400,000		
Former Foster Care	445,093	100,000	300,000	400,000	100,000	75,000	75,000	75,000	75,000	75,000	400,000		
PY2014 Youth Rural Contracts	463,563	75,000	300,000	375,000	75,000	75,000	75,000	75,000	75,000	75,000	375,000		
PY2014 Youth Summer Component (Public Housing)	400,000	95,000	300,000	395,000	95,000	75,000	75,000	75,000	75,000	75,000	395,000		
<b>Operations</b>													
PY2014 Administration and Programs	2,296,141	660,000	1,305,000	1,965,000	393,000	393,000	393,000	393,000	393,000	393,000	1,965,000		
<b>Pending Contracts</b>													
PY2013 Additional Youth Contracts	545,000	335,000		335,000	67,000	67,000	67,000	67,000	67,000	67,000	335,000		
PY2013 New Rural Contracts - (Boulder City/Laughlin)	300,000	200,000		200,000	40,000	40,000	40,000	40,000	40,000	40,000	200,000		
PY2013 New Rural Contracts - (Mesquite)	180,000	150,000		150,000	30,000	30,000	30,000	30,000	30,000	30,000	150,000		
Youth Jobs for America's Graduates (JAG)	350,000		350,000	350,000		87,500	87,500	87,500	87,500	87,500	350,000		
<b>TOTAL</b>	<b>10,795,188</b>	<b>3,000,000</b>	<b>6,455,000</b>	<b>9,455,000</b>	<b>2,185,000</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>1,817,500</b>	<b>9,455,000</b>		

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**workforce CONNECTIONS**

Audit Findings for PY2012  
(Year Ended June 30, 2013)

Monthly Status Report  
March 2014

Finding	Type	Description	Target Date	Audit						
				PY2012	PY2011	PY2010	PY2009	PY2008	PY2007	
				ended	ended	ended	ended	ended	ended	
				6/30/2013	6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008	
13-1	Financial Reporting	<b>Long-Term building lease cash incentives and uneven rents were not properly recorded in the financial system at year end</b>	January 2014	X						
		Action: March 2014 - This condition was a result of the lease related to the move to the new location. Unless another lease is entered into again, this should not recur. Any future lease transactions will be fully vetted with appropriate accounting personnel for proper treatment.								
13-2	Financial Reporting	<b>Subrecipient cash advances were improperly recorded at year end</b>	June 2014	X						
		Action: March 2014 - Staff will review all subrecipient cash advances outstanding at year end for proper classification in the financial statements.								
13-3	Federal Grants	<b>Property records shall be complete, accurate and equipment will be properly accounted for.</b>	June 2014	X	X					
		Status: Policies and procedures will be followed to properly track equipment.								
		Action: March 2014 - Staff has procured new asset tags that correspond to the asset numbers in the fixed asset listing. Each asset will be labeled with the new tags. Staff is also compiling a disposal list to send to the state for approval. Once approved, these assets will be disposed of for year end.								
13-4	Federal Grants	<b>Time was reallocated from one federal award to another without sufficient documentation and support.</b>	January 2014	X						
		Action: March 2014 - Staff will not reallocate previously approved time allocations without appropriate documentation/support and management approvals.								
13-5	Federal Grants	<b>Low income exceptions for youth participants were not properly classified in the automated system causing inaccurate reporting.</b>	June 2014	X						
		Action: March 2014 - The Executive Director will continue to be the point person on approvals of low income exceptions for youth eligibility. Upon approval, case managers can continue with the enrollment process. The final step will be for program and IT staff to go into the automated system to properly correct the client record to reflect a low income exception.								

**Budget Committee Meeting 2-12-14**

**Annual Audit Report Review and Motion to Approve:**

**Commissioner Bill Kirby moves to approve the Annual Audit Report. Done**

**Recommendations for Possible Consideration at Next Meeting:**

**The following directions might be discussed with changes and other additions at the next Budget Committee (BC) meeting. These directions may be presented and adopted in some form by the Board of Directors and the Local Elected Officials for a response to the Annual Audit Report findings.**

**003: That all capital equipment be tagged, numbered and assigned to responsible employees or departments as applicable. That, where possible, a specific location, or general location of the asset be recorded, and that any disposition of said asset/s be handled in accordance with statutes and policy of WFC. An annual internal (in-house) audit of the disposition of all assets retained or disposed of to be provided all of the above oversight individuals and the WFC independent auditor. This will assist the independent auditor in accounting for the assets. Where aggregates of low cost assets apply, assign these in an amount and to the departments disbursed for accountability to department heads who may account to the Executive Director. A boiler-plate policy from another organization might be used as a pattern for WFC to follow if an existing "in-house" policy needs improvement.**

**001: That all cash lease incentives be accounted for so that they can be qualified or unqualified with an explanation, documentation, and a procedure for WFC to receive credit for any unqualified expenditures.**

**002: That year end accruals and cash advances to subscribers are appropriately recognized (adequately documented) at year end or where this timing is impractical for functionality as determined by the WFC Executive Director, within 120 days of year end.**

**004: Assure that all payroll cost allocations are accurately reported in a timely manner to eliminate audit discrepancies.**

**005: That eligibility for all enrollees in WFC programs meet enrollment criteria so that the Executive Director can approve enrollment and program participation.**

**BK 2-12-14**