

**WORKFORCE CONNECTIONS  
BUDGET & FINANCE COMMITTEE AGENDA**

Tuesday, November 12, 2013 – 11:00 a.m.  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV  
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV  
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County 181 Main Street Courthouse, Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV  
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

**COMMENTARY BY THE GENERAL PUBLIC**

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at [dtracy@snvwc.org](mailto:dtracy@snvwc.org), and supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd, Ste. 150, Las Vegas, Nevada 89146  
Supporting material is available on-line at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711.  
A sign language interpreter made available with twenty-four (24) hours advance notice.  
An Equal Opportunity Employer/Program

**NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER**

Budget & Finance Committee Members: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Councilman Bob Beers; Bill Bruninga; William Kirby; Vida Chan Lin; and Councilwoman Gerri Schroder

*All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: approve; deny; condition; hold; or, table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.
4. **DISCUSSION and POSSIBLE ACTION:** Approval of the Budget & Finance Committee meeting minutes of October 9, 2013 ..... 1
5. **REVIEW, DISCUSS and ACCEPT REPORTS:**
  - A. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative ..... 7
  - B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) ..... 17
  - C. Audit Findings for PY2011 (Year Ended June 30, 2012) – November Report - No change..... 19
  - D. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners) ..... 21
  - E. Funding Plans Adult/Dislocated Worker and Youth ..... 24
6. **INFORMATION:** Southern Nevada Children First “High Risk” Designation Final Update -- Close out is end of November ..... 26
7. **INFORMATION:** Bridge Counseling Associates “High Risk” Designation ..... 27
8. **INFORMATION:** Latin Chamber of Commerce Community Foundation “High Risk” Designation ..... 28

9. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. However, if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes

10. **ADJOURNMENT**

# **WORKFORCE CONNECTIONS MINUTES**

of the meeting of the

## **BUDGET & FINANCE COMMITTEE**

The Budget & Finance Committee held a public meeting on Wednesday, October 9, 2013, beginning at 2:07 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room, Las Vegas, Nevada

The site has speakerphone and voice-stream link capability. The public was invited to attend at this location.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Those present: Dan Gouker, Chair; Hannah Brown, Vice-Chair (via telephone); Bill Bruninga (via telephone); Councilwoman Gerri Schroder (via telephone); Councilman Bob Beers; William Kirby (via telephone) and, Vida Chan Lin (via telephone).

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

*A motion to approve the agenda presented by staff, made by Councilman Bob Beers and seconded by Bill Bruninga. Motion carried.*

3. Public Comment (1<sup>st</sup> period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

*Hearing no comments, Dan Gouker-Chair closed the Public Comment Session.*

4. Discussion and Possible Action: Approval of minutes of the previous Budget & Finance Committee meeting held on September 11, 2013

*A motion to approve the meeting minutes of September 11, 2013 presented by staff, made by Councilman Bob Beers and seconded by Hannah Brown. Motion carried.*

5. Review, Discuss and Accept Reports:

Mr. Gouker requested a motion for acceptance of each report for agenda items 5A through 5E individually in consecutive order.

A. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative

Jim Kostecki reported on the PY2013 WIA Formula Budget with accompanying Budget Narrative requesting a reallocation of funds from line item 8900-Strategic Initiative-WIA, to support line items as indicated in the budget narrative on pages 9 through 12 of the agenda packet.

Discussion ensued regarding Program Year versus Fiscal Year and the clarification that a program year precedes a fiscal year. Further clarification discussed regarding the columns for Administrative (limited to WIA restrictions of 10% administrative costs) and Program (10% for program costs, approved by the State and at the Board level) as an operations budget.

Mr. Kirby stated there are reductions under the accounting and auditing line item reduced substantially from prior years. He noticed that salaries for the proposed budget year are the same as they were last year recognizing that there are no apparent increases with salary raises. Mr. Galbreth responded that there have been some adjustments in staff salaries, but no overall increases. There have been some reductions in force, rearrangements of staff and assignments through the restructuring, but there have not been any significant increases in overall salaries.

Mr. Kostecki stated there is no budget-to-budget comparison from prior year to this year in these reports, what is presented is an original last approved budget and the proposed budget. He clarified the distinction between the One-Stop Center and the One-Stop System reports.

Councilman Beers queried the recovery of the One-Stop Systems expenditures from partners. Ardell stated a small stipend of \$150 per year membership is required from each system partner.

Mr. Kostecki further stated that by moving the \$50,000 into Strategic Initiative there is a correction that will be made in the One-Stop Center community resource allocations column that will reflect the total line item to read \$392,734 and the One-Stop System to read \$1,155,266.00.

***Dan Gouker entertained a motion to accept the report on 5A presented by staff. A motion was made by Councilman Bob Beers and seconded by William Kirby. Motion carried.***

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

Mr. Kostecki presented and reported on the June year-to-date Budget vs. Actual Preliminary Finance Report (Workforce Connections' Operations) through August. With two months into the program year, WC is at an approximate 16.67% expenditure rate. Colors indicated on the report (page 17 of the agenda packet) are green, yellow (within 10%) and red (over 10%). The report titled August Budget to Actual Variances is new to the reporting process to clarify/justify the PY13 WIA Formula Expenses report.

Discussion ensued regarding line item 7100 Insurance (indicated in red at 28.95%). Mr. Kostecki noted this is a product of accounting. The Directors and Officers Insurance for the full year was paid in April requiring a pre-pay and expensed throughout the year. After December, property insurance may need to be addressed (working under the old property insurance rates) with tenant improvements and assets added to the new facility.

Mr. Gouker queried if the service providers were required to have Errors & Omissions Insurance. Mr. Kostecki responded that the service providers are required to have a certain amount of liability insurance to include those who work with youth. Mr. Galbreth stated that there is no requirement, and WC does not require Errors & Omissions for the service provider's board of directors.

*Dan Gouker entertained a motion to accept the report on 5B presented by staff. A motion was made by Councilman Bob Beers and seconded by Bill Bruninga. Motion carried.*

C. Audit findings for Program Year 2011 (Year Ended June 30, 2012) – September Report

Mr. Kostecki presented and reported Audit findings for Program Year 2011 (Year Ended June 30, 2012) with minor changes to the report on pages 18 and 19 of the agenda packet.

*Dan Gouker entertained a motion to accept the report on 5C presented by staff. A motion was made by Councilman Bob Beers and seconded by William Kirby. Motion carried.*

D. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)

Mr. Kostecki presented and reported on the Awards & Expenditures for Program Year PY2011/PY2012 Adult/Dislocated Worker and Youth monthly update. Providers highlighted in pink have an active pink paper or are on “High Risk” status.

	<b>Adult Expenditures</b>	<b>Dislocated Worker Expenditures</b>	<b>% Spent</b>
WIA PY2011 One-Stop			8.84%
WIA PY2011 Home Office			12.35%
WIA PY2011 Other (Disabilities, Re-Entry, Rural)			54.94%
<b>Total PY2011/PY2012 Adult &amp; Dislocated Worker</b>	<b>69%</b>	<b>31%</b>	<b>23.64%</b>
	<b>Youth In-School</b>	<b>Youth Out-of-School</b>	<b>% Spent</b>
WIA PY2011 Youth General	61%	39%	52.46%
WIA PY2012 Youth General	52%	48%	61.00%
WIA PY2011 Youth Rural and Tri County	54%	46%	88.35%
WIA PY11-12 Youth Re-Entry	0%	100%	39.57%
<b>Total Youth</b>	<b>54%</b>	<b>46%</b>	<b>58.14%</b>
<b>Direct Grants</b>			<b>% Spent</b>
			<b>44.92%</b>

Mr. Galbreth stated there is an implementation of the new business practice to close out budgets annually. Mr. Gouker queried for clarification that the closeout policy is to prevent the same situations that resulted in three of the service providers indicated on this agenda. Mr. Galbreth concurred.

*Dan Gouker entertained a motion to accept the report on 5D presented by staff. A motion was made by Councilman Bob Beers and seconded by Bill Bruninga. Motion carried.*

E. Funding Plans Adult/Dislocated Worker and Youth

Mr. Kostecki reported on the Funding Plans Adult/Dislocated Worker on page 23 of the agenda packet. The new column to this report – Next Program Year – indicates \$1,160,000

committed in Adult and Dislocated Worker contracts for the next year. He further stated that \$1,457,516 is unallocated Adult and Dislocated Worker funds.

Mr. Kostecki reported on the Funding Plans for Youth on page 24 of the agenda packet. \$1,207,000 indicates committed Youth contracts for the next year with \$1,445,046 remaining in unallocated Youth funds.

***Dan Gouker entertained a motion to accept the report on 5E presented by staff. A motion was made by Councilman Bob Beers and seconded by Bill Bruninga. Motion carried.***

Mr. Gouker requested that clarification is provided on WIA grants start and end dates beyond the following information: PY2012 funding period is available April 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year). PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year).

6. Information: Southern Nevada Children First “High Risk” Designation

Mr. Kostecki reported the update on the Southern Nevada Children First (SNCF) “High Risk” Designation. The contracts ended June 30, 2014. WC fiscal staff has visited SNCF every two weeks to continue with their timeline and technical assistance. SNCF has submitted their final September invoices, invoices are approved, and WC has drawn down funds for final amounts due on that grant. The update for the committee:

- There are no further questionable costs;
- SNCF’s contract will close out at the end of the contract period (November);
- SNCF has new fiscal management in place; and,
- No future funds awarded to SNCF.

Mr. Galbreth extended compliments to Jim Kostecki and the fiscal staff for their technical assistance to SNCF beginning late spring throughout the summer. He further stated that SNCF has no notable disallowed costs identified, and they will be receiving a letter to indicate their removal from “High Risk” status.

7. Information: Bridge Counseling Associates “High Risk” Designation

Mr. Kostecki stated that Bridge Counseling Associates (BCA) has submitted their August invoices. WC submitted the draw today, verified all backup for each of the line items based on staff’s requests, BCA remains on the 3-month repayment plan pending a request if they choose to extend. BCA remains on reduced staff based on the Program Directors input, and they have contracted the use of a CPA firm at 4-6 hours per month to perform reconciliations of accounts, with a fiscal person handling the invoicing for all of their programs. BCA will receive funds; restricted control of check disbursement to vendors; and, on the next draw BCA must show WC the bank statements indicating the checks have cleared.

Discussion ensued regarding the restrictions on high-risk grantees (29 CFR 97.12) indicated in the letter dated August 30, 2013. Mr. Kostecki stated in reference to the restrictions and the inability to pay on a cash basis, both BCA and LCCCF could not work under those constraints. BCA is working under an accrual basis. They are not paying their bills ahead of time; they are entering their bills through their system and billing WC. When WC pays BCA, BCA will pay the vendor. Mr. Kostecki stated that the August 30, 2013 letter is the initial “High Risk” letter sent to BCA,

and have since worked out procedures to go forward with BCA under the repayment structure. He further states he is not privy as to how BCA is raising funds to repay WC.

Mr. Kirby stated, "That this is not full disclosure to the Board, because if you are saying they have to do something and they are not doing it then you are operating without the responsibility to the Board. These people should not be paid out of funds that are placed at risk because they appear to not be financially stable or have the funds to cover the expenses. That puts us [WC] at risk on the accrual basis they could owe the world and not be able to pay it. If we [WC] are giving them the money and these people are not paying the bill, what happens then? This committee is responsible for providing recommendations to the Board, and the recommendation would be that they have to show proof of payment because we [WC] are at risk if that bill is not paid."

Mr. Galbreth said the letter to BCA does need to be revised because BCA is on an accrual basis process rather than a cash basis. Staff does need to advise them as well as the Board. WC expects from them (the service provider) to bring the checks to us before they allocate funds. The concept for them is to cut the checks for the bills that they owe and before WC gives them any funds, they would have to prove to us [WC] that they have the checks ready for the bills to pay.

Mr. Kostecki noted that WC is working under the premise that BCA will show proof of payment on bills paid because the alternative is to cut BCA off totally and not provide them the opportunity to pay back \$120,000 with the Local Elected Officials responsible for the \$120,000. WC has worked with the option that the only way BCA could repay the funds was through the accrual method. WC is taking a risk with any "High Risk" agency and it is correct that it is a Board decision.

Mr. Gouker stated this has been discussed with all parties, and BCA must work within the parameters that Ardell and Jim have suggested. BCA is able to remain operational under strict controls with a guarantee of repayment within the 90-day timeframe. This item can be agendaized for a future meeting and revisit this topic under a Discussion and Possible Action item.

Mr. Kirby suggested that a review by the CPA firm that BCA has brought in with regard to BCA's financial condition, would be appropriate for WC to have at its next meeting to render a better judgment on their financial structure.

Councilman Beers queried if WC could cut the check directly to the vendor. Mr. Kostecki responded that the suggestion has been discussed internally, but what is the function of BCA's fiscal staff then? Mr. Galbreth states, "We could do that!" Councilman Beers asked if the Finance Department has \$40,000 expected at the end of October in the cash flow forecasts, do we have a big enough balance that it would not matter. Mr. Kostecki responded there is a big enough balance based on the draw. WC has paid the vendors for the old debts prior to June and is on the books as a receivable waiting to be paid by BCA through the installment agreement. Councilman Beers expressed concern on the repayment schedule and noted it might be beyond the end of the year. Mr. Kostecki added that the concern is that if WC pays the bills, BCA is committing to the trainings. The restrictions WC has placed on BCA, BCA would have to show that they paid those bills within 5-days from the day we [WC] hand them the funds.

Councilman Beers suggested what is, commonly known as "Joint Check" in construction is a check drafted to both general contractor and the subcontractor, both requiring an endorsement in order to make the instrument negotiable.

Mr. Gouker recommended that this be an agenda item at the next Budget & Finance Committee meeting, not specifically this agenda item, but what has been discussed in policy with a recommendation on Dual Check/Signature.



8. Information: Latin Chamber of Commerce Community Foundation “High Risk” Designation

Mr. Kostecki reported that after the closeout period ending June 30, 2013, Latin Chamber of Commerce Community Foundation (LCCCF) was noted and confirmed that their Adult and Dislocated Worker and Youth contracts had accruals left on the books (approximately \$52,000) not liquidated by the 60-day closeout period. Presented at the Board level was a 90-day repayment plan, but on page 49 of the agenda packet is the request from LCCCF for a 6-month repayment plan on the outstanding debt that will also go before the meeting of the Local Elected Officials.

Similar situation as BCA where the bulk of the repayment was for two training providers and LCCCF it is numerous employers with OJT contracts. Restrictions are in place. Fiscally the process becomes labor intensive with all invoices requiring backup. Once an invoice is funded, checks are to be provided for the vendors that are used. Prior to funding the preceding invoices, those prior checks have to be verified that they have cleared the bank.

9. Information: 2014 Calendar – Budget & Finance Committee meetings

Mr. Gouker requested the committee members review the 2014 Calendar and email Dianne Tracy with any concerns or conflicts.

10. Public Comment (2<sup>nd</sup> period)

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

**Councilman Bob Beers**, City of Las Vegas, expressed concern that there will be no full Board meeting beyond the end of October. With the uncertainty surrounding BCA’s repayment schedule, if not, everyone’s repayment schedule, and not having the Board convene for the 3-month period to the next regularly scheduled meeting, he asked if the scheduled meetings of this committee and the LEOs would be meeting in November and December. Mr. Gouker concurred that the Budget & Finance Committee would be convening.

**Dan Gouker** will address at the next Budget & Finance Committee meeting (prior to each LEO meeting) two items under Discussion and Possible Action:

- Bridge Counseling Associates
- Latin Chamber of Commerce Community Foundation

**Ardell Galbreth** spoke to the Budget – Line item 7085-Program Support Contracts, staff will be coming back to the committee for additional funds for training i.e., Workforce Development Academy, Board development, case management training, staff development, and service provider training throughout the program year with staff requesting the funds as the trainings are formulated.

11. Adjournment unanimously approved at 3:38 p.m.

Respectfully submitted,  
Dianne Tracy

**workforceCONNECTIONS**  
**PY2013 WIA Formula Budget**  
**July 1, 2013 - June 30, 2014**  
**(Revised Budget - November 1, 2013 Revision)**

Revenue by Funding Stream	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	10,665,753	10,665,753	-	1,066,575	1,066,575	8,532,603	10,665,753
PY2013 Dislocated Worker	4,140,823	4,140,823	-	414,082	414,082	3,312,659	4,140,823
PY2013 Youth	6,564,523	6,564,523	-	656,452	656,452	5,251,619	6,564,523
PY2011 Dislocated Worker - Addl. DETR Allocation Apri	-	-	-	-	-	-	-
PY2012 Dislocated Worker - Addl. DETR Allocation Apri	628,047	628,047	-	62,805	62,805	502,437	628,047
PY2011/2012 Adult Carry Forward	3,400,000	3,400,000	-	340,000	340,000	2,720,000	3,400,000
PY2011/2012 Dislocated Worker Carry Forward	471,953	471,953	-	47,195	47,195	377,563	471,953
PY2011/2012 Youth Carry Forward	2,000,000	2,000,000	-	50,000	200,000	1,750,000	2,000,000
Other Revenues (Interest)	25	25	-		25	-	25
<b>Total Revenue by Funding Stream</b>	<b>\$ 27,871,124</b>	<b>\$ 27,871,124</b>	<b>\$ -</b>	<b>\$ 2,637,109</b>	<b>\$ 2,787,134</b>	<b>\$ 22,446,881</b>	<b>\$ 27,871,124</b>
				Subtotal Board Operations		\$ 5,424,243	

Notes:

1. PY2013 Estimated Revenues include WIA funding in the total amount of \$21,371,099
2. Carry forward funds have been estimated for PY2012 in the amount of \$6,500,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	One-Stop Center	One-Stop System	Community Resource Allocation	TOTAL
Adult Services	11,252,603	11,252,603	-	464,150	1,023,309	9,765,144	11,252,603
Dislocated Worker Services	4,192,659	4,192,659	-	228,584	504,018	3,460,057	4,192,659
Youth Services	7,001,619	7,001,619	-			7,001,619	7,001,619
<b>Subtotal Community Resource Allocations</b>	<b>\$ 22,446,881</b>	<b>\$ 22,446,881</b>	<b>\$ -</b>	<b>\$ 692,734</b>	<b>\$ 1,527,327</b>	<b>\$ 20,226,820</b>	<b>\$ 22,446,881</b>

Board Operations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,424,243	5,424,243	-	1,925,432	3,498,811	5,424,243
<b>Total Expenditures</b>	<b>\$ 27,871,124</b>	<b>\$ 27,871,124</b>		<b>\$ 1,925,432</b>	<b>\$ 3,498,811</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 711,677</b>	<b>\$ (711,677)</b>	<b>\$ -</b>

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)  
PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

**workforceCONNECTIONS**  
**PY2013 WIA Formula Budget**  
**July 1, 2013 - June 30, 2014**  
**(Revised Budget - November 1, 2013 Revision)**

<b>Board Operations</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Original Budget PY2013</b>	<b>Proposed Budget PY2013</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	33.18	28.75	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			300,000	300,000	-	300,000	-	300,000
7005 Legal Fees			50,000	50,000	-	50,000	-	50,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			12,000	12,000	-	4,320	7,680	12,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			4,000	4,000	-	1,440	2,560	4,000
7040 Office Supplies			15,000	15,000	-	5,400	9,600	15,000
7045 Systems Communications			68,000	68,000	-	24,480	43,520	68,000
7050 Tuition, Training, and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			40,000	40,000	-	14,400	25,600	40,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Rent (Offices)			264,723	264,723	-	95,300	169,423	264,723
7075 Facilities Repairs & Maintenance			41,680	41,680	-	15,005	26,675	41,680
7080 Admin Support Contracts			135,000	135,000	-	135,000	-	135,000
7085 Program Support Contracts			195,000	195,000	-	-	195,000	195,000
7085 Program Support Contracts - IT NVTrac/Web			121,800	121,800	-	-	121,800	121,800
7090 Non-Board Meetings and Outreach			39,168	39,168	-	14,100	25,068	39,168
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			47,500	47,500	-	17,100	30,400	47,500
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	3,960	7,040	11,000
7200 Equipment - Operating Leases			23,000	23,000	-	8,280	14,720	23,000
8500 Capital - Equipment and Furniture			102,000	102,000	-	36,720	65,280	102,000
8900 Strategic Initiative - WIA			189,922	189,922	-	68,372	121,550	189,922
<b>Subtotal Board Operations</b>			<b>5,424,243</b>	<b>5,424,243</b>	<b>-</b>	<b>1,925,432</b>	<b>3,498,811</b>	<b>5,424,243</b>

**Workforce Connections  
Program Year 2013  
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

**Revenues:**

Workforce Investment Act (WIA) Program Year PY2013 allotted funds are in the amount of \$21,371,099. Funding is allocated among the three funding streams: Adult - \$10,665,753, Dislocated Worker - \$4,140,823, Youth - \$6,564,523.

Overall funding for PY2013 is projected to increase by \$1,868,559 (10%), compared to the PY 2012 WIA allocation which was \$19,502,540.

Other anticipated funding includes operating carry forward funds from PY2012 WIA allocation estimated at \$6,500,000 and interest at \$25.

Total budgeted revenues for PY2013 are \$27,871,124.

**Expenditures – Community Resource Allocation:**

On October 1, 2013, the Board approved funding for the Out-of School Youth contract to GNJ Family Life Center for \$600,000 and to HELP of Southern Nevada for \$400,000 to serve the out-of school youth, with the contract funding ending September 30, 2014.

On October 22, 2013, the Board approved awarding National Emergency Grant funds to the Adult and Dislocated partners in the amount of \$1,000,000 to train dislocated workers receiving 27 weeks or more of unemployment benefits.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome

- Program oversight and monitoring of service provider contracts
- 6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$300,000** –Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- |                     |           |
|---------------------|-----------|
| A-133 Audit         | \$ 80,000 |
| Auditing Services   | \$ 55,000 |
| Accounting Services | \$165,000 |
- 7005 Legal Fees: \$50,000** –Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$12,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,000** –Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$15,000** – Allocated costs for various office supplies needed for daily operations.
- 7045 Systems Communications: \$68,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Tuition, Training, and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$40,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$264,723** –Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$41,680** –Allocated costs for equipment or facility repairs and maintenance..
- 7080 Admin Support Contracts: \$135,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$170,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$121,800** –Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$39,168** –Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** –Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$47,500** –Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- |                  |         |
|------------------|---------|
| Bank Fees        | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$23,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

**8500 Capital – Equipment and Furniture: \$102,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**8900 Strategic Initiatives: \$189,922** – This account line was created to utilize and track strategic projects in support of workforce initiatives with detailed tactics and strategies in response to unanticipated high demand workforce needs. These funds are available to be allocated for future workforce initiatives approved by the Board.

**workforceCONNECTIONS**  
**PY 2013 WIA Formula Budget**  
**One Stop Center - Charleston**  
**(Revised Budget - November 1, 2013 Revision)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	2.00	2.00	88,526	88,526	-		88,526	88,526
7000 Accounting and Auditing					-		-	-
7005 Legal Fees					-		-	-
7010 Legal Publication Advertising					-		-	-
7020 License and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			10,500	10,500	-		10,500	10,500
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Comm./Telephone Support			9,810	9,810	-		9,810	9,810
7050 Tuition, Training, and Seminars - Staff					-		-	-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone					-		-	-
7070 Facility Rent/Lease			64,032	64,032	-		64,032	64,032
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts					-		-	-
7085 Program Support Contracts			13,442	13,442	-		13,442	13,442
7085 Program Support Contracts - IT NVTrac/Web					-		-	-
7090 Non-Board Meetings and Outreach			6,825	6,825	-		6,825	6,825
7095 Board Meetings and Travel					-		-	-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			30,984	30,984	-		30,984	30,984
7125 Employer Payroll Taxes			2,656	2,656	-		2,656	2,656
7130/7135 Payroll Services and Bank Fees					-		-	-
7200 Equipment - Operating Leases			4,446	4,446	-		4,446	4,446
8500 Capital - Equipment and Furniture					-		-	-
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			42,000	42,000	-		42,000	42,000
GASB Depreciation			50,911	50,911	-		50,911	50,911
<b>Subtotal One-Stop Center</b>			<b>392,734</b>	<b>392,734</b>	<b>-</b>	<b>-</b>	<b>392,734</b>	<b>392,734</b>
<b>Per Partner Cost - 38 Total</b>			<b>\$ 10,335.11</b>					



**workforceCONNECTIONS**  
**PY2013 WIA Formula Budget**  
**One Stop Center - North Las Vegas**  
(Revised Budget - November 1, 2013 Revision)

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	-	-			-		-	-
7000 Accounting and Auditing					-		-	-
7005 Legal Fees					-		-	-
7010 Legal Publication Advertising					-		-	-
7020 License and Permits					-		-	-
7025 Dues and Subscriptions					-		-	-
7030 Postage and Delivery					-		-	-
7035 Printing and Reproduction					-		-	-
7040 Office Supplies					-		-	-
7045 Systems Comm./Telephone Support					-		-	-
7050 Tuition, Training, and Seminars - Staff					-		-	-
7055 Travel and Mileage - Staff					-		-	-
7060 Utilities					-		-	-
7065 Telephone					-		-	-
7070 Facility Rent/Lease					-		-	-
7075 Facilities Repairs and Maintenance					-		-	-
7080 Admin Support Contracts					-		-	-
7085 Program Support Contracts					-		-	-
7085 Program Support Contracts - IT NVTrac/Web					-		-	-
7090 Non-Board Meetings and Outreach					-		-	-
7095 Board Meetings and Travel					-		-	-
7100 Insurance					-		-	-
7100-7120 Employee Fringe Benefits					-		-	-
7125 Employer Payroll Taxes					-		-	-
7130/7135 Payroll Services and Bank Fees					-		-	-
7200 Equipment - Operating Leases					-		-	-
8500 Capital - Equipment and Furniture					-		-	-
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA				300,000	-		300,000	300,000
GASB Depreciation					-		-	-
<b>Subtotal One-Stop Center</b>			-	<b>300,000</b>	-	-	<b>300,000</b>	<b>300,000</b>

**workforceCONNECTIONS**  
**PY 2013 WIA Formula Budget**  
**One Stop Systems**  
**(Revised Budget - November 1, 2013 Revision)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	9.43	6.43	263,358	532,967	269,609		532,967	532,967
7000 Accounting and Auditing					-			
7005 Legal Fees					-			
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 License and Permits			500	500	-		500	500
7025 Dues and Subscriptions					-		-	-
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			5,000	5,000	-		5,000	5,000
7045 Systems Comm./Telephone Support			11,310	11,310	-		11,310	11,310
7050 Tuition, Training, and Seminars - Staff			1,000	1,000	-		1,000	1,000
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			75,168	75,168	-		75,168	75,168
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts					-			
7085 Program Support Contracts			345,159	345,159	-		345,159	345,159
7085 Program Support Contracts - IT NVTrac/Web			25,000	25,000	-		25,000	25,000
7090 Non-Board Meetings and Outreach			15,750	15,750	-		15,750	15,750
7095 Board Meetings and Travel					-			
7100 Insurance			2,100	2,100	-		2,100	2,100
7100-7120 Employee Fringe Benefits			92,176	186,539	94,363		186,539	186,539
7125 Employer Payroll Taxes			7,901	15,990	8,089		15,990	15,990
7130-7135 Payroll Services and Bank Fees			500	500	-		500	500
7200 Equipment - Operating Leases			28,000	28,000	-		28,000	28,000
8500 Capital - Equipment and Furniture			208,260	208,260	-		208,260	208,260
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			12,106	12,106	-		12,106	12,106
GASB Depreciation					-		-	-
<b>Subtotal One-Stop System</b>			<b>1,155,266</b>	<b>1,527,327</b>	<b>372,061</b>	<b>-</b>	<b>1,527,327</b>	<b>1,527,327</b>

**Note:** Urban League Resource Center and Academy of Human Development have been included for \$150,000 each.

## **One-Stop Budget Change Explanations**

- 1. Account 8900 – Strategic Initiative - One-Stop Center-North Las Vegas - increase of \$300,000. We are requesting funding from un-obligated community resources to establish a One-Stop Center in North Las Vegas at a site yet to be determined.**
- 2. Account 6500 – Salaries – Account 7100-7120 – Employee Fringe Benefits – Account 7125 – Employer Payroll Taxes – The total increase of \$372,061 is requested from un-obligated community resources to support the existing three Business Services positions along with the addition of two Business Services employees yet to be hired. Business Services works closely with the One-Stop to get employers and clients matched together.**

SEPTEMBER YTD 2013 REPORT-PRELIMINARY

**workforce CONNECTIONS**

For the Period : July 1, 2013 through June 30, 2014

PY2013 WIA Formula Expenses  
Administrative and Program Operating Budget

Line Item Number		Budget			ACTUAL EXPENSES			Budget Authority Remaining			% of Program Year Concluded		
		Operating Expenses											
		Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	83,771	418,054	501,824	723,989	1,466,719	2,190,709	10.37%	22.18%	18.64%
7000	Accounting and Auditing	300,000	0	300,000	32,076	0	32,076	267,924	0	267,924	10.69%	0.00%	10.69%
7005	Legal Fees	50,000	0	50,000	4,175	0	4,175	45,825	0	45,825	8.35%	0.00%	8.35%
7010	Legal Publication Advertising	6,480	11,520	18,000	363	1,734	2,097	6,117	9,786	15,903	5.61%	15.05%	11.65%
7020	Licenses and Permits	1,080	1,920	3,000	43	207	250	1,037	1,713	2,750	4.00%	10.76%	8.33%
7025	Dues and Subscriptions	4,320	7,680	12,000	395	1,803	2,198	3,925	5,877	9,802	9.15%	23.47%	18.32%
7030	Postage & Delivery	2,160	3,840	6,000	172	821	993	1,988	3,019	5,007	7.95%	21.38%	16.55%
7035	Printing and Reproduction	1,440	2,560	4,000	163	778	941	1,277	1,782	3,059	11.30%	30.39%	23.52%
7040	Office Supplies	5,400	9,600	15,000	1,136	5,401	6,537	4,264	4,199	8,463	21.04%	56.26%	43.58%
7045	System Communications	24,480	43,520	68,000	3,799	18,160	21,959	20,681	25,360	46,041	15.52%	41.73%	32.29%
7050	Tuition, Training and Seminars	14,400	25,600	40,000	1,285	5,953	7,238	13,115	19,647	32,762	8.92%	23.26%	18.10%
7055	Travel and Mileage (Staff)	14,400	25,600	40,000	1,813	8,451	10,264	12,587	17,149	29,736	12.59%	33.01%	25.66%
7060	Utilities	10,800	19,200	30,000	978	4,674	5,652	9,822	14,526	24,348	9.05%	24.34%	18.84%
7065	Telephone	10,800	19,200	30,000	692	3,267	3,958	10,108	15,933	26,042	6.41%	17.01%	13.19%
7070	Rent	95,300	169,423	264,723	18,073	86,398	104,472	77,227	83,025	160,251	18.96%	51.00%	39.46%
7075	Facilities Maintenance	15,505	26,675	42,180	1,403	6,708	8,111	14,102	19,967	34,069	9.05%	25.15%	19.23%
7080/7085	Support Contracts	135,000	316,800	451,800	34,791	88,984	123,775	100,209	227,816	328,025	25.77%	28.09%	27.40%
7090	Non-Board Meetings & Outreach	14,100	25,068	39,168	2,349	11,204	13,553	11,751	13,864	25,615	16.66%	44.69%	34.60%
7095	Board Meetings and Travel	0	18,000	18,000	0	3,108	3,108	0	14,892	14,892	0.00%	17.27%	17.27%
7100	Insurance	17,100	30,400	47,500	2,379	11,374	13,753	14,721	19,026	33,747	13.91%	37.41%	28.95%
7120	Employee Fringe Benefits	253,842	592,298	846,140	28,915	138,224	167,139	224,927	454,074	679,001	11.39%	23.34%	19.75%
7125	Employer Payroll Taxes	24,233	56,544	80,777	1,501	7,176	8,677	22,732	49,368	72,100	6.19%	12.69%	10.74%
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	558	0	558	3,402	7,040	10,442	14.09%	0.00%	5.07%
7200	Equipment - Operating Leases	8,280	14,720	23,000	1,046	4,998	6,044	7,234	9,722	16,956	12.63%	33.95%	26.28%
8500	Equipment and Furniture	36,720	65,280	102,000	5,102	24,492	29,594	31,618	40,788	72,406	13.89%	37.52%	29.01%
8900	Strategic Initiative (Operations)	68,372	121,550	189,922	0	0	0	68,372	121,550	189,922	0.00%	0.00%	0.00%
	<b>Total</b>	<b>1,925,932</b>	<b>3,498,811</b>	<b>5,424,743</b>	<b>226,977</b>	<b>851,969</b>	<b>1,078,946</b>	<b>1,698,955</b>	<b>2,646,842</b>	<b>4,345,797</b>	<b>11.79%</b>	<b>24.35%</b>	<b>19.89%</b>

NOTE:

Office Supplies are over budget due to business cards and envelopes for new location.

Systems Communications is over budget due to annual fees processed in the first quarter.

Rent is a result of dual rent payments during the move and will continue to decrease as a result of monthly timing.

Outreach is high due to LV chamber semi annual renewal and Hispanic Youth Leadership Summit.

Legend

Correct Now	
Watch	
OK	

## **August-Budget to Actual Variances**

- 1. Account 7040 – Office Supplies – Expenses are running high due to the relocation. New business cards were ordered for all employees. Also, envelopes and other required supplies were purchased for the new office.**
- 2. Account 7045 – System Communications – Expenses are running high because of the annual fee for the Sonic Wall system.**
- 3. Account 7070 – Rent – This account is running high due to the recent relocation and how the budget was created. The budget was built anticipating duplicate facility rent for the month of September. We have three months of the higher old facility rent and ten months of new facility rent built into the budget. If you just divide to total rent for the year by the twelve months, you understate the beginning of the year's actual budget. This account line will remain high until later in the year when the lower payments will catch up to the budget.**
- 4. Account 7090 –Non-Board Meetings & Outreach – The account is running high because the Hispanic Youth Leadership Summit event and the annual Latin Chamber membership fee was paid.**

## workforce CONNECTIONS

Audit Findings for PY2011  
(Year Ended June 30, 2012)

Monthly Status Report  
October 2013

Finding	Type	Description	Target Date	Audit					
				PY2011	PY2010	PY2009	PY2008	PY2007	PY2006
				ended	ended	ended	ended	ended	ended
				6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008	6/30/2007
				(1/31/2013)	(2/24/2012)	(4/29/2011)	(06/08/2010)	(09/22/2009)	(07/22/2008)
12-1	Federal Grants	<b>Funding federal grants in advance - excessive time elapsed between receipt of funds and disbursement of funds</b>	June 2013	X	X	X	X		
		Action: October 2013 - Efforts to pay subrecipients within two days of receiving funds from the State continues. When funds are drawn for a provider, and not paid to them, the funds will be swapped on the subsequent draw to avoid using those funds for other expenses.							
		Action: Ongoing - FE must be kept up-to-date monthly to ensure accuracy.							
12-2	Federal Grants	<b>Requests for funds need to be complete, accurate, and agree to supporting documentation.</b>	July 2012	X	X	X			
		Action: October 2013 - Staff continues to review all provider invoices to ensure accuracy and completeness. Also, as part of the quarterly invoice reconciliation process, all provider invoices get reviewed again.							
12-3	Federal Grants	<b>Documentation supporting program participant eligibility shall be complete, accurate, and retained</b>	June 2013	X	X				
		Status: Policies and procedures have been developed and annual monitoring by program staff will ensure complete and accurate records.							
		Action: October 2013 - The Quality Assurance Analyst has reviewed records for the internal and direct programs that have participant files. This was a formal process to help make sure all participant files have proper eligibility documentation. The review was to ensure that all files have required eligibility documentation. To date, review of SESP, SESP-HIT and Youth Build client files for the fiscal year ended June 30, 2013 have been completed and necessary corrections recommended.							
12-4	Federal Grants	<b>Property records shall be complete, accurate and equipment will be properly accounted for.</b>	June 2013	X					
		Status: Policies and procedures will be followed to properly track equipment.							
		Action: October 2013 - Staff is in the process of conducting a physical inventory at each partner locations. Newly acquired assets for the fiscal year ended June 30, 2013 are being added to the list. Items remaining after the move are continuing to be offered to our providers.							

## workforce CONNECTIONS

Audit Findings for PY2011  
(Year Ended June 30, 2012)

Monthly Status Report  
October 2013

Finding	Type	Description	Target Date	Audit					
				PY2011	PY2010	PY2009	PY2008	PY2007	PY2006
				ended	ended	ended	ended	ended	ended
				6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008	6/30/2007
				(1/31/2013)	(2/24/2012)	(4/29/2011)	(06/08/2010)	(09/22/2009)	(07/22/2008)
Findings below did not recur in the latest audit.									
11-1	Financial Reporting	<b>Lack of Policies and Procedures and GAAP adherence - improved from last year but still lacks effective policy and procedures</b>			X	X	X	X	X
		Status: The Finance staff will continue to operate within established policies and modify those that need to be updated. Adherence to GAAP will always be the goal.							
11-2	Financial Reporting	<b>Lack or insufficient skills and knowledge to perform governmental accounting utilizing GAAP - improved from last year but still needs improvement</b>			X	X	X	X	
		Status: The Finance Manager and Financial Consultant are providing the expertise necessary to provide the skills and knowledge that have been needed. Staff will keep up skills by attending all applicable training.							
11-3	Federal Grants	<b>SEFA schedules did not agree with supporting records or documentation</b>			X	X	X	X	X
		Status: The FE system continues to be reconciled to the supporting draw and invoice records.							
11-6	Federal Grants	<b>ARRA - timely reporting of quarterly reports</b>			X	X			
		Status: All of the ARRA funds have been expended and there are no more reports due.							
11-8	Federal Grants	<b>Sub-recipients awards did not contain the required information</b>			X	X	X		X
		Status: All contracts for program year 2011 included the new template that ensured all the required information was entered into the contracts.							
11-9	Federal Grants	<b>Financial reporting of Form ETA 9130 - timely submissions</b>			X	X			
		Status: A spreadsheet was developed for monitoring all report due dates and two fiscal staff are required to monitor the spreadsheet to ensure every report is submitted in advance of its deadline.							
		Action: Ongoing - monthly monitoring must continue to take place to ensure reports meet all deadlines.							
11-10	Federal Grants	<b>Monitoring of sub-recipients - Annual Monitoring and Tracking of Findings</b>			X	X	X		
		Status: Dept of Labor requires annual financial reviews of subrecipients. Our policy was updated. A monitoring spreadsheet has been developed to track all findings.							
		Action: Apr 2013 - Continue the annual fiscal monitoring of all service provider contracts. Reports must be issued within 30 days.							

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs  
November 4, 2013**

Amounts for Providers reflect invoiced allowable expenditures through September. Starred lines only reflect expenditures through August 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY11 One-Stop**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates (HIGH RISK STATUS)	6/1/13-6/30/14	\$ 400,000	\$ 36,455	\$ 31,780	\$ 68,235	17.06%	\$ 331,765
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 800,000	\$ 153,399	\$ 29,401	\$ 182,800	22.85%	\$ 617,200
GNJ Family Life Center	6/1/13-6/30/14	\$ 400,000	\$ 126,365	\$ 73,067	\$ 199,432	49.86%	\$ 200,568
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 32,194	\$ 7,689	\$ 39,883	9.97%	\$ 360,117
Latin Chamber Foundation (HIGH RISK STATUS)	6/1/13-6/30/14	\$ 800,000	\$ 35,623	\$ 19,962	\$ 55,585	6.95%	\$ 744,415
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 24,648	\$ 37,729	\$ 62,376	15.59%	\$ 337,624
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,200,000	\$ 95,486	\$ 64,162	\$ 159,648	13.30%	\$ 1,040,352
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 33,350	\$ 59,446	\$ 92,796	23.20%	\$ 307,204
<b>Total</b>		<b>\$ 4,800,000</b>	<b>\$ 537,521</b>	<b>\$ 323,236</b>	<b>\$ 860,756</b>	<b>17.93%</b>	<b>\$ 3,939,244</b>

**WIA PY11 Home Office**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates (HIGH RISK STATUS)	7/1/13-6/30/14	\$ 600,000	\$ 69,572	\$ 30,724	\$ 100,296	16.72%	\$ 499,704
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 600,000	\$ 101,152	\$ 84,419	\$ 185,571	30.93%	\$ 414,429
GNJ Family Life Center	7/1/13-6/30/14	\$ 600,000	\$ 146,544	\$ 72,682	\$ 219,227	36.54%	\$ 380,773
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 100,653	\$ 23,745	\$ 124,397	20.73%	\$ 475,603
Latin Chamber Foundation (HIGH RISK STATUS)	7/1/13-6/30/14	\$ 600,000	\$ 56,118	\$ 29,589	\$ 85,708	14.28%	\$ 514,292
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 106,350	\$ 2,438	\$ 108,788	18.13%	\$ 491,212
Nevada Partners, Inc	7/1/13-6/30/14	\$ 600,000	\$ 75,316	\$ 41,686	\$ 117,002	19.50%	\$ 482,998
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 95,678	\$ 37,348	\$ 133,026	22.17%	\$ 466,974
<b>Total</b>		<b>\$ 4,800,000</b>	<b>\$ 751,383</b>	<b>\$ 322,631</b>	<b>\$ 1,074,014</b>	<b>22.38%</b>	<b>\$ 3,725,986</b>

**WIA PY11/12 Other (Disabilities, Re-Entry, Rural)**

	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals	4/1/13-6/30/14	\$ 800,000	\$ 117,998	\$ 29,551	\$ 147,550	18.44%	\$ 652,450
Foundation for an Independent Tomorrow	7/1/12-6/30/14	\$ 1,400,000	\$ 797,265	\$ -	\$ 797,265	56.95%	\$ 602,735
Lincoln County School District	10/1/12-6/30/14	\$ 100,000	\$ 35,649	\$ 19,372	\$ 55,021	55.02%	\$ 44,979
Nye Communities Coalition	7/1/11-6/30/14	\$ 1,700,000	\$ 782,625	\$ 582,870	\$ 1,365,494	80.32%	\$ 334,506
<b>Total</b>		<b>\$ 4,000,000</b>	<b>\$ 1,733,537</b>	<b>\$ 631,793</b>	<b>\$ 2,365,330</b>	<b>59.13%</b>	<b>\$ 5,360,656</b>

<b>Total PY11-PY12 Adult/DW</b>		<b>\$ 13,600,000</b>	<b>\$ 3,022,441</b>	<b>\$ 1,277,659</b>	<b>\$ 4,300,100</b>	<b>31.62%</b>	<b>\$ 13,025,886</b>
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70%

30%



**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Youth Programs  
November 4, 2013**

Amounts for Providers reflect invoiced allowable expenditures through September. Starred lines only reflect expenditures through August 2013.

Providers highlighted in pink are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY11 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Latin Chamber Foundation-PY11 Summer Component (HIGH RISK STATUS)	6/1/12-9/30/13	\$ 286,016	\$ 177,928	\$ 87,415	\$ 265,343	92.77%	\$ 20,673
Latin Chamber Foundation-PY11 Green Consortium (HIGH RISK STATUS)	5/1/12-9/30/13	\$ 500,000	\$ 145,649	\$ 209,459	\$ 355,109	71.02%	\$ 144,891
Nevada Partners, Inc-PY11 Summer Component	6/1/12-9/30/13	\$ 585,525	\$ 387,829	\$ 159,063	\$ 546,892	93.40%	\$ 38,633
So. NV Children First-PY11 Summer Component (HIGH RISK STATUS)	6/1/12-9/30/13	\$ 264,433	\$ 155,631	\$ 43,278	\$ 198,909	75.22%	\$ 65,524
<b>Total</b>		<b>\$ 1,635,974</b>	<b>\$ 867,037</b>	<b>\$ 499,215</b>	<b>\$ 1,366,253</b>	<b>83.51%</b>	<b>\$ 269,721</b>
			63%	37%			

**WIA PY12 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY12 Youth Out of School	7/1/12-9/30/13	\$ 680,000	\$ -	\$ 660,922	\$ 660,922	97.19%	\$ 19,078
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 20,388	\$ 74,258	\$ 94,646	18.93%	\$ 405,354
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,723,403	\$ 881,666	\$ -	\$ 881,666	51.16%	\$ 841,737
HELP of So. Nevada-PY12 Youth Out of School	7/1/12-9/30/13	\$ 483,530	\$ -	\$ 483,530	\$ 483,530	100.00%	\$ -
Latin Chamber Foundation-PY12 Youth Out of School (HIGH RISK STATUS)	7/1/12-9/30/13	\$ 413,150	\$ -	\$ 336,144	\$ 336,144	81.36%	\$ 77,006
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,780,594	\$ 841,486	\$ -	\$ 841,486	47.26%	\$ 939,108
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 62,789	\$ 54,027	\$ 116,816	23.36%	\$ 383,184
So. NV Children First-PY12 Out of School (HIGH RISK STATUS)	7/1/12-9/30/13	\$ 388,798	\$ -	\$ 190,810	\$ 190,810	49.08%	\$ 197,988
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 84,117	\$ 21,770	\$ 105,887	26.47%	\$ 294,113
<b>Total</b>		<b>\$ 6,869,475</b>	<b>\$ 1,890,446</b>	<b>\$ 1,821,461</b>	<b>\$ 3,711,907</b>	<b>54.03%</b>	<b>\$ 3,157,568</b>
			51%	49%			

**WIA PY11-12 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	7/1/11-9/30/13	\$ 200,000	\$ 79,087	\$ 97,720	\$ 176,807	88.40%	\$ 23,193
Nye Communities Coalition-PY11 Year Round	7/1/11-9/30/13	\$ 549,284	\$ 300,099	\$ 236,808	\$ 536,907	97.75%	\$ 12,377
<b>Total</b>		<b>\$ 749,284</b>	<b>\$ 379,186</b>	<b>\$ 334,528</b>	<b>\$ 713,714</b>	<b>95.25%</b>	<b>\$ 35,570</b>
			53%	47%			

**WIA PY11-12 Youth Re-Entry**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ -	\$ 266,577	\$ 266,577	44.43%	\$ 333,423
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ 266,577</b>	<b>\$ 266,577</b>	<b>44.43%</b>	<b>\$ 333,423</b>
			0%	100%			

**WIA PY13 Youth Out-of-School**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 600,000	\$ -	\$ -	\$ -	0.00%	\$ 600,000
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 400,000	\$ -	\$ -	\$ -	0.00%	\$ 400,000
<b>Total</b>		<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 1,000,000</b>
			#DIV/0!	#DIV/0!			

**WIA PY13 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ -	\$ -	\$ -	0.00%	\$ 200,000
<b>Total</b>		<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 300,000</b>
			#DIV/0!	#DIV/0!			

<b>Total Youth</b>		<b>\$ 11,154,733</b>	<b>\$ 3,136,669</b>	<b>\$ 2,921,781</b>	<b>\$ 6,058,450</b>	<b>54.31%</b>	<b>\$ 5,096,283</b>
			52%	48%			

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Direct Programs  
November 4, 2013**

Amounts for Internal Programs reflect expenditures as of November 4, 2013.

Amounts for Providers reflect invoiced allowable expenditures through September 2013. Starred lines only reflect expenditures through August 2013.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,753	99.72%	68
Americorps YouthBuild PY13	0.30	8/15/13-8/14/14	25,000	\$ -	0.00%	25,000
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	0.95	6/1/11-5/31/14	1,100,000	\$ 980,790	89.16%	119,210
Youth Build PY13 - WC	2.95	7/15/13-11/14/16	1,100,000	\$ 24,872	2.26%	1,075,128
<b>Total</b>	<b>4.20</b>		<b>2,276,320</b>	<b>1,054,745</b>	<b>46.34%</b>	<b>1,221,575</b>

**Workforce Connections  
Adult and Dislocated Worker Funding Plan  
PY 2013 Projections**

	Budget	Remaining Available Funds	Projections Based on Monthly Invoices					
			Oct-Dec 2013 3 Months	Jan-Mar 2014 3 Months	Apr-Jun 2014 3 Months	Next Program Year	Projected PY2013 TOTAL	Remaining
REVENUES (Available as of October 30, 2013)								
PY2011 Incentive Funding for June 2012 Performance - Waiting for DETR	Unknown							
PY2012 Adult and DW Funding	13,164,641	1,459,976	1,459,976				1,459,976	-
PY2011/2012 Additional Dislocated Worker Funding (BOE approval 05/2013)	2,028,047	588,970	588,970				588,970	-
PY2013 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,400,000	105,000	465,000	465,000	365,000	1,400,000	-
PY2013 Adult and DW Funding	14,806,576	14,806,576	1,862,304	4,486,250	5,357,566	1,431,961	13,138,081	1,668,495
TOTAL REVENUES	31,399,264	18,255,522	4,016,250	4,951,250	5,822,566	1,796,961	16,587,027	1,668,495
EXPENDITURES								0.86 Months
Community Resources								
PY2011 Nye Rural Services (Extended to June 2014)	1,700,000	334,316	120,000	120,000	94,316		334,316	
PY2011 Extend Adult and DW Contracts (One-Stop Center Partners)	4,800,000	3,538,897	1,050,000	1,050,000	1,250,000		3,350,000	
PY2011 Extend Adult and DW Contracts (Home Office Locations)	4,800,000	3,744,971	1,095,000	1,095,000	1,295,000		3,485,000	
PY2012 Lincoln County Rural Services (Extended to June 2014)	100,000	44,979	13,500	13,500	13,500		40,500	
PY2012 Reentry Program (Extended to June 2014)	1,400,000	602,735	180,000	180,000	180,000		540,000	
PY2012 Adult and DW (Adults with Disabilities)	800,000	651,882	105,000	105,000	105,000		315,000	
PY2013 DW Natl Emergency Grant (NEG) Funding	1,000,000	1,000,000	100,000	450,000	450,000		1,000,000	
PY2012 Workforce Connections Urban Computer Center	150,000	61,844	30,000	10,000			40,000	
PY2013 Academy of Human Development - Computer Center	150,000	120,211	27,750	27,750	27,750	36,961	120,211	
PY2013 One-Stop Center Operations - Charleston	392,734	313,758	90,000	90,000	90,000		270,000	
PY2013 One-Stop System Operations	1,527,327	1,303,187	375,000	375,000	375,000		1,125,000	
Operations								
PY2013 Administration and Programs	3,861,314	3,055,548	825,000	825,000	1,100,000		2,750,000	
PY2013 Administration and Programs (NEG)	70,000	70,000	5,000	15,000	15,000	35,000	70,000	
Pending Projects or Contracts								
PY2011 Additional Rural Funding	147,000	147,000		12,500	134,500		147,000	
PY2013 New One-Stop Partner RFP (Veterans - to June 2015)	800,000	800,000		50,000	150,000	600,000	800,000	
PY2013 Workforce Connections Urban Computer Center	120,000	120,000		20,000	30,000	70,000	120,000	
PY2013 One-Stop Center Operations - NLV	300,000	300,000		150,000	150,000		300,000	
PY2013 New Adult and DW (New Rural - Mesquite/Laughlin)	100,000	100,000		25,000	25,000	50,000	100,000	
PY2013 Adult and DW Contracts (Reentry - Barber Training)	850,000	850,000		212,500	212,500	425,000	850,000	
PY2013 Adult and DW Contracts (Reentry - Logistics/Warehousing Operation)	500,000	500,000		125,000	125,000	250,000	500,000	
PY2013 DW Natl Emergency Grant (NEG) Funding	330,000	330,000				330,000	330,000	
TOTAL			4,016,250	4,951,250	5,822,566	1,796,961	16,587,027	

PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

	Service Provider	One-Stop Ctr/Sys		
One Stop System/Center	5,600,000	2,220,061	7,820,061	39%
Home Office and Affiliate Locations	9,680,000	420,000	10,100,000	51%
Rural Locations	2,047,000	-	2,047,000	10%
<b>Total Community Resources</b>	<b>17,327,000</b>	<b>2,640,061</b>	<b>19,967,061</b>	<b>100%</b>
	87%	13%	100%	

**Workforce Connections  
Youth Funding Plan  
PY 2013 Projections**

	Budget	Available Funds	Projections Based on Monthly Invoices					
			Oct-Dec 2013	Jan-Mar 2014	Apr-Jun 2014	Next Program Year	Projected PY2013	Remaining
			3 Months	3 Months	3 Months		TOTAL	
REVENUES (Available as of October 30, 2013)								
PY2012 Youth Funding	6,337,899	1,459,976	1,459,976	-			1,459,976	-
PY2013 Youth Funding	6,564,523	6,564,523	421,524	2,056,500	2,003,877	1,621,500	6,103,401	461,122
TOTAL REVENUES	12,902,422	8,024,499	1,881,500	2,056,500	2,003,877	1,621,500	7,563,377	461,122
EXPENDITURES								0.69 Months
Community Resource Contracts - PY2011								
PY2011 Latin Chamber Green Consortium (To Sept 2013)	500,000	144,891					-	
PY2011 Youth Summer Component/Year Round (To Sept 2013)	1,136,064	125,460					-	
PY2011 Lincoln County (To Sept 2014)	300,000	123,193	25,000	25,000	25,000	25,000	100,000	
PY2011 Nye County (To Sept 2014)	749,284	212,377	105,000	105,000	2,377		212,377	
Community Resource Contracts - PY2012								
PY2012 Youth Out-of-School Contracts (To Sept 2013)	1,965,478	294,783					-	
PY2012 New WC Office Location / One-Time Construction/Equipment	430,000						-	
PY2012 Youth In-School Contracts (To Sept 2014)	3,503,997	1,780,845	439,500	439,500	439,500	439,500	1,758,000	
PY2012 Youth Re-entry (To Sept 2014)	600,000	333,423	75,000	75,000	75,000	75,000	300,000	
PY2012 Foster Care and Youth with Disabilities (To Sept 2014)	1,000,000	808,103	175,000	175,000	175,000	175,000	700,000	
PY2012 Youth Summer Component / Year Round (Public Housing)	400,000	294,112	72,000	72,000	72,000	72,000	288,000	
Community Resource Contracts - PY2013								
PY2013 Youth Out-of-School Contracts (To Sept 2014)	1,000,000	1,000,000	250,000	250,000	250,000	250,000	1,000,000	
PY2013 Youth Jobs for America's Graduates (JAG)	350,000	350,000	150,000	150,000	50,000		350,000	
Operations								
PY2013 Administration and Programs	1,562,904	1,289,724	405,000	405,000	405,000		1,215,000	
Pending Contracts								
PY2011 Additional Rural Funding	300,000	300,000			150,000	150,000	300,000	
PY2013 Additional Youth Funding (Transfers)	440,000	440,000	110,000	110,000	110,000	110,000	440,000	
PY2013 Out-of-School Youth Contracts (Oct 2013 to Sept 2014)	600,000	600,000	75,000	175,000	175,000	175,000	600,000	
PY2013 New Youth Contracts - (New Rural Areas - Boulder City/Laughlin)	300,000	300,000		75,000	75,000	150,000	300,000	
TOTAL			1,881,500	2,056,500	2,003,877	1,621,500	7,563,377	

PY2012 funding period is available April 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)

Agenda Item #6: INFORMATION: Southern Nevada Children First “High Risk”  
Designation Final Update – Close out is end of November

Agenda Item #7: INFORMATION: Bridge Counseling Associates “High Risk”  
Designation Update

Agenda Item #8: INFORMATION: Latin Chamber of Commerce Community  
Foundation “High Risk” Designation Update