

*workforce***CONNECTIONS**

**YOUTH COUNCIL  
AGENDA**

**February 13, 2013  
11:00 a.m.**

**7251 W. Lake Mead Blvd.  
Suite 200 Conference Room  
Las Vegas, NV 89128**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV  
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
City Hall, Boulder City, 401 California Ave., Boulder City, NV  
*Workforce***CONNECTIONS**, 7251 W. Lake Mead Blvd., Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County 181 Main Street Courthouse, Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

**This Agenda is also available on our website at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org)**

**COMMENTARY BY THE GENERAL PUBLIC**

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the (Board, Committee or Council) may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the (Board, Committee or Council) to give all citizens an opportunity to be heard.

Welcome to our meeting.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy, in writing at 7251 W. Lake Mead, #200, Las Vegas, NV 89128; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

**Youth Council Members:** Sonja Holloway (Chair); Willie J. Fields (Vice-Chair); Dan Rose; Stavan R. Corbett; Vida Chan Lin; Lt. Jack Owen

*All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes ..... 3
4. **DISCUSSION AND POSSIBLE ACTION:** Approve the Youth Council Meeting Minutes of January 16, 2013 ..... 4
5. **DISCUSSION AND POSSIBLE ACTION:** ..... 9
  - a. Approve staff’s recommendation to award Olive Crest a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$250,000
  - b. Approve staff’s recommendation to award Goodwill of Southern Nevada a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$250,000
6. **INFORMATION:** PY2012 Youth Funded Partner Enrollment Status Report..... 24
7. **INFORMATION:** Awards & Expenditures Report – Monthly Update ..... 26
8. **INFORMATION:** Youth Department Director’s Report ~ Ricardo Villalobos ..... 28
9. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes ..... 29
10. **INFORMATION:** Youth Council Member Comments ..... 30
11. Adjournment

**3. FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**4. DISCUSSION AND POSSIBLE ACTION:** Approve the Youth Council Meeting Minutes of January 16, 2013

**MINUTES**  
**Youth Council Meeting**  
**January 16, 2013**  
**1:00 p.m.**

*Workforce***CONNECTIONS**  
**7251 W. Lake Mead Blvd.**  
**Suite 200 Conference Room**  
**Las Vegas, NV 89128**

**Members Present**

Sonja Holloway, Chair      Lt. Jack Owen  
Dan Rose                      Vida Chan Lin (Phone)

**Members Absent**

Willie J. Fields              Stavan Corbett

**Staff Present**

Ardell Galbreth	Suzanne Potter	Heather DeSart	Jim Kostecki
Clentine January	Rick Villalobos	Jaime Cruz	Byron Goynes
Madeline Arazoza	Kimberly Colagioia		

**Others Present**

Sharon Morales, LCCCF	Arneller Mullins, Nevada Partners, Inc.
Noy Thongkhan, Nevada Partners, Inc.	Sharaf Rogers, Nevada Partners, Inc.
Shaqueena Hall, Nevada Partners, Inc.	LaTanya Runnells, Nevada Partners, Inc.
Magann Jordan, Youth Advocate Programs	Chelsea Garvin, Youth Advocate Programs
Keith Hosannah, DETR/WISS	Denise Gee, HELP of Southern Nevada
Stacey Bostwick, SNRHA	Esther Valenzuela, SNRHA
Michael Simmons, GNJ Family Life Center	Dr. Tiffany Tyler, Nevada Partners, Inc.
Anthony Villa, Seminars & Consulting	Javier Gonzalez, Nevada Partners, Inc.
Tristan King, SNRHA	Keyania Moye, Nevada Partners, Inc.
Brian Banks, Nevada Partners, Inc.	Anthony Scott, Latin Chamber of Commerce
Mujahid Ramadan, MR Consulting	

(It should be noted that all attendees may not be listed above).

1. **Call to order, confirmation of posting and roll call:**

At 1:00 p.m. without a quorum present, staff began reporting on information items beginning with agenda item 7 (see below).

The meeting was called to order at 1:11 p.m. by Chair, Sonja Holloway. Staff confirmed the agenda had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusion of any emergency items and deletion of any items**

*A motion was made to approve the agenda as presented by Dan Rose and seconded by Vida Chan Lin. Motion carried.*

3. **FIRST PUBLIC COMMENT SESSION**

**LaTayna Runnells – Director of Youth Programs, Nevada Partners, Inc.:** Ms. Runnells invited three youth participants, Brian Banks, Keyania Moye and Javier Gonzalez, to discuss their experience as participants of the Nevada Partners Youth Program.

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council Meeting Minutes of October 10, 2012**

*A motion was made to approve the Youth Council Meeting Minutes of October 10, 2012 as presented by Dan Rose and seconded by Lt. Jack Owen. Motion carried.*

5. **DISCUSSION AND POSSIBLE ACTION:**

a. **Review and discuss consultant and staff's recommendation to formulate a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections)**

At the November meeting consultant John Chamberlain worked with the Board to help establish a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections). The Board, Committees and Youth Council were tasked with vetting the mission. The Adult and Dislocated Worker Committee recommended a slightly revised mission statement, which was approved today by the Budget and Finance Committee. The revised mission statement is presented here today for review and discussion by the Youth Council.

Ardell Galbreth commented that the proposed mission is less convoluted than the current mission and more specific to the Southern Board.

*A motion was made to approve the Adult and Dislocated Worker Committee's recommendation for a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections) – "To establish dynamic partnerships with employers and the community to connect employment opportunities, education and job training" – by Vida Chan Lin and seconded by Lt. Jack Owen. Motion carried.*

b. **Review and discuss Youth Council's goals, objectives and strategies/action plans to achieve established goals and mission**

Ricardo Villalobos, Youth Department Director presented the Youth Council's goals, objectives and strategies/action plans. Mr. Villalobos noted that these goals provide the staff a clear sense of direction of what needs to be done and what needs to be reported on. Staff will ensure these objectives are fulfilled using these strategies and action plans.

Mr. Villalobos noted that in light of staff's efforts to pursue these goals, staff would appreciate any leads the Youth Council can provide to develop partnerships with education and/or employers; staff will do the leg work to make the connections.

Sonja Holloway stated that she will have a couple of administrative positions open in her office and will be looking to possibly hire a couple of WIA youth.

Lt. Jack Owen noted that there is a mixture of quantitative versus qualitative measures and suggested that there be a component of both attached to each of the goals to better track performance and establish what areas, if any, that need improvement and/or change.

Mr. Villalobos reported that performance measures are reported quarterly on 1) Attainment of Degree/Certificate 2) Literacy/Numeracy Gains and 3) Placement in Employment/Education, providing a quantitative perspective. Also and having the Youth Funded Partners, youth participants and staff share about the impact of the programs provides a qualitative perspective.

Ms. Holloway requested staff to provide a monthly report on youth placed in employment for each youth funded partner.

*A motion was made to approve the Youth Council's goals, objectives and strategies/action plans to achieve established goals and mission by Lt. Jack Owen and seconded by Vida Chan Lin. Motion carried.*

6. **DISUCSSION AND POSSIBLE ACTION: a. Approve staff's recommendation based on evaluator's scoring order of merit to award Youth Advocate Programs a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$500,000**

Mr. Villalobos provided a brief overview of the RFP process and timeline.

Bios for the evaluators are provided in the agenda packet. Staff ensured that a broad spectrum of expertise and experience was evident within the group of outside individuals who evaluated the proposals so as to not create any conflict of interest or bias. All evaluators were required to complete and submit a conflict of interest form. Of the nine evaluators, each evaluated two proposals within the week they were allotted in order to meet the timeframe to get the contract awards out timely. Each proposal was evaluated three times. The proposals were ranked by order of merit with Youth Advocate Programs (YAP) scoring the highest with a score of 111.70. Staff is recommending to award YAP \$500,000 to serve at least 150 youth at a cost per of \$3,333.

*A motion was made to approve staff's recommendation based on evaluator's scoring order of merit to award Youth Advocate Programs a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$500,000 by Lt. Jack Owen and seconded by Vida Chan Lin. Motion carried.*

7. **INFORMATION: Awards & Expenditures Report – Monthly Update**

Mr. Kostecki provided an overview of the Youth Awards and Expenditures monthly update through November 2012 as provided on page 29 of the agenda packet. Expenditure plans will be enforced for underspent contracts, which will be identified upon receipt of the December invoices by the end of January 2013.

Rick Villalobos provided an explanation of HELP's expenditures specifically regarding the transition of the additional Graduate Advocate Initiative program files.

8. **INFORMATION: Latin Chamber of Commerce Community Foundation GIFT (Green Consortium) Update**

Sharon Morales, Assistant Director – Latin Chamber of Commerce Community Foundation (LCCCCF) and Stacy Bostwick, Southern Nevada Regional Housing Authority (SNRHA) provided a PowerPoint presentation titled Green Initiatives for Tomorrow GIFT Program. The GIFT Program is a consortium to promote youth entry into green sector jobs. The purpose of the program is to help youth navigate Green Career Pathways to ensure that they receive the training they need to attain a career in Nevada's Green Economy. The consortium members include LCCCCF, SNRHA, CCSD Career Technical Education Division, and UNLV Division of Educational Outreach. LCCCCF is the fiscal agent and provides work readiness and employment assistance. The full presentation is provided in the agenda packet.

9. **INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos**

Mr. Villalobos provided a presentation on the WIA Youth Programs. The presentation included the Workforce Connections' mission, the Youth Council's goal, youth performance measures for Southern Nevada, WIA youth eligibility, youth services, partners and a summary of youth programs.

A brief discussion ensued regarding the challenging aspect of youth eligibility requirements, specifically acquiring the extensive list of required eligibility documents from parents/guardians of youth to become WIA eligible.

10. **SECOND PUBLIC COMMENT SESSION:**

**Sharon Morales, Latin Chamber of Commerce Community Foundation:** Ms. Morales provided an update on their youth programs. LCCCCF was charged to serve 100 participants for the summer component and actually served 101 youth and provided all with a work experience and 91 received summer school credits. For the Out of School program, LCCCCF was charged to serve 160 and have actually served 45 youth to date.

Youth participant, Anthony Scott shared about his experience with LCCCCF's summer program.

Jerrell Roberts and Daniel Topete reported on the challenges, barriers and accomplishments they face as Graduate Advocate Coordinators (GACs). Mr. Roberts is a GAC at Valley and Mojave High School and Mr. Topete services Western and Desert Pines High School.

11. **Youth Council Member Comments**

Dan Rose: The Sheet Metal Local #88 Apprenticeship Program is looking for qualified applicants to earn while you learn a career in the Sheet Metal Industry. Applicants must be at least 18 years of age, possess a high school diploma or G.E.D, birth certificate and have a valid driver's license. More information is available at [www.88training.com](http://www.88training.com).

12. **Adjournment**

The meeting adjourned at 2:25 p.m.



<b>5 DISCUSSION AND POSSIBLE ACTION:</b>
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- a.** Approve staff's recommendation to award Olive Crest a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$250,000
  
- b.** Approve staff's recommendation to award Goodwill of Southern Nevada a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$250,000



**Workforce Transitioning Services for  
Foster Care Youth &/or Youth with Disabilities  
RFP PY2012**

*Staff Recommendation*

On October 23, 2012, the *workforce*CONNECTIONS (wC) Board approved the staff to publish an RFP to solicit workforce transitioning services for foster care youth and/or youth with disabilities.

In the final procurement process, two (2) youth proposals made the point for consideration. wC’s staff is presenting the following for consideration of funding.

<i>Respondent</i>	<i>Proposed Award</i>	<i># to be Served (no less than)</i>	<i>Cost Per</i>
<b>YOUTH:</b> Goodwill of Southern NV	\$250,000	65	\$3,806
<b>YOUTH:</b> Olive Crest	\$250,000	75	\$3,333
<i><b>Total Funding</b></i>	<b>\$500,000</b>	<b>140</b>	

wC staff is requesting the Youth Council to approve staff’s recommendation. Upon the approval of the awards, wC will proceed with negotiations that will lead to the establishment of a contract that will be effective March 1, 2013 through June 30, 2014.

**Request for Proposals Respondents  
PY2012 Foster Care Youth &/or Youth with Disabilities**

<b>Applicant</b>	<b>Proposed # to serve</b>	<b>Amount Requested</b>	<b>Cost Per</b>
Community Assistance Programs	100	\$500,000	\$5,000
Goodwill of Southern Nevada	100	\$380,571	\$3,806
Lied Discovery Children's Museum	30	\$122,835	\$4,095
Nevada Partners, Inc.	150	\$499,747	\$3,332
Olive Crest	150-175	\$500,000	\$2857-\$3333
Youth Advocate Programs	150	\$500,000	\$3,333



**Comprehensive Point Summary  
PY2012 Foster Care Youth &/or Youth with Disabilities**

	<b>Applicant</b>	<b>Eval. #1</b>	<b>Eval. #2</b>	<b>Eval. #3</b>	<b>Eval. #4</b>	<b>Total Score</b>	<b>Proposed # To Serve</b>	<b>Amount Recommended</b>	<b>Cost Per</b>
1	<b>Goodwill of Southern Nevada</b>	<b>106.00</b>	<b>108.00</b>	<b>102.00</b>	<b>115.00</b>	<b>107.75</b>	<b>65</b>	<b>\$250,000</b>	<b>\$3,806</b>
2	Nevada Partners, Inc	103.00	113.00	92.00	105.00	103.25			
3	Youth Advocate Programs	103.00	90.00	92.00	100.00	96.25			
4	<b>Olive Crest</b>	<b>88.00</b>	<b>90.00</b>	<b>76.00</b>	<b>85.00</b>	<b>84.75</b>	<b>75</b>	<b>\$250,000</b>	<b>\$3,333</b>
5	Discovery Children's Museum	75.00	110.00	51.00	70.00	76.50			
6	Community Assistance Programs	92.00	62.00	75.00	70.00	74.75			
<b>TOTALS:</b>							<b>140</b>	<b>\$500,000.00</b>	



# **Scoring Rubric for Workforce Transitioning Services for Foster Care Youth and/or Youth with Disabilities Program Proposals**

**PY 2012**

## Instructions

Attached is a scoring grid that corresponds with the Request for Proposal sections. The rubrics below and tools embedded in the scoring grid are included to assist you in rating the responses. It is recommended that you read all proposals before scoring them.

<b>RFP Section</b>	<b>Description</b>	<b>Maximum Points</b>
<b>Part 1</b>	<b>Demonstrated Ability</b>	<b>30</b>
<b>Part 2</b>	<b>Proposed Services</b>	<b>35</b>
<b>Part 3</b>	<b>STEM</b>	<b>20</b>
<b>Part 4</b>	<b>Assessment &amp; Evaluation</b>	<b>5</b>
<b>Part 5</b>	<b>Fiscal Plan &amp; Budget</b>	<b>30</b>
	<b>TOTAL</b>	<b>120</b>

**PART 1: DEMONSTRATED ABILITY**

<b>RFP Section</b>	<b>1</b>	<b>Maximum Points</b>	<b>30</b>
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<b>TO WHAT EXTENT DOES THE PROPOSAL...</b>	<b>SCORE</b>
<ul style="list-style-type: none"> <li>• Define the agency’s history of serving Foster Youth &amp;/or Youth with Disabilities</li> <li>• Provide description of experience in working with and providing services to target population</li> <li>• Describe successful performance history in providing services similar in scope and size to those sought by this RFP; including examples of programs currently operated</li> <li>• Provide written references of prior funders</li> <li>• Describe programs currently in place that are serving targeted population and how many are being served (Foster Youth &amp;/or Youth with Disabilities)</li> </ul>	_____
<b>PART 1 SCORE</b>	_____

**PART 2: PROPOSED SERVICES**

<b>RFP Section</b>	<b>2</b>	<b>Maximum Points</b>	<b>35</b>
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<b>TO WHAT EXTENT DOES THE PROPOSAL...</b>	<b>SCORE</b>
<ul style="list-style-type: none"> <li>• Explain completeness and accuracy in describing services to be provided</li> <li>• Describe efficiency and effectiveness of the proposed services in achieving the program objectives</li> <li>• Define accessibility and adequacy of proposed services</li> <li>• Provide understanding of the complex barriers of foster youth and/or youth with disabilities</li> <li>• Provide staff qualifications and adequacy of staffing pattern</li> <li>• Define measures of success</li> <li>• Ensure number of youth to be served (<i>REQUIRED</i>: At least 70% Out-of-School Youth at least 30% In School Youth)</li> <li>• Include estimated Cost per Participant</li> <li>• Define Mental, Behavioral, Career Deterrent Services</li> <li>• Define Follow-up Services</li> <li>• Include Educational Services (e.g., tutoring, study skills, contextual basic skills, post-secondary &amp; occupational)</li> </ul>	_____

<p>skills training, dropout prevention and recovery, etc.)</p> <ul style="list-style-type: none"> <li>• Indicate Employment Services (e.g., workshops, contextual basic skills, work experiences, internships, career pathway strategies, etc.)</li> <li>• Identify supportive services (e.g., transportation, housing, childcare, etc.)</li> <li>• Indicate leadership development opportunities (e.g., community service, peer-centered activities, etc.)</li> <li>• Indicate methods by which youth will be introduced and exposed to careers in STEM (Science, Technology, Engineering, Mathematics)</li> <li>• Indicate evidence of collaborative relationships with organizations and agencies serving Foster Youth &amp;/or Youth with Disabilities</li> <li>• Describe recruitment strategy for targeted population</li> <li>• Provide program design that incorporates youth meeting WIA eligibility requirements</li> <li>• Provide program design that requires comprehensive assessments (objective assessment &amp; Individual Service Strategy</li> <li>• Provide program design that requires basic skills assessment tools for youth enrolled (e.g., CASAS, TABE, ABLE, WorkKeys, SPL, BEST)</li> <li>• Provide program design that requires 10 WIA program elements to be incorporated, <i>when applicable</i> (1. Tutoring, study skills, instruction leading to HSD/GED; 2. Alternative secondary school services; 3. Summer employment opportunities; 4. Work experiences; 5. Occupational skills training; 6. Leadership development opportunities; 7. Supportive services; 8. Guidance &amp; counseling; 9. Mentoring; 10. Follow-up services)</li> </ul>		
	<b>PART 2 SCORE</b>	_____



### PART 3: STEM

RFP Section	3	Maximum Points	20
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TO WHAT EXTENT DOES THE PROPOSAL...	SCORE
<ul style="list-style-type: none"> <li>• Include <i>REQUIRED</i> implementation of the “What’s It Mean To Be Green” program</li> <li>• Describe with specificity how the additional program design supports the education of youth in STEM (e.g., tutoring in mathematics &amp; science, provide and recruit mentors in STEM fields, encourage participation in summer or out-of-school enrichment activities, alternative educational pathways in STEM, offer support &amp; guidance for transition to 2- or 4-year institution or advanced training)</li> </ul> <p><b>(10 point maximum)</b></p>	_____
<ul style="list-style-type: none"> <li>• Describe with specificity how the additional program design supports career aspirations and placement of youth in STEM occupations (e.g., encouraging youth to see self in STEM jobs, inviting STEM speakers, providing descriptions of STEM jobs, counter STEM stereotypes and assumptions, develop strategies that encourage underrepresented populations to consider STEM careers, organize STEM work experiences/job shadows/internships/summer employment opportunities, provide STEM work readiness activities, utilize STEM career lattice models when developing Individual Service Strategies)</li> </ul> <p><b>(10 point maximum)</b></p>	_____

<b>PART 3 SCORE</b>	_____
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### PART 4: ASSESSMENT AND EVALUATION

RFP Section	4	Maximum Points	5
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TO WHAT EXTENT DOES THE PROPOSAL...	SCORE
<ul style="list-style-type: none"> <li>• Describe an effective, convincing method of evaluation towards the effectiveness of the program</li> <li>• Explain the plan for submitting data accurately and timely</li> </ul>	_____

<b>PART 4 SCORE</b>	_____
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**PART 5: FISCAL**

RFP Section	5	Maximum Points	30
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**A. BUDGET**

Part 5A Maximum Points	20
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<b>TO WHAT EXTENT DOES THE PROPOSAL BUDGET show that ...</b>	
<ul style="list-style-type: none"> <li>• The budget details a concise narrative and each line item has a narrative description justifying the charges</li> <li>• The requested funding does not exceed \$500,000 and identifies all proposed costs for the 17 month period from February 1, 2013 – June 30, 2014</li> <li>• The allocated costs describe the existing or anticipated methodology that will be used to prorate common shared operating costs among projects</li> <li>• The extent to which the respondent can meet performance objectives while minimizing indirect and profit costs</li> </ul>	_____

**B. FISCAL PLAN**

Part 5B Maximum Points	10
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<b>TO WHAT EXTENT DOES THE PROPOSAL FISCAL PLAN...</b>	
<ul style="list-style-type: none"> <li>• Briefly describe the elements of the organization’s internal fiscal system and fiscal controls that demonstrate the ability to manage Federal funds.</li> <li>• Determine that the fiscal infrastructure of the organization is clearly and concisely described and demonstrates sufficient capacity to manage Federal funds.</li> <li>• Describe the experience that fiscal staff employed by the organization have in administering Federal funds.</li> <li>• Determine the level of knowledge fiscal staff members of the organization have in administering Federal funds.</li> <li>• Describe the organization’s process for self-monitoring of financial and budgetary performance and compliance that will ensure effective fiscal quality control.</li> <li>• Determine if the organization’s internal monitoring and oversight processes are sufficient to ensure compliance with the contract’s fiscal requirements.</li> </ul>	_____

<b>PART 5B SCORE</b>	_____
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**EVALUATION SCORES SUMMARY SHEET**

Name of Respondent: \_\_\_\_\_

<b>RFP Section</b>	<b>Description</b>	<b>Maximum Points</b>	<b>Score</b>
<b>Part 1</b>	<b>Demonstrated Ability</b>	<b>30</b>	
<b>Part 2</b>	<b>Proposed Services</b>	<b>35</b>	
<b>Part 3</b>	<b>STEM</b>	<b>20</b>	
<b>Part 4</b>	<b>Assessment &amp; Evaluation</b>	<b>5</b>	
<b>Part 5</b>	<b>Fiscal Plan &amp; Budget</b>	<b>30</b>	
<b>TOTAL</b>		<b>120</b>	

<b>TOTAL SCORE</b>	_____
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<b>Identification Number of Reviewer</b>	_____
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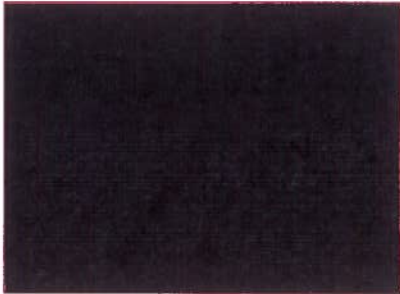
[REDACTED]

[REDACTED] is a native Nevadan who has worked in public service and community development since her graduation from Washington State University with a Masters Degree in Political Science with an emphasis in Public Law in 1998.

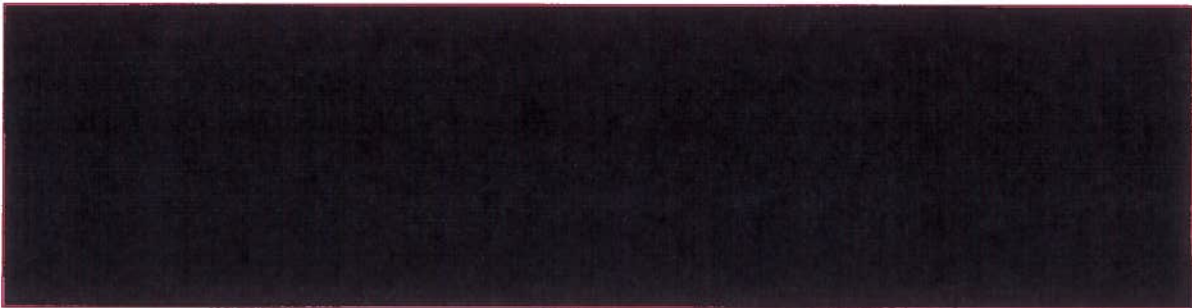
[REDACTED] was also awarded a full Graduate Fellowship with the Women's Research and Education Institute to spend a year in Washington, D.C. working in the United States Senate, and writing her Masters Thesis on Gender and Diversity in Politics and Public Institutions. During the Fellowship year, she worked for Senator Dianne Feinstein from California, drafting legislation, engaging stakeholders to find common ground, resolving issues, building coalitions, writing speeches and researching and advocating for policy positions on a variety of topics, including environmental, privacy, and health issues. As Principal of [REDACTED] provides strategic organizational and fund development consulting, as well as government and public affairs consulting to a variety of non-profit and governmental agencies and programs. [REDACTED] develops and writes federal, state and private grant funding requests and designs grant evaluation plans for her clients. She also facilitates donor meetings, presentations, and correspondence between clients and community organizations and funders. Over the last 7 years, [REDACTED] has helped her clients raise over \$8 million in grant and program funding.



Prior to retiring in October 2011, I worked at the Department of Employment, Training and Rehabilitation for 15 years. I served as a Grants and Project Analyst for four years under the Job Training Partnership Act. After the implementation of Workforce Investment Act in 1999, I served on the Compliance and Quality Assurance Team in the Workforce Investment Support Services unit of the Employment Security Division. For my last seven years I served as Supervisor to the team responsible for oversight and compliance of WIA and other federal/state funded programs.



**[REDACTED] has worked in non-profits his entire career from direct care living with 10 male at-risk youth to [REDACTED]. His past thirty+ years of experience have provided the opportunity to effectively supervise and managed numerous staff; build, develop, and manage an influential Board of Directors; interact with legislators; create efficient operational systems; design and lead fundraising events and activities; interact with stakeholders and potential funders; prepare grants; and provide evaluation and comprehensive data tracking. [REDACTED] holds a M.A. Degree in Administration of Justice from the University of Missouri. He has served on numerous Boards and government appointed committees and work groups.**



[REDACTED]  
Professional Bio

With more than two decades of planning and operations management experience, [REDACTED] has developed a keen skill of taking chaos and creating order. [REDACTED] routinely facilitates the development of sleeker, smoother, strategically focused organizations.

From coordinating the daily activities of Nevada's first family to establishing an award winning graphic design firm [REDACTED] applies her skills to deliver programs that exceed expectations. [REDACTED] experience in securing and managing federal and state grant programs coupled with her knowledge of procurement positioned her current appointment. In 2011, she was tapped to implement the legislative intent of Senate Bill 233 establishing Nevada's Office of Grant Procurement, Coordination, and Management.

Prior to her appointment as chief of grant management, [REDACTED] spent ten years with the Nevada Commission on Economic Development (NCED) managing small business development marketing and branding programs such as Made in Nevada—and, developing a solid understanding of the needs of Nevada's small businesses. Her transition into global business development at NCED was a natural progression with her experience in new market development and product rollout for the motion picture sound company, THX.

[REDACTED] holds a Master's degree in business administration with an emphasis in contextual business environments and corporate social responsibility. She is also a certified international business protocol officer. Her undergraduate degree is in English and secondary education.

**6. INFORMATION: PY2012 Youth Funded Partner Enrollment Status Report**



**PY12 Youth Funded Partners**  
**Enrollments (Expected vs. Actual)**  
*As of: 2/1/2013*

**Summer Component/Year Round Youth Programs**

YFP	Expected	Actual	Diff.	%
Nevada Partners Inc.	200	183	17	92%
Southern Nevada CF	100	100	0	100%
Latin Chamber	100	100	0	100%
	<b>400</b>	<b>383</b>	<b>17</b>	<b>96%</b>

**Out-of-School Youth Programs**

YFP	Expected	Actual	Diff.	%
GNJ	240	159	81	66%
Latin Chamber	160	50	110	31%
Southern Nevada CF	150	124	26	83%
Help of Southern Nevada	150	120	30	80%
	<b>700</b>	<b>453</b>	<b>247</b>	<b>65%</b>

**In-School Youth Programs**

YFP	Expected	Actual	Diff.	%
Nevada Partners Inc.	460	227	233	49%
Help of Southern Nevada	460	173	287	38%
	<b>920</b>	<b>400</b>	<b>520</b>	<b>43%</b>

**Re-entry Youth Program**

YFP	Expected	Actual	Diff.	%
Youth Advocates Program, Inc.	82	55	27	67%
	<b>82</b>	<b>55</b>	<b>27</b>	<b>67%</b>

**Rurals Youth Program**

YFP	Expected	Actual	Diff.	%
Lincoln County	25	12	13	48%
NyeCC	50	24	26	48%
	<b>75</b>	<b>36</b>	<b>39</b>	<b>48%</b>

<b>Youth Funded Partner Totals</b>	<b>2177</b>	<b>1327</b>	<b>850</b>	<b>61%</b>
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**7. INFORMATION: Awards & Expenditures Report – Monthly Update**

**workforce CONNECTIONS**  
**Awards and Expenditures**  
**Program Year 2011/2012 Youth Programs**  
**January 31, 2012**

Amounts for Providers reflect invoiced allowable expenditures through December 2012. Starred lines only reflect expenditures through November 2012.

WIA PY11 Youth General								
Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance	
Latin Chamber Foundation-PY11 Summer Component	6/1/12-6/30/13	\$ 250,000.00	\$ 134,435	\$ 66,185	\$ 200,619	80.25%	\$ 49,381	
Latin Chamber Foundation-PY11 Green Consortium	5/1/12-9/30/13	\$ 500,000.00	\$ 75,299	\$ 80,103	\$ 155,402	31.08%	\$ 344,598	
Nevada Partners, Inc-PY11 Year Round	7/1/11-6/30/13	\$ 500,000.00	\$ 235,749	\$ 256,791	\$ 492,540	98.51%	\$ 7,460	
Nevada Partners, Inc-PY11 Summer Component	6/1/12-6/30/13	\$ 500,000.00	\$ 230,080	\$ 54,697	\$ 284,776	56.96%	\$ 215,224	
So. NV Children First-PY11 Summer Component	6/1/12-6/30/13	\$ 250,000.00	\$ 136,484	\$ 7,812	\$ 144,296	57.72%	\$ 105,704	
<b>Total</b>		<b>\$ 2,000,000</b>	<b>\$ 812,046</b>	<b>\$ 465,587</b>	<b>\$ 1,277,633</b>	<b>63.88%</b>	<b>\$ 722,367</b>	
			64%	36%				

WIA PY12 Youth General								
Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance	
GNJ Family Life Center-PY12 Youth Out of School	7/1/12-6/30/13	\$ 600,000		\$ 203,980	\$ 203,980	34.00%	\$ 396,020	
HELP of So. Nevada-PY12 Youth In School	7/1/12-6/30/13	\$ 922,000	\$ 146,425		\$ 146,425	15.88%	\$ 775,575	
HELP of So. Nevada-PY12 Youth Out of School	7/1/12-6/30/13	\$ 375,000		\$ 100,448	\$ 100,448	26.79%	\$ 274,552	
Latin Chamber Foundation-PY12 Youth Out of School	7/1/12-6/30/13	\$ 400,000		\$ 47,506	\$ 47,506	11.88%	\$ 352,494	
Nevada Partners, Inc-PY12 Youth In School	7/1/12-6/30/13	\$ 922,000	\$ 189,608		\$ 189,608	20.56%	\$ 732,392	
So. NV Children First-PY12 Out of School	7/1/12-6/30/13	\$ 375,000		\$ 62,895	\$ 62,895	16.77%	\$ 312,105	
<b>Total</b>		<b>\$ 3,594,000</b>	<b>\$ 336,033</b>	<b>\$ 414,829</b>	<b>\$ 750,862</b>	<b>20.89%</b>	<b>\$ 2,843,138</b>	
			45%	55%				

WIA PY11-12 Youth Rural and Tri-County								
Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance	
Lincoln County School District-Tri-County-PY11 Year Round	7/1/11-6/30/13	\$ 100,000	\$ 44,958	\$ 30,000	\$ 74,958	74.96%	\$ 25,042	
Lincoln County School District-Tri-County-PY11 Extension	7/1/11-6/30/13	\$ 100,000	\$ -	\$ 40,285	\$ 40,285	40.28%	\$ 59,715	
Nye Communities Coalition-PY11 Year Round	7/1/11-6/30/13	\$ 300,000	\$ 127,593	\$ 78,938	\$ 206,531	68.84%	\$ 93,469	
Nye Communities Coalition-PY11 Year Round (addl summer \$)	4/1/12-6/30/12	\$ 88,753	\$ 53,393	\$ 35,360	\$ 88,753	100.00%	\$ -	
Nye Communities Coalition-PY11 Extension	7/1/11-6/30/13	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000	
<b>Total</b>		<b>\$ 888,753</b>	<b>\$ 303,575</b>	<b>\$ 255,872</b>	<b>\$ 559,447</b>	<b>62.95%</b>	<b>\$ 329,306</b>	
			54%	46%				

WIA PY12 Youth Re-Entry								
Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance	
Youth Advocate Programs	7/1/12-6/30/13	\$ 300,000	\$ -	\$ 65,697	\$ 65,697	21.90%	\$ 234,303	
<b>Total</b>		<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 65,697</b>	<b>\$ 65,697</b>	<b>21.90%</b>	<b>\$ 234,303</b>	
			0%	100%				

<b>Total Youth</b>		<b>\$ 6,782,753</b>	<b>\$ 1,451,655</b>	<b>\$ 1,201,985</b>	<b>\$ 2,653,640</b>	<b>39.12%</b>	<b>\$ 4,129,113</b>	
			55%	45%				

**8. INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos**

**9. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

**10. INFORMATION: Youth Council Member Comments**