

Workforce Connections

Executive Committee

AGENDA

March 8, 2012

9:30 a.m.

Workforce Connections

Conference Room

7251 W. Lake Mead Blvd., Ste. 200

Las Vegas, NV 89128

Conference Line: 877-873-8017

Access Code: 1487967#

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV
City of Las Vegas, City Clerk's Office, 495 S. Main Street, Las Vegas, NV
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
City Hall, Boulder City, 401 California Ave., Boulder City, NV
workforceCONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also at www.nvworkforceconnections.org.

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting." The Board also has discretion to take Public Comment after any item on the agenda, after the item has been discussed by the Board, but before the Board takes action on the item.

Each person participating in Public Comment will be limited to three minutes of comment. If any member of the Board wishes to extend the length of a comment, then the Board member may do so through a majority vote of the Board.

The Board chair has the right to end any Public Comment which: (1) is not related to any matter within the authority of the Board; or (2) is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, making personal attacks, or interfering with the rights of other speakers. ***Members of the public: please comply with the requests of the Board chair and do not be disruptive, otherwise you may be removed.***

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy, in writing at 7251 W. Lake Mead, #200, Las Vegas, NV 89128; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hour advance notice.
An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Executive Committee members: Hannah Brown, Workforce Connections Chair; Commissioner Lawrence Weekly, LEO Consortium Chair; Councilwoman Gerri Schroder, Budget & Finance Committee Chair; Ken LoBene, Youth Council Chair; Valerie Murzl, Adult & Dislocated Worker Chair; Pat Maxwell, Emerging Markets, Partnerships, & Resource Development Chair

All items listed on this Agenda are for action by the Executive Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to workforceCONNECTIONS.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **ACTION:** Approval of the agenda with inclusions of any emergency items and deletion of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.
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 - e. **INFORMATION:** PY2011 Awards & Expenditures – Monthly Update.....47
9. **Executive Director Update ~ John Ball**
 - a. **DISCUSSION:** DETR Unified Workforce Investment Board Statewide Proposal51
10. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.
11. Adjournment

3. FIRST PUBLIC COMMENT SESSION: Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.

4. ACTION: Approval of the Executive Committee Meeting Minutes of January 12, 2012

*workforce*CONNECTIONS

Executive Committee

MINUTES

January 12, 2012

9:30 a.m.

*Workforce*CONNECTIONS

7251 W. Lake Mead Blvd.

Suite 200 Conference Room

Las Vegas, NV 89128

Members Present

Hannah Brown

Pat Maxwell

Ken LoBene

Valerie Murzl

Commissioner Lawrence Weekly (Phone)

Members Absent

Councilwoman Gerri Schroder

Staff Present

Ardell Galbreth

John Ball

Carol Turner

Heather DeSart

Rick Villalobos

Jaime Cruz

Suzanne Potter

MaryAnn Avendano

Janice Greer

Others Present

Lynda Parven, DETR

Nield Montgomery, The Learning Center

(It should be noted that not all attendees may be listed above)

Agenda Item 1 – Call to Order, confirmation of posting, roll call

The meeting was called to order by Hannah Brown at 9:32 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 – ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items.

A motion was made to approve the agenda as presented by Valerie Murzl and seconded by Pat Maxwell. Motion carried.

Agenda Item 3 – FIRST PUBLIC COMMENT SESSION

None

Agenda Item 4 – ACTION: Approve the Executive Committee Meeting Minutes of November 10, 2011

A motion was made to approve the Executive Committee Meeting Minutes of November 10, 2011 by Pat Maxwell and seconded by Valerie Murzl. Motion carried.

Agenda Item 5 – Adult & Dislocated Worker Update ~ Valerie Murzl

Heather DeSart provided a brief informational update on the PY2011 Additional Funding Flowchart provided on page 7 of the agenda packet. Discussion ensued.

Agenda Item 6 – Emerging Markets, Partnerships & Resource Development a. INFORMATION: Green Energy Sector Update

Jaime Cruz provided an informational update on the SESP Grant and “What’s it mean to be Green?” program, an introduction for youth to the green economy and green career pathways. Mr. Cruz provided examples of green employers including the local shrimp farm. Mr. Cruz stated that the program is on track for meeting and/or exceeding performance measures. Mr. Cruz distributed the “What’s it mean to be Green?” workbook which was designed in-house.

Ardell Galbreth provided an overview of the Workforce Connections’ Awards and Recognition for calendar year 2011 provided on page 20 of the agenda packet.

Pat Maxwell commented that the Emerging Markets committee members are in discussion regarding the need to continue the committee or strategically re-align its focus. Valerie Murzl invited any interested members from the Emerging Markets committee to join the ADW committee should it be discontinued. Discussion ensued. Further discussion will take place at the next regularly scheduled Board meeting.

Agenda Item 7 – Operations Update

a. INFORMATION: Audit Findings Status Report

Carol Turner provided an informational update on the Audit Findings Status report provided on page 21 of the agenda packet. Discussion ensued regarding the ongoing CFO and Financial Manager search specifically the need for highly qualified individuals with prior WIA experience. The search will be expanded to reach both local and out-of-state candidates.

b. INFORMATION: Financial Edge System Implementation Schedule – Monthly Update

Ms. Turner provided a Financial Edge update on page 26 of the agenda packet. By the end of January 2012, staff will complete the dual entry of documents into the live version of Financial Edge to be completed and end the dual entry of data into QuickBooks.

c. INFORMATION: Current PY2010 Auditing Update

Mary Ann Avendano reported that the audit is progressing very well and staff is working very hard to get all of the items addressed from the auditors. Tomorrow is the final day of field work on the audit and the final audit projects are being wrapped up. An audit exit meeting is scheduled tomorrow at 4pm. The audit report is on schedule for a January 31, 2012, which will be the first on-time audit report in several years.

d. INFORMATION: Budget vs. Actual Finance Report (Workforce Connections Operations)

Ardell Galbreth provided an overview of the Budget vs. Actual Finance report provided on page 28 of the agenda packet.

e. INFORMATION: Review Revised Budget (Workforce Connections Operations)

Mr. Galbreth provided an overview of the line items that need adjusting, including:

- Line item 6100: increase \$50K to cover A-133 audit reports, extended financial consultant support
- Line item 6120: increase of \$1,250 to cover the cost bank account fees for interest bearing account
- Line item 6130: increase of \$125K for equipment and furniture (office furniture, computers, servers, and programmatic support)
- Line item 6150: increase of \$15K to cover legal publications and advertisements (i.e., RFP and job postings).
- Line item 6305: increase of \$30K to cover program support contracts and continue outreach and job development. Last year this line item was reduced \$145K which was too much.
- Line item 6320: increase of \$20K to cover staff training including the Financial Edge training
- Line item 6500: increase of \$55K to cover workforce development outreach. Last year this line item was reduced by \$70K

- Line item 6850: Strategic Initiatives is a new line item to support high-demand workforce needs that occur throughout the year.

f. INFORMATION: PY2012 Awards & Expenditures

This item was informational only.

g. INFORMATION: Oversight Protocol – Monitoring and Technical Assistance Summary Report(s)

Mr. Galbreth commented that Policy 5.2 Non-Compliance Sanctioning Process was revised to include an appellate process for funded providers.

Mr. Galbreth commented that the pink paper policy is going very well and the few funded partners that received pink papers for non-compliance have received technical assistance and have promptly responded and taken corrective action. Discussion ensued.

Agenda Item 8 – INFORMATION: Executive Director Transition

John Ball provided an update on the Executive Director transition. The LEO Consortium chair and vice-chair will work with the human resource department from the major jurisdictions to put together an executive search process.

Agenda Item 9 – SECOND PUBLIC COMMENT SESSION

Janice Greer, Business Analyst, Workforce Connections provided a brief introduction to Workforce Connections' Layoff Aversion Program (<http://www.nvworkforceconnections.org/layoff-aversion/>).

Ken LoBene, Chair, Youth Council provided the following program update:

- The director and ten Graduate Advocate Coordinators have been hired for the Ready for Life Graduate Advocate Program, which is up and running in the high schools identified for the program. Mentors are needed. The program is receiving lots of accolades from the schools. Discussion ensued.
- YouthBuild Las Vegas is doing very well and has a 0% recidivism rate. The youth participants are attaining their high school diplomas/GEDs, and increasing their math and reading skills.
- Caliente Youth Re-Entry is doing very well with 35 participants enrolled; eight placed in employment and only one returned to custody.
- Rural Youth Program: kudos to Lucy Ivins for the progress she is making in the rural areas. Lucy is developing partnerships with various community organizations including Health and Human Services, who have earmarked funds for workforce development services in Nye County. The rural areas are looking at bringing locally Green initiatives similar to those in Clark County.
- Clentine January is doing a good job working with the youth funded partners. The funded partners are attending the First Tuesday Monthly forums wherein they discuss issues and potential problems with their programs as well as receive technical assistance and training.
- February 2nd is National Job Shadow Day. Approximately 1650 youth will participate in a job shadow experience at a community organization. CCSO is providing the transportation this year.

Agenda Item 14 – Adjournment

The meeting was adjourned at 11:56 a.m.

5. Adult & Dislocated Worker Update ~ Valerie Murzl

a. INFORMATION: Update on RFP 101 Workshop

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PEOPLE. PARTNERSHIPS. POSSIBILITIES.

RFP 101 Workshop Update

Becoming a Funded Partner or Service Provider, begins with the desire to help people get back to work and an idea or program to achieve that goal. The process of applying for funds however, can be daunting to those new to the process, and maybe even for those who have some familiarity.

We wanted to help alleviate the confusing and overwhelming elements that can be part of the RFP process and to that end, the first RFP 101 Workshop was held Wednesday, February 29th @ Texas Station. Through our RFP process, Reg Javier of PCG Human Services was the successful proposer to present the material. Mr. Javier along with his colleague and fellow presenter, Tom Kavanaugh, have a wealth of experience in workforce development, procurement planning, system collaboration with Economic Development entities as well as design and implementation from RFP development to board approval of contracts.

We sent invites to Board Members, Funded Partners, and Agencies in our database as well as publicized in the Las Vegas Review Journal, and on our *Strictly Business* radio shows. In addition, there was quite a bit of word of mouth.

With a fantastic welcome speech given by Commissioner Lawrence Weekly, the workshop was well attended with lots of questions asked and notes taken by the participants. There were 84 attendees; the audience was comprised of current Funded Partners, agencies just starting up, those who have been unsuccessful in previous RFP rounds, interested members of the community, Board Members, and even a LEO. With the imminent release of the RFP for Adult and Youth Re-entry Services; the timing of this workshop was especially apropos.

We have received lots of great feedback on the quality of the workshop and the presenters from those who were in attendance. With this encouragement we hope to have more of these types of workshops in the future. To paraphrase the tagline on the Workshop invitation, ***when they succeed, we all succeed.***

When you succeed, we all succeed.

Workforce Connections is holding an RFP 101 Workshop aimed at extending our reach with organizations within the community and sharing information about our program funding opportunities. Timed with an upcoming Request for Proposal release around Re-entry services, the content of the event will familiarize potential partners with the purpose and intent of the Workforce Investment Act of 1998 (WIA), and educate them on how to improve their funding chances by well preparing and submitting proposals for consideration.



Event: RFP 101 Workshop
Date: Wednesday, February 29, 2012
Time: 9am–4pm (break for lunch, lunch not provided)
Location: Texas Station, Amaryllis room
RSVP: Register at www.nvworkforceconnections.org,
or call Celia Diaz at (702) 636-2353.
This workshop is free, but space is limited.
Attendees must register in advance.

Interested parties will learn about the things needed to qualify to respond and be considered for WIA funding opportunities. Topics include:

- The Statement of Qualifications
- The funding procurement process
- Responding to the RFP



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6. Youth Council Update ~ Ken LoBene

- a. **INFORMATION:** Ready for Life Graduate Advocate Initiative
- b. **INFORMATION:** Year-Round Youth Funded Partner Update

6a. INFORMATION: Ready for Life Graduate Advocate Initiative ~ Kimberly Colagioia

Mentor Update

- 328 potential mentors have expressed an interest in the Graduate Advocate Initiative (GAI) program. Mentor applications have been sent to these people. Follow-up is being done via e-mail and phone calls.
- 86 potential mentors have completed their application. These potential mentors are participating in the interview process and the mentor training in preparation for matching with their mentee.
- 21 mentors are currently being matched with a mentee. Both the mentor and mentee are completing interest surveys to help ensure that a successful match occurs.
- Mentors continue to be recruited through a variety of avenues.
 - The Graduate Advocate Coordinators participated in UNLV's Spring Involvement Fair on February 1, 2012. They talked to students and faculty about the GAI Program, becoming a mentor, and the impact a mentor could have on a student.
 - Preview Las Vegas 2012 – GAI program will be represented at three different booths (Workforce Connections, School Community Partnership Program, Las Vegas Chamber). This will be a great opportunity for us to recruit mentors and talk about the GAI Program and the great work that is happening in the schools.
 - Mentor presentations and trainings are being set up with Bank of Nevada and various Kiwanis and Rotary Clubs.
 - MGM Resorts International has expressed an interest in working with the GAI Program. We are in the process of determining the program design and logistics of how their staff could become mentors considering the concerns and constraints around job release times.

RFL Graduate Advocate Initiative

Number of Youth Served

As of

February 1, 2012

<u>Graduate Advocate Coordinator</u>	<u>High School</u>	<u>Number of Youth Served</u>
Lori Thomas	Cheyenne	200
Jerrell Roberts	Cimarron Memorial	105
Asha Jones	Mojave	56
Nicole Jacobs	Sunrise Mountain	146
Tish Carroll	Clark	131
Michael Flores	Chaparral	103
Daniel Topete	Western	60 -
Keith Stark	Del Sol	163
Warren Evans	Desert Pines	89
Shaqueena Hall	Valley HS	88

b. INFORMATION: Year-Round Youth Funded Partner Update ~ Clentine January

Year Round Youth Program Report

Information as of February 13, 2012

- Demographics
- Ethnicity
- Characteristics
- Residence City
- Zip Codes
- Monitoring

Demographics: **This Program Year (7/1/2011 - 9/30/2012)**

Age group 14-18	319
Age group 19-21	<u>151</u>
	470

Ethnicity: This Program Year (7/1/2011 - 9/30/2012)

African American	244
American Indian	11
Asian	6
Caucasian	156
Hawaiian/Pacific Islander	7
Hispanic or Latino	101
Ethnicity Not Disclosed.....	180
Ethnicity Not Hispanic or Latino	260
Female	242
Male	228

Enrolled Customer Characteristics:

At risk of Dropping out of High School	48
Basic Skills Deficient	230

Customer Characteristics Continued:

Basic Skills Sufficient	40
Disabled	21
Former Foster Youth	7
Foster Child	18
Homeless	86
Pregnant/Parenting Youth	66
Runaway	3
Juvenile Justice Involved/offender	100

Residence City: This Program Year (7/1/2011 - 9/30/2012)

Caliente	39
Fallon	3
Henderson	13
Jean	1
Las Vegas	210
Lincoln County	12
North Las Vegas	9
Pahrump	36
Palmdale	2
Sandy Valley	2
Searchlight	2
Tonopah	8

ZIP Codes Served:**CCSD/Desert Rose – 89030**

72 Youth are enrolled

The youth they serve are located in the following 24 zip codes:

Zip Code	# Youth	Zip Code	# Youth
89030	7	89169	1
89031	7	89130	1
89032	7	89143	1
89101	5	89011	1
89102	2	89084	1
89103	4		
89104	1		
89106	4		
89107	2		
89108	7		
89109	1		
89115	9		
89117	2		
89120	1		
89128	3		
89129	3		
89131	4		
89135	1		
89146	7		

Lincoln County – 89008**11 Youth are enrolled**

The youth they serve are located in the following 4 zip codes:

Zip Code	# Youth
89001	1
89008	4
89042	3
89043	3

Southern Nevada Children's First - 89030**27 Youth are enrolled**

The youth they serve are located in the following 10 zip codes:

Zip Code	# Youth
89115	3
89030	12
89030	3
89107	1
89103	2
89014	1
89156	2
89128	1
89119	1
89110	1

Nevada Partners - 89030**155 Youth are enrolled**

The youth they serve are located in the following 33 zip codes:

Zip Code	# Youth	Zip Code	# Youth	Zip Code	# Youth	Zip Code	# Youth
89031	8	89108	8	89124	1	89011	1
89032	9	89109	1	89128	6	89074	1
89115	14	89121	4	89130	5	89415	1
89110	9	89156	5	89015	1		
89118	2	89030	14	89146	1		
89119	1	89081	10	89147	1		
89101	11	89084	5	89149	2		
89102	2	89117	1	89169	2		
89106	19	89122	2	89082	1		
89107	4	89123	1	89086	2		

HELP of Southern Nevada - 89119**125** Youth are enrolled

The youth they serve are located in the following 28 zip codes:

Zip Code	# Youth	Zip Code	# Youth	Zip Code	# Youth
89014	3	89104	2	89122	3
89015	1	89106	4	89124	2
89019	5	89107	2	89128	1
89030	2	89108	9	89130	3
89031	1	89109	2	89142	2
89032	2	89113	1	89147	4
89046	4	89115	2	89169	3
89081	5	89117	1	93951	4
89101	50	89119	5		
89102	1	89121	1		

Nye Community Coalition - 89048**71** Youth are enrolled

The youth they serve are located in the following 4 zip codes:

Zip Code	# Youth
89048	30
89148	8 (Tonopah)
89060	13
89049	20

Monitoring**Monitoring completed as of February 13, 2012:**

- Olive Crest (not a partner this program year, but was scheduled for final monitoring; no findings)
- NyE-TCC monitored with no findings
- NPI monitored with no findings
- HELP monitored with no findings
- Southern Nevada Children First

Monitoring scheduled later this month:

- CCSD Desert Rose

YOUTH MONITORING SCHEDULE PROGRAM YEAR			
FUNDED PARTNER	DATE	TIME	MONITOR
Olive Crest	Completed 12/9/2011	9-2:00p	Fiscal/Program
NyE / Tri-County Coalition (TCC)	Completed 1/6/2012	All Day	Fiscal/Program
Nevada Partners (NPI)	Completed 2/6/2012	9-4:30p	Fiscal/Program
HELP of Southern Nevada	Completed 2/14/2012	9-1:00p	Fiscal/Program
Southern Nevada Children First	Completed 2/17/2012	9-1:00p	Fiscal/Program
CCSD/Desert Rose	2/24/2012	All Day	Fiscal/Program
Green Group	4/10/2012	All Day	Fiscal/Program
Health Care Group	4/17/2012 – 4/18/2012	All Day	Fiscal/Program
Lincoln County	5/11/2012	All Day	Fiscal/Program

Applied Analysis Zip Code Report

Total Youth Enrolled as of February 13, 2012 all Funded Partners: **461**

Enrolled youth represent youth who are in the year round program working towards obtaining their HS Diploma/GED, State or Nationally Recognized Certificate, Employment, or Training, on a work experience, etc.

Total Youth Enrolled within the Applied Analysis top 10 Zip Code areas representing Southern Nevada youth most at-risk. All Funded Partners: **188 (40%)**

Youth served in each of the applied analysis zip code:

89030	35
89086	2
89101	66
89104	3
89106	27
89109	4
89110	10
89115	28
89119	7
89169	6

7. Emerging Markets, Partnerships & Resource Development

a. INFORMATION: Committee Update ~ Cornelius Eason & Jaime Cruz

Emerging Markets, Partnerships & Resource Development

Monthly Update

March 2012

- **Employment Edge Workshop Series** – the next event is scheduled for March 29th and will last from 8:00 am – 2:30 and is being held at the Pearson Community Center. The target attendee of this job seekers workshop is Veterans of the U.S. Armed Services.
- **Layoff Aversion/Business Services** – This program is fully underway and the team of two business consultants is actively meeting with businesses to assess their needs. The consultants are also aggressively recruiting resource partners that can be available to assist the business clients once the needs have been identified.
- **Business Roundtable Series** – this gathering of business owners, managers and professionals continues in partnership with the North Las Vegas, Henderson and Women's Chambers of Commerce. The next events are currently being planned with a target of May for the next.
- **Strictly Biz** – The radio shows that are broadcast 6 times per month on KCEP, FM (2nd and 4th Mondays, 9:00 am) and KNUU AM (each Thursday 2:00 pm) allows Workforce Connections to drive the community conversation regarding a wide range of workforce development, economic development and business related issues. Recent guests include the Director of Business and Industry, Director of DETR, officers of the Henderson, North Las Vegas, Las Vegas, Urban, Women's and Latin Chambers of Commerce. We have also hosted a number of small business owners as well as elected officials to discussing the current economy and business climate.

Green Economy Sector Update

- Job seekers being placed in jobs with a positive impact on the environment (K2 Energy Solutions, Blue Oasis Shrimp Farm, etc.)
- Local businesses benefiting from incumbent worker training.
- “What’s It Mean to Be Green?” generating community interest beyond original participant targets
- SESP participant outcomes on pace to meet goals by end of grant performance period in January 2013, currently at 45% of target
- Nevada STEM Coalition Summit on March 9-10th at the South Point
- Las Vegas Science Fair on April 29th at the Las Vegas Speedway

8. Operations Update ~ Ardell Galbreth

- a. **INFORMATION:** Amendment to Board By-laws
- b. **INFORMATION:** Revised PY2011 Budget Revision – February 2012
- c. **INFORMATION:** Revised PY2011 Budget Narrative
- d. **INFORMATION:** Budget vs. Actual PY2011 Workforce Connections Operations
- e. **INFORMATION:** PY2011 Awards & Expenditures – Monthly Update

a. INFORMATION: Amendment to Board By-Laws

THE *workforce*CONNECTIONS BOARD BY-LAWS

ARTICLE I AUTHORITY AND RESPONSIBILITY

1.1 The *workforce*CONNECTIONS Board, formally known as the Southern Nevada Workforce Investment Board, (the “Board”) is organized as a local workforce investment board under the requirements of the Workforce Investment Act of 1998¹ (“WIA”).

1.2 It is the principal responsibility of the Board to perform the functions set forth in WIA² and to provide policy guidance for strategic planning activities, as well as to monitor, review, and direct activities toward achieving the Board’s goals and objectives. The Board will carry out its responsibilities in partnership with agencies and organizations of general local government in the workforce area.

1.3 The Board’s workforce area is Southern Nevada, including Clark County, Esmeralda County, Lincoln County, and Nye County, and including but not limited to the cities of Las Vegas, Henderson, North Las Vegas, and Boulder City.

1.4 The Board shall operate in accordance with the applicable portions of the June 20, 2007, Amended and Restated Chief Local Elected Official Consortium Agreement (and any amendment thereto or replacement agreement thereto) and with the June 20, 2007, Amended and Restated Agreement Between the Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board to a Southern Nevada Workforce Investment Area (and any amendment thereto or replacement agreement thereto) (collectively referred to as the “Organizational Agreements”), which are incorporated herein by reference.

1.5 The Board shall operate on a fiscal year, and shall develop an annual budget to carry out the Board’s goals, objectives, and duties pursuant to WIA. Pursuant to WIA, the Local Elected Officials³ (“LEOs”) have authority to approve or disapprove the Board’s budget and therefore, the Board shall present the budget to the LEOs, in a LEOs consortium meeting, for consideration and approval within a reasonable time to allow for: (1) the LEOs to review the budget; (2) revision of the Budget, if necessary; and (3) final approval of the budget before the Board’s fiscal year begins. The Board shall work with the LEOs to revise the Board’s budget as necessary in order to obtain the LEOs’ final approval of the Board’s budget.

1.6 Part of the Board’s budget will be used to pay staff (“Staff”), including but not limited to an Executive Director (“ED”) who will assist the Board in carrying out its various functions. The ED shall be selected, hired, directed by the LEOs, and shall answer solely to the LEOs. The ED shall select, supervise, and direct the Staff.

¹ In the event that the WIA or any amendment thereto conflicts with these By-Laws, then the WIA shall overrule the conflicting portion of these By-Laws. The WIA is located in 29 U.S.C. § 2801 *et seq.*

² As of the approval of these By-Laws, WC’s functions, as a local workforce investment board, are generally detailed in 29 U.S.C. § 2832(d).

³ Pursuant to 29 U.S.C. § 2832(d)(3)(B)(i) and the Organizational Agreements, the LEOs are the WIA fund grant recipients and the LEOs municipalities are liable for the misuse of the WIA funds expended by the Board. As of the date of these By-Laws, the following municipalities each have one local elected official who serves in the LEOs: (1) Clark County; (2) City of Las Vegas; (3) City of Henderson; (4) City of North Las Vegas; (5) Boulder City; (6) Nye County; (7) Esmeralda County; and (8) Lincoln County.

1.7 The ED's responsibilities include but are not limited to:

- (a) having authority to sign contracts on behalf of the Board;
- (b) organizing, hiring, firing, managing and supervising of Staff;
- (c) responding to and complying with Board audits; and
- (d) generally overseeing the functions and activities necessary for the Board to carry out its goals and responsibilities.

ARTICLE II MEMBERSHIP AND VOTING

2.1 **Nominations and Appointments.** The LEOs shall have sole authority to appoint Board members during the LEOs consortium meetings, and shall make such appointments pursuant to 29 U.S.C. § 2832(b)(2) *et seq.*, as well as applicable federal and state law, and the Organizational Agreements.

2.2 **Composition By Membership Category** shall be in accordance with 29 U.S.C. § 2832(b) *et seq.* Individuals may represent more than one category; provided they meet such criteria.⁴

2.3 Terms of Appointment

(a) Board members appointed from the "Business in the Local Area" category, pursuant to 29 U.S.C. § 2832(b)(2)(A)(i) shall serve terms which are three-years long.

(b) Board members other than those appointed to the "Business in the Local Area" category shall serve terms which are two-years long.

(c) A Board member's term shall begin the month of the member's appointment and shall end on the last day of the same month of appointment during the final year of the member's term.

(d) There is no limit on the number of terms board members may serve.

2.4 Removal of Board Members

(a) **Resignation:** Board members may resign at any time. Board members shall be removed automatically and immediately cease to be Board members after:

(i) The Board member provides a written notice of resignation to:

a) The Board's Chairperson;

⁴ As of the date of these By-Laws, WIA requires the Board membership to comply with criteria set by Nevada's Governor, which must include at a minimum representatives from the following groups: (1) Local business owners, officers, and managers; (2) Local educational entities, school boards, etc.; (3) Local labor organizations; (4) community based organizations, including organizations representing people with disabilities and veterans; (5) Economic development agencies; and (6) each one-stop partner with the Board. Additionally, the LEOs may be and are currently members of the Board. However, a majority of the Board members must be representatives from business owners, officers, and managers as described in 29 U.S.C. § 2832(b)(2)(A)(i). The Board membership will always be composed pursuant to the most current WIA requirements.

- b) The Board's Vice-Chairperson;
- c) The Executive Director; or
- d) The LEOs' Chairperson.

(ii) The Board member fails to attend, in person or by telephone, one Board meeting after providing an oral notice of resignation to:

- a) The Board's Chairperson;
- b) The Board's Vice-Chairperson;
- c) The Executive Director; or
- d) The LEOs' Chairperson.

(b) Removal: Board members shall be removed immediately and immediately cease to be Board members after:

(i) The Board member fails to attend three consecutive regularly scheduled Board meetings, in person or by telephone, without providing a valid excuse, the validity of which shall be determined in the sole discretion of the Board's Chairperson;

(ii) The LEO's determine by a simple majority vote that the Board member should be removed; or

(iii) The Board member ceases to qualify under the category in which the Board member was appointed. However, in the LEOs sole discretion, a Board member in these circumstances may be reappointed under a different qualifying category, as long as the reappointment complies with 29 U.S.C. § 2832(b)(2) *et seq.*

2.5 Vacancies. Vacancies caused by unexpired terms shall be filled by the LEOs pursuant to § 2.3 of these By-Laws.

2.6 Voting. Only Board members may vote at Board meetings. Board members must be physically or electronically present (e.g. via video conference or via telephone conference call) at the Board meeting. Proxy-voting and/or absentee voting is prohibited.

2.7 Conflicts of Interest.

(a) Prior to taking office as a Board member, the potential Board member must declare in writing, on a form provided by Staff, all business interests or representational interests the member has with known past, current, or potential recipients of WIA funds. The written declaration must be updated annually to reflect any changes. The written declaration must include substantial business interests or representational interests of the Board member's immediate family members.

(b) A Board member may not vote on a matter under consideration by the Board:

- (i) regarding the provision of services by that Board member;

(ii) regarding the provision of services by an entity that Board member represents;

(iii) regarding any topic that would provide direct financial benefit to that Board member or the immediate family of that Board member; or

(iv) regarding any other topic where that Board member had, has, or would have a conflict of interest pursuant to 29 U.S.C. § 2832(g) *et seq.*, NRS § 281A.420, or NRS § 281A.430.

(c) Definitions applicable to these By-Laws:

(i) An "immediate family member" includes but is not limited to the Board member's: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, boyfriend, girlfriend, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, registered domestic partner, domestic partner, or any other relationship similar to those listed herein.

(ii) An "entity the board member represents" or a "representational interest" is defined as:

a) When the Board member is employed, retained, hired, or contracted by the organization, business, governing body, or project (the "entity"); and/or

b) When the Board member is named as one of the board of directors, managers, commissioners, councilperson, or other member of a direct governing body of the entity, business or project;

c) When the Board member has been retained by the board of directors, commission, council, or other direct governing body of the entity, business or project in any capacity; and/or

d) When the Board member has an ownership interest or other economic interest in an entity.

(d) Disclosure of Conflict of Interest: When a Board member has a conflict of interest, then the Board member shall:

(i) prior to discussion, vote, or decision by the Board, publicly disclose the nature of the conflict of interest in the action item under consideration;

(ii) answer any questions regarding the Board member's conflict of interest, which may be asked if the Board/Committee Chairperson determines that questions regarding the Board member's disclosure are needed for the Board to properly consider the matter;

(iii) not initiate the discussion of the action item to which the conflict of interest pertains;

(iv) not request funds or proposals that compete with the action item to which the conflict of interest pertains; and abstain from voting on the matter to which the conflict of interest pertains; and

(v) Comply with NRS 281A entitled Ethics in Government.

(e) A Board member who violates the conflict of interest requirements set forth herein may be removed from the Board by a simple majority vote of the LEOs.

(f) All declarations of conflict of interest and abstentions from voting will be recorded in the minutes of the Board meeting.

ARTICLE III BOARD COMMITTEES

Each Board member is required to serve on at least one committee.

3.1 Standing Committees. The Board Chairperson may appoint Board members to serve on committees. By virtue of their elected status, members of the LEOs may serve on any Board committee the elected official desires without the need for the Board Chairperson's appointment. The following committees shall be established as Standing Committees:

(a) The Executive Committee. (See 3.2 below).

(b) The Youth Council.⁵ In accordance with WIA, the Youth Council is an established subgroup of the Board. The Youth Council's function is to work with the Board and LEOs to establish youth employment linkages and oversee service providers' delivery of youth employment and training services.

(c) The Budget Committee: The Budget Committee shall provide guidance to the Staff in developing and submitting a comprehensive annual budget to the Board. The Budget Committee shall review financial activities (including incurred debt), monitoring and audit reports (internal and external), as well as periodic budget analysis prepared by the Board staff regarding employment and training programmatic and fiscal processes. The Budget Committee shall review budget modifications and fiscal financial policy. Additionally, the Budget Committee shall have the responsibility to help Board members understand the full financial implications of Board actions and measure the effectiveness of projects and programs in terms of relative value.

3.2 Executive Committee

(a) The Board shall maintain an Executive Committee.

(b) The delegation of authority to the Executive Committee shall not operate or function to relieve the Board of its responsibility except as explained below in paragraph 3.2(d) "Executive Committee Authority."

(c) Executive Committee Composition:

(i) The Executive Committee shall be comprised of the Board's Chairperson, the Vice-Chairperson, the LEOs Chairperson, and the elected chairpersons of the Board's other current committees.

(ii) If the LEOs Chairperson is unable to attend an Executive Committee meeting, then the LEOs Vice-Chairperson shall be permitted to attend the Executive Committee meeting and participate and vote as a member of the Executive Committee during that meeting in the place of the LEOs Chairperson.

⁵ The Youth Council is a Standing Committee and for the purpose of these By-Laws shall be included in the general term "Committees."

(iii) If the Board's Chairperson or Vice-Chairperson also serves as a Chairperson of one of the Board's other current committees, then the Vice-Chairperson of that other committee shall be a member of the Executive Committee.⁶

(iv) The Board Chairperson shall serve as the Chairperson of the Executive Committee.

(d) Executive Committee Authority

(i) The Executive Committee shall have and exercise the same authority WIA grants to the Board, and shall be able to act on behalf of the Board, only when the following has been met:

a) It can be demonstrated that it is impractical for a Board meeting to take place (meaning attempts have been made to obtain a quorum for a full Board meeting and have failed);

b) The business and action items, as determined by Staff, which would have been presented to the Board during the meeting which cannot occur due to impracticality, are of such urgency that the failure of the Executive Committee to act on behalf of the Board will greatly impede the continued workings, operations of the Staff, and/or services provided by the Board, and/or its service providers, vendors, and contractors, or will greatly impede the continued services provided to the clients of the Board, and/or its service providers, vendors, and contractors;

c) The LEOs' attorney has confirmed the urgency of the action items, as explained in 3.2(d)(i)(b); and

d) Notice and a copy of the Executive Committee meeting agenda has been provided to the LEOs.

(ii) The Executive Committee shall not have the authority to act on behalf of the Board with respect to the following issues:

a) Amending or repealing any Board resolution;

b) Amending or repealing the Board's By-Laws;

c) Adopting a plan of merger or consolidation;

d) Selling, leasing, or otherwise disposing of all or any property and assets (excluding program monies) of the Board;

e) Voluntarily dissolving the Board or revoking a voluntary dissolution;

f) Modifying the Board's 5 year plan; and/or

g) Adopting or eliminating major programs.

⁶ For example, if the Board's Chairperson is also the Chairperson for the Budget Committee, then the Vice-Chairperson of the Budget Committee would serve on the Executive Committee.

(e) **Executive Committee Quorum:** A simple majority of the voting members of the Executive Committee shall constitute a quorum.

3.3 Other Committees: The Board Chairperson may establish and dissolve other committees as necessary and appoint members to serve on those committees at Chair's discretion.

3.4 Committee Size, Term, and Responsibilities

(a) **Size:** Committees shall be established with at least three Board members. Additional Committee members are not required to be a member of the Board.

(b) **Term:** With the exception of Standing Committees, Committees will be active as long as necessary to serve the purpose for which the Committee was created. With the exception of Standing Committees, Committees may be dissolved and later reformed at the Chair's discretion.

(c) **Responsibilities:** Committees shall record and maintain meeting minutes and report their progress and provide information and recommended action to the Board.

(d) All Committees shall be chaired by a member of the Board.

(e) All Committee chairpersons, with the exception of the Executive Committee Chairperson, shall be elected annually by a majority vote of the committee's members. A Board member shall not chair more than one committee.

3.5 Any committee member shall be removed from said committee after:

(a) The committee member fails to attend three consecutive regularly scheduled committee meetings, in person or by telephone, without a valid excuse, the validity of which shall be determined in the sole discretion of the committee's Chairperson;

(b) The committee member requests to be removed;

(c) The LEOs determine that the Board member serving on the committee should be removed from the Board; or

(d) The LEOs determine a non-Board member be removed from the committee.

3.6 A Board member who does not serve on a Committee for three consecutive months shall be automatically removed from the Board.

ARTICLE IV MEETINGS

4.1 Open Meeting. All Board and Committee council meetings shall be conducted in accordance with Nevada's Open Meeting Law, found in NRS Chapter 241.

4.2 Meetings and Agendas.

(a) **Regular meetings:** The Board shall meet at least once every quarter throughout the year. If necessary, the Board may meet more frequently. Likewise, the Standing Committees as well as any other

Board committees (collectively "Committees"), shall meet at least once every quarter or more frequently as deemed necessary by the Committee's Chairperson or the Board Chairperson.

(b) Special meetings: The Board may hold special meetings from time to time as deemed necessary or appropriate by the Board Chairperson, the LEOs Chairperson, and/or the ED.

(c) Agendas: Agendas for Board meetings, Committees meetings, and LEOs meetings shall be prepared by Staff. All requests to place matters on an agenda along with the needed back-up information to properly agendize an item must be presented to Staff a reasonable time before the relevant meeting date to facilitate compliance with Nevada's Open Meeting Law. Otherwise, the requested agenda item may not be included on the agenda. The ED shall have the sole discretion to agendize any untimely, late or incomplete request to agendize a matter. The following individuals may place a matter onto the Board's agenda:

(i) The LEOs Chairperson;

(ii) The Board Chairperson;

(iii) Any Committee Chairperson, provided the matter the Committee Chairperson wishes to agendize is within the scope of responsibility for the Chairperson's Committee; and/or

(iv) The ED.

The following individuals may place a matter onto one of the Committees' agenda

(i) The LEOs Chairperson;

(ii) The Board Chairperson;

(iii) The Committee's Chairperson; and/or

(iv) The ED.

(d) The LEOs control who may place matters onto the LEOs' meeting agendas.

(e) Members shall receive meeting agendas in a reasonable timeframe to comply with the State of Nevada's Open Meeting Law.

4.3 Presiding Officer

(a) The Board: The Board Chairperson shall preside over all Board meetings. In the absence of the Board Chairperson, the Board Vice-Chairperson shall be the presiding officer. When deemed appropriate, even during the presence of the Board's Chairperson and Vice-Chairperson, the Board Chairperson may choose a Board member to serve as temporary Board Chairperson for that specific meeting.

(b) In the absence of both the Board's Chairperson and Vice-Chairperson, then the Board meeting shall be called to order and, if a quorum is present, an election of a temporary Chairperson to chair that meeting shall be the first order of the Board's business. The meeting shall be opened and the election shall be conducted by one of following individuals, in the following order, if they are present: first, by the LEO Chairperson; second, by the LEO Vice-Chairperson; third, by the LEO who has been serving on the Board for the longest time; and fourth, by the Board member who has been serving on the Board for the longest time. If

the Board's Chairperson or Vice-Chairperson arrives late, then the temporary chairperson will immediately turn control of the meeting over to the Board's elected presiding officer.

(c) **Committees:** Committee Chairpersons shall preside over their respective committee meetings. In the absence of a committee's Chairperson, then the presiding officer of that committee meeting shall be the committee's Vice-Chairperson. In the absence of both the committee's Chairperson and Vice-Chairperson, then a temporary Chairperson for that committee meeting shall be chosen by a majority vote of the then present committee members, which shall be conducted by the most senior Board member serving on the committee. When deemed appropriate during a committee meeting, even during the presence of the committee's Chairperson and Vice-Chairperson, the committee's Chairperson may choose a committee member (who is also a Board member) to serve as temporary Chairperson for that committee meeting.

4.4 Parliamentary Authority. Unless otherwise adopted by the Board (Revised) Robert's Rules of Order shall be used to govern all board, council and committee meetings.

4.5 Quorum. For a Board meeting, a quorum shall consist of a simple majority of the Board members. For a committee meeting, a quorum shall consist of a simple majority of the committee members.

ARTICLE V BOARD OFFICERS

5.1 Officers. The Chairperson and the Vice-Chairperson shall be the only officers of the Board.

(a) **Board Chairperson.** The Board Chairperson shall only be elected from among the Board members who are part of the "Business in the Local Area" category set forth in 29 U.S.C. § 2832(b)(2)(A)(i). In addition to presiding over Board meetings, the Chairperson shall establish committees, certify meeting quorums and perform other duties as required by WIA.

(b) **Board Vice-Chairperson.** The Board Vice-Chairperson shall be elected from among any of the appointed Board members. The Board Vice-Chairperson shall fulfill the duties of the Board Chairperson in the absence of the Board Chairperson.

5.2 Elections and Terms of Service

(a) The Board's Chairperson and Vice-Chairperson shall be elected by a majority vote of the Board's members present at the Board meeting when the election is held. Each officer shall serve a term of two-years, which shall begin on July 1st of the election year and end on June 30th two years later.

(b) There is no limit to the number of terms the Board's Chairperson and Vice-Chairperson may serve. Election of the Board's Chairperson and Vice-Chairperson shall be complete no later than June 30th of the final year of the officers' term of office; alternatively, if a meeting to conduct the vote in the month of June is impractical, then the vote will be conducted at the next Board meeting before any other business is conducted.

5.3 Election Procedures

(a) Staff will solicit nominations for potential future officers from among the Board members no later than during the month of May immediately before the officers' terms expire. Additionally, Board members who desire to serve as an officer will be presented to the Board for consideration after the Board

members desiring to serve have submitted to Staff their names, resumes, and the office in which they desire to serve. Staff will provide information regarding those Board members running for office to each Board member.

(b) The Board will hold a meeting, before the officers' terms expire, where the election of officers will occur. During this meeting, the Board Chairperson will ask the Board members to provide nominations for potential officers. Any qualifying Board member, who is nominated and seconded, will be an officer candidate, unless that Board member does not accept the nomination. Board members will then vote on those members who accept their nominations. The candidate for office who receives the most votes for that office prevails and will serve in that office. In the event qualifying nominated candidate(s) do not exist, then the LEOs Chairperson shall appoint a temporary Board Chairperson and Vice-Chairperson, as needed, who shall serve until a qualified nominated candidate(s) may be elected, which election shall be agendized in each subsequent Board meeting until the officer(s) are elected.

5.4 Vacancies. The Board shall elect successors to fill the unexpired term of any officer within two months after the office becomes vacant. The Board member who is elected to fill a vacant office shall only serve to the end of the original term for which the vacancy was filled.

5.5 Removal. Officers will be automatically removed from office under the following conditions: (1) by a majority vote of a quorum of Board members; (2) if the Officer does not qualify under WIA to serve as in the office; (3) if the LEOs remove the Officer from the Board, or (4) if the Officer ceases to be a Board member for any reason.

ARTICLE VI AUTHORIZATION TO INCUR DEBT (NOT TO EXCEED \$25,000)

When necessary to ensure the continued operations and functions of the Board, the ED, or a Staff management member to whom the ED has designated specific authority in writing, may incur debt in the name of the Board for allowable expenditures in accordance with federal, state and local laws, statutes, regulations, and policies, not to exceed \$25,000.00 annually. Whenever finances are expended pursuant to Article VI, Staff will provide the Board a summary and justification of the purchase during the next Board meeting.

ARTICLE VII LITIGATION

7.1 The Board will maintain its own legal counsel for all matters related to the Board. However, if there is litigation or claims against the Board, then the Board's counsel may, subject to the LEOs approval, also represent the LEOs in a limited capacity with respect to the litigation or claims, because the LEOs' municipalities may ultimately be fiscally responsible to pay any award of damages or settlement resulting from the litigation.

7.2 The LEOs shall have exclusive authority to settle monetary damage claims made against the Board and to direct the ED with respect to how to respond to litigation and claims against the Board. The Board's attorney shall take instruction from the ED regarding litigation and settlement strategy, subject to LEO direction and approval. To avoid waiving the attorney client privilege, litigation shall not be discussed with the Board in Board meetings. Moreover, to preserve the confidential nature of the Board's strategy, litigation shall not be discussed with Board members unless the need arises, e.g. the Board member is a witness.

**ARTICLE VIII
REVISIONS AND AMENDMENTS**

The Board understands and agrees that although the Board has duties and responsibilities to comply with applicable federal and state laws, that pursuant to 29 U.S.C. § 2832(d)(3)(B)(i)(I) and the Organizational Agreements the LEOs respective municipalities are responsible to ensure that WIA funds are properly awarded and spent. As such, the Board will be governed in accordance with these By-Laws, which must be approved by the LEOs. If it is ever determined that WIA or another applicable law conflicts with these By-Laws, then the WIA or applicable law shall be followed.

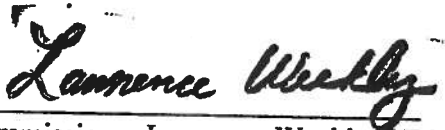
8.1 These By-Laws may only be amended by a majority vote of the LEOs during a LEOs Consortium meeting.

RATIFICATION SIGNATURES ON THE NEXT PAGE

LEO RATIFICATION

These By-Laws having been reviewed and considered by the LEO Consortium during the January 10, 2012, LEO Consortium meeting and the LEOs having voted to approve these By-Laws; now therefore, the LEOs present these By-Laws to the Board as having been approved by the LEOs and requests the Board review these By-Laws, and consider them for approval.

Dated this 18th day of January, 2012



Commissioner Lawrence Weekly, LEO Consortium Chair

BOARD RATIFICATION

These By-Laws were considered and approved by the Board during the Board Meeting held on _____ 2012.

Dated this _____ day of _____, 2012

Hannah Brown, *workforce*CONNECTIONS Chairperson

b. INFORMATION: Revised PY2011 Budget Revision – February 2012

workforceCONNECTIONS
PY2011 WIA Formula Budget
July 1, 2011 - June 30, 2012
(Revised February 1, 2012)

Revenue by Funding Stream	Approved	Revised	\$ Change	Available for LWIB Operations		Service Providers	TOTAL
	Budget PY2011	Budget PY2011		10% Admin	10% Program		
Adult	5,660,975	5,660,975	-	566,098	905,756	4,189,121	5,660,975
Dislocated Worker	6,637,823	6,637,823	-	663,782	1,062,052	4,911,989	6,637,823
Youth	5,760,743	5,760,743	-	576,074	921,719	4,262,950	5,760,743
PY2010 Adult Budget Carry Forward	2,433,862	2,433,862	-	243,386	389,418	1,801,058	2,433,862
PY2010 Dislocated Worker Budget Carry Forward	443,620	443,620	-	44,362	70,979	328,279	443,620
PY2010 Youth Budget Carry Forward	2,905,927	2,905,927	-	290,593	464,048	2,150,386	2,905,927
Other Revenues (Interest)	1,250	1,250	-	-	1,250	-	1,250
Governor's Reserve - Strategic Initiative	75,000	75,000	-	-	75,000	-	75,000
Total Revenue by Funding Stream	\$ 23,919,200	\$ 23,919,200	\$ -	\$ 2,384,296	\$ 3,891,122	\$ 17,643,783	\$ 23,919,200
					\$ 6,275,417		

Notes

- 1 PY2011 Revenues include additional DETR funding Adult \$478,408 and Dislocated Worker \$694,623
- 2 Carry forward funds have been estimated for PY2010 in the amount of \$5,783,409. These fund estimates will be revised later this year when the A-133 audit is complete
- 3 The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 16% of the total allocation for program management and oversight
- 4 WIA funds have a two year life at the local level and an additional year at the state level

Service Providers/Contractors	Approved	Revised	\$ Change	Service Providers	TOTAL
	Budget PY2011	Budget PY2011			
Adult Services	5,990,179	5,990,179	-	5,136,759	5,136,759
Dislocated Worker Services	5,240,268	5,240,268	-	4,493,688	4,493,688
Youth Services	6,413,336	6,413,336	-	5,413,336	5,413,336
Strategic Initiative - Adult/Dislocated Worker				1,600,000	1,600,000
Strategic Initiative - Youth				1,000,000	1,000,000
Subtotal Service Provider/Contractors	\$ 17,643,783	\$ 17,643,783	\$ -	\$ 17,643,783	\$ 17,643,783

Administrative and Program Operating Expenditures - Board Staff

Expense Category	Approved	Revised	\$ Change	Admin	Program	Total
	Budget PY2011	Budget PY2011				
6260 Salaries	2,833,021	2,912,731	79,710	1,077,710	1,835,021	2,912,731
6265 Employee Fringe Benefits	991,557	1,019,456	27,899	377,199	642,257	1,019,456
6550 Employer Payroll Taxes	84,991	87,382	2,391	32,331	55,051	87,382
6100 Audit/Accounting Services	190,000	440,000	250,000	440,000	-	440,000
6120 Bank/Payroll Services	13,250	13,250	-	13,250	-	13,250
6130 Equipment/Furniture	200,000	200,000	-	64,000	136,000	200,000
6140 Equipment Repairs	5,000	5,000	-	1,600	3,400	5,000
6150 Legal Publication/Advertising	50,000	50,000	-	20,000	30,000	50,000
6160 Dues & Subscriptions	15,000	15,000	-	4,800	10,200	15,000
6170 Equipment Rental	20,000	20,000	-	6,400	13,600	20,000
6190 Insurance	45,000	45,000	-	14,400	30,600	45,000
6200 Janitorial & Maintenance	15,000	15,000	-	4,800	10,200	15,000
6210 Legal Fees	60,000	60,000	-	60,000	-	60,000
6230 License & Permits	5,000	5,000	-	1,600	3,400	5,000
6250 Office Supplies	25,000	25,000	-	8,000	17,000	25,000
6270 Postage & Delivery	5,000	5,000	-	1,600	3,400	5,000
6280 Printing & Reproduction	15,000	15,000	-	4,800	10,200	15,000
6285 Board Support & Travel	25,000	25,000	-	-	25,000	25,000
6290 Facility Rent/Lease	333,924	333,924	-	106,856	227,068	333,924
6300 Telephone	50,000	50,000	-	16,000	34,000	50,000
6305 Program Support Contracts	80,000	80,000	-	-	80,000	80,000
6306 Admin Support Contracts	55,000	55,000	-	55,000	-	55,000
6310 Travel - Staff	70,000	70,000	-	24,500	45,500	70,000
6320 Training & Seminars - Staff	65,000	65,000	-	24,050	40,950	65,000
6390 Utilities (included in Rent)	-	-	-	-	-	-
6440 Systems Communications Support	75,000	75,000	-	24,000	51,000	75,000
6500 Workforce Development Outreach	80,000	80,000	-	25,600	54,400	80,000
6700 Youth Program Activities	15,000	15,000	-	-	15,000	15,000
6720 Adult/DW Program Activities	15,000	15,000	-	-	15,000	15,000
6130-11 NVTrac - Data Tracking System	250,000	140,000	(110,000)	-	140,000	140,000
6850 Strategic Initiative	588,674	338,674	(250,000)	-	338,674	338,674
Subtotal Operating Expenditures	6,275,417	6,275,417	-	2,408,496	3,866,921	6,275,417
Total Expenditures	23,919,200	23,919,200		2,408,496	3,866,921	17,643,783
Fund Balance	\$ -	\$ -		\$ (24,201)	\$ 24,201	\$ (0)

c. INFORMATION: Revised PY2011 Budget Narrative

**Workforce Connections
Program Year 2011
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY 2011 revised allotted funds were awarded in the amount of \$18,059,541. Allocated (revised) among the three funding streams: Adult - \$5,660,975; Dislocated Worker-\$6,637,823; and Youth - \$5,760,743.

Due to Congressional change in states WIA formula allocations, an additional 10% of adult and dislocated worker funds were reallocated for distribution to Local Workforce Investment Areas. As such, Workforce Connections received an additional \$478,408 in the adult category and \$694,623 in the dislocated worker category.

Because of Workforce Connections' exceptional program services delivery, all established performance measures were met or exceeded during PY2010. As such, an incentive award of \$75,000 was allocated to Workforce Connections in recognition of outstanding workforce development services oversight and delivery.

The overall funding for the PY 2011 was increased by \$1,385,123 (0.92%), compared to the Program Year 2010 WIA allocation which was \$16,749,418.

Other anticipated funding includes operating carry forward funds from Program Year 2010 WIA allocation of approximate \$5,783,409.

Total budgeted revenues for PY 2011 are \$23,919,200.

Expenditures – Service Providers/Contractors/Vendors:

On June 28th, 2011, the board of directors approved the Adult and Dislocated Worker PY2011 contracts. The approved board funding awards were: \$2,475,000 for Green Economy Sector contracts; \$2,475,000 for Healthcare Sector contracts; and \$2,450,000 for incumbent service providers' contracts. The Board of Directors also approved the Youth PY2011 contracts in the amount of \$2,000,000 for Year-Round services and \$250,000 for Youth Tri-County Coalition contracts.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, over the last four years, the board of directors have allocated 16% of the total budget allocation. Such operational and management oversight include but not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

Note: A number of these expense categories were initially decreased in comparison to the PY2010 budget allocation. Although such budget line decreases were appropriate at the time of recommendation, the economic and job training markets have driven staff to make some adjustments in a few budget line items. This overall budget line item reductions in the initial approved budget were due to the exhaustion of the American Reinvestment and Recovery Act (ARRA) funding that was received in PY 2009 with a carry forward allocation to the PY 2010.

6260 - Salaries: \$2,912,731 – an increase of \$79,710. This is a reclassification of funds from Line Item # 6130-11 (NV Trac). Even though capacity has been added in the area Workforce Connections' staffing over the last couple of program years, management anticipates adding a few more positions during this program year in various areas to include but not limited to fiscal, adult and dislocated program staff, and contract administration. A decision was made to hire a full-time employee to develop NVTrac instead of a consultant.

6265 - Employee Fringe Benefits: \$1,019,456 – an increase of \$27,899. Employee benefits include medical, dental and life insurance, as well as other benefits like employer paid Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries has typically been used to calculate the fringe benefits. This increase is due to an addition in staff salaries.

- 6550 - Employer Payroll Taxes: \$87,382 – an increase of 2,391.** The employer payroll tax average rate is 3% of the total salaries. As indicated in budget line items 6260 and 6265, this increase is due to an addition in staff salaries and associated benefits.
- 6100 - Audit/Accounting Services: \$440,000 – an increase of \$250,000.** This line item includes the cost of the A-133 audit as well as extended accounting and financial consulting and technical support which were not budgeted in the prior program year. Because of the agency's significant fiscal challenges, this additional increase is due to the anticipation of accounting and auditing consultants to assist staff throughout the program year.
- 6120 Bank/Payroll Services: \$13,250.** This was a prior year (PY2010) decrease of \$4,000; however with a noted U.S. Department of Labor (DOL) finding, an interest bearing account must be established which will be an additional cost of banking operations. This line item is for various banking services which include wire transfers and ACH payments and payroll services provided. We believe actual expenditures for PY2011 will result in more additional costs than those reflected in the previous program year.
- 6130 Equipment/Furniture: \$200,000.** With a classification change in this line item during the previous program year, this line item held steady with no increase in the initial budget allocation. However, due to the increased operations requirement, this line item includes the costs for additional equipment/furniture, e.g., computers, servers, furniture, etc., for administrative and programmatic support staff.
- 6140 Equipment Repairs: \$5,000.** This line item is for normal wear and tear or unanticipated equipment repair or breakdowns. There is a prior year decrease on this line due to the actual expenditures for PY2010 being lower than the budgeted amount. We do not anticipate expenditures increasing this program year and have reduced the budget line to reflect a more accurate expectation of expenses based on prior years' history.
- 6150 Legal Publication/Advertising: \$50,000.** This line item represents legal publication, i.e., job postings, Request for Proposals and controlled advertisements.
- 6160 Dues and Subscriptions: \$15,000.** This line item serves to establish memberships in trade and technical associations that benefit Workforce Connections' outreach and oversight initiatives, and offers valued key contacts for workforce/economic development and technical information support.

- 6170 Equipment Rental: \$20,000.** This line item is allocated for continuing existing leases on copiers and postage meter equipment, and any rental equipment needed in daily operations.
- 6190 Insurance: \$45,000.** Allocated costs for Board liability insurance such as workers' compensation, general business liability and Board directors and officers' omission and errors liability. This line also provides insurance for our green training vehicle.
- 6200 Janitorial and Maintenance: \$15,000.** This line item is allocated for any janitorial services or repairs needed to Workforce Connections' administration offices. This budget line element also provides funds for repairs to our green training vehicle.
- 6210 Legal Counsel Fees: \$60,000.** This budget allocation is for legal services in areas such as board and official open meetings preparation, i.e., review of agendas and contract agreements, and review of RFPs and policies.
- 6230 License and Permits: \$5,000.** This line item is allocated for software licenses and permits associated with new computers or purchased upgrades for current software.
- 6250 Office Supplies: \$25,000.** This line item is allocated for various office supplies needed for every day operations.
- 6270 Postage and Delivery: \$5,000.** Postage and mail delivery costs include such activities as routine postage, courier delivery service, and Federal Express delivery. Staff's progressive use of electronic mail has led to a reduction in postage and delivery expenditures.
- 6280 Printing and Reproduction: \$15,000.** This item includes local office copier costs on leased copy equipment and other ancillary copying and printing costs associated with Board administration and daily operations.
- 6285 Board Support and Travel: \$25,000.** This budget allocation is primarily used for Board members' travel to grant, and support business activities tied to WIA requirements. This allocation also includes costs associated with facility costs tied to board and committee meetings
- 6290 Facility Rent/Lease: \$333,924.** The allocation has increased due to Workforce Connections' anticipation of acquiring additional office space for operational staff in support of the Board's capacity building in critical administrative and programmatic functions.

- 6300 Telephone: \$50,000.** This budget item is designated for all activities related to telephone services, i.e., local and long distance phone charges and wireless communication
- 6305 Program Support Contracts: \$80,000.** This line item represents the agency's programmatic progress in supporting awarded contracts and workforce development initiatives in the form of professional agreements and temporary staffing with focus on WIA grant performance and system data support activities.
- 6306 Admin Support Contracts: \$55,000.** This item is for administrative support contracts, including professional agreements and temporary staffing with focus on WIA grant fiscal management and personnel management.
- 6310 Travel (Staff): \$70,000.** Local and out-of-town staff travel for grant related matters such as WIA State and USDOL sponsored training and conferences. This line item also covers travel for staff training on an array of programmatic and fiscal activities, as well as local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 6320 Training and Seminars (Staff): \$65,000.** This item is designated for staff training/seminars for both local and out-of-town locations. For example, financial management, program and systems management and oversight training and seminars/conferences which focus on grant support activities.
- 6390 Utilities: \$0.** This budget line has been reduced to zero because the cost of utilities is included in the monthly lease agreement.
- 6440 Systems Communications Support: \$75,000.** This allocation is to support systems such as data backup, T-1 lines and web hosting for internal e-mail support.
- 6500 Workforce Development Outreach Initiatives: \$80,000.** This line item represents business/employer outreach initiative to attract businesses and establish partnerships for workforce development and employer services initiatives.
- 6700 Youth Program Activities: \$15,000 –** This budget line is for youth program activities outside of daily operations such as service provider trainings and various youth conferences and summits.
- 6720 Adult/DW Program Activities: \$15,000 -** This budget line is for adult and dislocated worker program activities outside of daily operations such as service provider trainings and various employability conferences.

- 6130-11 NVTrac - : \$140,000 – a decrease of \$110,000 –** This budget line is for contractual expenditures related to the completion of the NVTrac data tracking system. This system will replace NJCOS which is the current system used to track participant data and serve as a reporting tool. A decision was made to hire a full-time employee to develop NVTrac instead of a consultant.
- 6850 Strategic Initiatives: \$338,674 – a decrease of \$250,000 –** This item was created to utilize and tract strategic projects in support of workforce initiatives with detailed tactics and strategies in response to unanticipated high demand workforce needs. This decrease includes the cost of the A-133 audit as well as extended accounting and financial consulting and technical support which were not budgeted in the prior program year. Because of the agency's significant fiscal challenges, this increase is due to the anticipation of accounting and auditing consultants to assist staff throughout the program year.

d. INFORMATION: Budget vs. Actual PY2011 Workforce Connections Operations

DECEMBER YTD 2011

workforce CONNECTIONS

PY11 WIA Formula Expenses
CONSOLIDATED BUDGET REVISED

For the Period : July 1 ' 2011 through June 30' 2012 (Formula WIA)

Line Item Number	Operating Expenses	BUDGET			ACTUAL EXPENSES			BUDGET AUTHORITY REMAINING			% Of Program Year Concluded	
		Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program
6260	Salaries - Operations	1,077,710	1,835,021	2,912,731	499,812	940,819	1,440,631	577,898	894,202	1,472,100	46.38%	51.27%
6265	Employee Fringe Benefits - Ops	377,199	642,267	1,019,466	126,665	252,589	379,254	250,534	389,668	640,202	33.58%	39.33%
6550	Employer Payroll Taxes - Ops	32,331	55,051	87,382	4,584	12,038	16,622	27,747	43,013	70,760	14.18%	21.87%
6100	Audit/Accounting Services	440,000	0	440,000	145,547	0	145,547	294,453	0	294,453	33.08%	0.00%
6120&6125	Bank/Payroll Services	13,250	0	13,250	2,111	0	2,111	11,139	0	11,139	15.93%	0.00%
6130-6139	Equipment/Furniture/Capitalized Prof Fees	64,000	196,000	260,000	50,978	111,842	162,820	13,022	24,158	37,180	79.65%	82.24%
6130-11	NV Trac Data Tracking Systems	0	140,000	140,000	10,496	32,121	42,617	-10,496	107,879	97,383	0.00%	22.94%
6140	Equipment Repairs	1,600	3,400	5,000	0	0	0	1,600	3,400	5,000	0.00%	0.00%
6150	Legal Publication/Advertising	20,000	30,000	50,000	3,917	9,976	13,893	16,083	26,024	36,107	19.58%	33.25%
6160	Dues & Subscriptions	4,800	10,200	15,000	1,438	3,199	4,637	3,362	7,001	10,363	29.96%	31.36%
6170	Equipment Rental	6,400	13,600	20,000	3,449	6,487	9,936	2,951	7,113	10,064	53.89%	47.70%
6190	Insurance	14,400	30,800	45,000	1,502	3,319	4,821	12,898	27,281	40,179	10.43%	10.85%
6200	Janitorial & Maintenance	4,800	10,200	15,000	875	1,728	2,603	3,925	8,472	12,397	18.24%	16.94%
6210	Legal Fees	60,000	0	60,000	16,151	0	16,151	43,849	0	43,849	26.92%	0.00%
6230	License & Permits	1,600	3,400	5,000	40	107	147	1,560	3,293	4,853	2.50%	3.14%
6260	Office Supplies	8,000	17,000	25,000	2,915	6,350	9,265	5,085	10,650	15,735	36.43%	37.35%
6270	Postage & Delivery	1,600	3,400	5,000	549	1,236	1,785	1,051	2,164	3,215	34.30%	36.35%
6280	Printing & Reproduction	4,800	10,200	15,000	2,319	4,573	6,891	2,481	5,627	8,108	48.31%	44.83%
6285	Board Support & Travel	0	25,000	25,000	0	2,391	2,391	0	22,609	22,609	0.00%	9.57%
6290	Facility Rent/Lease	106,856	227,088	333,924	44,558	89,626	134,184	62,298	137,442	199,740	41.70%	39.47%
6300	Telephone	16,000	34,000	50,000	6,668	12,891	19,559	9,332	21,108	30,441	41.68%	37.91%
6305	Program Support Contracts	0	80,000	80,000	0	44,187	44,187	0	35,813	35,813	0.00%	55.23%
6306	Admin Support Contracts	55,000	0	55,000	11,513	0	11,513	43,488	0	43,488	20.93%	0.00%
6310	Travel - Staff	24,500	45,500	70,000	5,135	10,243	15,378	19,365	35,257	54,622	20.96%	22.51%
6320	Training & Seminars - Staff	24,050	40,950	65,000	5,188	12,260	17,448	18,962	28,698	47,552	21.57%	29.94%
6440	Systems Communication Support	24,000	51,000	75,000	11,605	23,691	35,296	12,395	27,309	39,704	48.36%	45.45%
6500	Workforce Development Outreach	25,600	54,400	80,000	8,369	17,306	25,674	17,231	37,094	54,326	32.69%	31.81%
6700	Youth Program Activities	0	15,000	15,000	0	9,322	9,322	0	5,678	5,678	0.00%	62.14%
6720	Adult/DWI Program Activities	0	15,000	15,000	0	673	673	0	14,327	14,327	0.00%	4.48%
6850	Strategic Initiative (Operations)	0	398,674	398,674	0	0	0	0	398,674	398,674	0.00%	0.00%
Total		2,408,496	3,866,921	6,275,417	966,384	1,608,972	2,575,356	1,442,112	2,257,949	3,700,061	40.12%	41.61%



e. INFORMATION: PY2011 Awards & Expenditures – Monthly Update

workforce CONNECTIONS
Awards and Expenditures
Program Year 2011 Adult/Dislocated Worker Programs
As of January 24, 2012

WIA PY11 Adult and Dislocated Worker Green Sector							% of Program Year Completed	50.00%
Provider	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance		
Bridge Counseling Associates	\$ 500,000.00	\$ 85,829.39	\$ 69,921.65	\$ 155,751.04	31.15%	344,248.96		
GNJ Family Life Center	\$ 600,000.00	\$ 179,146.58	\$ 102,201.72	\$ 281,348.30	46.89%	318,651.70		
Goodwill of Southern Nevada	\$ 600,000.00	\$ 102,604.14	\$ 48,815.29	\$ 151,419.43	25.24%	448,580.57		
Latin Chamber Foundation	\$ 600,000.00	\$ 105,078.18	\$ 80,476.26	\$ 185,554.44	30.93%	414,445.56		
Nevada Partners, Inc	\$ 600,000.00	\$ 160,543.20	\$ 151,348.68	\$ 311,891.88	51.98%	288,108.12		
So. NV Regional Housing Authority	\$ 175,000.00	\$ 14,058.05	\$ 13,311.85	\$ 27,369.90	15.64%	147,630.10		
Total	\$ 3,075,000.00	\$ 647,259.54	\$ 466,075.45	\$ 1,113,334.99	36.21%	1,961,665.01		
		58%	42%					

WIA PY11 Adult and Dislocated Worker Health Sector						
Provider	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
CCSD - Desert Rose	\$ 500,000.00	\$ 2,719.00	\$ -	\$ 2,719.00	0.54%	497,281.00
Foundation for an Independent Tomorrow	\$ 600,000.00	\$ 172,065.54	\$ 178,090.26	\$ 350,155.80	58.36%	249,844.20
Latin Chamber Foundation	\$ 600,000.00	\$ 85,501.87	\$ 49,759.94	\$ 135,261.81	22.54%	464,738.19
Nevada Hospital Association	\$ 600,000.00	\$ 22,250.42	\$ 144.52	\$ 22,394.94	3.73%	577,605.06
Nevada Partners, Inc	\$ 600,000.00	\$ 160,543.20	\$ 151,348.68	\$ 311,891.88	51.98%	288,108.12
So. NV Medical Industry Coalition	\$ 600,000.00	\$ 270,134.94	\$ 71,916.53	\$ 342,051.47	57.01%	257,948.53
So. NV Regional Housing Authority	\$ 175,000.00	\$ 17,359.14	\$ 25,346.15	\$ 42,705.29	24.40%	132,294.71
Total	\$ 3,675,000.00	\$ 713,214.97	\$ 451,259.93	\$ 1,164,474.90	31.69%	2,335,525.10
		61%	39%			

WIA PY11 Adult and Dislocated Worker Rural Services						
Provider	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Nye Communities Coalition	\$ 750,000.00	\$ 170,554.89	\$ 132,408.13	\$ 302,963.02	40.40%	447,036.98
Total	\$ 750,000.00	\$ 170,554.89	\$ 132,408.13	\$ 302,963.02	40.40%	447,036.98
		56%	44%			

WIA PY11 Internal Programs and To Be Allocated Amounts						
Contract		Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	Remaining Balance
Pride Strategic Initiative to be allocated		\$ 500,000.00	\$ 314,845.09	\$ -	\$ 314,845.09	185,154.91
		\$ 1,600,000.00	\$ -	\$ -	\$ -	1,600,000.00
		\$ 1,630,447.00	\$ -	\$ -	\$ -	1,630,447.00
		\$ 3,730,447.00	\$ 314,845.09	\$ -	\$ 314,845.09	\$ 3,415,601.91
			0%	0%		
Total PY11 Adult/DW		11,230,447.00	1,845,874.49	1,049,743.51	2,895,618.00	8,159,829.00
		-	64%	36%		

workforce CONNECTIONS
Awards and Expenditures
Program Year 2011 WIA Formula
As of January 24, 2012

WIA PY11 Youth General

% of Program Year Completed (15 Month Contracts) 40.00%

Provider	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
CCSD - Desert Rose	\$ 362,000.00	\$ 3,030.00	\$ -	\$ 3,030.00	0.84%	358,970.00
HELP of Southern Nevada	\$ 713,000.00	\$ 85,380.70	\$ 147,476.70	\$ 232,857.40	32.66%	480,142.60
Nevada Partners	\$ 500,000.00	\$ 79,569.91	\$ 74,949.97	\$ 154,519.88	30.90%	345,480.12
Nye Communities Coalition (Year Round)	\$ 300,000.00	\$ 33,582.91	\$ 18,969.17	\$ 52,552.08	17.52%	247,447.92
Nye Communities Coalition (Summer)	\$ 48,514.00	\$ 34,427.16	\$ 14,019.15	\$ 48,446.31	99.86%	67.69
So. NV Children First	\$ 125,000.00	\$ 6,467.78	\$ 7,622.98	\$ 14,090.76	11.27%	110,909.24
Total	\$ 2,048,514.00	\$ 242,458.46	\$ 263,037.97	\$ 505,496.43	24.68%	\$ 1,543,017.57
		48%	52%			

WIA PY11 Youth Tri County

Provider	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District (Tri-County)	\$ 100,000.00	\$ 471.80	\$ 6,965.03	\$ 7,436.83	7.44%	92,563.17
Las Vegas Communities Coalition (Tri-County)	\$ 150,000.00	\$ 16,274.12	\$ 7,896.08	\$ 24,170.20	16.11%	125,829.80
Total	\$ 250,000.00	\$ 16,745.92	\$ 14,861.11	\$ 31,607.03	12.64%	\$ 218,392.97
		53%	47%			

WIA PY11 Internal Programs and To Be Allocated Amounts

Provider	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
RFL Graduate Advocate Initiative	\$ 900,000.00	\$ 126,183.31	\$ -	\$ 126,183.31	14.02%	773,816.69
Youth Green - TBD	\$ 500,000.00	\$ -	\$ -	\$ -	0.00%	500,000.00
Youth HealthCare - TBD	\$ 500,000.00	\$ -	\$ -	\$ -	0.00%	500,000.00
Strategic Initiative	\$ 1,000,000.00	\$ -	\$ -	\$ -	0.00%	1,000,000.00
To be allocated	\$ 1,214,822.00	\$ -	\$ -	\$ -	0.00%	1,214,822.00
Total	\$ 4,114,822.00	\$ 126,183.31	\$ -	\$ 126,183.31	3.07%	\$ 3,988,638.69
		100%	0%			
Total Youth	\$ 6,413,336.00	\$ 385,387.69	\$ 277,899.08	\$ 663,286.77	10.34%	\$ 5,750,049.23
		58%	42%			

workforce CONNECTIONS
Awards and Expenditures
As of January 24, 2012

WIA PY10/PY11 Governor's Reserve Youth

Provider	Contract Award	Total Invoiced	% Spent	Remaining Balance
Clark County - Summer Business Institute	\$ 299,028.00	\$ 260,470.92	87.11%	38,557.08
Nevada Public Education Foundation	\$ 645,000.00	\$ 628,199.30	97.40%	16,800.70
Total	\$ 944,028.00	\$ 888,670.22	94.14%	\$ 55,357.78

WIA PY10 Internal Programs Ongoing

Provider	Contract Award	Total Invoiced	% Spent	Remaining Balance
Caliente	\$ 246,206.00	\$ 112,056.74	45.51%	134,149.26
Total	\$ 246,206.00	\$ 112,056.74	45.51%	\$ 134,149.26

Direct A/DW Grants

Provider	Contract Award	Total Invoiced	% Spent	Remaining Balance
Department of Justice - Get Out	\$ 692,096.00	\$ 472,512.53	68.27%	219,583.47
Health Resources and Services Admin. (HRSA)	\$ 140,509.00	\$ 95,643.95	68.07%	44,865.05
Layoff Aversion	\$ 210,000.00	\$ 33,428.01	15.92%	176,571.99
State Energy Sector Partnership (SESP)	\$ 4,050,000.00	\$ 1,331,353.23	32.87%	2,718,646.77
Youth Build PY09 - CCSD - Desert Rose	\$ 161,559.99	\$ 161,559.11	100.00%	0.88
Youth Build PY09 - GNJ Family Life Center	\$ 711,000.00	\$ 552,338.93	77.68%	158,661.07
Youth Build PY09 - WC	\$ 227,440.01	\$ 227,440.01	100.00%	-
Youth Build PY11 - CCSD Desert Rose	\$ 158,584.00	\$ -	0.00%	158,584.00
Youth Build PY11 - WC	\$ 941,416.00	\$ 170,033.38	18.06%	771,382.62
Total	\$ 7,292,605.00	\$ 3,044,309.15	41.75%	\$ 4,248,295.85

9. Executive Director Update ~ John Ball

- a. **DISCUSSION:** DETR Unified Workforce Investment Board Statewide Proposal



Moving Nevada Forward

A Plan for Excellence in Workforce Development



The Nevada Department of Employment, Training and Rehabilitation is a proactive workforce & rehabilitation agency

Governor Sandoval's Vision and Mission for Nevada

Vision:

To provide “A Vibrant, innovative and sustainable economy.”

Mission:

“High-quality jobs for Nevadans.”



The Nevada Department of Employment, Training and Rehabilitation is a proactive workforce & rehabilitation agency

Complete Restructuring of Nevada's Economic Development System

- ☐ Establishing a cohesive economic development operating system
- ☐ Advancing targeted business sectors and opportunities in the various regions of the state
- ☐ Expanding global engagement
- ☐ Catalyzing innovation in core and emerging industries
- ☐ Increasing opportunity through education and workforce development



Governor's Workforce Investment Board

The Governor's office is currently embarking on a restructuring of the Governor's Workforce Investment Board, which will incorporate many of the great public and private sector minds that are currently involved, or should be involved, in the oversight of workforce development in Nevada. We will also utilize the Industry Sector Councils being formed under DETR to invite other public and private sector intellectuals to participate.





Statewide Perspective

The geography of our state, as well as the emerging industry sectors we target, demand a statewide perspective where regional strategies for workforce development may be employed; and consistent foundational and/or remedial workforce training as well as industry specific training will be provided, whether in our urban or rural environments.



NEVADA
JobConnect

The Nevada Department of Employment, Training and Rehabilitation is a proactive workforce & rehabilitation agency



Proposed Restructure of the Nevada Workforce Investment System

Due to the recent cuts to Governor's Discretionary Workforce Investment Act funding, it is becoming increasingly difficult to sustain Nevada's current workforce investment infrastructure.



Proposed Restructure of Nevada's Workforce Investment System

Under the direction of Governor Brian Sandoval, Nevada will transition from the current Workforce Investment System to a structure that utilizes one statewide board of governance while retaining the two local workforce investment areas that are already in existence.



Proposed Restructure of Nevada's Workforce Investment System

The Department of Internal Audit is currently studying the models used in six or seven other states of similar population. DETR will incorporate the best components identified from other states, or adopt a single plan should we find one to be ideal.



Proposed Restructure of Nevada's Workforce Investment System

Goals

- Decreased administrative costs, resulting in a much larger investment in the training needed to meet the demands of our expanding and emerging industries.
- A singular vision with regards to the implementation of the state plans for workforce and economic development as well as higher education.
- Dramatically increased collaboration between the Governor, Legislature, DETR, the Governor's Office of Economic Development, and the Nevada System of Higher Education.
- Increased collaboration and participation with WIA partners statewide.



Proposed Restructure of Nevada's Workforce Investment System

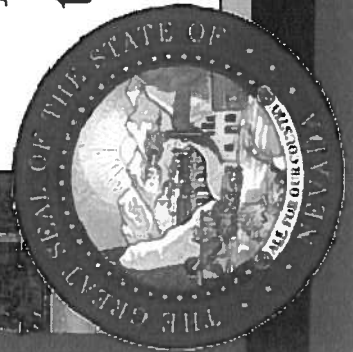
Goals

- Increased and consistent utilization of the state's community college assets, working in conjunction with the private and public sector to deliver market-driven training linked to employment opportunities in existing and emerging industries.
- A sustainable workforce delivery system that transcends any change in administration at the state or local level.
- The smooth implementation of innovative pilot training programs.



Proposed Restructure of Nevada's Workforce Investment System

- The State's Request for Proposal process will be used to establish future contracts with providers
- Procurement of WIA service providers will continue with the current formula for distribution of funds to the local areas
- Procurement will focus on providing integrated services within the JobConnect system
- Maintain existing provider contracts with LWIBs through the current contract period



Proposed Restructure of Nevada's Workforce Investment System

Timeline

- Development of a new State Plan – April 9, 2012
- SWIB approval of State Plan – April 19, 2012
- Public Comment Period – April 19-26, 2012
- Waiver/State Plan submission to DOL – April 30, 2012
- Proposed Transition Completion Date – December 31, 2012



10. SECOND PUBLIC COMMENT SESSION: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.