

*workforce*CONNECTIONS

Executive Committee

AGENDA

Thursday, September 8, 2011  
9AM

*workforce*CONNECTIONS

7251 W. Lake Mead Blvd.  
Suite 200  
Las Vegas, NV 89128

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV  
City of Las Vegas, City Clerk's Office, 400 Stewart Avenue, Las Vegas, NV  
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
City Hall, Boulder City, 401 California Ave., Boulder City, NV  
*workforce* CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County 181 Main Street Courthouse, Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

**This Agenda is also available on the *workforce* CONNECTIONS internet website at [www.nvworkforceCONNECTIONS.org](http://www.nvworkforceCONNECTIONS.org).**

**COMMENTARY BY THE GENERAL PUBLIC**

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting." The Board also has discretion to take Public Comment after any item on the agenda, after the item has been discussed by the Board, but before the Board takes action on the item.

***Each person participating in Public Comment will be limited to three minutes of comment.*** If any member of the Board wishes to extend the length of a comment, then the Board member may do so through a majority vote of the Board.

The Board chair has the right to end any Public Comment which: (1) is not related to any matter within the authority of the Board; or (2) is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, making personal attacks, or interfering with the rights of other speakers. ***Members of the public: please comply with the requests of the Board chair and do not be disruptive, otherwise you may be removed.***

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy, in writing at 7251 W. Lake Mead, #200, Las Vegas, NV 89128; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hour advance notice.  
An Equal Opportunity Employer/Program.

**NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.**

**Executive Committee members: Councilwoman Gerri Schroder - LEO Consortium Chair/Budget & Finance Committee Chair; Hannah Brown - workforceCONNECTIONS Chair; Ken LoBene - Youth Council Chair; Valerie Murzl - Adult & Dislocated Worker Chair; Pat Maxwell - Emerging Markets, Partnerships, & Resource Development Chair**

*All items listed on this Agenda are for action by the Executive Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to workforceCONNECTIONS.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items.
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.
4. **ACTION:** Approve the Executive Committee Meeting Minutes of July 14, 2011.
5. **INFORMATION:** Funded Partner Contract Report
6. **INFORMATION:** Adult & Dislocated Worker Committee ~ Valerie Murzl
  - a. Performance Report
  - b. PRIDE (Prisoner Re-Entry) Update
7. **INFORMATION:** Youth Council ~ Ken LoBene
  - a. Performance Report
  - b. Sector Consortia Report – Green & Healthcare
  - c. CCSD/workforceCONNECTIONS Ready for Life Mentoring Initiative
  - d. Planning Meeting - September 16<sup>th</sup>
8. **INFORMATION:** Budget & Finance Committee ~ Councilwoman Gerri Schroder
  - a. PY10 Closeout Process
  - b. PY09 Audit Update
9. **INFORMATION:** Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell
  - a. Committee Update

**10. INFORMATION: Operations Update ~ Ardell Galbreth**

- a. NVTrac
- b. Bylaws
- c. HR Contract
- d. Policies & Procedures

**11. INFORMATION: Executive Director Update ~ John Ball**

- a. U.S. House Committee on Education and the Workforce Report
- b. Other Update

**12. DISCUSSION: Possible items to be placed on the agenda for the Board of Director's Meeting on September 27, 2011.**

**13. SECOND PUBLIC COMMENT SESSION: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.**

**14. Adjournment**

1. Call to order, confirmation of posting and roll call.

2. **ACTION:** Approve the agenda with inclusion of any emergency items and deletion of any items.

3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.

4. ACTION: Approve the Executive Committee Meeting Minutes of May 12, 2011.

**Minutes**  
*workforce*CONNECTIONS  
**Executive Committee Meeting**  
**May 12, 2011**

**Members Present**

Hannah Brown                      Ken LoBene                      Councilwoman Gerri Schroder  
Valerie Murzl                      Pat Maxwell

**Members Absent**

None

**Staff Present**

John Ball                      David Jefferson                      Sylvia Spencer                      Suzanne Potter  
Ashok Mirchandani                      Heather DeSart                      Jaime Cruz                      Cornelius Eason  
Debra Collins                      Linda Yi                      Jeannie Kuennen

**Others Present**

Trnee Stephenson, NACS

(It should be noted that not all attendees may be listed above)

**Agenda Item 1 - Call to Order, confirmation of posting, roll call**

The meeting was called to order by Hannah Brown at 9:13 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**Agenda Item 2 – ACTION: Approval of Agenda with the inclusion of any emergency items and deletion of any items**

***Motion was made to approve the agenda with the deletion of Agenda Item B2 by Pat Maxwell and seconded by Valerie Murzl. Motion carried.***

**Agenda Item 3 – ACTION: Approval of the Executive Committee meeting minutes from March 10, 2011**

***Motion was made to approve the Executive Committee meeting minutes from March 10, 2011 as presented by Valerie Murzl and seconded by Councilwoman Gerri Schroder. Motion carried.***

**Agenda Item 4 –DISCUSSION and POSSIBLE ACTION: Committee Progress Reports -**

A. Adult and Dislocated Workers Committee ~ Valerie Murzl, Vice-Chair

Valerie Murzl read the following recommendations and Heather DeSart provided a brief background on each item.

1. To award Native American Community Services an additional \$40,426.00 and extend their existing PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program

***Motion was made to award Native American Community Services an additional \$40,426.00 and extend their existing PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program by Valerie Murzl and seconded by Pat Maxwell. Motion carried***

2. To execute a no-cost extension to Catholic Charities PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program

***Motion was made to execute a no-cost extension to Catholic Charities PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program by Valerie Murzl and seconded by Pat Maxwell. Motion carried***

**B. Youth Council ~ Ken LoBene, Chair**

Ken LoBene read the following recommendation and provided a brief background:

1. To approve a no-cost contract extension with Olive Crest Through December 30, 2011

Hannah Brown recused herself from the discussion due to her membership on Olive Crest's Board of Directors.

Following a brief discussion,

***Motion was made to approve a no-cost contract extension with Olive Crest through December 20, 2011 by Pat Maxwell and seconded by Councilwoman Gerri Schroder. Motion carried.***

Mr. LoBene stated that Project 5000 Kids Grad Nation project is being developed and will be presented to the Council.

**C. Budget and Finance Committee ~ Councilwoman Gerri Schroder, Chair**

Councilwoman Gerri Schroder stated that the next Budget and Finance Committee meeting is scheduled on May 19, 2011 at 1:00 p.m.

Ashok Mirchandani stated his vision as Chief Financial Officer for workforceCONNECTIONS is external and internal customer service and to ensure the agency is in compliance with all regulations. Steps will be taken in order to produce accurate and timely information that drive decisions and internal policies will be reviewed to ensure the agency has in place good business practices that are in compliance with all regulations. Mr. Mirchandani also stated that the agency is in contract negotiations with a company for new funding software and has a goal to have the software in place by July 1, 2011.

**D. Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell, Chair**

Cornelius Eason provided an update on the progress of the Mesquite Focus Groups and announced plans to hold an Employment Edge Workshop in July or August in the rural area that focuses on job seeking and employment skills. Mr. Eason, Board members and staff will be attending the 8<sup>th</sup> Annual Chambers Luncheon on May 20<sup>th</sup> at the Paris Hotel with guest speaker Oscar Goodman. Olive Crest is sponsoring Evening of Hope Dinner on June 3, 2011; staff will be attending and tickets are available for Board members interested in attending.

Jaime Cruz provided an update on Nevada's State Energy Sector Partnership (SESP) grant modification approved by the Department of Labor on April 20, 2011. Mr. Cruz stated that Amonix, a manufacturer of solar panels, will be working with WIA service providers to deploy both WIA and SESP funds to help train and place approximately 120 new employees.

Debra Collins participated in the United Citizens Foundation health fair, co-sponsored by workforceCONNECTIONS, on Saturday, May 7<sup>th</sup> at Cashman Field. Physicians were present to prescribe medications, blood pressure readings, and immunizations. The Dental School was present to provide services and literature as well. WorkforceCONNECTIONS provided sunscreen and sanitizer branded with the workforceCONNECTIONS logo. Channel 13 covered the event. Approximately 1,000 people attended the event. WorkforceCONNECTIONS was presented with a plaque.

Linda Yi provided an update on Healthcare K-12. One of its objectives is to recruit and retain secondary and post-secondary youth for health careers. Ms. Yi and Ms. Collins met with students of Health Occupation Students of America (HOSA) and college students to find out what it is they need to stay in the healthcare field. Ms. Yi met with the University Medical Center (UMC) regarding their Medical Explorers group for

youth 16 years of age and older that have an opportunity to volunteer at UMC. The youth meet once a month wherein a guest speaker provides a presentation about various healthcare career options. Ms. Yi was the guest speaker at yesterday's meeting and provided the youth information about workforceCONNECTIONS and received from the youth what obstacles they face in pursuit of a career in the healthcare field. Ms. Yi learned that the number one obstacle youth face is financing; the debt for education through residency can be in excess of \$300,000. Discussion ensued.

John Ball thanked Ms. Collins for her determination and efforts impacting the growth in the healthcare sector.

E. *workforceCONNECTIONS* Update ~ John Ball, Executive Director

John Ball provided an update on the RFP evaluation process. A total of 44 proposals are being evaluated. The process has been changed to a more sophisticated breakdown to target sector specific and year-round proposals while overhauling our internal contracts process, which has proven to be a challenge in the time frame allowed. As a result the contract evaluation process has been extended to ensure the right people are involved and the logistical challenges met in a timely manner. Heather and the ADW staff have been assisting in the process. The final evaluation is scheduled for May 23, 2011; recommendations will be presented at the required committees and the full Board in June.

Mr. Ball provided an audit update. Councilwoman Gerri Schroder will be reviewing the audit at the Budget and Finance Committee meeting in June. Staff is dissecting the audit and establishing a work plan to address the issues to include, repeat findings and not meeting the audit deadline. The agency was required to have the audit in by March 31, 2011 but did not make the deadline. Mr. Ball and staff will be closely looking at these issues and processes to get the agency back on track. Discussion ensued.

Agenda Item 6 – Public Comment:

Trnee Stephenson, NACS, thanked the agency and Board for their support in their transition and exit. NACS may not participate in the WIA program for the following year.

Agenda Item 7 – Adjournment:

The meeting was adjourned at 10:24 a.m.

5. INFORMATION: Funded Partner Contract Report

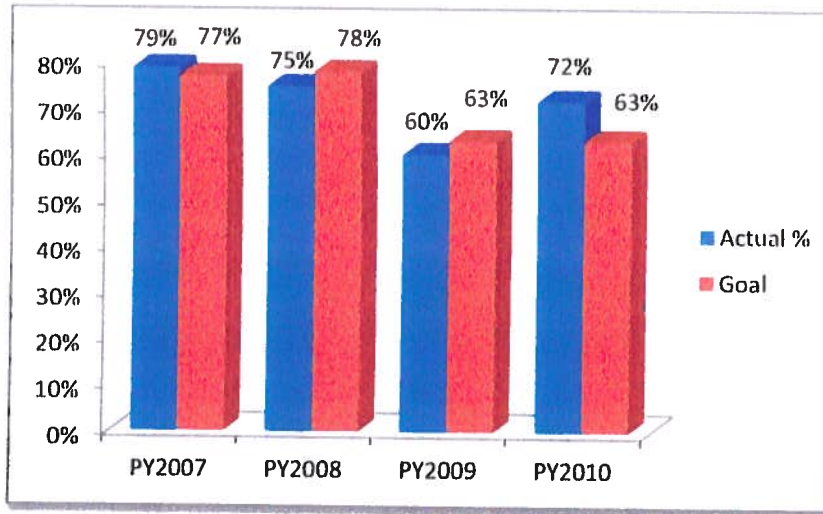
6. INFORMATION: Adult & Dislocated Worker Committee ~ Valerie Murzl

- a. Performance Report
- b. PRIDE (Prisoner Re-Entry) Update

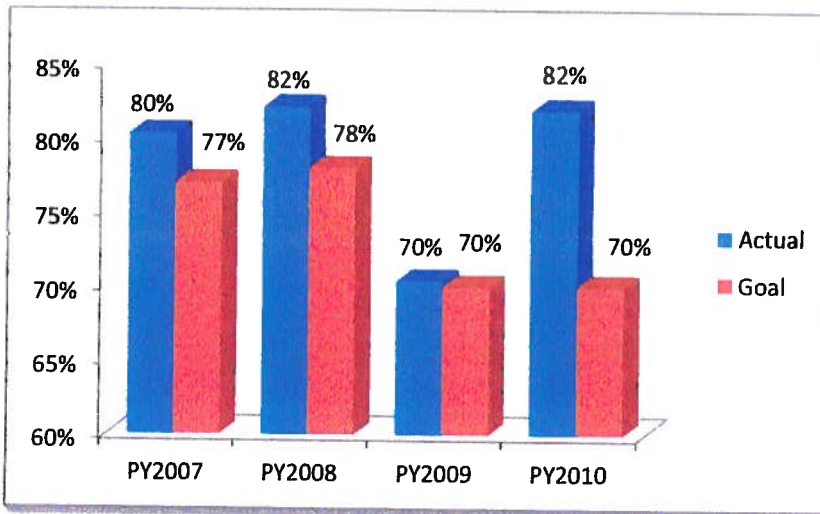
PY2011			
Formula Funding	New Enrollments	RECEIVED	
		Occupational Skills Training	On The Job Training
Adult	119	23	33
Dislocated Worker	70	31	6
Youth	13	0	0
<b>TOTALS:</b>	<b>202</b>	<b>54</b>	<b>39</b>

## WIA FORMULA ADULT PROGRAM (Program Years 2007 – 2010)

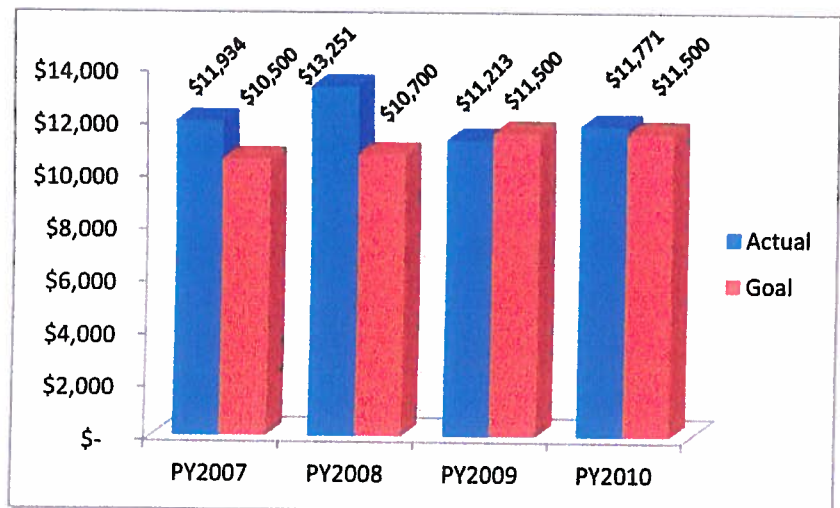
### Entered Employment



### Retention Rate

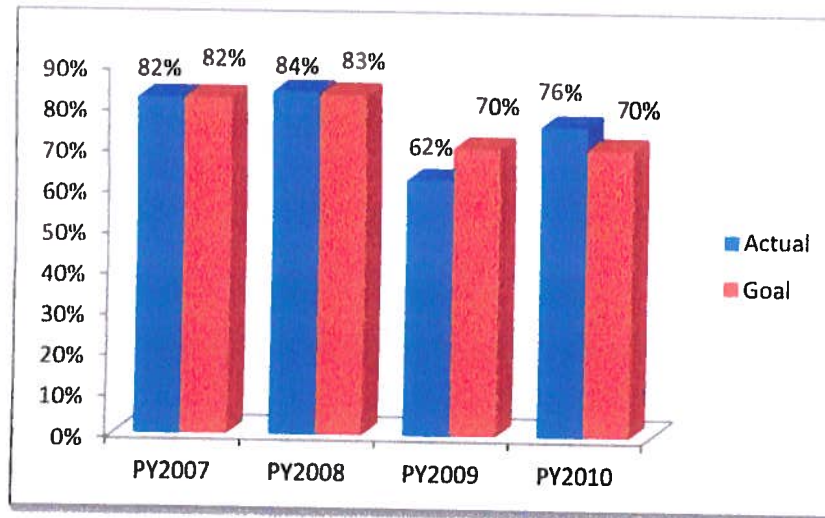


### Average Earnings (6 months)

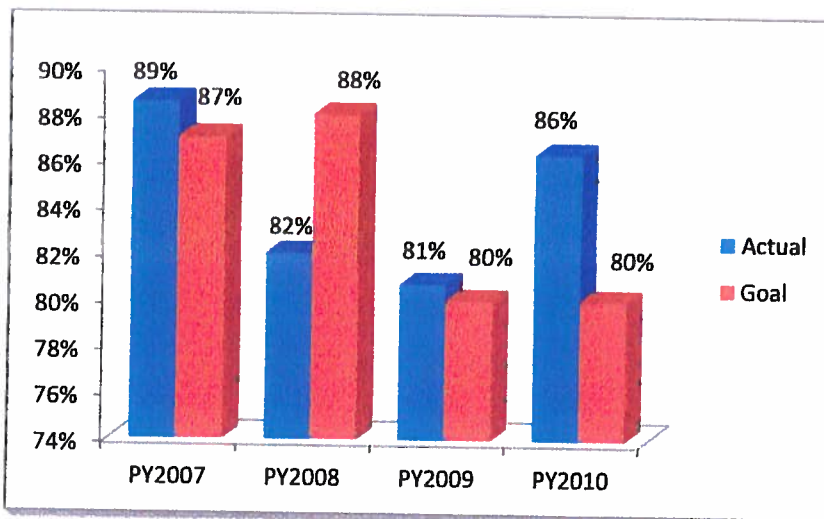


# WIA FORMULA DISLOCATED WORKER PROGRAM (Program Years 2007 – 2010)

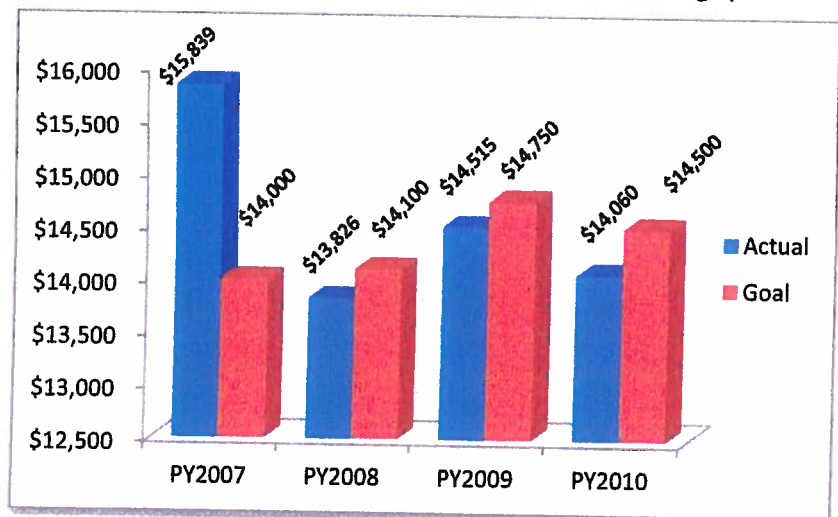
## Entered Employment



## Retention Rate



## Average Earnings (6 months)

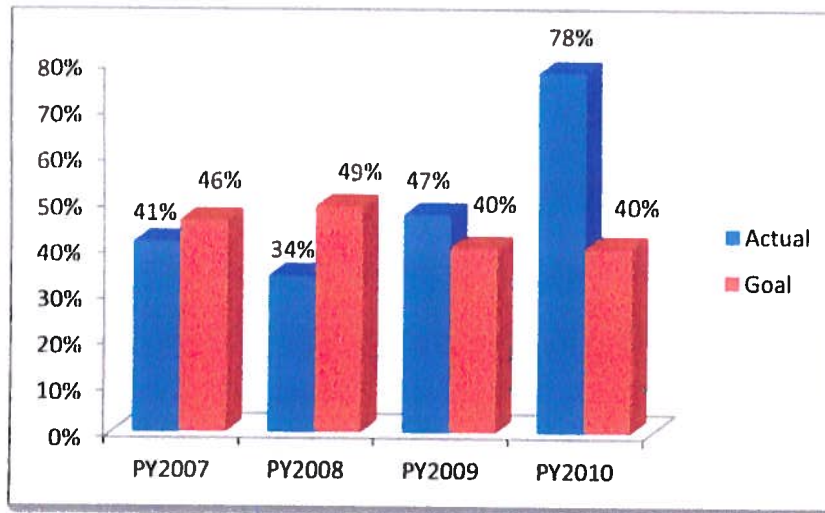


7. INFORMATION: Youth Council ~ Ken LoBene

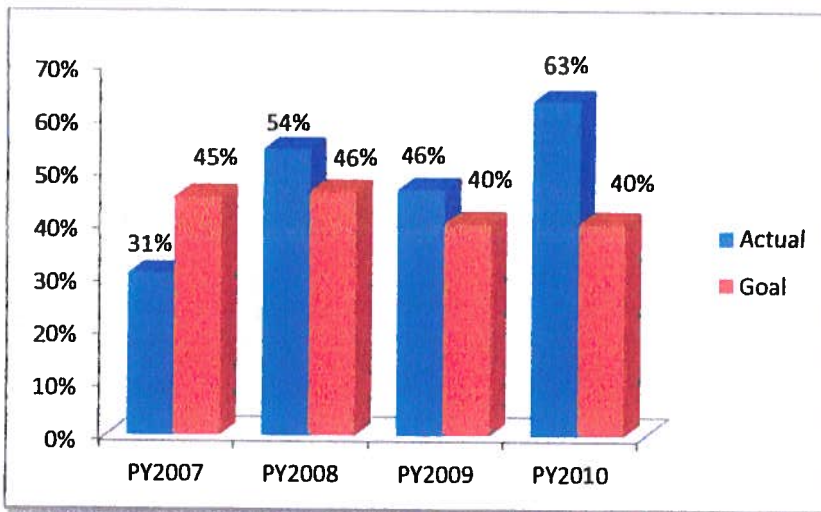
- a. Performance Report
- b. Sector Consortia Report – Green & Healthcare
- c. CCSD/*workforce*CONNECTIONS Ready for Life Mentoring Initiative
- d. Planning Meeting – September 16<sup>th</sup>

# WIA FORMULA YEAR ROUND YOUTH PROGRAM (Program Years 2007 – 2010)

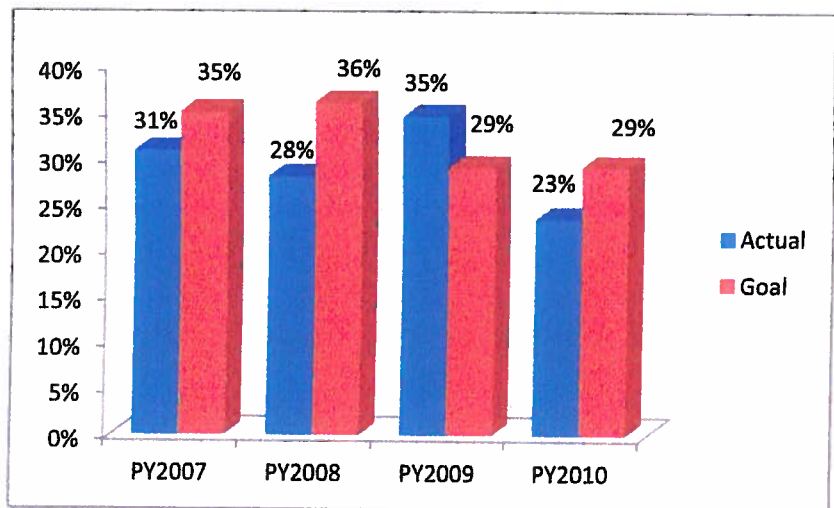
## Placement in Employment or Education



## Attainment of Degree or Certificate



## Literacy and Numeracy Gains



# YOUTH GREEN SECTOR

## OVERVIEW

The Youth Green Sector Economy Consortium is a comprehensive youth development program model designed to address *workforce*CONNECTIONS' commitment to sector strategy implementation. The following components are considered important aspects of the Youth Green Economy Sector building process:

### YOUTH DEVELOPMENT MODEL

- Positive Outcomes
- Youth Voice
- Strategies to involve ALL youth
- Long-term Involvement
- Community Involvement
- Emphasis on Collaboration

### READY FOR LIFE (RFL) YOUTH FRAMEWORK

- Academic Achievement
- Career Development
- Community Services and Support
- Youth Leadership
- Comprehensive Youth Development Approach

### YOUTH GREEN ECONOMY SECTOR CONSORTIUM

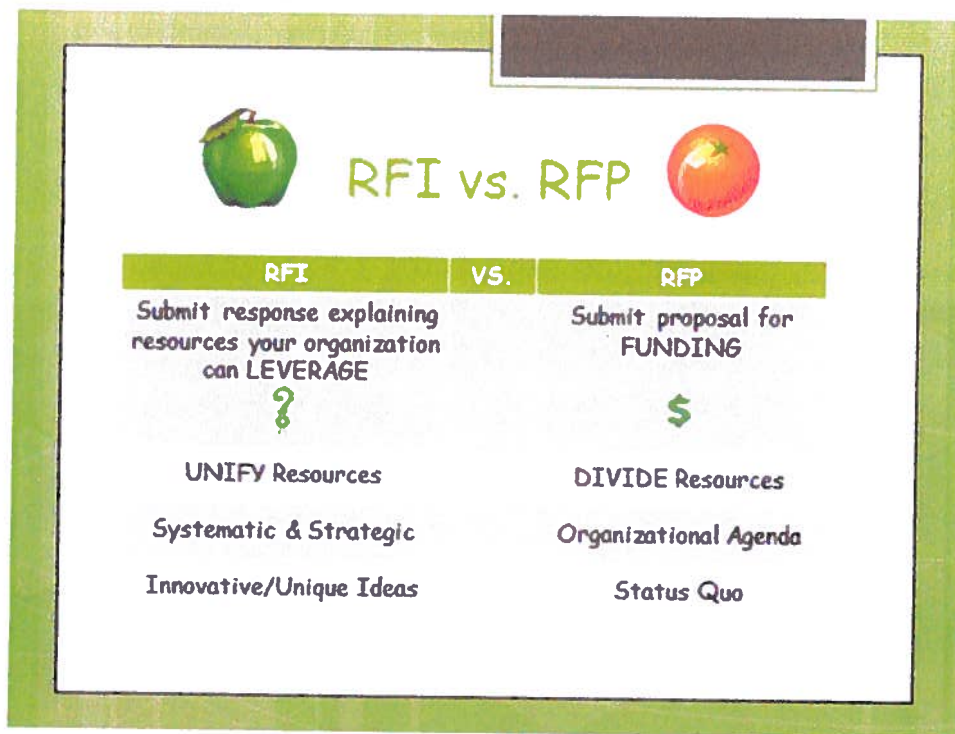
- Demand Occupations and Community Capacity
- Community Collaboration / Resource Leveraging
- Pre-Apprenticeship Green Advantage Curriculum (GAC)
- Education & Advocacy
- Community Engagement
- *workforce*CONNECTIONS Youth / Adult Green Alignment

# Youth Healthcare Sector Consortium Request for Interest (RFI) Overview

What is the purpose of the RFI process? To obtain community input in:

- Fully understanding the youth healthcare sector resources in Southern Nevada
- Developing a comprehensive youth services delivery system
- Developing a functioning Youth Healthcare Sector Consortium that implements quality, goal oriented healthcare sector programs that lead to developing an educated and skilled workforce that meets Nevada's future workforce needs

What are the differences between the RFI and RFP process?



What are *workforce***CONNECTIONS** RFI goals?

- Gain a **NET INCREASE** in educational and employment opportunities for youth
- Target under-represented groups of gender and disadvantaged youth
- Develop sustainable career ladder systems for **ALL** youth
- Meet Nevada's future labor demands
- Implement creative, unique, outside the box ideas and programs
- Implement and create "hands-on" programs that attract and engage youth

8. INFORMATION: Budget & Finance Committee ~ Councilwoman Gerri Schroder

- a. PY10 Closeout Process
- b. PY09 Audit Update

9. INFORMATION: Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell

- a. Committee Update

10. INFORMATION: Operations Update ~ Ardell Galbreth

- a. NVTrac Demonstration
- b. Bylaws
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11. INFORMATION: Executive Director Update ~ John Ball

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- b. Other Update

### Workforce Connections Historical Common Measures Performance for Program Years 2007 - 2010

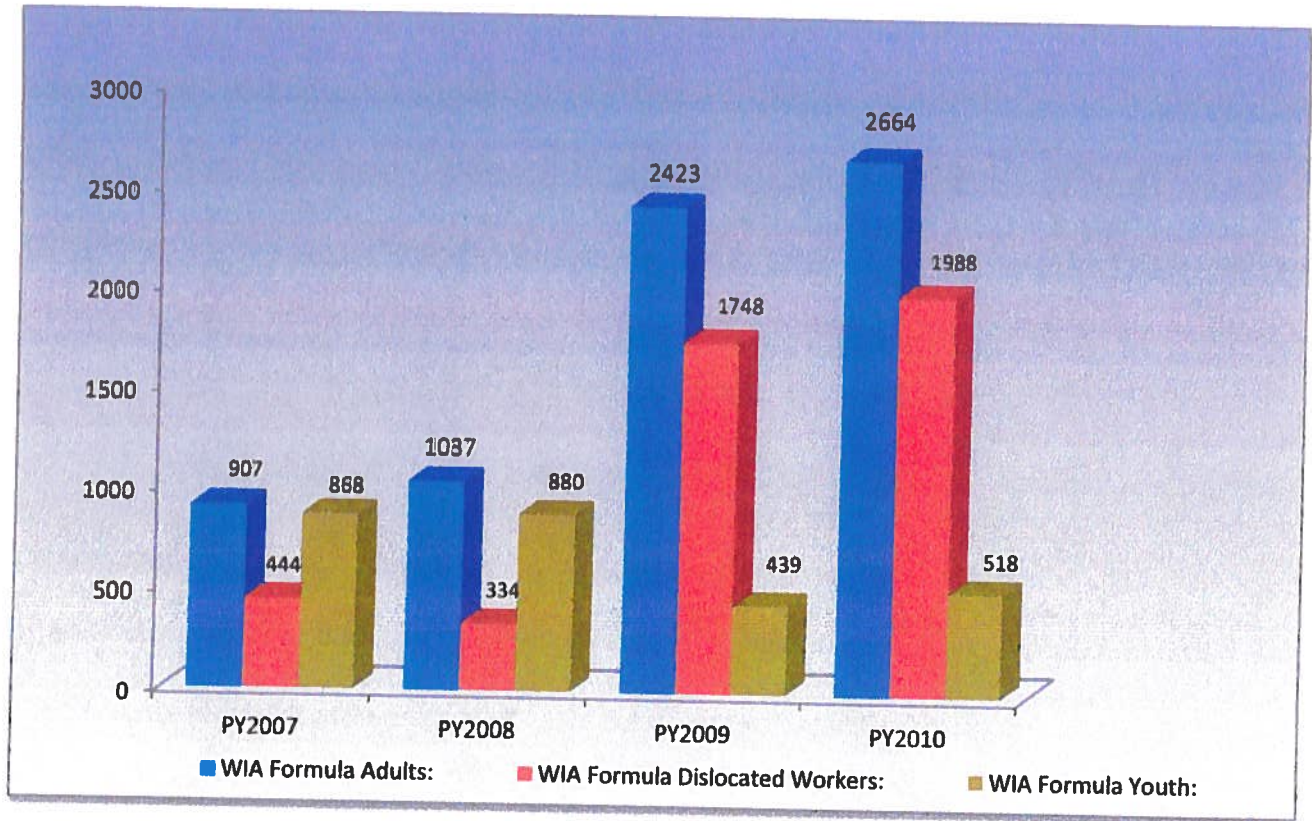
Common Measures	2007			2008			2009			2010			
	Goal	Actual	Nem/Den	Goal	Actual	Nem/Den	Goal	Actual	Nem/Den	Goal	Actual	Nem/Den	
Adult	Entered Employment	77.0%	78.8%	575	78.0%	74.8%	480	63.0%	60.1%	454	63.0%	71.7%	1156
	Retention Rate	77.0%	80.3%	730	78.0%	82.1%	642	70.0%	70.4%	756	70.0%	81.9%	1613
	Average Earnings	\$ 10,500	\$ 11,934	686	\$ 10,700	\$ 13,251	508	\$ 11,500	\$ 11,213	4193528	\$ 11,500	\$ 11,771	629
Dislocated worker	Entered Employment	82.0%	81.9%	587	83.0%	83.5%	243	70.0%	62.3%	137	70.0%	75.5%	868
	Retention Rate	87.0%	88.5%	717	88.0%	82.0%	291	80.0%	80.7%	220	80.0%	86.3%	1150
	Average Earnings	\$ 14,000	\$ 15,839	453	\$ 14,100	\$ 13,826	301	\$ 14,750	\$ 14,515	117	\$ 14,500	\$ 14,060	283
Youth	Placement in Employment or Education	46.0%	41.3%	138	49.0%	33.9%	102	40.0%	47.3%	1698240	40.0%	78.0%	328
	Attainment of Degree or Certificate	45.0%	30.6%	88	46.0%	5.4%	10	40.0%	46.4%	117	40.0%	63.2%	3950867
	Literacy or Numeracy Gains	35.0%	30.8%	288	36.0%	28.0%	186	29.0%	34.5%	145	29.0%	23.4%	281

No fill indicates failing within 20% of achieving the goal. (considered achieved by DOL standards)  
 Green indicates Exceeding the Goal.  
 Red indicates Failing the Goal.

Program Years				
Clients Served	2007	2008	2009*	2010*
WIA Formula Adults:	907	1037	2423	2664
WIA Formula Dislocated Workers:	444	334	1748	1988
WIA Formula Youth:	868	880	439	518

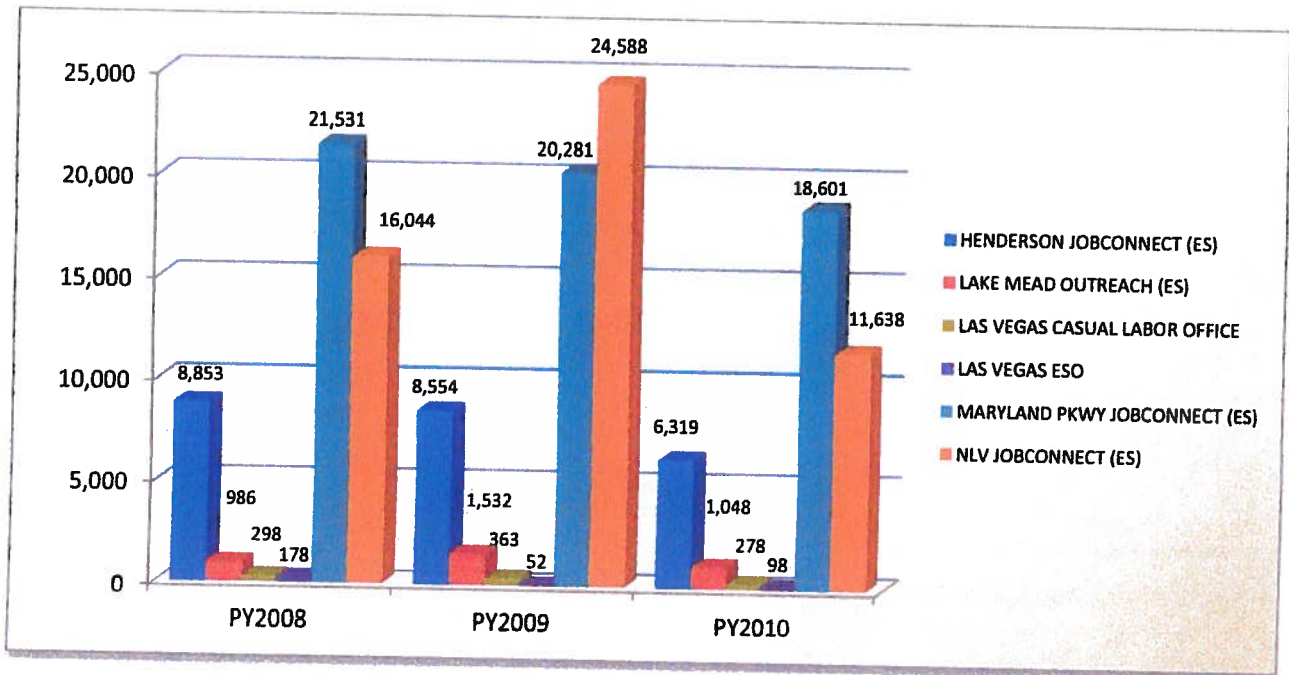
\* For Adult and DW: Includes ARRA participants as well

## WIA CLIENTS SERVED



Note: Program years 2009/2010 includes ARRA Stimulus clients as well.

## ONE-STOP CENTER CLIENTS SERVED



Common Measure Performance Next...

12. DISCUSSION: Possible items to be placed on the agenda for the Board of Director's Meeting on September 27, 2011

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