

*workforce*CONNECTIONS
YOUTH COUNCIL
AGENDA

June 8, 2011
11:00 a.m. – 1:00 p.m.
Texas Station Hotel & Casino
Amaryllis Room
2101 Texas Star Lane
Las Vegas, NV 89132

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV
City of Las Vegas, City Clerk's Office, 400 Stewart Avenue, Las Vegas, NV
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
City Hall, Boulder City, 401 California Ave., Boulder City, NV
*workforce*CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available on the *workforce*CONNECTIONS internet website at www.nvworkforceconnections.org.

COMMENTARY BY THE GENERAL PUBLIC

According to Nevada's Open Meeting Law, it is the Youth Council's discretion to take Public Comment during any other time other than during a Public Hearing or during the Public Comment Session. In all other instances, a citizen may speak on any matter before the Youth Council for consideration, after receiving recognition and consent of the Chair. Public Comment will be limited to three minutes. If any member of the Youth Council wishes to extend the length of a presentation, this will be done by the Chair or the Youth Council by majority vote.

If you wish to speak on a matter not posted on the agenda, you may do this during the Public Comment Session. Please clearly state your name and address – please spell your name for the record and limit your comments to no more than three minutes. No vote may be taken on any matter not listed on the posted agenda.

YOUTH COUNCIL MEMBERS: Kenneth LoBene, CHAIR; Sonja Holloway, VICE-CHAIR;
Chanda Cook, Lori Goodwine, Daniel Rose, Eloiza Martinez, Sgt. Mark Sharp, Chris Sullivan, Arcadio Bolanos, Advisor

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 7251 West Lake Mead, Suite 200 Las Vegas, NV 89128 or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hour advance notice. Equal Opportunity Employer/Program.

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1. Call to order, confirmation of posting, roll call
2. **ACTION:** APPROVE the agenda with inclusion of any emergency items and deletion of any items
3. **ACTION:** APPROVE the meeting minutes from the Youth Council meeting on May 11, 2011 5
4. **ACTION:** ACCEPT and APPROVE the staff recommendation to negotiate and execute a WIA Youth Contract with Nye Communities Coalition in an amount not to exceed \$48,514.00 to implement a summer component from July 1, 2011 through September 30, 2011 to provide employment and education services for youth. 10
5. **ACTION:** ACCEPT and APPROVE the staff recommendation to amend the current interlocal agreement with the Clark County Summer Business Institute by adding an amount not to exceed \$40,030 in Governor’s Reserve funds to support summer employment and education opportunities for youth. 17
6. **ACTION:** ACCEPT and APPROVE the staff recommendations for Youth WIA funded Year-Round contracts procured through the Request for Proposal (RFP) process for the contract period July 1, 2011 through September 30, 2012 to provide education, training, and employment services for youth for the following contracts and recommended amounts: 18
 - HELP of Southern Nevada..... \$713,000.00
 - Clark County School District..... \$362,000.00
 - Southern Nevada Children First..... \$125,000.00
 - Nevada Partners, Inc..... \$500,000.00
 - Nye Communities Coalition..... \$300,000.00
7. **ACTION:** ACCEPT and APPROVE the staff recommendations for Youth WIA funded Tri-County Coalition contracts procured through the Request for Proposal (RFP) process for the contract period July 1, 2011 through September 30, 2012 pending the negotiation of program designs and budgets for education, training, and employment services for youth for the following contracts and recommended amounts: 21
 - Nye Communities Coalition..... \$150,000.00
 - University of Nevada Reno/Lincoln County School District..... \$100,000.00

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8. **ACTION:** ACCEPT and APPROVE the staff recommendation to find the proposals submitted for the Youth Green Economy and Youth Healthcare Sectors “unresponsive” and direct *workforce*CONNECTIONS staff to develop consortia to deliver services in a joint, coordinated manner for each of these two sectors and to return to the Youth Council with final funding recommendations. 22

9. **DISCUSSION:** Project 5000 Kids Update 23

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10. **DISCUSSION:** WIA Year-Round Services Update 42

a. Monitoring Report

b. Expenditure Report 43

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12. **INFORMATION:** Funding/Development Update 45

13. **INFORMATION:** Service Provider Update 46

14. **INFORMATION:** Updates from Youth Council Members 46

15. **INFORMATION:** Executive Director’s Report 46

16. Public Comment

17. Adjournment

NOTE: Matters in this Agenda may be taken out of order.

All items listed on this agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action.

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AGENDA ITEM 1:

Call to order, confirmation of posting, roll call

AGENDA ITEM 2: ACTION

APPROVE the agenda with inclusion of any emergency items and deletion of any items

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AGENDA ITEM 3: ACTION

APPROVE the meeting minutes from the Youth Council meeting on May 11, 2011

MINUTES
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May 11, 2011

Members Present

Ken LoBene, Chair
Sonja Holloway, Vice-Chair
Chanda Cook
Eloiza Martinez
Daniel Rose
Sgt. Mark Sharp

Members Absent

Lori Goodwine
Chris Sullivan
Jillian Prieto

Staff Present

John Ball	Ashok Mirchandani	Suzanne Potter	Heather DeSart
Sylvia Spencer	Rick Villalobos	Lucy Ivins	Gina Campbell
Byron Goynes	Lori Thomas	Lauren Stewart	Nancy White
Jennifer Padilla	Kim Colagioia	Kelly Woods	Clentine January
Cornelius Eason	Nick Brown, Intern	Joe Marra, Intern	

Others Present

Renee Cantu Jr., Latin Chamber Foundation	Nicole Jacobs, Olive Crest
Jennifer Bevacqua, Olive Crest	Donna Romo, DETR
Ann Barron, Urban League	Denise Gee, HELP of Southern Nevada
Brittany Aase, HELP of Southern Nevada	Leon Jackson, The NIA Project
Tiffany Tyler, Nevada Partners, Inc.	Asha Jones, Nevada Public Education Foundation

(It should be noted that all attendees may not be listed above).

Agenda Item 1 - CALL TO ORDER: The meeting was called to order by Ken LoBene at 11:04 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum present.

Mr. LoBene announced to the Youth Council that Matt Weinman tendered his resignation from the Youth Council effective immediately.

Agenda Item 2 - ACTION: APPROVE the agenda with inclusion of any emergency items and deletion of any items
A motion was made to approve the agenda with the deletion of Agenda Item 5 by Eloiza Martinez and seconded by Dan Rose. Motion carried.

Agenda Item 3 - ACTION: APPROVE the meeting minutes from the Youth Council meeting on April 13, 2011
A motion was made to approve the meeting minutes from the Youth Council meeting on April 13, 2011 with the following correction by Sgt. Mark Sharp and seconded by Eloiza Martinez. Correction: Agenda Item 6, paragraph 5, line 4; change to NPEF assists (from is responsible for) in recruiting partners to volunteer at the booths. Motion carried.

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Agenda Item 4 - DISCUSSION AND POSSIBLE ACTION: ACCEPT the staff recommendation for a no cost contract extension with Olive Crest through December 30, 2011.

Clentine January provided information to the Youth Council about the purpose of the no cost contract extension with Olive Crest through December 31, 2011. The no cost extension will allow Olive Crest more time to work with the 25 enrolled youth to meet performance and complete the objectives of the contract. Background on this item is provided in the agenda packet on page 7 -8. John Ball made a request to change the end date of the no cost extension to December 31, 2011.

A motion was made to accept the staff recommendation for a no cost contract extension with Olive Crest through December 31, 2011 by Eloiza Martinez and seconded by Dan Rose. Motion carried.

Agenda Item 6 – DISCUSSION: Project 5000 Kids (P5K) Update

Nancy White, P5K Program Manager, provided the following update:

- Joe Marra and Nick Brown are the P5K interns at workforceCONNECTIONS.
- P5K is placing students in summer work experiences as they become available; more than 57 students have been connected to various employers.
- The P5K Team is contacting the business community requesting paid and non-paid internship positions for the summer and looking for sponsorships for internships.
- Members of the P5K Team were speakers at the Summerlin Rotary Club on April 19th wherein the Team provided a presentation about the Project 5000 Kids' Nevada Graduation League mentoring program and received a positive response.
- Members of the P5K Team staffed a booth at the Nye County Business Expo on April 22nd and 23rd and made arrangements with members of the business community for additional sponsorships for paid internships in Pahrump for this summer.
- On April 25th, the P5K Team was a guest on the *workforce*CONNECTIONS radio show at station KCEP.
- On April 26th, the P5K Team had the opportunity to present the Project 5000 Kids Program to the Board of Directors of the Speedway Children's Charities; P5K will apply for a grant with this organization.
- On April 28th, P5K was one of four community organizations that received the "Driving Change Award" at the JYD 2011 Rally 4 Kids Charity Event.
- On April 29th, P5K participated in the Senior Teen Town Hall at the Clark County Government Center.
- On April 30th, P5K ran a booth at the annual Mega Scout Expo at Floyd Lamb Park.
- On May 7th, members of the P5K Team attended the picnic for Governor Brian Sandoval at the Pahrump Valley Winery.
- P5K staff is continuing to develop Project 5000 Kids' Nevada Graduation League mentoring program.
- P5K staff developed new collateral materials to market P5K.

Chanda Cook asked Ms. White if P5K has developed the background check component for the mentoring program and stated that Clark County School District provides background checks and would be a good partner to consider.

Ken LoBene directed the Youth Council's attention to the Agenda Action Item Fact Sheet form on page 10 of the agenda packet and stated that the form will be the standard form staff will use to present action items such as program, project, funding, and contract recommendations.

Mr. Ball, for the record, proposed that subsequent to earlier discussions regarding the relationship between the Boy Scouts and the LGBT Youth, staff will review the issues in that regard to ensure that the Youth Council is clear of all complications.

Agenda Item 7 – DISCUSSION: Request for Proposals (RFP) Update

Due to a variety of external and internal issues, including operational, staffing, and technical difficulties, final deliberations for contract recommendations did not take place as scheduled. The team of evaluators will meet all day on May 23rd to complete the evaluation process. Contract recommendations will be made at the Adult & Dislocated Workers

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Committee and Youth Council meetings on June 8th and receive final approval at the Board of Director's meeting on June 28th. Programs will begin July 1, 2011. Discussion ensued.

Agenda Item 8 – DISCUSSION: WIA Year-Round Services Update

Clentine January provided a brief summary on the year-round youth monitoring process completed in March 2011. Programmatic monitoring summary reports for Nye Communities Coalition, Help of Southern Nevada, Nevada Partners, Inc., Project WE Group, and Olive Crest are provided on page 14 – 18 of the agenda packet. Most of the providers have all the required youth case file documentation, met the 60-day deadline for youth assessment, and have documented case notes in the file and/or system. Follow-up is required for one provider, who has until June 3rd to provide all missing documentation. Technical assistance was provided during the monitoring as needed. Overall the providers are doing very well programmatically.

John Ball provided an overview of the Provider Contract Expenditure Report on page 19 of the agenda packet. None of the providers have any red flags and/or serious expenditure issues. Nye Communities had issues during start-up but have increased its spending. Project WE has had issues with submitting timely invoices and providing adequate expenditure documentation. Staff conducted Fiscal monitoring yesterday and verified program expenditures. Going forward, Project WE has a good understanding of expectations and deliverables. Staff will continue to monitoring Project WE closely. Discussion ensued.

Agenda Item 9 – INFORMATION: a. Upcoming Events

Ken LoBene announced that on June 2, 2011 Housing and Urban Development and Federal Home Loan Bank are sponsoring a faith-based, non-profit and community-based organization grant writing seminar at the West Charleston Library. Representatives from several federal agencies will be present.

Rick Villalobos, YouthBuild Las Vegas Manger, announced that on May 27, 2011, YouthBuild will be having their 2nd Employability Conference at the Texas Station Hotel, wherein the second cohort of participates will graduate from the program. An invite will be e-mailed to the Youth Council members after the meeting.

Chanda Cook invited the Youth Council members to attend the Nevada Public Education Foundation Education Hall of Fame Awards and 20th Anniversary Celebration on May 16, 2011 at the Nevada Legislature in Carson City, NV. The purpose of the event is to recognize the newest inductees into the Education Hall of Fame and celebrate 20 years of securing and sustaining resources in Nevada.

Ms. Cook shared highlights from the Nevada Public Education Foundation (NPEF) impact report. Over the past six years, NPEF has given out close to \$1,000,000 in funds, impacting over 105,000 youth directly, not to speak of the youth that will be carried over and served for multiple years by grants. NPEF has leveraged \$23,500,000 in funds with other Ready for Life partners to serve youth in Nevada.

c. Service Provider Update

Tiffany Tyler, Nevada Partners, Inc. announced that on May 21, 2011 at 8:00 a.m., NPI will have their Annual Employability Olympics to give youth the opportunity to showcase the skills they have developed over 12-week work readiness training. On May 19th, NPI is holding an in-service for employers who will be providing job shadowing, tutoring, internships, and work experiences for NPI's youth this year. Beginning May 30th 40 WIA supported youth will begin their work placements which will end June 30th.

Ms. Tyler reported that NPI has exceeded their planned enrollment performance and will have 288 youth completing a work readiness training this week at nine locations throughout the community. Also, a group of parenting and pregnant teens successfully completed a parent support group with an emphasis on parenting, reproductive health, and other areas critical to that population.

NPI participant and Desert Rose student Kevin Smith shared his experience with the program. Mr. Smith is 20 years old

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and recently located to Las Vegas from Sacramento, CA. Since joining the program in February 2011, Mr. Smith obtained his GED, Warehouse/Forklift certification, and CPR card and will attend CSN this summer.

Brittany Aase, Help of Southern Nevada provided details on the upcoming 4th Annual Eagles Charity Ride on May 22, 2011. To raise money for the organization, HELP will receive \$3 for every \$10 ticket sold for the June 2nd Las Vegas 51's baseball game. On June 20th, a golf tournament will be held at the Paiute Golf Course to benefit HELP.

Ms. Aase stated that eight youth participants are in the process of completing work readiness training; upon completion these youth will begin a work experience. Currently in the program, 15 youth are engaged in a work experience. Two youth are awaiting results from their high school proficiency; upon receipt, these youth will be exited from the program and meet the performance measure. Eight youth are working on a GED; four youth are planning on attending CSN over the summer and six youth are planning on attending youth in the fall.

Denise Gee, Help of Southern Nevada, announced that Ms. Aase will be relocating to Long Beach, CA and terminating her employment with HELP by the end of June 2011. Ms. Aase has a Masters in higher education and counseling and will be looking for new employment in the same field. Ms. Gee stated that Ms. Aase is an excellent employee, comes highly recommended and would appreciate any job leads in the Long Beach area. Ms. Aase thanked the Youth Council and staff for the job opportunity.

Jennifer Bevacqua, Olive Crest thanked the Youth Council for approving a no-cost contract extension to work with 25 former foster youth. Ms. Bevacqua, updated the Youth Council of Olive Crest's progress: six youth have made gains at least one EFL level in literacy and numeracy; seven youth have improved at least one grade level in math and four youth have improved at least one grade level in reading; two youth attained a GED, three youth are enrolled in GED programs, one youth is enrolled in post-secondary education at Desert Rose, one youth is enrolled in an associate's degree program, three youth are receiving tutoring to prepare them for their proficiency test, and an additional four youth will be enrolled in a GED program over the next two weeks. Ten youth are in a work experience, nine youth are in unsubsidized employment, and two youth are in subsidized employment that will lead to permanent, unsubsidized employment. Two other youth are in the process of seeking employment.

Dan Rose provided his e-mail address to Ms. Bevacqua and extended an invitation for the foster youth to tour the Sheet Metal Apprenticeship training center.

Matt Hirsh, United Way of Southern Nevada, briefly addressed the Youth Council regarding lessons learned from the Foster Youth Program collaborative with workforceCONNECTIONS, Olive Crest, Manpower, Department of Family Services, and the Housing Authority. Mr. Hirsh stated that gains were made upon working more closely with the Olive Crest regarding program performance and program system and design. Some of the challenges included age of foster youth served, getting and keeping the youth engaged, and effectively incentivizing youth for performance. Mr. Hirsh agreed to provide the Youth Council a one page summary of the program's next steps and recommended changes to make the program more effective including new processes, partnerships, and collaborations.

Stacy Smith, Nye Communities Coalition, addressed Nye's program expenditures. Ms. Smith briefly explained that program dollars were set aside for a work experience project at a shrimp farm in the Death Valley area. However, due to federal guidelines that prohibits the placement of youth in a work experience across the Stateline the project could not be funded under WIA. On a positive note, Ms. Smith, stated that the ten youth planned for the project were hired by Shoshone.

The Elk's Lodge hosted a barbeque celebration and presented a plaque to recognize Nye's youth for the improvements made to the community through work experiences; approximately 60 youth attended the event.

Nye Communities, in partnership with Project 5000 Kids, is planning a new event called Futurefest. Ms. Smith thanked Lucy Ivins, P5K for coining the name. Futurefest is a volunteer fair to connect youth with the various organizations and

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businesses in the community that youth can volunteer their services. Futurefest includes an education component wherein representatives from various colleges and universities will be on sight to answer questions and provide information to the youth. Food and music will be provided to boost attendance.

Chanda Cook made a comment that this program would be a good candidate for Access funds. Ms. Smith concurred and stated that she has been in discussion with Asha Jones in this regard.

d. Updates from Youth Council Members

Sgt. Mark Sharp shared how the Explorer Program helped him with his career at Metro.

e. Executive Directors Report

Regarding the WIA Federal budget update, John Ball stated that the State level funding allocations for the next program year are consistent with the current year with a slight increase in WIA Formula Youth funds.

The agency is strategically looking at the flexibility of Adult and Youth funding streams, particularly those that overlap and serve the age group of 16-21. Heather DeSart, Adult & Dislocated Worker Program Manager and Sylvia Spencer will work together on identifying opportunities and possibilities for strategic funding planning. Staff will present their analysis to the Board.

Agenda Item 11 – Public Comment

Rosalyn Brooks, Director of the Tonopah Community Garden provided details of her organization. Tonopah Community Garden is a public garden located on five acres near downtown Las Vegas off of Bonanza and Martin Luther King. The garden produces tomatoes, okra, lettuce, peas, carrots, radishes and is operated by volunteers and public donations. Ms. Brooks facilitates an educational agricultural component that has served over 250 local youth and a group of senior citizens since its inception one year ago, including 18 adjudicated youth who completed their community service hours working at the garden.

Agenda Item 11 – Adjournment

The meeting adjourned at 12:21PM

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AGENDA ITEM 4: ACTION

ACCEPT and APPROVE the staff recommendation to negotiate and execute a WIA Youth Contract with Nye Communities Coalition in an amount not to exceed \$48,514.00 to implement a summer component from July 1, 2011 through September 30, 2011 to provide employment and education services for youth.

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Agenda Action Item

FACT SHEET

PROJECT TITLE	NyE Communities Coalition
CONTRACT DATES	7/1/2011 through 9/30/2011
PROJECT DESCRIPTION	NyE will work with and within the communities of Nye and Esmeralda Counties including Pahrump and Tonopah to implement a summer component for youth. Youth will work in Northern Nye/ Esmeralda area and 11 youth will reside and work in the Southern Nye area.
PARTICIPANT PROFILE/ # of youth Served	The program will serve approximately 16 WIA eligible youth 16-21 years old
SERVICES PROVIDED	<input checked="" type="checkbox"/> Work Readiness Training <input type="checkbox"/> Internship <input checked="" type="checkbox"/> Work Experience <input checked="" type="checkbox"/> Job Shadow <input checked="" type="checkbox"/> Job Search/Placement <input checked="" type="checkbox"/> Career Counseling/Planning <input type="checkbox"/> Occupational Skills Training <input checked="" type="checkbox"/> Mentoring <input checked="" type="checkbox"/> Supportive Services <input type="checkbox"/> Other _____
DESIRED OUTCOMES	The successful completion of a summer work experience and work readiness training opportunities: approximately 240 hours
wC Staff Contact	Clentine January: cjanuary@workforceconnections.org
SUBCONTRACTORS / COMMUNITY PARTNERS	TBD
MATCHING FUNDS/LEVERAGED RESOURCES	\$7,280.00
<i>workforce</i> CONNECTIONS FUNDING AWARD	In an amount not to exceed \$48,514.00
FUNDING STREAM	WIA Formula Year-Round

Workforce Services to Transitioning Foster Youth

Budget Summary	WIA Request	Match
A. Personnel	\$ 9,777	\$ -
B. Fringe Benefits	\$ 1,867	\$ -
C. Staff Travel & Training	\$ 510	\$ -
D. Equipment	\$ -	\$ -
E. Supplies	\$ 840	\$ 3,000.00
F. Participant Costs	\$ 35,520	\$ -
G. Consultants/Contractual	\$ -	\$ 2,280.00
H. Infrastructure/Operating	\$ -	\$ -
I. Other	\$ -	\$ 2,000.00
Total Direct Costs	\$ 48,514	\$ 7,280.00
J. Indirect Costs	\$ -	\$ -
Total WIA Request	\$ 48,514	
Total Cash/In-Kind Contribution (Match)		\$ 7,280.00
Percent	87%	13%
TOTAL PROJECT COSTS	\$55,793.56	

Organizational History

NyE Communities Coalition (NyECC) has been serving the communities in Nye and Esmeralda Counties for several years. The coalition was formed in 2002. NyECC joins agencies, organizations, and individuals in a coordinated and cooperative effort to increase the health and wellbeing of the community members. NyE Communities Coalition is in their third year of youth workforce development. This is the NyE Communities Coalition Youth Workforce Project. This has been conducted across Nye and Esmeralda Counties in partnership with the Board of Regents, University of Nevada Reno, Tonopah Cooperative Extension office. Dozens of youth from across the counties, including two tribal areas, have engaged in a positive, beneficial work experience where they have gained the knowledge and tools necessary to gain successful employment. This has been especially beneficial to the youth and their families as so many in the area are experiencing financial difficulties.

Program Description

The NyE Communities Coalition Summer 2011 Work Experience Project will provide work readiness skills training and summer work experience for 16 youth ages 14 to 21 who qualify for the program. Five youth will reside and work in the Northern Nye / Esmeralda area and 11 youth will reside and work in the Southern Nye area. Northern Nye Youth will be placed with the Town of Tonopah and local businesses where site supervisors have been oriented and are able and willing to provide adequate supervision. In Southern Nye, the teams will be primarily working on a community project and at businesses where they are provided a supervisor to ensure the youth's safety, proper supervision, and instruction of work ethics and skills that are consistent with NyECC's goals. Youth will complete approximately 240 hours of work experience and 12 hours of work readiness skills training.

UNR Tonopah Cooperative Extension Staff will provide work readiness training for the Northern Nye and Esmeralda youth. NyECC staff will provide training for Southern Nye youth.

Job descriptions for the youth will fall into the following categories': Office Assistant and Buildings and Grounds Assistant. However, as potential sites finalize it is expected that there will be additional duties defined. The Job Descriptions will follow this scope of work.

Work Readiness Curriculum

Curriculum for the work readiness component includes materials from several science-based, proven effective curriculums including MAGIC, Project Bootstraps, and the field of experiential learning. It will include instruction in the following areas:

- Leadership skills development
- Creative problem solving
- Basic work readiness
- Conflict Management

- Communication skills development
- Decision making
- Cooperation
- Goal setting

The following is the evaluation tool. It will be used as a reflective post evaluation.

Summer Youth Employment Program 2011

Please circle the appropriate number (1 indicates that you strongly disagree and 5 indicates that you strongly agree).

A. Work Ethic, Jobs

As a result of this program I.....

Strongly Disagree

Strongly Agree

Understand the importance of being on time for work.	1	2	3	4	5
Learned how to work on a team.	1	2	3	4	5
Know how to talk to my supervisor when I have questions or problems on the job.	1	2	3	4	5
Learned what is expected of me at a job.	1	2	3	4	5
Learned about jobs I had never thought about before.	1	2	3	4	5
Understand what I need to do to get the job I want.	1	2	3	4	5

B. Communication, Conflict, Values

As a result of this program, I...

Know how to open up and encourage communication.	1	2	3	4	5
Know how to practice good listening.	1	2	3	4	5
Understand my conflict style.	1	2	3	4	5
Know effective ways to deal with conflict.	1	2	3	4	5
Can list my most important values.	1	2	3	4	5
Know how to work through a problem with someone else.	1	2	3	4	5
Know the steps I can take to make decisions.	1	2	3	4	5

What I liked best about my summer job (besides my paycheck!):

What I liked best about my summer workshops

Program Schedule

Current youth enrolled in the program will be offered this additional work experience and training opportunity. It is expected employment will begin upon receipt of funding and will end by September 15th. There may be some exceptions to the schedule as community sites may allow for a later start date. This will allow the program to ensure completion by the September 30, 2011 date.

Youth at different sites will work different hours based upon the need of the site. Youth will complete 24 hours a week, usually in four six hour shifts. They will work for 10 weeks.

Work readiness will occur differently in each of the primary sites, occurring on a regularly scheduled training date at each site.

Pahrump youth will attend trainings on Thursday afternoons. Tonopah youth will attend trainings primarily on Tuesdays.

Locations for Program Activities and Work Experience

Work sites for the teams of youth workers will be determined by community need in collaboration with community leaders. Individual work sites will be recruited from the governmental, business, nonprofit, and community based organization sectors. In Pahrump the primary site will be on school district property.

Job Description – Office Assistant

Office Assistant Job Description

Title: Office Assistant

Hourly wage : Minimum wage

Reports to: Manager

Qualifications: Ability to use a computer for daily working activities. Organized and detail oriented.

Job Duties:

- Organize office materials and items
- Work collaboratively with co-workers
- Answer the phones
- Receive office visitors
- Attend meetings
- Assist with office cleaning
- Filing and writing letters.
- Other duties as they occur and are assigned

Job Description – Buildings and Grounds Assistant

Job Description

Title: Buildings and Grounds Assistant

Hourly wage: Minimum wage

Reports to: Manager

Qualifications: Ability to perform minimal physical labor including lifting 15 lbs. Ability to take directions.

Job Duties:

- Work collaboratively with co-workers
- Use tools to clean, prepare and beautify areas, buildings, and items.
- Comply with all safety regulations and rules
- Assist with minor repairs
- Pick up trash and debris
- Assist with landscaping
- Assist with maintenance of tools and equipment
- Other duties as they occur and are assigned

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AGENDA ITEM 5: ACTION

ACCEPT and APPROVE the staff recommendation to amend the current interlocal agreement with the Clark County Summer Business Institute by adding an amount not to exceed \$40,030 in Governor's Reserve funds to support summer employment and education opportunities for youth.

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AGENDA ITEM 6: ACTION

ACCEPT and APPROVE the staff recommendations for Youth WIA funded year-round contracts procured through the Request for Proposal (RFP) process for the contract period July 1, 2011 through September 30, 2012 to provide education, training, and employment services for youth for the following contracts and recommended amounts:

Recommended Applicant	Average Evaluation Score	Amount Recommended	Estimated # of Youth to be Served	Average Cost Per Participant
HELP of Southern Nevada*	73.33	\$713,000	210	\$3,395
Clark County School District	71.63	\$362,000	159	\$2,277
Southern Nevada Children First	69.75	\$125,000	30	\$4,167
Nevada Partners, Inc.*	68.00	\$500,000	178	\$2,809
Nye Communities Coalition*	66.00	\$300,000	70	\$4,286
Total		\$2,000,000	647	\$3,387

Background:

Per the direction of the Youth Council and Board of Directors, *workforce*CONNECTIONS staff released a public notice and Request for Proposals (RFP) to procure Department of Labor (DOL) Workforce Investment Act funds for education, training, and employment activities for youth ages 14-21 years old. The RFP was developed with input from the SNRPC Committee on Youth (CoY), DETR, and other community partners in order to ensure quality, innovative, and responsive programming for youth in Southern Nevada.

Unlike in years past, *workforce*CONNECTIONS is seeking to fund these contracts through September 30th of the following year. Staff has determined this change necessary in order to incorporate summer youth employment opportunities in our programming and increase the likelihood of successful performance outcomes.

Fifteen (15) proposals were received by the deadline, April 18, 2011, and were reviewed by youth programming, WIA, and community planning experts both independently and as a group on several occasions in April and May. The recommendations were initially scheduled to come before the Youth Council and Board of Directors in May. However the timeline was extended due to the large number of responses, availability of evaluators, and the desire to make the best decisions possible.

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Please note, applicants with an asterisk (*) are incumbent service providers currently funded by *workforce*CONNECTIONS. The estimated number of youth to be served is for new enrollees. There will be a separate award negotiated and brought before the Youth Council intended for services for currently enrolled or carry over youth.

Proposed Program Descriptions:

The following are brief descriptions of the proposals being recommended for funding. The full proposals submitted by these organizations are available on SharePoint.

HELP of Southern Nevada*

HELP of Southern Nevada's Homeless WIA Youth Program reconnects the youth to school, job training, or employment and a support system to assist them with escaping the hardships of the streets and become productive, contributing members of society. Over the past 3 years, HELP has been successful in working with homeless and at-risk youth by developing an all-inclusive approach that encompasses academic, social, and career-related needs to prepare them for employment in the competitive workforce. Program services are tailored to meet the specific needs of each individual and may include: tutoring, GED preparation, paid and unpaid work experiences, leadership development opportunities, adult mentoring, and supportive services (i.e. housing, transportation, and childcare assistance).

Clark County School District

Clark County School District (CCSD), through Desert Rose Adult High School, in partnership with Vegas PBS, and Virtual High School has developed an innovative program focusing on drop outs and youth in danger of dropping out to offer work experiences and internships in conjunction with expanded opportunities for education, training, and employment to increase the likelihood of success. This program is designed to assist students with multiple barriers and focuses largely on high school graduation and GED attainment. Due to the nature of the circumstances surrounding these students, CCSD is prepared to offer a wide variety of education services including distance education, live instruction, independent study, career and technical training, and post-secondary transition to education and/or careers.

Southern Nevada Children First

Southern Nevada Children First (SNCF) is a non-profit organization whose focus is on homeless pregnant and parenting youth and young adults. Youth participating in our programs experience support in developing the tools necessary to successfully transition to self-sufficiency. Through a variety of partnerships, collaborations, and funding sources SNCF has successfully addressed the housing, educational, financial, mental, physical, and behavior health needs of these youth. With this award, SNCF will provide work readiness, work experiences, educational support to attain high school diplomas/GEDs, job placement, and re-engage dropouts back into the education system.

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Nevada Partners, Inc.*

Nevada Partners Inc. (NPI) has historically addressed the workforce needs of vulnerable workforce populations in our community's most economically challenged communities and is nationally recognized for best practices in developing and sustaining sector partnerships. NPI has entered into a collaborative partnership with The Center for Academic Enrichment & Outreach (The Center) and Step-Up. The Center provides traditional and innovation educational opportunities to a diverse community through targeted services and research that promotes personal success. Step-Up supports youth in transitioning from foster care to self-sufficiency by providing assistance with obtaining a high school diploma or GED, developing life skills, and addressing personal needs such as medical care, housing and transportation. This collaborative is a natural fit, as it supports each agency's core mission by promoting enhanced education services, meaningful work experiences and training activities, and enriched supportive services for low-income youth in Southern Nevada who are facing significant barriers. Through this collaborative, NPI will focus on youth populations that face significant barriers such as homelessness, former foster youth, pregnant or parenting teens, and credit deficient youth who are at risk of dropping out of school.

Nye Communities Coalition*

Nye Communities Coalition (NyeCC) started as a *workforce***CONNECTIONS** youth service provider in 2009. Through this program youth from Nye and Esmeralda Counties, including two tribal communities, have had work readiness training and work experiences. NyeCC has relationships and partnerships with a wide variety of other youth serving organizations, businesses, faith partners, social services, and the local school districts. This program is designed to provide employer recruitment services, youth recruitment and outreach, work readiness training, and educational support to increase high school graduation.

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AGENDA ITEM 7: ACTION

ACCEPT and APPROVE the staff recommendations for Youth WIA funded Tri-County Coalition contracts procured through the Request for Proposal (RFP) process for the contract period July 1, 2011 through September 30, 2012 pending the negotiation of program designs and budgets for education, training, and employment services for youth for the following contracts and recommended amounts:

Recommended Applicant	Average Evaluation Score	Amount Recommended	Estimated # of Youth to be Served	Average Cost Per Participant
Nye Communities Coalition	73.67	\$150,000	21	\$7,000
University of Nevada Reno/Lincoln County School District	60.33	\$100,000	14	\$7,000
Total		\$250,000	35	\$7,000

Background:

Per the direction of the Youth Council and Board of Directors, *workforce*CONNECTIONS staff released a public notice and Request for Proposals (RFP) to procure Department of Labor (DOL) Workforce Investment Act funds for education, training, and employment activities for youth ages 14-21 years old to be served in the Tri-County Coalition. The RFP was developed with input from the SNRPC Committee on Youth (CoY), DETR, and other community partners in order to ensure quality, innovative, and responsive programming for youth in Southern Nevada.

Unlike in years past, *workforce*CONNECTIONS is seeking to fund these contracts through September 30th of the following year. Staff has determined this change necessary in order to incorporate summer youth employment opportunities in our programming and increase the likelihood of successful performance outcomes.

Unfortunately, only two proposals were received by the deadline, April 18, 2011, and were reviewed by youth programming, WIA, and community planning experts both independently and as a group on several occasions in April and May. The evaluation committee felt both proposals had merit and were serving neglected areas in Southern Nevada. The evaluation committee has recommended funding both of these proposals to extend our reach into the rural communities. However, they also expressed the need for significant negotiations around program design, program elements, and budgets.

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AGENDA ITEM 8: ACTION

ACCEPT and APPROVE the staff recommendation to find the proposals submitted for the Youth Green Economy and Youth Healthcare Sectors “unresponsive” and direct *workforce*CONNECTIONS staff to develop consortia to deliver services in a joint, coordinated manner for each of these two sectors and to return to the Youth Council with final funding recommendations.

Background:

The *workforce*CONNECTIONS and State of Nevada procurement policies allow a sole-source or “non-competitive” procurement in limited instances when an RFP has failed to elicit two or more fundable proposals. According to the evaluation team, this was the case for the proposals submitted for the Youth Healthcare and Youth Green Economy Sectors.

A fair and open way to address this problem is to invite community agencies who serve disadvantaged youth and have experience providing training and employment opportunities in green economy and healthcare sectors to join a consortium dedicated to delivering these services in a joint, coordinated manner. Entities interested in joining either consortium will respond to a very short questionnaire or Request for Interest (RFI) addressing three key areas:

1. Experience serving disadvantaged youth
2. Successful experience in providing training and employment in the specified sector
3. Tangible resources they will bring to the consortium

The responses will be reviewed and brought before the Youth Council and Board of Directors for approval. Upon approval, these entities will be invited to join the specified consortium. Staff and the members of each consortium will work collectively to develop a service delivery strategy, budget, and funding recommendations (all of these items will also be brought before the Youth Council and Board of Directors). This consortium could be given up to two years to develop the program design and produce cost effective results. At this time, these sector programs will be subject to the competitive procurement process (RFP).

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AGENDA ITEM 9: DISCUSSION

Project 5000 Kids Update

a. Road Map DRAFT Review



Youth Council Report – June 2011

- 1) P5K has now placed 62 students in summer work experiences. This month we placed 4 interns at the Las Vegas Chamber of Commerce and 1 at Valley Hospital
- 2) P5K was interviewed for and mentioned numerous times in two articles in the Sunday, May 22, edition of the Las Vegas Review Journal. The subject was the difficulty youth would have in finding summer jobs.
- 3) We were the guest speakers at the North Las Vegas Rotary Club on May 27th. We presented an overview of Project 5000 Kids and a preview of the Graduation League. Very positive response to the Grad League, possible training and job opportunities with one of their members.
- 4) Members of the P5K Team will help staff the booth at the Las Vegas Chamber of Commerce Business Expo on June 22 at the World Market Center. Our life-size P5K will be in the building.
- 5) We had a great meeting with the CCSD Partnership Office regarding the P5K Nevada Graduation League. In attendance were Bridget Phillips and Kurt Arnold, Program Manager for their mentoring program. They currently have the “Stay in School” mentoring project for middle school and have wanted to expand to the high school level. After seeing our presentation of the Graduation League, they will partner with us to roll this program out to 6 pilot schools beginning in September.
- 6) We met with Internships.com to discuss a possible partnership alliance with their program. This would provide many resources to our youth, including an “intern certification” program, which could prove to be a valuable resource.
- 7) We were asked to present the P5K program to the GAP program students at Mack Middle School on May 31st. These are students who are at risk of dropping out of school. The counselors were very pleased with the program and will be asking for our help in the future.
- 8) We had a very productive meeting with Zappos on May 31st. They are excited about our program and we will be meeting again on June 14th to tour their facility and discuss the details of P5K providing the youth for their intern program.
- 9) We have two new summer intern opportunities with Midas. We will be placing students from the automotive programs at the career and tech academies.
- 10) We are continuing to meet with businesses in the community to secure summer work experiences for our students. As of June 1, we have 495 students who have applied for summer internships.

PROJECT 5000 KIDS

What is Project 5000 Kids?

Project 5000 Kids is a community-wide movement to help increase the high school graduation rate in Southern Nevada by connecting 5000+ young people between the ages of 14-21 to meaningful work experiences and education. Through internships, career mentoring, and job shadowing, these young people experience a professional environment that motivates them to stay in school gaining the knowledge, skills and experience to be more successful in their future workplace.

Why is it Important?

There is a direct correlation between meaningful work experiences, relevant academics and graduation from high school. When we connect our young leaders to the workplace at an early age, we can positively impact our community by encouraging more youth to graduate high school and strive for higher education.

Community Impact

An estimated 23,900 students in Nevada dropped out from the class of 2010. Cutting that number in half would result in tremendous economic benefits to the state:

- \$107 million in increased earnings
- \$78 million in increased spending
- \$30 million in increased investments
- \$299 million in increased home sales
- \$13 million in increased auto sales
- \$7.8 million in increased tax revenue

Project 5000 Kids is a year-round program that will provide youth the opportunity to participate in activities that will motivate them to stay in school such as:

National Job Shadow Day

P5K Nevada Graduation League (mentoring)

Summer Work Experiences

College Campus Tours

Special Projects

National Job Shadow Day

Job shadowing is an academically motivating activity designed to give students the unique opportunity for an up-close look at the world of work and provide the answer to the commonly asked question, “Why do I have to learn this?” The program allows students to see firsthand how the skills learned in school relate to the workplace, and it encourages the development of relationships between students and caring adults.

National Job Shadow Day is an annual event that will be held each year on February 2nd (the Friday prior or Monday after if February 2nd lands on a weekend). Project 5000 Kids will be the organizing partner with each of the school districts in Southern Nevada. P5K will also partner with the business community to provide the job shadow opportunities for the students.

It is our goal to have more students in a job shadow experience on that day than any other city in the nation.

P5K Responsibilities

- Overall organization of event
- Recruitment of businesses to participate
- Transportation for students
- Match schools to businesses
- Media coverage
- Informational materials for businesses and school liaisons

School District Responsibilities

- Arrange student participation
- Complete all necessary paperwork for field trip

Businesses Responsibilities

- Arrange a job shadow experience to include career opportunities and the importance of education
- Coordinate with upper management to have an active role in the day’s events

Partners

- Clark County School District
- Nye County School District
- Lincoln County School District
- Esmeralda County School District
- Southern Nevada Business Community
- Las Vegas Chamber of Commerce
- Nevada Public Education Foundation/Ready for Life

Timeline

- Event will be held February 2nd of each year (Friday or Monday when February 2nd falls on a weekend)
- April - December: P5K Team secures job shadow opportunities
- May - August: Meet with school districts to review annual plan
- September: NJSD information distributed to students at school
- October: Secure charter buses
- November – February: Media campaign
- January: Match schools to business; send information to school liaisons

Estimated Costs (6,000 participants)

Transportation (charter buses)	\$70,000
Wristbands (participant ID)	2,000
Media Expenses	12,000
Lunches	1,000
Thank you gifts	2,000
Misc. expenses	<u>5,000</u>
Total	<u>\$92,000</u>

Mentoring

Adults who share their experience and knowledge can instill a sense of confidence, usefulness and belonging in youth looking for advice in making sound educational decisions and preparing for future careers.


Project 5000 Kids mentoring program will encourage students through one-on-one engagement with caring adults who provide consistent support and help them understand the importance of continuing their education and setting positive goals for their adult lives.

The Program

P5K will partner with the Clark County School District’s “Stay in School” mentoring program that is currently in place. This program currently provides mentoring to middle school students who are at risk of dropping out of school. With our partnership, we will now offer this program to high school students through the P5K Nevada Graduation League. The roll-out will begin with the high schools rated most at risk. Once the program is established within these schools, we will expand to other schools on the basis of highest need.





- P5K Nevada Graduation League 
- *Program (“season”) will be from September to May of each year*
 - *Businesses (“team owners”) will sponsor student teams within the league*
 - *Mentor (“graduation coach”) and student (“player”) will meet/communicate at least once per week*
 - *Training will be provided to graduation coaches*
 - *Team competitions will be held during the season*
 - *Awards/recognition event (“Super Bowl”) will be held each year in May*

The P5K Nevada Graduation League will be set up as follows:

Regional Commissioners

These will be celebrities living within Southern Nevada who will serve as spokespersons for the region they represent. They will help us with public service announcements and other promotions as well as make special appearances at the events that are held during the “season.”

Team Owners

These are the businesses who will “own” teams within the various schools (i.e., one of the Station Casinos’ properties may own a team or teams [if they have enough volunteers], at Cheyenne High School). The property’s employees will volunteer to become the “Graduation Coaches” or mentors. This team will then represent their owner at the various competitive events held during the year.

Head Coach

This will be the person at the business who recruits and coordinates their volunteers and then serves as liaison between the business and the school.

Graduation Coaches

These are the employees who volunteer to serve as mentors. They must make a commitment for one school year, meeting with their mentee (player) at least once every other week at the school site for one hour or more. Volunteers will complete a mentor application and attend a mandatory training session. During the training sessions, volunteers will complete a personal interview and sign forms to agree to a background check.

Players

Players are the students who will be mentored. They will become members of the teams that are formed at their high schools. Students will be selected by their school counselors to participate in this program. Student participation is voluntary and requires parent permission. A student profile form will be completed for each student.

Volunteer Training

Training for mentors will be provided by the Clark County School District. This two-hour training can take place at the school district offices, schools, or onsite at the business location. Training topics include:

- Program overview and goals
- Benefits of mentoring
- Role of the mentor
- Stages of the mentoring relationship
- Youth issues
- Developmental characteristics of adolescents
- Successful mentor qualities
- Communication skills
- Confidentiality
- Child abuse and neglect
- School site procedures

Season Events

Two to three times per year, an event will be held where teams will come to a site for a day of competitive fun. Busses will be provided for these events. The school district will consider these events a field trip and will complete all the necessary paperwork to cover the liability involved.

Year-End “GRAD Bowl”

At the end of each school year, a P5K Nevada Graduation League “Grad Bowl” will be held. This will be the annual awards ceremony for teams, graduation coaches, and players. Members of the business community, school district representatives, families of players, and other community members will be invited to share in this special event.

Partners

- Southern Nevada Business Community
- Institutions of Higher Education
- Chambers of Commerce
- United Way Volunteer Program
- WalMart Employee Volunteer Program
- Clark County School District
- Nye, Lincoln, Esmeralda County School Districts
- Learning for Life / Explorers

Timeline

- March-August: P5K Team secures mentors to work with students
- July-August: Mentors are screened, background checked and trained
- September: Mentors and students are matched and introduced

Estimated Costs

Transportation (charter buses)	\$10,000
Season Events (2)	20,000
Year-end “Super Bowl” Event	15,000
Media Campaign	2,000
Background Screenings (250 @ \$40 each)	10,000
Misc. expenses	<u>3,000</u>
Total	\$60,000

Summer Work Experience

Project 5000 Kids' summer work experience program encourages students to stay in school and strive for higher education by giving them hands-on experience in fields of interest and on-the-job training they can include in their resume.

By providing meaningful work experiences, we can show motivated students what is required to succeed in business and encourage them to strive for higher education. This supports our collective future by recruiting the workforce of the future just as they are making important decisions about their careers.

Many students cannot see the connection between classroom learning and their own career dreams. To make that connection clear, P5K coordinates 4, 6 and 8-week summer internships (both paid and unpaid) that give employers a chance to demonstrate the technical side of jobs as well as share the passion and pride that their employees bring to their professions. The skills students learn on the job make them more successful and purposeful when they return to school in the fall.

Providing internship opportunities helps organizations strengthen their brands as good corporate citizens. Students can provide vacation coverage during the busy summer months filling staffing gaps to help the business run more effectively through the summer season. Many students return to work for their hosts after high school, already familiar with the culture and processes of the organization. Hosting student interns affords employers an opportunity to engage in training and mentoring their future workforce.

“If I can see it, I can be it.”

The Program

The Project 5000 Kids team will be in the field working with the business community to provide summer work experience opportunities for these students. The goal is to have as many paid experiences as possible. Unpaid experiences will also be offered to those students who wish to take advantage of them.

Students will complete an application on the P5K website. As the positions open, students will attend a pre-screening interview at the P5K offices. At this meeting, the program will be explained, the expectations will be made clear, and the current openings will be discussed. After completion of this process, students will be placed in the various work experiences that are available.

Sponsorships

- 4 week internship: \$1,250
- 6 week internship: \$1,875
- 8 week internship: \$2,500

Partners

- Southern Nevada Business Community
- Community Internship Sponsors
- Private Sponsors
- Internships.com

Timeline

- March-June: Students apply online at P5K website
- March-June: P5K Team secures work experience opportunities
- June-August: Students are placed into work experience positions

Estimated Costs *

Media Expenses	\$ 2,000
Thank you plaques	2,000
Misc. expenses	<u>3,000</u>
Total	\$ 7,000

*Does not include the cost of the summer work experience (as shown on previous page). Those costs will be paid for by the hiring business or by sponsorships.

College Campus Tours

Attending college ranks as one of the major decisions a young person is asked to make. A college degree positively impacts a person's esteem, employability and earning potential. It is never too early for students to begin thinking about career aspirations and college education. The core of college planning starts in the 9th grade. This is the time that students should start examining their concerns, interests and strengths to determine their future career paths.

Many high school students have never been on a college campus. P5K college campus tours will provide an opportunity for these students to tour the various campuses in Southern Nevada to learn about the options they have for their future. While on campus, students will have experiences that will inspire them to make decisions about their future educational opportunities.

Project 5000 Kids will collaborate with the public and private colleges and universities in Southern Nevada to develop a campus tour program for each site.

How it Works

In partnership with the Clark County School District (and the other school districts in Southern Nevada), a program will be developed to take a busload (or more) of students from their high school to the various campuses. The students will be given a tour of the campus and then have lunch in the student union.

On the tour, the students will

- Learn about the history of the campus
- See the buildings, libraries, and other facilities
- Have the chance to ask questions about the campus
- Meet with admissions counselors
- Meet with a representative of the financial aid office
- Get additional information from the various academic departments
- Visit the residence halls (if available)

Another option will be to arrange weekend tours with parent involvement.

Partners

- Clark County School District
- Nye County School District
- Lincoln County School District
- University of Nevada, Las Vegas
- Nevada State College
- College of Southern Nevada
- Private institutions of higher education

Timeline

- June-August: Meet with colleges to finalize college tour plan
- August: Meet with school districts to layout school year plan
- October-May: Tours are held 2-4 times per month

Estimated Costs

Transportation (charter buses)	\$20,000
Lunches (100 students per week)	25,000
Media expenses	2,500
Misc. expenses	<u>2,500</u>
Total	\$50,000

Special Projects

These will be projects that the P5K interns will develop and coordinate to work with various community organizations in Southern Nevada. Some of the projects planned for this summer include:

- Planning the competitive events that will take place at the Graduation League events.
- Creating a collaboration between Project 5000 Kids and Opportunity Village to help OV build the resource bank for work experiences for their students with special needs.
- Launching a blog on the P5K website dedicated to communicating with youth on the perspective on various topics
- Creating a Facebook campaign for the Pepsi Refresh Grant application
- Increasing the social media participation for P5K

Other projects will be suggested by the interns and analyzed by the P5K staff for viability.

Timeline

- May-August: Interns will plan, organize and execute projects

Estimated Costs *

Misc. expenses	\$10,000
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*Costs will be determined by projects selected

Programming Calendar Outline

January

Matching schools to businesses

February

• 2/2 National Job Shadow Day

March

Securing internships and students

April

Begin securing Job Shadow hosts

May

P5K Intern Special Projects

June

Summer Work Experiences

Tour planning with colleges

Campaign for mentors

July

Mentor screening

August

Planning with school district

Tour planning with school district

September

Information distributed to schools

Mentor matching and introductions

October

Secure charter busses

November

College campus tours

December

Job Shadow Day

Summer Work Experience

College Campus Tours

Mentoring

Special Projects

Sponsorship Opportunities

Youth Champion -- \$25,000

- Up to 5 interns
- Partnership ad in a local trade publication (1/2 page)
- Inclusion in signage at P5K events throughout the year
- Verbal acknowledgement at P5K events throughout the year
- Sponsor recognition at a Workforce Connections board meeting
- Logo inclusion and hyperlink on the P5K website
- Logo inclusion on P5K collateral materials
- Inclusion of organization in all press releases

Youth Investor -- \$15,000

- Up to 3 interns
- Partnership ad in a local trade publication (1/3 page)
- Verbal acknowledgement at P5K events throughout the year
- Sponsor recognition at a Workforce Connections board meeting
- Logo inclusion and hyperlink on the P5K website
- Logo inclusion on P5K collateral materials
- Inclusion of organization in all press releases

Youth Ambassador -- \$10,000

- Up to 2 interns
- Partnership ad in a local trade publication (1/4 page)
- Verbal acknowledgement at P5K events throughout the year
- Sponsor recognition at a Workforce Connections board meeting
- Logo inclusion and hyperlink on the P5K website
- Inclusion of organization in all press releases

Youth Supporter -- \$5,000

- 1 intern
- Verbal acknowledgement at P5K events throughout the year
- Sponsor recognition at a Workforce Connections board meeting
- Organization listing on P5K website

*workforce*CONNECTIONS
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AGENDA ITEM 10: DISCUSSION

WIA Year-Round Services Update

- a. Monitoring Update
- b. Expenditure Report

**Provider Contract Expenditure Report
For the Period Ending : May 10, 2011**

Service Provider	Contract Type	Contract Execution Date	Contract End Date	Months of Contract	Dollar Amt of Contract	Amount Billed	Amount Billed as of	Amount Paid	% of contract completed as of last invoice	Contract Billed %	Variance in %
Adult/Dislocated Worker											
Bridge	Formula A/DW	7/1/2010	6/30/2011	12	\$ 662,600.00	\$ 540,064.19	Mar-11 \$ 501,409.93	\$ 501,409.93	75%	82%	7%
Catholic Charities	Formula A/DW	7/1/2010	6/30/2011	12	\$ 511,555.00	\$ 365,745.36	Mar-11 \$ 311,829.35	\$ 311,829.35	75%	71%	-4%
CHR	Formula A/DW	7/1/2010	6/30/2011	12	\$ 817,842.00	\$ 568,279.07	Mar-11 \$ 653,363.17	\$ 653,363.17	75%	69%	-6%
CSN-Lincoln County	Formula A/DW	7/1/2010	6/30/2011	12	\$ 602,937.00	\$ -		\$ -	75%	0%	-7%
Easter Seals	Formula A/DW	7/1/2010	6/30/2011	12	\$ 787,537.00	\$ 483,645.84	Mar-11 \$ 356,063.90	\$ 356,063.90	75%	61%	-14%
FIT	Formula A/DW	7/1/2010	6/30/2011	12	\$ 1,634,395.00	\$ 1,210,054.40	Mar-11 \$ 1,104,318.40	\$ 1,104,318.40	75%	74%	-1%
GNJ	Formula A/DW	7/1/2010	6/30/2011	12	\$ 1,155,397.00	\$ 761,592.56	Apr-11 \$ 862,855.95	\$ 862,855.95	75%	66%	-9%
Goodwill	Formula A/DW	7/1/2010	6/30/2011	12	\$ 1,222,379.00	\$ 859,129.41	Mar-11 \$ 873,255.62	\$ 873,255.62	75%	70%	-5%
Housing Authority (SNRHA)	Formula A/DW	7/1/2010	6/30/2011	12	\$ 329,000.00	\$ 132,450.80	Mar-11 \$ 37,471.55	\$ 37,471.55	75%	40%	-35%
Latin Chamber Foundation (Green sector)	Formula A/DW	10/1/2010	6/30/2011	9	\$ 750,000.00	\$ 244,261.61	Mar-11 \$ 318,318.37	\$ 318,318.37	67%	33%	-34%
NACS	Formula A/DW	7/1/2010	6/30/2011	12	\$ 400,000.00	\$ 346,294.59	Mar-11 \$ 310,091.53	\$ 310,091.53	75%	87%	12%
NPI	Formula A/DW	7/1/2010	6/30/2011	12	\$ 2,659,900.00	\$ 1,924,477.51	Apr-11 \$ 1,593,050.02	\$ 1,593,050.02	75%	72%	-3%
Nve Communities Coalition	Formula A/DW	11/15/2010	6/30/2011	7.5	\$ 772,175.00	\$ 376,855.46	Mar-11 \$ 375,180.89	\$ 375,180.89	60%	49%	-11%
SNMIC (Healthcare sector)	Formula A/DW	10/1/2010	6/30/2011	9	\$ 750,000.00	\$ 331,601.71	Mar-11 \$ 452,410.00	\$ 452,410.00	78%	44%	-34%
Youth Year-Round											
HELP	Formula Youth	7/1/2010	6/30/2011	12	\$ 500,000.00	\$ 368,111.18	Mar-11 \$ 283,918.39	\$ 283,918.39	75%	74%	1%
NPI	Formula Youth	7/1/2010	6/30/2011	12	\$ 800,000.00	\$ 467,520.93	Apr-11 \$ -	\$ -	75%	58%	-17%
Seaside Communities Coalition	Formula Youth	7/1/2010	6/30/2011	12	\$ 290,000.00	\$ 140,205.81	Mar-11 \$ 135,006.97	\$ 135,006.97	75%	48%	-27%
Seaside Crest (Foster Youth Pilot)	Formula Youth	3/1/2010	6/30/2011	15	\$ 266,667.00	\$ 239,196.75	Mar-11 \$ 194,379.04	\$ 194,379.04	87%	90%	3%
Project WE	Formula Youth	9/1/2010	6/30/2011	10	\$ 120,000.00	\$ 54,105.77	Mar-11 \$ 60,460.00	\$ 60,460.00	80%	45%	-35%
Latin Chamber Foundation (Teen Expo)	Formula Youth	1/26/2011	6/30/2011	5	\$ 100,000.00	\$ 50,911.35	Mar-11 \$ 88,195.72	\$ 88,195.72	60%	51%	-9%
Governor's Reserve											
NV Public Education Foundation-Ready for Life	Gov Res Youth R4L	1/12/2010	1/31/2012	24.5	\$ 645,000.00	\$ 397,410.71	Mar-11 \$ 467,215.13	\$ 467,215.13	59%	62%	2%
Junior Achievement	Gov Res Youth-JA Form	6/1/2010	6/30/2011	13	\$ 48,000.00	\$ 22,956.92	Mar-11 \$ 13,823.91	\$ 13,823.91	77%	48%	-29%
GNJ	Gov Res Youth - YB Form	6/8/2010	6/30/2011	12.5	\$ 94,000.00	\$ 47,523.38	Mar-11 \$ 34,707.07	\$ 34,707.07	80%	51%	-29%
YouthBuild											
CCSD Desert Rose	YouthBuild - DOL sub award	4/12/2010	6/30/2011	14.5	\$ 161,559.99	\$ 104,491.52	Mar-11 \$ 114,073.10	\$ 114,073.10	83%	65%	-18%
GNJ	YouthBuild - DOL sub award	1/4/2010	6/30/2011	17.5	\$ 685,000.00	\$ 436,413.85	Apr-11 \$ 351,575.58	\$ 351,575.58	80%	64%	-16%
Total					\$ 16,765,943.99	\$ 10,473,300.68	\$ 9,482,973.59				

Publication Date : May 15th, 2011

Meets Performance

Watch

Needs Corrective Action

Green

Yellow

Red

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AGENDA ITEM 11: INFORMATION

Upcoming Events

AGENDA ITEM 12: INFORMATION

Funding/Development Update

Project 5000 Kids (P5K) Development Report

Including a Summary of Work from *May 1, 2011 – May 31, 2011*

Prepared by Stacey Wedding

Connections & Relationship Development

- *Wells Fargo Foundation* – Stacey prepared a narrative summary of the impact of funding received from Wells Fargo last year. The narrative summary, combined with the financial summary prepared by Nancy, were sent to Dawn LaBonte from Wells Fargo. Stacey worked with Dawn’s staff on their new online grant system to determine how they wanted Project 5000 Kids to apply. Stacey is waiting for detailed financial information and budgets so that she can include this in the online grant request and get it submitted before the potential funding opportunity is lost.
- *Speedway Children’s Charities* – Stacey met with Rachel Commeford to get some informal feedback on the best grant proposal strategy. Stacey will apply for the Speedway Children’s Charities grant this summer, on behalf of Project 5000 Kids.
- *Walmart* – Stacey met with Trina Moody from Walmart regarding Project 5000 Kids. Trina suggested P5K contact the VP of HR (Marie Jaybee Wold, known as MJ) regarding potential partnership opportunities with P5K. Stacey spoke to MJ and followed up by sending her some information. Stacey has since left a voicemail message and email with MJ to follow-up on the status.
- *Bank of America* – Stacey completed all of the necessary paperwork to process the Bank of America sponsorship of P5K for \$5,000.

Website

Stacey developed a fundraising section and related verbiage for the Project 5000 Kids website.

Grant Calendar, Opportunities & Status

It was agreed that further grant opportunities will not be sought until a Project 5000 Kids organizational budget and program budget are developed, which will make Project 5000 Kids more competitive for grant opportunities.

Grant Opportunity	Request To Be Made	Status/Notes
Bank of America	\$5,000	Approved
Southwest Airlines	Requested 18 roundtrip airline tickets	Spoke to representative at Southwest Airlines. She suggested we re-apply for only 2-4 tickets that are tied directly to a fundraising event to support P5K.
Speedway Children’s Charities	TBD	In process
Wells Fargo Foundation	\$20,000	In process

Miscellaneous

- Stacey partnered Project 5000 Kids with a nonprofit that could use the donation of clothing recently received by P5K.
- Stacey reviewed the Best Buy Community Grants opportunity.

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AGENDA ITEM 13: INFORMATION

Service Provider Update

AGENDA ITEM 14: INFORMATION

Updates from Youth Council Members

AGENDA ITEM 15: INFORMATION

Executive Director's Report

AGENDA ITEM 16:

Public Comment

AGENDA ITEM 17:

Adjournment