

*workforce***CONNECTIONS**
YOUTH COUNCIL
AGENDA
May 11, 2011
11:00 a.m. – 1:00 p.m.
*workforce***CONNECTIONS**
7251 W. Lake Mead Blvd., Suite 200
Conference Room
Las Vegas, NV 89128

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV
City of Las Vegas, City Clerk's Office, 400 Stewart Avenue, Las Vegas, NV
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
City Hall, Boulder City, 401 California Ave., Boulder City, NV
*workforce***CONNECTIONS**, 7251 W. Lake Mead Blvd., Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available on the *workforce*CONNECTIONS internet website at www.nyworkforceconnections.org.

COMMENTARY BY THE GENERAL PUBLIC

According to Nevada's Open Meeting Law, it is the Youth Council's discretion to take Public Comment during any other time other than during a Public Hearing or during the Public Comment Session. In all other instances, a citizen may speak on any matter before the Youth Council for consideration, after receiving recognition and consent of the Chair. Public Comment will be limited to three minutes. If any member of the Youth Council wishes to extend the length of a presentation, this will be done by the Chair or the Youth Council by majority vote.

If you wish to speak on a matter not posted on the agenda, you may do this during the Public Comment Session. Please clearly state your name and address – please spell your name for the record and limit your comments to no more than three minutes. No vote may be taken on any matter not listed on the posted agenda.

YOUTH COUNCIL MEMBERS: Kenneth LoBene, CHAIR; Sonja Holloway, VICE-CHAIR;
Chanda Cook, Lori Goodwine, Daniel Rose, Eloiza Martinez, Sgt. Mark Sharp, Matthew Weinman,
Chris Sullivan, Jillian Prieto

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 7251 West Lake Mead, Suite 200 Las Vegas, NV 89128 or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hour advance notice. Equal Opportunity Employer/Program.

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1. Call to order, confirmation of posting, roll call
2. **ACTION:** APPROVE the agenda with inclusion of any emergency items and deletion of any items
3. **ACTION:** APPROVE the meeting minutes from the Youth Council meeting on April 13, 2011

DISCUSSION AND POSSIBLE ACTION:

4. **ACTION:** ACCEPT and APPROVE the staff recommendation for a no cost contract extension with Olive Crest through December 30, 2011
5. **ACTION:** ACCEPT and APPROVE the staff recommendation to negotiate and execute a Summer youth contract with HELP of Southern Nevada in an amount not to exceed \$100,000

DISCUSSION:

6. Project 5000 Kids Update
7. Request for Proposals (RFPs) Update
8. WIA Year-Round Services Update

- a. Monitoring Report
- b. Expenditure Report

9. **INFORMATION:**

- a. Upcoming Events
- b. Funding/Development Update
- c. Service Provider Update
- d. Updates from Youth Council Members
- e. Executive Director's Report

- 1) WIA Federal Budget Update
- 2) *workforce***CONNECTIONS** Youth Services Reorganization

10. Public Comment

11. Adjournment

NOTE: Matters in this Agenda may be taken out of order.

All items listed on this agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action.

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AGENDA ITEM 1: Call to order, confirmation of posting, roll call

AGENDA ITEM 2: ACTION

APPROVE the agenda with inclusion of any emergency items and deletion of any items

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AGENDA ITEM 3: ACTION

APPROVE the meeting minutes from the Youth Council meeting on April 13, 2011

MINUTES
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April 13, 2011

Members Present

Ken LoBene, Chair
Chanda Cook
Eloiza Martinez
Daniel Rose
Lori Goodwine
Chris Sullivan
Sgt. Mark Sharp

Members Absent

Sonja Holloway
Matthew Weinman
Jillian Prieto

Staff Present

John Ball
Sylvia Spencer
Byron Goynes
Jennifer Padilla

Ashok Mirchandani
Rick Villalobos
Lori Thomas
Kim Colagioia

Suzanne Potter
Lucy Ivins
Lauren Stewart
Kelly Woods

Clentine January
Gina Campbell
Nancy White

Others Present

Tiffany Tyler, Nevada Partners, Inc.
Brittany Aase, HELP of Southern Nevada
Donna Romo, DETR
Denise Gee, HELP of Southern Nevada
Kerri Dunkelberger, Olive Crest
Asha Jones, Nevada Public Education Foundation

Jennifer Wilson, HELP of Southern Nevada
Pamela Poston, Nevada Partners, Inc.
Brooke Reid, Nevada Partners, Inc.
Nicole Jacobs, Olive Crest
Jennifer Bevacqua, Olive Crest

(It should be noted that all attendees may not be listed above).

Agenda Item 1 - CALL TO ORDER: The meeting was called to order by Ken LoBene at 11:07 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum present.

Agenda Item 2 - ACTION: APPROVE the agenda with inclusion of any emergency items and deletion of any items. *A motion was made to approve the agenda as presented by Eloiza Martinez and seconded by Dan Rose. Motion carried.*

Agenda Item 3 - ACTION: APPROVE the meeting minutes from the Youth Council meeting on February 9, 2011 and March 9, 2011.

A motion to approve the meeting minutes from the Youth Council meeting on February 9, 2011 and March 9, 2011 was made by Eloiza Martinez and seconded by Sgt. Mark Sharp. Motion carried.

Agenda Item 4 - DISCUSSION AND POSSIBLE ACTION: ACCEPT the staff recommendation of a PY10 Governor's Reserve funded contract with Clark County for the Summer Business Institute in an amount not to exceed \$250,000. Sylvia Spencer provided a brief overview. The program is intended to serve 140 youth. The project fact sheet and budget is provided in the agenda packet.

A motion to accept the staff recommendation of a PY10 Governor's Reserve funded contract with Clark County for the Summer Business Institute in an amount not to exceed \$250,000 was made by Eloiza Martinez and seconded by Sgt. Mark Sharp. Motion carried.

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Agenda Item 5 - DISCUSSION

John Ball briefly discussed the Youth Council Action Plan and suggested that the Youth Council review the plan and have a follow-up discussion regarding what and how planned objectives have been activated, resources used, outcomes, remaining objectives, and how new programs that have been put in place may have an impact on the plan moving forward.

a. Project 5000 Kids Update:

Nancy White provided an overview of the Project 5000 Kids Road Map. The road map is an overview of the year-round activities planned including: National Job Shadow Day, Summer Work Experience, Mentoring, College Campus Tours, and Special Projects. The complete road map is provided on pages 19 – 25 of the agenda packet.

Ken LoBene stated that the road map must align activities with the objectives and mission of the Youth Council as well as tie each activity to a cost. Mr. LoBene further stated that more planning is required for fundraising and identifying activities for the summer program component and more partners need to be identified to leverage mentoring and other services to serve more youth. Chanda Cook suggested that P5K partner with the Go to College Nevada campaign which focuses on increasing awareness on post-secondary education. Discussion ensued.

Mr. LoBene received a plaque for participating in National Job Shadow Day from the P5K Team.

b. Request for Proposals (RFP) Update:

Heather DeSart provided an overview of the RFP process and important dates. Youth RFP's were released on March 18, 2011 for WIA Year-Round (not to exceed \$2,000,000), Healthcare (not to exceed \$500,000), Green Economy (not to exceed \$500,000), and Tri-County Coalition (not to exceed \$300,000). A mandatory Bidder's Conference was held on March 29th at the Texas Station. The deadline to submit a Letter of Intent & Statement of Qualifications was April 4, 2011; a complete list of organizations who submitted Letters of Intent is provided on page 27 of the agenda packet. The deadline for submitting questions was April 8th. Questions & answers were posted the website accordingly. The deadline to submit a proposal is April 18, 2011 by 12:00 p.m. at which time all submitted proposals will go through a technical review to ensure they meet the technical requirements as stated in the RFP. A team of evaluators, including procurement experts, and subject matter experts in Green Economy and Healthcare, will review and score all proposals by April 25th and contract recommendations will go to the Youth Council on May 11th and to the Board of Directors on May 24th. The recommended proposals will be posted with the May Youth Council agenda packet on SharePoint for Youth Council members to review prior to May's meeting. Approved contracts are scheduled to begin July 1, 2011. The full calendar of important dates (subject to change) is provided on page 28 of the agenda packet.

c. WIA Year-Round Services Update

Clentine January provided an overview of the Youth monitoring process. Both Fiscal and Program monitoring events and outcomes will be combined in one report and submitted to the Youth Council. The combined report will detail service providers' performance, progress, activities, number of youth served, and number of youth in each of the performance measures as well as indicate contract amounts, expenditures, reimbursements received and balances remaining on contract. Ms. January stated the PY10 Fiscal monitoring will be completed in May 2011. The combined reports, itemized by provider, will be provided to the Youth Council. Mr. LoBene requested that the monitoring report also indicate if the providers are on track with their spending for the reporting period. Mr. LoBene asked if the monitoring report will be provided to the Youth Council prior to voting on the staff's contract recommendations; Ms. January replied yes.

John Ball provided an overview of the Contract Expenditure Report for the period ending March 31, 2011. Mr. Ball commented that the report is an imprecise tool for program tracking due to the zone of variation over a 12-month cycle depending on the services and activities provided. Fiscal created the reporting tool to provide insight to which providers have good run rates and those that may be in trouble and staff will continue to refine the reporting tool to provide a more precise methodology, particularly in the 'contract period completed' and 'contract billed' columns. Mr. Ball stated that staff will work with new contractors to establish at the beginning of their contract anticipated variability and negotiate a plan that staff will use to better track and check variances against. Mr. Ball further stated that staff will work more diligently with the providers to ensure invoices are submitted in a timely manner. Subsequent to Mr. Ball's comments Sylvia Spencer stated that staff is satisfied with the timely progress Olive Crest has made and that they are addressing all

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matters previously brought before the Board. Discussion ensued.

Agenda Item 6 – INFORMATION

Upcoming Events: Byron Goynes provided an overview of the JYD Project. Project 5000 Kids is involved with the 2011 “Rally for Kids” JYD Project, which will be held at the Town Square April 28 - May 1, 2011. P5K is listed as a ‘pit-crew member’ (committee planner) and is scheduled to receive one of five Driving Change Awards at the Rally Awards Banquet on April 28th at 6:30 p.m. at Pete’s Piano Bar. Other scheduled events include the Rally Red Carpet Movie Night on April 29th, Rally Down the Strip and Rally Co-Pilot Cocktail Draft Party at the Blue Martini on April 30th, and JYD Car Show and Cannon Ball Rally on Sunday, May 1st.

Service Provider Update: Brittany Aase, HELP of Southern Nevada introduced Jennifer, a youth participant who shared her story and experiences with HELP’s homeless youth program. Jennifer is attaining her GED, kicked a long-time drug habit, landed at job at HELP’s Energy Assistance Program, and acquired an apartment where she resides with her boyfriend.

Renee Cantu, Latin Chamber of Commerce provided an update on the Teen Expo/NIA Project which is serving a total of 60 youth. The Employability Conference is tonight and the Teen Expo is tomorrow. Leon Jackson, NIA Project provided more details on the upcoming events and introduced a panel of youth involved in the program who shared their individual experiences working with the different professionals and the various topics they have chosen for their exhibits at the Teen Expo. Discussion ensued.

Tiffany Tyler, Nevada Partners, Inc. provided a brief program update. Ms. Tyler stated that Nevada Partner’s has met its program enrollment targets a quarter ahead of time, is on track for meeting performance in all three measures, and has currently 288 youth completing a work readiness training in Southern Nevada.

Asha Jones, Nevada Public Education Foundation informed the Youth Council of a joint collaboration in the Go to College Nevada Program with the College of Southern Nevada wherein volunteers and their organization’s staff set up booths at various high schools to outreach and expose students to valuable career information that ties to their organization. NPEF is responsible for recruiting partners to volunteer at the booths. The program has reached 12 schools and another 4 going forward toward the end of the year. The program will be at Cheyenne High School on Friday, April 15th. Two weeks following, a parent night will be held to inform the parents and students of the necessary preparations for entry into college. The goal of the Go to College Nevada Program is to promote post-secondary education. The schools are working proactive in allowing students to participate. The program was funded through the Nevada College Access Challenge Grant, wherein last year only two Southern Nevada organizations submitted applications, both were funded. A new RFP has been issued and all interested organizations are encouraged to apply. The RFP can be accessed at www.gotocollegenevada.org.

Ken LoBene introduced Arcadio Bolanos who will serve as advisor to the Youth Council on Hispanic matters and related issues. Mr. Bolanos previously worked with Nevada Business Services, Inc. as its first Hispanic Latino Life Skills Instructor and also with the former Southern Nevada Workforce Investment Board. After, Mr. Bolanos worked as the Recruiting Manager for the 2000 Census, which led him the opportunity to serve at the United States Congress under John Porter for four years. Since, Mr. Bolanos started his own organization, Academy of Human Development. The Academy provides bilingual services and GED instruction, with a 90% success rate, to over 400 students of all ages in Southern Nevada.

Agenda Item 7 – Public Comment

None

Agenda Item 8 – Adjournment

The meeting adjourned at 12:50PM

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AGENDA ITEM 4: DISCUSSION AND POSSIBLE ACTION

ACTION: ACCEPT and APPROVE the staff recommendation for a no cost contract extension with Olive Crest through December 30, 2011

Background

The purpose of the contract extension request is to allow Olive Crest an opportunity to gain the 6 months lost during program start-up (**collaborative negotiations, access to clients was delayed due to housing voucher selection process and timing, hiring and training staff and eventually an administrative staff turnover occurred**) so Olive Crest will have operated through the full extent of the contract.

According to the Contract Agreement, the agency was to commence services on March 1, 2010 through June 30, 2011. The actual contract did not commence services until October 2010; for the reasons stated above.

This extension will give Olive Crest the best opportunity to achieve its' originally stated goals which are to:

- Serve 25 youth (25 youth are enrolled);
- Assist youth in obtaining basic educational and employment skills (youth have and are receiving or have received basic computer training through manpower.

Here is where the six month extension will prove valuable:

- Youth will be able to receive assistance from Olive Crest as they complete their subsidized work experience and find permanent unsubsidized positions.

Currently 3 are in subsidized positions with a high likelihood that they will lead to permanent positions and 7 others will have completed their work experience within the next month.

Olive Crest is also working with 3 other clients (in conjunction with Manpower) who have completed their work experience and are actively looking for permanent employment. With extra time these clients will receive individualized assistance, support, guidance, and training, gain employment, exit the services and ultimately be counted as achieving a Placement in Employment thus meeting one of the three common measures.

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- Olive Crest will also be able to exit the youth that are in certificate and diploma programs and provide them with the assistance needed to achieve future goals. Currently 9 are in the process of attaining this measure.
- Clients will be able to access more services to help them to achieve literacy numeracy gains.
- Clients will be able to continue to receive the in-home support, intensive case management, life skills training, and supportive services that will help them in all areas and assist in self-sufficiency.
- Olive Crest will have an opportunity to build on the outcomes already achieved:
 - Placement in Employment (8 youth are currently in unsubsidized employment).
 - Post-Secondary Education and Training (3 are enrolled).
 - Three (3) youth are enrolled in a GED program.
 - Three (3) Clients are taking the proficiency exam after tutoring; expecting to graduate High School.
- At the end of the six month extension, Olive Crest should have achieved the goal of meeting performance standards.

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AGENDA ITEM 5: DISCUSSION AND POSSIBLE ACTION

ACTION: ACCEPT and APPROVE the staff recommendation to negotiate and execute a Summer youth contract with HELP of Southern Nevada in an amount not to exceed \$100,000

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AGENDA ITEM 6: DISCUSSION

a. Project 5000 Kids Update



Youth Council Report -- May 2011

- 1) P5K has been busy placing students in summer work experiences as they become available. So far, we have sent 57+ students to various employers.
- 2) The P5K Team is still contacting the business community requesting paid and non-paid internship positions for this summer. We are also looking for sponsorships for these positions.
- 3) We were the guest speakers at the Summerlin Rotary Club on April 19th. We were able to present an overall presentation on Project 5000 Kids and a preview of the Grad League. Very positive response to the Grad League concept.
- 4) Members of the P5K Team staffed a booth at the Nye County Business Expo on April 22nd and 23rd. Many members of the business community were in attendance and, as a result, we may have a few more paid internships in Pahrump for this summer.
- 5) On April 25th, we were guests on the Workforce Connections radio show at station KCEP.
- 6) On April 26th, we had the opportunity to present Project 5000 Kids to the board of directors of the Speedway Children's Charities. We will be applying for a grant with this organization.
- 7) On April 28th, Project 5000 Kids was one of four community organizations given the "Driving Change Award" at the JYD Project's awards banquet.
- 8) On April 29th, we participated in the Senior Teen Town Hall at the Clark County Government Center.
- 9) On April 30th, we had a booth at the annual Mega Scout Expo at Floyd Lamb Park.
- 10) On May 7th, members of the P5K team attended the picnic for Governor Brian Sandoval at the Pahrump Valley Winery.
- 11) We are continuing to develop our mentoring program, the P5K Nevada Graduation League.
- 12) We have developed new collateral materials to help us in the marketing of P5K. These one sheets make it easy for us to make changes whenever necessary.

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AGENDA ITEM 7: DISCUSSION

Request for Proposals (RFP) Update

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AGENDA ITEM 8: DISCUSSION

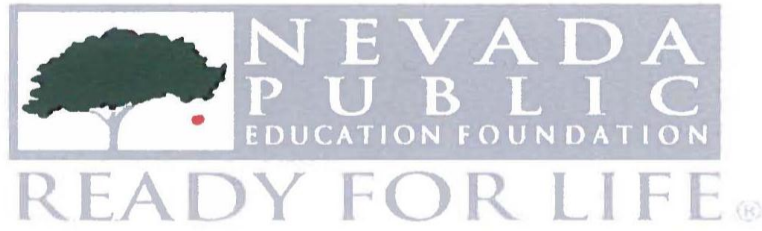
WIA Year-Round Services

- a. Monitoring Report
- b. Expenditure Report

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AGENDA ITEM 9: INFORMATION

a. Upcoming Events



***EDUCATION HALL OF FAME AWARDS
AND
20TH ANNIVERSARY CELEBRATION***

***May 16, 2011
5:00 – 7:00pm***

***Nevada Legislature
4100 Carson St. Room 3100
Carson City, Nevada 89706***

***Come join us as we recognize the newest
inductees into the Education Hall of Fame***

***We are also celebrating 20 years
of securing and sustaining resources
that will assist, support, and promote
excellence in public education in Nevada
Please RSVP by email at ajones@nvpef.org***

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AGENDA ITEM 9: INFORMATION

b. Funding/Development Update

Project 5000 Kids (P5K) Development Report
Including a Summary of Work from April 1, 2011 – April 30, 2011
Prepared by Stacey Wedding

Connections & Relationship Development

- Wells Fargo Foundation – Stacey met with Dawn LaBonte from Wells Fargo Foundation regarding the financial support they provided Project 5000 Kids last year and the potential for additional support. Wells Fargo is undergoing budget cuts, so Dawn said potential funding will be limited and less than last year, which is not a reflection on the quality of Project 5000 Kids. Dawn encouraged Project 5000 Kids to apply for funding and also requested a grant report of how funds were expended last year. Nancy and Stacey are working to prepare this for her.
- NevadaGIVES – Project 5000 Kids participated in the NevadaGIVES Speed Dating for Funders & Nonprofits event and made new connections with potential funders. The most noteworthy connection was with Speedway Children’s Charities. Stacey arranged for Nancy to meet with Rachel Commeford, Director of Speedway Children’s Charities, and the meeting went very well. Rachel invited Nancy and her team to present at a board meeting.
- City of Las Vegas – In partnership with Byron, Stacey contacted Vince Zamora about supporting Project 5000 Kids in a way that meets the needs of both the City and the youth P5K is supporting through its summer internship program. Several ideas are in the works.

Grant Calendar

It was agreed that grant opportunities will not be sought until a Project 5000 Kids organizational budget and program budget are developed, which will make Project 5000 Kids more competitive for grant opportunities.

Grant Opportunities & Grant Status

Grant Opportunity	Request to be Made	Status/Notes
Golden Nugget	We requested \$4,000	Not approved
Southwest Airlines	Requested 18 round-trip airline tickets	Awaiting decision
Wells Fargo Foundation	\$20,000	In process
Bank of America	\$5,000	Approved

Miscellaneous

- Stacey reviewed the Project 5000 Kids (P5K) one sheet marketing materials and provided feedback
- Stacey developed a new sponsorships sheet in part with Lauren
- Stacey researched online giving options for P5K and recommended solutions moving forward.

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AGENDA ITEM 9: INFORMATION

- c. Service Provider Update
- d. Updates from Youth Council Members
- e. Executive Director's Report
 - 1) WIA Federal Budget Update
 - 2) *workforce***CONNECTIONS** Youth Services Reorganization

AGENDA ITEM 10: Public Comment

AGENDA ITEM 11: Adjournment