

workforce CONNECTIONS

ADULT & DISLOCATED WORKER PROGRAM COMMITTEE

AGENDA

(REVISED)

Wednesday, March 9, 2011

9:30 AM

workforce CONNNECTIONS

Conference Room

7251 W. Lake Mead Blvd., Suite 200

Las Vegas, NV 89128

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2200 Civic Center Dr., North Las Vegas, NV
City of Las Vegas, City Clerk's Office, 400 Stewart Avenue, Las Vegas, NV
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
City Hall, Boulder City, 401 California Ave., Boulder City, NV
workforce CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available on the *workforce* CONNECTIONS internet website at www.nvworkforceCONNECTIONS.org.

COMMENTARY BY THE GENERAL PUBLIC

According to Nevada's Open Meeting Law, it is the Board's discretion to take Public Comment any other time other than during a Public Hearing or during the Public Comment Session. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board. Public Comment will be limited to three minutes. If any member of the Board wishes to extend the length of a presentation, the Chairman, or the Board will do this by majority vote.

If you wish to speak on a matter not posted on the agenda, you may do this during the Public Comment Session. Please clearly state your name and address – please spell your name for the record and limit your comments to no more than three minutes. No vote may be taken on any matter not listed on the posted agenda.

Adult & Dislocated Worker Program Committee members: Hannah Brown; Mark Keays; Deana Zelenick; Valerie Murzl; Daniel Rose; Dana Wiggins; Charles Perry and Maggie Arias-Petrel

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NOTE: Matters in this Agenda may be taken out of order.

All items listed on this agenda are for action by the Adult & Dislocated Worker Program Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action and forward recommendations to the workforce CONNECTIONS.

AGENDA

1. Call to order, confirmation of posting and roll call.
2. **ACTION:** Approval of agenda with inclusions of any emergency items and deletion of any items.
3. **ACTION:** Approval of the Adult & Dislocated Worker Program meeting minutes of October 13, 2010 and review of January 12 Discussion notes.....1
4. **ACTION:** Approve the 2011 Adult and Dislocated Worker Committee Meeting Schedule.....6
5. **ACTION:** Nominations and Elections for Chair and Vice-Chair of ADW Committee among the committee members.
6. **INFORMATION:** Update on dispensation of strategic reserve funds approved by ADW Committee in July 2010. These funds have been used for additional funding awards to providers based on meeting or exceeding established training goals.....7
7. **INFORMATION:** ADW Program Director, Heather DeSart will discuss the upcoming RFP process to include: new format, sector approach, philosophy going forward, and overall objectives to be achieved in PY 11
8. **INFORMATION:** Update on additional funding opportunities (grants that *workforce CONNECTIONS* has applied for, or is considering applying for):
 - Second Chance Act Technology Careers Training Demonstration Projects for Incarcerated Individuals
 - Career Pathways Innovation
 - Green Jobs Innovation
9. **INFORMATION:** Update on Rapid Response event with Ford Motor Credit Company.

10. **INFORMATION:** Update on proceedings of the Nevada Healthcare Sector Council.....8
11. **INFORMATION:** Update on PY 10 Provider Formal Monitoring.
12. Citizen participation
13. Adjournment

**MINUTES
ADULT & DISLOCATED WORKER COMMITTEE**

October 13, 2010

9:30 AM

workforce **CONNECTIONS**

Conference Room

7251 W. Lake Mead Blvd., Suite 200

Las Vegas, NV 89128

Members Present

Valerie Murzl., Vice-Chair

Maggie Arias-Petrel

Hannah Brown

Charles Perry

Mark Keays

Dana Wiggins (via telephone)

Deana Zelenik

Cornelius Eason

Kelly Ford

Diane Lake

Jeannie Kuennen

Others Present

Trnee Stephenson – NACS

Judy Foxworth - NACS

Maria Flores-Bridge Counseling Associates

Norma Zamora – Bridge Counseling Associates

Donna Romo – DETR

Ron Hilke – DETR

Capucine Holmes - GNJ

Tiffany Tyler – Nevada Partners

Doug Geinzer – SNMIC

Diane Lake WC/NYECC

Loyd Platson – NYECC

Stacy Smith – NYECC

Members Absent

Charles Darling, Sr., Chair

Dan Rose

Ronna Timpa

Staff Present

John Ball, Executive Director

Debra Collins

John Collins

Heather DeSart

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, roll call

Vice Chair, Valerie Murzl, called the meeting to order at 9:35 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 – Approval of agenda with inclusions of any emergency items and deletion of any items.
Motion was made to accept the agenda as presented by Dana Wiggins, and seconded by Deana Zelenik. Motion was carried.

Agenda Item 3 – ACTION: Approval of the Adult & Dislocated Worker Program meeting minutes: August 11, 2010 and September 8, 2010.

Motion was made to approve the minutes of the August 11, 2010 and September 8, 2010 as presented by Dana Wiggins and seconded by Deana Zelenik. Motion was carried.

Agenda Item 4 – ACTION: Approve the recommendation of *workforce* CONNECTIONS staff to negotiate and execute a contract in the amount of \$772,175 with **Nye Communities Coalition** for PY10 to deliver employment and training services to Nye County residents. Services have been provided to Nye County residents from July 1, 1010 to present by *workforce* CONNECTIONS staff

under a waiver provision in effect through the Governors Workforce Investment Board. If approved, the dates of the program will be from November 1, 2010 to June 30, 2011.

Heather DeSart, Program Director gave the committee an overview of how the connection to Nye Communities Coalition (NYECC) was developed. NYECC is currently a Youth provider conducting a well run program for *workforce CONNECTIONS*.

When the previous provider, Great Basin College's contract was not renewed, an appropriate provider was not in place and *workforce CONNECTIONS* had to secure a waiver from the Governor to ensure there was no gap in services in the rural areas. With the success NYECC has had with their Youth program in mind, ADW staff approached NYECC about the possibility of them providing services to Adult and Dislocated Workers in the rural areas. After the coalition had a chance to have its questions answered and to consider the proposition, the NYECC Board of Directors and the Coalition itself voted to accept the responsibility of providing services to the Adult and Dislocated Worker population in the rural areas.

Ms. DeSart drew the attention of the committee to NYECC's scope of work contained within the committee packet. The scope of work delineated the types of programs and kinds of services they plan to offer. In addition, some of the staff that will be working on this project is carrying over from Great Basin College; this continuation of staff should facilitate a smooth transition.

Mark Keays noted that NYECC was slated to serve 100 participants, and inquired what were the expected outcomes of the services given to the clients. Ms. DeSart stated that as we have performance measures that we work with, the ideal outcome is placement into full time, unsubsidized employment. Ms. DeSart further stated that of the 100 clients the performance the performance measures are 63% placed into unsubsidized employment for adults and 70% placed into unsubsidized employment for dislocated workers and that we hope to go higher than those measurements.

Charles Perry stated that the state of employment was especially dismal in the rural areas and inquired about what the actual employment prospects were for these areas. Diane Lake, Center Manager for Career Connections Center, responded that they have experienced some great success in the rural areas; a detention center has opened and 55 people have been placed there and an additional 20 people will be placed through June 30th, Transcorp is a transportation company that transports detainees from Pahrump to Las Vegas for court, 13 individuals have been placed there, and they are working with Ponderosa Dairy who have recently restructured and has a need for individuals. Ms. Lake stated that they have 96 individuals enrolled and 87 employed since July 1st, 2010.

Motion to approve the recommendation of workforce CONNECTIONS staff to negotiate and execute a contract in the amount of \$772,175 with Nye Communities Coalition for PY10 to deliver employment and training services to Nye County residents was made by Charles Perry and seconded by Mark Keays. The motion carried.

Agenda Item 5 – INFORMATION: Update on PY 10 Contracts.

Heather DeSart, Program Director gave an update on the status of the provider contracts. Ms. DeSart informed the committee that the ten incumbent contracts had not been executed immediately due the fact that contract and budget negotiations needed to be conducted. The providers had been operating under a Letter of Intent that allowed them to begin drawing down funds and delivering services as of July 1, 2010. The current status is that all ten incumbents' contracts have been executed as well as one of the new provider contracts, Lincoln County. Four of the new provider contracts still have yet to be executed, The Latin Chamber, SNMIC, The Ridge House and Nye Communities Coalition.

-Executive Director, John Ball, informed the Committee that a formal appeal had been lodged regarding the RFP process for the Prisoner Re-Entry Grant which was recently approved by the ADW Committee and the Board. The appeal has been submitted by My Journey Home, a Re-entry service provider in Northern Nevada and one of the unsuccessful applicants for this grant. A copy of My Journey Home's appeal has been submitted and is being reviewed by *workforce CONNECTIONS* attorney.

Mr. Ball proceeded to give an overview of the current situation; he mentioned that *workforce CONNECTIONS* had been working on the concept for quite some time, and money had been allocated from our budget and DETR's budget; a new staff member, John Collins had been hired to work with the program. Mr. Ball noted that one of the things that made Mr. Collins a strong candidate for the position is the fact that Mr. Collins has worked extensively within the prisoner re-entry system in Nevada for quite some time. While that kind of familiarity and experience were important qualifications for the position; that also meant that Mr. Collins knew and or had worked with, practically everyone within that system.

Mr. Ball further stated that the fundamental basis of the complaint alleges that Mr. Collins used those relationships in this process to have some impact on the outcome; essentially the complaint revolves around allegations of conflict of interest and ex-parte communications. Mr. Ball also stated that My Journey Home had a number of instances that they wished to cite, and *workforce CONNECTIONS* attorneys were examining their allegations; if any of the issues were found to be substantive, we may elect to revisit the RFP process. Mr. Ball informed the committee they would be kept updated on what occurs in this matter.

Other Items Discussed:

- Committee member, Mark Keays, inquired about an article that he read in the Las Vegas Review Journal regarding OJT's and inquired if staff could provide some clarification. Executive Director, John Ball, and ADW Program Director, Heather DeSart, responded that neither one of them had seen the article to which Mr. Keays was referring but both were able to provide him with an overview of how the OJT program worked, and under what situations it could be employed.

-If committee members read articles that may concern *workforce CONNECTIONS*, they should send them in to either Heather DeSart or John Ball; they can read and/or have researched the articles so that they can address any questions the committee may have.

Agenda Item 6 – Public Comment

None.

Agenda Item 7 - Adjournment. *The meeting adjourned at 10:05 a.m.*

NO QUORUM MINUTES

workforce CONNECTIONS
ADULT & DISLOCATED WORKER COMMITTEE

January 12, 2011

9:30 AM

workforce CONNECTIONS
Conference Room
7251 W. Lake Mead Blvd., Suite 200
Las Vegas, NV 89128

Members Present

Valerie Murzl., Vice-Chair
Hannah Brown
Dan Rose
Maggie Arias-Petrel

MaryAnn Avendano
Ashok Mirchandani

Members Absent

Charles Perry
Mark Keays
Dana Wiggins
Deana Zelenik

Others Present

Peggy Oliver – NACS
Trnee Stephenson – NACS
Judy Foxworth – NACS
Helicia Thomas – GNJ
Maria Flores-Bridge Counseling Associates
Tyrone Anderson – CHR
Fran Phillips – CHR
Mary House -CHR
Paula McDonald – Urban League
Stacy Rackley – FIT
Ron Hilke – DETR
Carol Elslager –New Horizons
Janice Rael – Nevada Partners
Joleen Arnold - ESSN
Rene Cantu – Latin Chamber
Doug Geinzer -SNMIC

Staff Present

Heather DeSart
Kelly Ford
Debra Collins
Jeannie Kuennen
Wendy Villanueva
Emilio Pias
Cornelius Eason
Carol Polke
Lynn Kerr

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, roll call

Vice-Chair, Valerie Murzl. called the meeting to order at 9:43 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken, and **NO QUORUM WAS PRESENT. The remainder of the meeting was a discussion meeting.**

Items Discussed:

- The committee discussed the possibility of soliciting more members to join the committee, with an eye towards avoiding “no quorum” meetings. Staff informed the committee that when the membership increases so does the number of members necessary for the quorum. The committee noted that committed members were necessary and briefly discussed decreasing the committee membership to achieve this goal.

- **INFORMATION:** Update on dispensation of strategic reserve funds approved by ADW Committee in July 2010. These funds have been used for additional funding awards to providers based on meeting or exceeding established training goals. MaryAnn Avendano, Sr. Fiscal Analyst, explained the process used to arrive at the amounts dispersed to the providers who qualified for additional funding. A handout detailing the providers who qualified for the extra funding, the amount they requested and the amount they received was included in the committee member's packets.

- **INFORMATION:** Update on additional funding opportunities for service providers through the State Energy Sector Partnership Grant. Heather DeSart, ADW Program Director, spoke about the State Energy Sector Partnership Grant that has come to *workforce CONNECTIONS* through DETR. The SESP Grant is a \$6,000,000 grant and an extension of ARRA funds; the grant is to train individuals in the green economy. Workforce CONNECTIONS is running the program in house with staff members solely dedicated to this project. The funds are available for providers to augment their training budgets, are unrestricted, and can be used to provide services to clients who are non-WIA as well as WIA clients. The providers are encouraged to be creative in their ideas of what constitutes a green job; there is no desire to train individuals without it leading to a job at the end of the training. Because these funds are not as restrictive as WIA dollars, it is also possible to do incumbent worker training and upgrade individuals' skills towards the green economy.

- **INFORMATION:** PY 10 Service Provider 1st and 2nd quarter enrollments report. Heather DeSart, ADW Program Director, briefly reviewed the report included in committee members' packets. Ms. DeSart cautioned the members that some of the provider's numbers, The Latin Chamber, SNMIC, and the Re-Entry PRIDE program, might appear low, but that was due to the fact that their contracts started later than the beginning of the Fiscal Year which was July 1, 2010. Ms. DeSart informed the committee that *workforce CONNECTIONS* would be running the PRIDE and GET OUT programs in house and introduced Lynn Kerr, and Carol Polke the Re-Entry Administrative Assistant for the programs.

- **INFORMATION:** Update on upcoming RFP process to include: new format, sector approach, philosophy going forward, and overall objectives to be achieved in PY 11. Heather DeSart, ADW Program Director, explained some of the new things that will be transpiring in regards to the RFP process. There will be a "fill-in-the-blank" format that will help to simplify the process while making it more direct; a stronger more definitive move in the directions of sectors by requiring that services be delivered in that manner; proposers will be asked to illustrate demonstrated performance and explain how they'll replicate that within WIA parameters; and lastly, proposers will be asked to have qualified relevant staff in place on the front end, as opposed to spending a large portion of time getting staff up to speed. Ms. DeSart also spoke about the composition of the evaluation team which will include subject matter experts as well as recruiting members from other states to help increase objectivity.



workforce **CONNECTIONS**
PEOPLE. PARTNERSHIPS. POSSIBILITIES.

Adult & Dislocated Worker Meeting Schedule 2011

2ND Wednesday at 9:30 a.m. in *workforce* **CONNECTIONS**
Suite 200 Conference Room

January 12, 2011

February 9, 2011

March 9, 2011

April 13, 2011

May 11, 2011

June 8, 2011

July 13, 2011

August 10, 2011

September 14, 2011

October 12, 2011

November 9, 2011

December 14, 2011

ADDITIONAL FUNDING RESULTS FOR QUARTER 2 OF PY10

Provider Rank	Provider Name	Combined Score	Score % of Total	Amount Available*	Total Funding Requested	Amount Awarded
1	FIT	288	23.5%	\$ 129,394.00	\$ 200,000.00	\$ 129,394.00
2	GNJ	185	15.1%	\$ 83,117.00	\$ 209,568.00	\$ 83,117.00
3	Goodwill	170	13.8%	\$ 76,378.00	\$ 284,300.00	\$ 76,378.00
4	Easter Seals	157	12.8%	\$ 70,537.00	\$ 110,000.00	\$ 70,537.00
5	CHR	151	12.3%	\$ 67,842.00	\$ 137,501.10	\$ 67,842.00
6	NPI	140	11.4%	\$ 62,900.00	\$ 301,750.00	\$ 62,900.00
7	Catholic Charities	137	11.2%	\$ 61,552.00	\$ 77,000.00	\$ 61,552.00
Totals:		1228	100.0%	\$ 551,720.00	\$ 1,320,119.10	\$ 551,720.00

*The amount available takes the strategic reserve fund to zero.

NOTE: In order to award funding on the most equitable basis, each provider's combined score was translated into a percentage of the total (see the Score % of Total column). That percentage was multiplied by \$1,000,000 in order to determine the amount of funding available to each provider. That amount was then compared to the amount of additional funding requested by each provider. The amount awarded is the lower of either the amount available or the amount requested.



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

NOTICE OF MEETING

**Governors Workforce Investment Board- Health Care Sector Council
Telephone Conference Call**

Date: **Thursday, March 3, 2011**
Time: **9:30 a.m.**
Location: ***Workforce Connections***
7251 West Lake Mead Blvd Suite 200
Las Vegas, NV 89128

This meeting will be conducted via telephone conference call. Members of the public may observe this meeting and provide comment at the address listed above OR by calling the number and access code listed below.

877-810-9415
Access Code: 4697842#

AGENDA

- I. Roll Call and Introductions..... Linda Yi- Project Director- HRSA Planning Grant- Workforce Connection
- II. Phone/Mute Reminder.....Linda Yi
- III. ***Discussion/ Possible Action-** Approval of minutes from the January 25, 2011 meeting.....Linda Yi
- IV. ***Discussion/Possible Action-** Approval of minutes of ad hoc committees Linda Yi
- V. ***Discussion/Possible Action** – Election of Chair and Co-Chair.....Linda Yi/Committee
- VI. ***Discussion/Possible Action-** Vote on healthcare professions to be researched.....Linda Yi/Committee
- VII. **Discussion** – State labor market information to indentify health care career pathways for students, adults and dislocated workers.....Bill Anderson–Chief Economist, Department of Employment, Training and Rehabilitation
- VIII. **Discussion** – Identify current and projected high demand State or regional health care sectors for purposes of planning career pathways..... John Packham PhD.-University of Nevada, School of Medicine

- IX. **Discussion** – Identify existing Federal, State, and private resources to recruit, educate or train and retain a skilled health care workforce.....Debra Collins- Project Specialist- Workforce Connections
- X. **Discussion-** Describe the academic and health care industry skill standards for high school graduation, for entry into postsecondary education and for various credentials and licensure.....
..... Dr. Maurizio Trevisan & Veronica Dahir
- XI. **Discussion-** Describe State secondary and postsecondary education and training policies, models or practices for the health care sector, including career information and guidance counseling
.....Dr. Maurizio Trevisan, Veronica Dahir, & Randi Hunewill
- XII. **Discussion** – Identify Federal or State policies or rules to developing a coherent and comprehensive health care workforce development strategy and barriers and a plan to resolve those barriers
.....Debra Collins
- XIII. **Discussion-** Participate in programmatic evaluation and reporting activities.....
.....Dr. Maurizio Trevisan & Veronica Dahir
- XIV. **Discussion-** Use of the Millennium scholarship to foster interest in healthcare occupations
.....Larry Mathias- Nevada State Medical Association
- XV. **Discussion-** Web site developmentLinda Yi
- XVI. **Discussion-** Commitment to time lines..... Veronica Dahir & Debra Collins
- XVII. **Discussion-** Next meeting date.....Linda Yi/Committee
- XVIII. Public Comment
- XIX. Adjournment

*Denotes items on which the Governor’s Workforce Investment Board’s Healthcare Sector Council may take action. Agenda items may be taken out of order. This meeting may be continued from day-to-day by the chair until completed.

Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.

COMMITTEE MEMBERS

Al Martinez, Ann Lynch, Bill Welch, Bobbette Bond, Charles Perry, Debra Scott, Debra Toney, Deborah Moore, Hyla Winters, John Packham, Lawrence Matheis, Dr. Lawrence Sands, Leroy Walker, Assemble Women Maggie Carlton, Margaret Covelli, Mary-Ann Brown, Maureen Peckman, Maurizio Trevisan, Randi Hunewill, Patricia Wade, Robin Keith, Steve Lebedoff, Veronica Dahir

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Taniesha Gibson,, DETR Director’s Office, between the hours of 10:00 a.m. through 2:00 p.m., Department of Employment, Training and Rehabilitation, in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, March 1, 2011.*

Notice of this meeting was posted in the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third Street, Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water Street, Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 East Washington Ave., Las Vegas, NV; BLASDEL OFFICE BUILDING, 209 E. Musser St., Carson City, NV; NEVADAWORKS, 6490 S. McCarran Blvd., Building D-I, Unit 30., Reno, NV; SOUTHERN NV WORKFORCE INVESTMENT BOARD, 7251 W. Lake Mead Blvd., Las Vegas, NV, and on the DETR website at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.